

## Arts in the Parks – Individual Artists CY2016 SAMPLE APPLICATION

### Section 1: **APPLICANT PROFILE – Additional Information**

Home county (e.g. Marion)

Project Discipline

Applicant Discipline

Folk Arts- If you selected Folk Arts discipline above, you must provide a narrative describing your traditional art knowledge acquisition.

Access - Artist Access Are you applying for an Artist Access category?

(Artist Access category: Artists with disabilities may apply in any arts discipline. When applying in the Artist Access category applicants will be paneled with other access applications and will compete for the same funding source.)

If you selected to apply in the Artist Access category, what is the nature of your disability as you like to describe it

(This information will remain confidential. If you have listed Artist Access as your discipline but do not fill out this question, your application will be put in the general discipline for review if that discipline is being reviewed.)

### Section 2: **APPLICANT INFORMATION** (additional information not included in Profile)

Are you 18 years of age or older? [yes or no drop down]

Have you been a legal resident of the State of Indiana for at least the past 12 months, AND if granted, do you intend to remain a legal resident of the State of Indiana throughout the grant period? [yes or no drop down]

### Section 3: **Project Overview**

1. Project start date and end date (must fall within the grant period)
2. Grant Dollar Request Amount (eligible project request range: \$500 to \$3000)
3. Arts in the Parks Project Title:
4. Identify which state park/forest your activity will occur: [drop down of participating properties]
5. Summarize your proposed project and how the grant funds will be used in a 2-3 sentence description, written in third person. (This description may be posted or used for marketing materials with the Indiana Arts Commission and the Department of National Resources if you are selected to receive an award as well as the Indiana Bicentennial website.)
6. Summarize your proposed plan to engage people in the park in a 2-3 sentence description, written in third person. (This description may be posted or used for marketing materials with the Indiana Arts Commission and the Department of National Resources if you are selected to receive an award as well as the Indiana Bicentennial website.)

### Section 3: **NARRATIVE**

Include verbiage with the save often language to say at the top of this section to say, **“The application has been designed to capture the specifics of your project with limited character count for the review. Be clear and concise in your narratives.”**

### **Feasibility**

1. Describe the art project and how it will celebrate the park/forest and engage the public.
2. Identify major project activities that will take place during the allowable project period. Include project goals, art activities, key project dates, and if any, collaborations.
3. Explain how you will accomplish, manage and implement this project.

### **Natural Environment Impact**

1. Explain how your project reflects the natural environment and any impact to the operations of the specific park/forest property, staff, events calendar, etc. Include information from your preparation, visiting, and planning to confirm this project will require minimum impact to the staff and property.
2. If any, upload any supporting materials from your preparation and planning to help accomplish this project (e.g. letters of support from the park/forest staff, park/forest schedule of events, etc.).

### **Public Benefit & Community Impact**

1. Identify who will participate in your project and how will you reach them. Grant recipients are expected to partner with the park/forest on any promotion of this project; if applicable, include any other promotional efforts.
2. Describe the public benefits of this project. If applicable, describe if your project will reach underserved communities. (Include information on people with disabilities, older populations, youth, isolated geographic location, or other circumstances.)

### **Artistic Quality**

1. Provide a brief overview of your artistic experience and how it relates to the project.
2. Explain how the success of your project will be evaluated. Include how you will involve the audience/community in these efforts and include specifics and sample evaluation tools or questions.
3. Provide link to your Artist website if applicable:

#### Section 4: **PROJECTED IMPACT**

If funded, the IAC will require you to provide:

- a. total number of audience directly engaged in your project,
  - b. total number of artists directly involved in your project, and
  - c. total number of arts education activities will be included in your project
1. Briefly explain how you plan to track the audience for your project.

#### Section 5: **PROJECTED BUDGET** - For the projected budget the cash income and cash expense totals must match. Additionally, the in-kind income totals and expense totals must match.

Income (Listed Income)

Personal contribution (if any)

Other Income (if any)

IAC/Grant Request Amount

Expenses (Listed Expenses)

Artistic Supplies/Materials  
Park/Forest Space Rental  
Equipment Rental  
Park/Forest Entrance Fees  
Travel/Transportation  
Marketing/Promotion/Publicity  
Printing

1. Budget Explanation – provide information about the budget. Help the panel understand your listed income and expense (e.g. if equipment rental is listed in the expense line, explain what equipment will be rented and the source. And/or perhaps your rental range based on your research.

Section 6: **Artist Resume**

1. Upload an Artist Resume (required) (Resume submission must be formatted in Word (.DOC) or PDF format. Be certain that resume includes artist statement, educational background and professional employment related to the artist's discipline; it should not be exclusively a list of performances or publications.)

Section 7: **Artistic Documentation** – Still Images or Audio

Artistic documentation is encouraged; however, it is not required. Artistic documentation may be used to assist with the panel evaluation.

Section 8: **Artistic Documentation** – Video

Artistic documentation is encouraged; however, it is not required. Artistic documentation may be used to assist with the panel evaluation.

Application Checklist