

## **Social Media Policy of the Indiana State Library and the Indiana Historical Bureau**

The Indiana State Library and the Indiana Historical Bureau, a combined state agency, participate in social media in order to provide information on publications, programs and other opportunities for Indiana citizens to learn about the history of the state; promote activities and events; share information about our collections; and to support the library community.

The social media accounts of the Indiana State Library and the Indiana Historical Bureau are hosted by web services that are not owned by the agency or the state of Indiana and have different privacy and security policies than the state.

The social media accounts of the Indiana State Library and the Indiana Historical Bureau are monitored and operated by staff in an effort to promote community engagement. During this engagement, comments are allowed to be made to the agency's profiles and pages.

- Comments may be deleted if profane or defamatory.
- The agency is not responsible for content generated by users. Posted comments and images do not necessarily reflect the views of the Indiana State Library or the Indiana Historical Bureau.
- Though profiles may contain links to other websites, the posting of those links does not constitute an endorsement by the agency.
- When interacting with other users, please be civil and follow the usage guidelines established by the applicable social networking service(s).
- The agency does not allow profanity, obscenity, vulgarity, nudity, defamation, advertising or political campaigning. Such content may be removed.
- Comments whose main purpose(s) is to sell a product, infringe on copyright or repeatedly spam the comments section may be removed.
- All links posted to the agency's social media accounts may be deleted.
- Information and/or comments that could reasonably compromise the safety of a public official, agency employee or member of the general public may be deleted.
- Any disclosure of information which is confidential by law or regulation may also be deleted.
- Repeated violations of this social media policy may result in the author being blocked from the Indiana State Library or Indiana Historical Bureau's social media profiles and/or pages.

If you have a question, please contact the Indiana State Library's [communications director](#).

The Indiana State Library and the Indiana Historical Bureau understand that social media is 24/7 medium; however, the agency's monitoring capabilities are not 24/7. Not every comment or material that is inconsistent with this policy may be seen and/or deleted right away. The agency is trusting that the maturity and the civility of our community will prompt users to ignore personal attacks and negative speech and to respond politely to each other.