Communication Skills

Requirement – Three required courses (total of 9 hours)

Outcome 1: Students will read critically

Component 1: Students will understand texts

Component 2: Students will analyze texts

Component 3: Students will evaluate texts

Outcome 2: Students will write effectively

Component 1: Students will exhibit rhetorical choices based on audience and purpose in written material

Component 2: Students will organize the introduction, body, and conclusion effectively based on audience and purpose

Component 3: Students will use appropriate writing conventions (grammar, spelling, sentence structure, documentation, and punctuation) in written materials

Component 4: Students will synthesize research material effectively and ethically into written work

Outcome 3: Students will listen effectively

Component 1: Students will understand oral messages

Component 2: Students will analyze oral messages

Courses that fulfill

ENG-W131 (not required if student places into ENG-W132)

2. ENG-W132

3. SPCH-S121

Outcome 4: Students will speak effectively

Component 1: Students will write an effective speech

Component 2: Students will deliver an effective speech

Outcome 5: Students will use technology appropriately to support communication

Component 1: Students will use presentational aids effectively

Component 2: Students will locate appropriate sources for papers and speeches

II. Information Literacy

No incremental requirement

Outcome 1: Students will determine the nature and extent of information needed

Component 1: Students will choose appropriate types of information

Component 2: Students will determine relevance of information

Component 3: Students will determine currency of information

Outcome 2: Students will access the needed information effectively and efficiently

Component 1: Students will use appropriate library and web-based search tools

Outcome 3: Students will evaluate information and its sources

critically

Component 1: Students will examine sources for bias

Component 2: Students will examine sources for credibility

Outcome 4: Students will identify ethical, economic, legal, and social issues surrounding the access and use of information

Component 1: Students will practice ethical use of sources by avoiding plagiarism

Outcome 5: Students will use information effectively to accomplish a specific purpose

Component 1: Students will employ appropriate information to support a specific aspect of a paper or speech