

	<b>INDIANA DEPARTMENT OF CHILD SERVICES TITLE IV-D POLICY MANUAL</b>	
	<b>Chapter 14: Payment Processing</b>	<b>Effective Date: 10/11/2022</b>
	<b>Section 4: Electronic Disbursement of Child Support Payments Via Direct Deposit or Debit Card</b>	<b>Version: 1.2 Revision Date: 09/12/2022</b>

**BACKGROUND**

Electronic disbursement allows obligees who receive child support payments posted by the State and the Clerk of Courts in Allen, Marion, and Vanderburgh counties to enroll in either the direct deposit or debit card electronic disbursement program.<sup>1</sup>

**POLICY**

Child support payments shall be disbursed within two (2) business days after receipt from the employer or any other source income.<sup>2</sup>

A participant may receive child support payments in the form of direct deposit, debit card, or check.

**REFERENCES**

- [CSB-AT-333](#): Electronic Disbursement: Direct Deposit and Debit Card
- [42 U.S.C. § 654b](#): Collection and disbursement of support payments

**PROCEDURE**

The statewide child support system sends an Electronic Disbursement Enrollment Notice (EDEN) to the obligee when the following requirements are met:

1. Payments are posted either in Allen, Marion, or Vanderburgh counties, or at the State (excluding involuntary payments);
2. Payments are disbursed to the obligee in the form of a check for the first time;
3. The obligee is at least 18 years old; and
4. The obligee is not currently receiving Temporary Assistance for Needy Families (TANF).

The EDEN notice notifies the obligee of the option of receiving their child support payments via direct deposit to their checking or savings account or the debit card. If the Child Support Bureau (CSB) does not receive direct deposit information from the obligee within 21 days from the date the EDEN notice was sent, the electronic disbursement method will default to the debit card, as long as the EDEN notice was not returned to CSB as undeliverable. If the direct deposit form is returned to CSB but is rejected due to an error on the form, CSB will extend the time period for the obligee to correct and return the direct deposit form before automatically assigning a debit card to the obligee.

<sup>1</sup> CSB-AT-333

<sup>2</sup> 42 U.S.C. § 654b(c)(1)

An obligee can request to be exempted from electronic disbursement by sending a written request with a valid reason for exemption to the CSB, such as:

1. The obligee has participated in credit card or bank fraud, preventing the obligee from having one (1) or both;
2. The obligee is incarcerated; or
3. The obligee has a mental incapacity.

A Social Security number (SSN) is not required for the debit card, but a SSN is required for direct deposit.

Participants under the age of 18 will receive their child support payments in the form of a check, unless they ask for the direct deposit form.

## FORMS AND TOOLS

1. [Child Support Bureau Contact List](#)

## FREQUENTLY ASKED QUESTIONS

N/A

## RELATED INFORMATION

1. For additional information or questions regarding debit cards or direct deposit, contact the Financial Integrity Unit as noted on the [Child Support Bureau Contact List](#).

## REVISION HISTORY

Version	Date	Description of Revision
Version 1	06/19/2019	Final approved version
Version 1.1	10/18/2021	Updated for consistent formatting and language
Version 1.2	10/11/2022	Updated Contact List Labels & Links