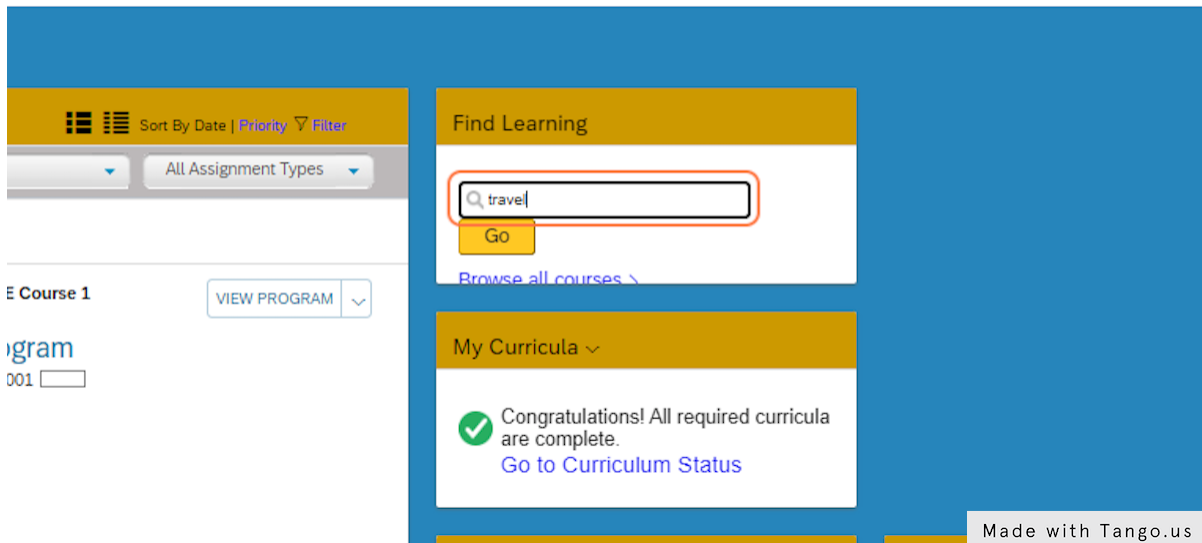# Recommend learning from catalog

If the course or program you want to recommend to another learner is not currently in your My Learning, you can find it in the catalog and recommend it from the catalog entry.

1. Go to Learning Home

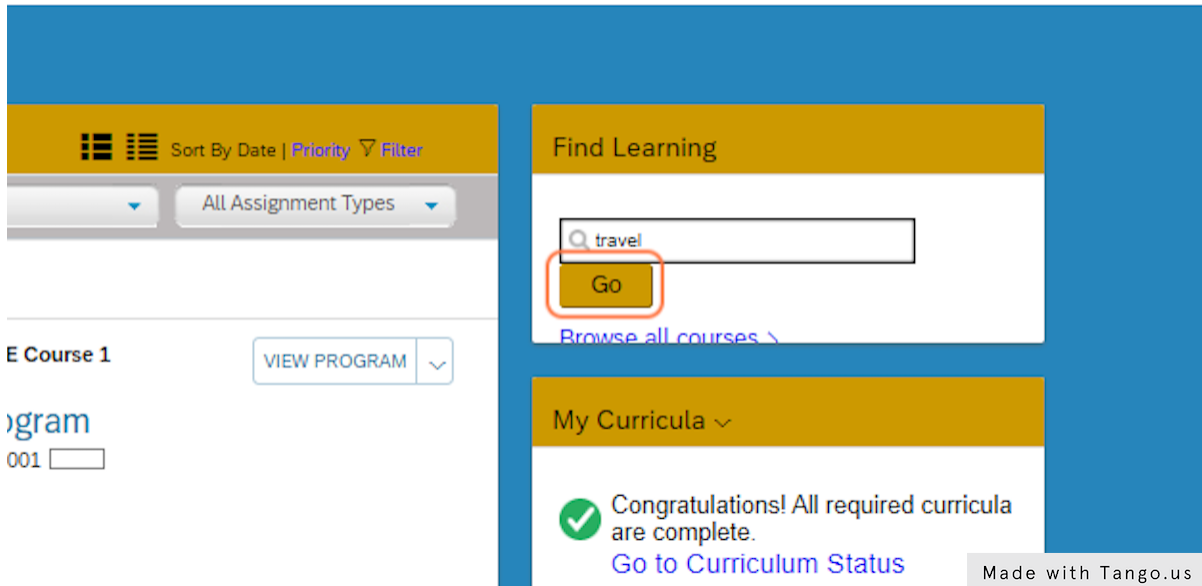Log in to SuccessFactors and go to your Learning page.

2. Enter learning topic

Enter the type of learning you are searching for in the What do you want to LEARN today? field under the Find Learning banner.
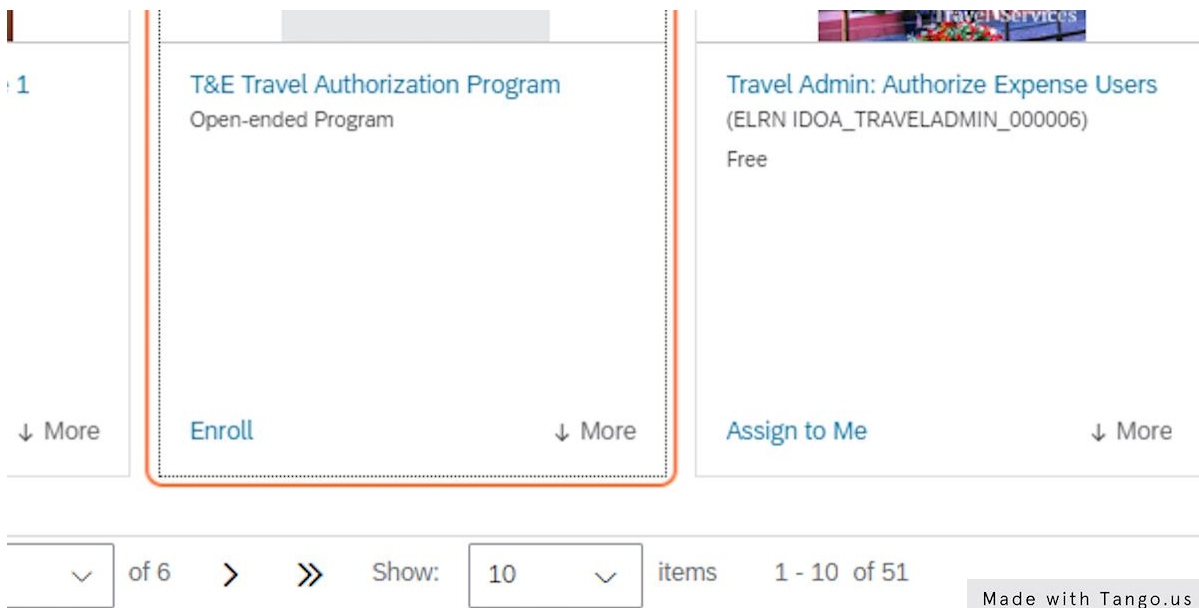
3. Click on Go

4. Locate the course or program to recommend

Find the program you want to recommend in the search results and select More in the bottom right-hand corner of the tile. Your results may be spread out over multiple pages, so be sure to use the scroll arrows at the bottom of the page until you find your course or program.

5. Click on Recommend

Once you click on More, a new section will open below where you clicked More. You may need to scroll down on the page to see the new section. Click on Recommend in the new section that opened.
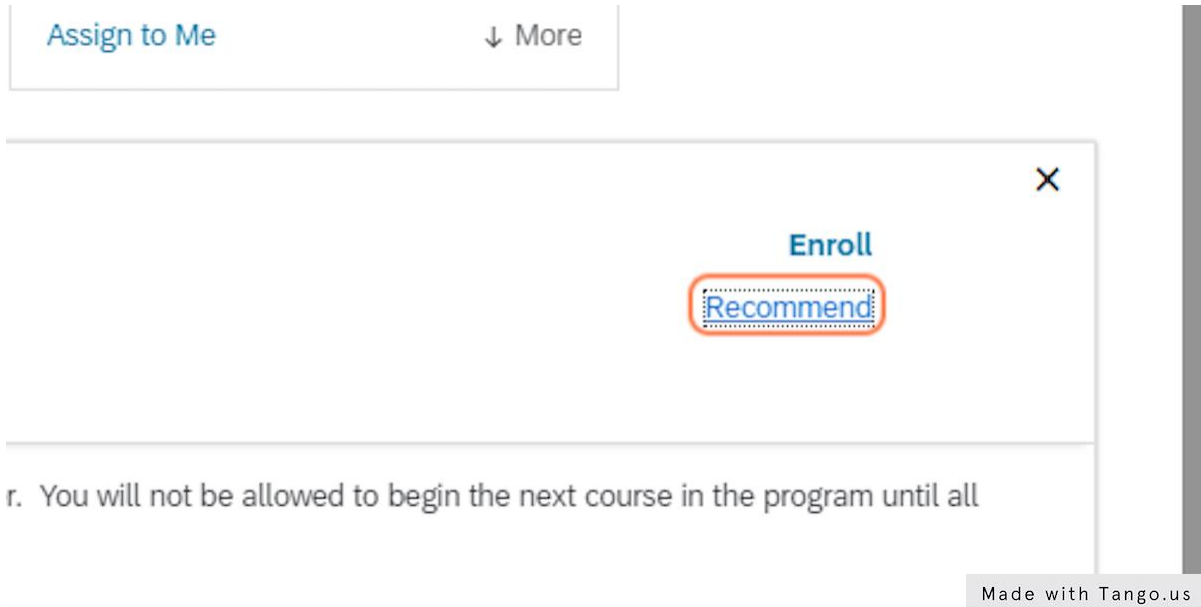
6. Type the name

Type the name or a portion of the name of the person you are recommending to view the course or program. A list of names will come up that include what you entered in the search field.
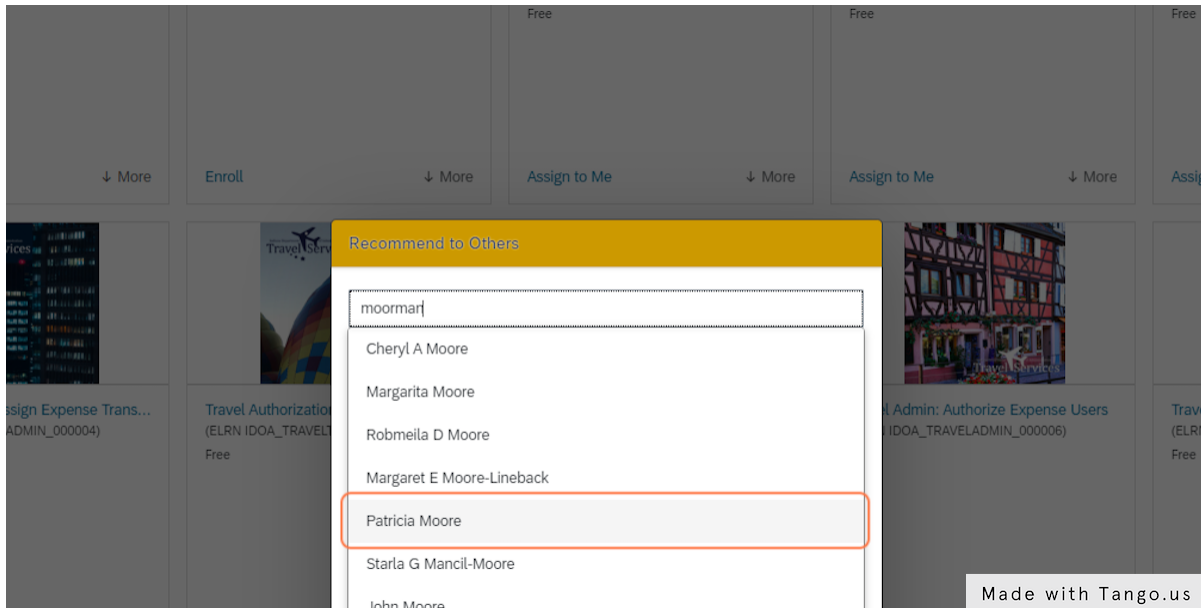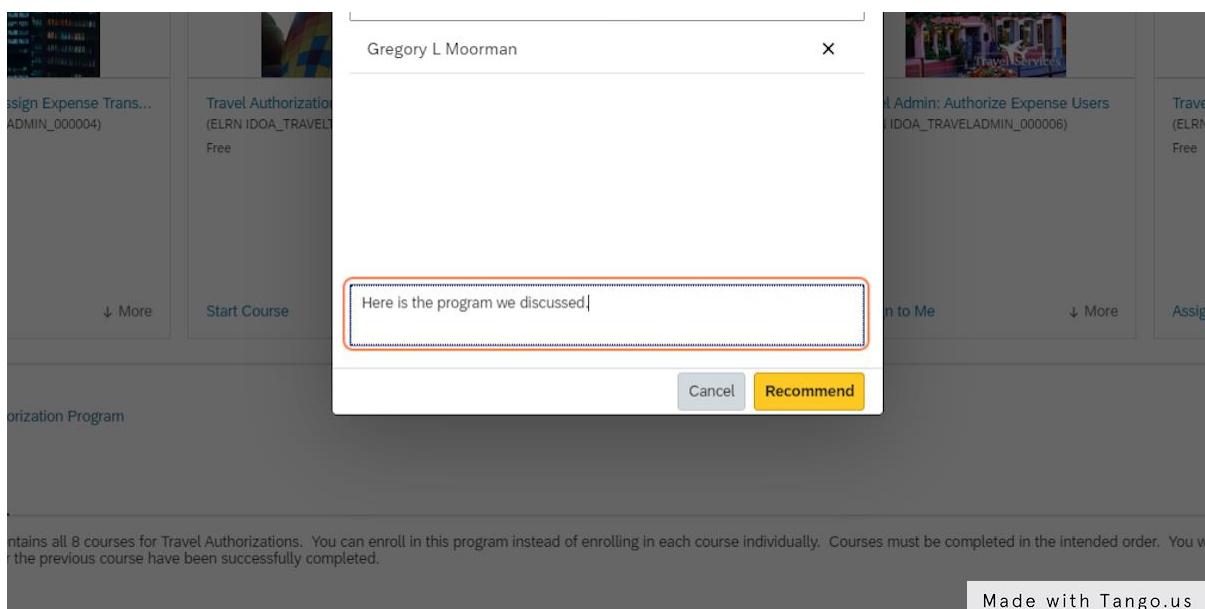
7. Choose correct person from results

Choose from the list of results. You may need to scroll through the list to find the correct person if more names were returned than will fit in the window.
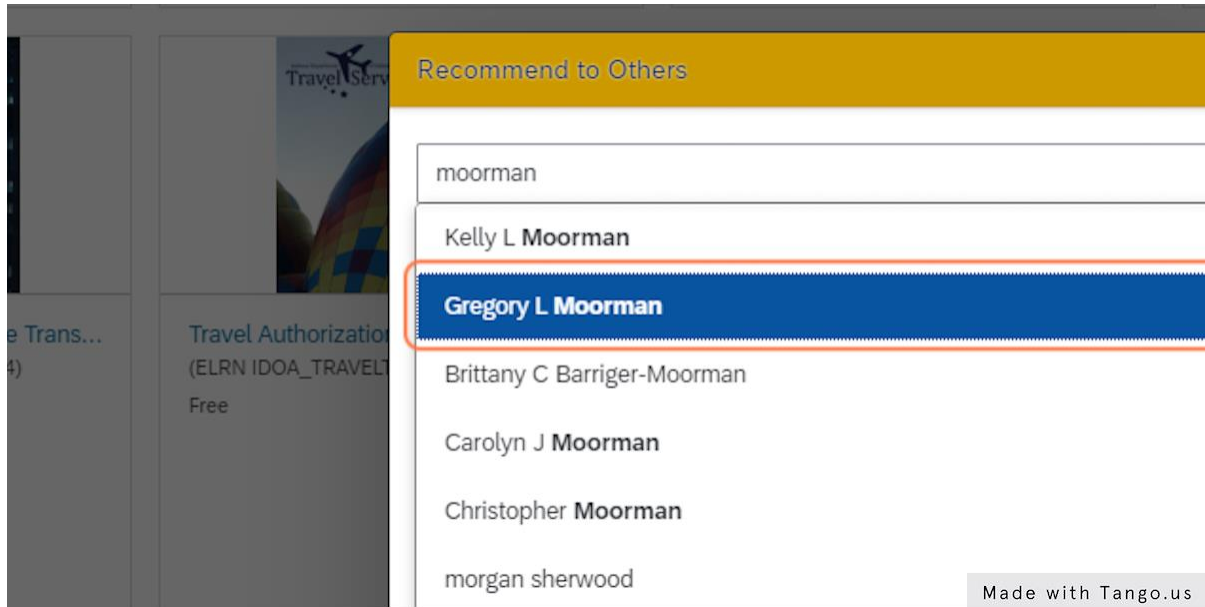
8. Include a comment (optional)

You can include a comment to the person you are recommending the learning to if you'd like, but it is not required.

9. Click Recommend

The recommended learner should see the course or program you recommended in the Recommendations section of their Learning page the next time they log in to SuccessFactors. For instructions to view recommended learning, see the guide titled View learning that has been recommended.