

## **CASS COUNTY COMMISSIONERS**

**APRIL 4, 2011**

The Cass County Commissioners met at 1:00 p.m. in the Commissioner Hearing room. In attendance were Dave Arnold, Gene Powlen, Attorney John Hillis, Auditor Vaneen Ide, and special guest Brayton Slifer. Jim Sailors was absent. Brayton Slifer led the Pledge of Allegiance.

Brayton Slifer an 8<sup>th</sup> grade student of Delphi School was in attendance of the Commissioners meeting with his grandfather Commissioner Gene Powlen. Brayton was job shadowing his grandfather for the day. He visited the Fire District Station, Central Dispatch and the Cass County Jail.

### **MINUTES**

Gene Powlen made a motion to approve the minutes as presented, Dave Arnold seconded. The motion carried unanimously.

### **CLAIMS & PAYROLL**

Gene Powlen made a motion to approve the claims and payroll as presented, Dave Arnold seconded. The motion carried unanimously.

### **HEALTH DEPARTMENT**

Dr. Cherri Bennett appeared before the Commissioners with the monthly Health Department report. To date there have been 21 environmental complaints ranging from open dumping, dead animals, building structure, illegal sewage discharge, cockroach infestation and mold. Eight food inspections were conducted this month. There were eleven vaccination clinics held. In the month of March 340 patients were seen and 852 immunizations were given.

The Health Department will meet with the personnel committee in regards to proposals for the hiring of a part-time administrator. The District 4 Coordinator recommended that the Health Department hire a Purdue University Master's Degree in Public Health student to work as an intern on our Preparedness grant.

Dr. Bennett requested permission from the Commissioners to hire a mosquito student for the summer. This is a part-time position and the person will spray areas prone to infestations. Gene Powlen made a motion to approve the part-time mosquito position, Dave Arnold seconded. The motion carried unanimously.

### **HIGHWAY**

Jeff Smith appeared before the Commissioners with monthly Highway Department report. The 300 S. project was cleared to continue construction during the week of March 21. The preliminary schedule calls for the main line of the road to be completed by late June. At that time, the new 350 S should be in service, allowing for the closure of 325 W. to finish the approach work for the county

project and for the completion of the bridge being built under the State contract. June 21<sup>st</sup> is the target date for 300 S to be opened.

The work on SR 16 near Twelve Mile is scheduled to start mid-April. INDOT plans to close SR 16 to all but local traffic between SR 25 and US 31. The State has stipulated no major work will take place in the town of Twelve Mile until after the July 4<sup>th</sup> festivities. This construction is to be completed by November.

The large sink hole on CR 500 E near 1100 S was repaired and the road re-opened last week. Grading and adding gravel to gravel roads has been taking place over the past month. The CCHD will resume the spot-application of dust control to gravel roads this year. Dave Arnold requested a list of roads that need repair and target dates for those repairs for the Commissioners. Jeff Smith extended a public thank you to Conrad Funk for his years of service to the CCHD. Conrad's last day was April 4.

Jeff Smith presented the Commissioners with an FMLA for an employee of the CCHD. The request is for 12 weeks. Dave Arnold made a motion to approve the FMLA, Gene Powlen seconded. The motion carried unanimously.

Jeff Smith also presented a supplemental agreement between the Commissioners of Cass County and USI Consultants, INC. for replacement of #BE-110, CR 500 E over Mud Branch. Dave Arnold made a motion to approve the supplemental agreement, Gene Powlen seconded. The motion carried unanimously.

#### **APPOINTMENT**

The Cass County Commissioners nominated Jeff Smith to the position of Highway Superintendant. Jeff has been serving as the interim since Steve Easley left the position. Dave Arnold made a motion to appoint Jeff Smith to the position of Cass County Highway Superintendant, Gene Powlen seconded. The motion carried unanimously. Jeff Smith thanked the Commissioners for the appointment and the opportunity to serve the County.

#### **PROBATION**

Terry Haney appeared before the Commissioners with a request of FMLA for 12 weeks for one of his employees. Dave Arnold made a motion to approve the FMLA, Gene Powlen seconded. The motion carried unanimously.

#### **SUMMER INTERNS/PART-TIME HELP**

Penny Troutman from the Cass County Extension office appeared before the Commissioners with a request to hire a summer intern. Katie McKaig will be working for the Extension office. The Commissioners would like for her to appear after her internship and give them a review of what she did



and learned from her experience. Dave Arnold made a motion to approve the hiring of a summer intern, Gene Powlen seconded. The motion carried unanimously.

Kathy Isaacs from the Assessor's office appeared before the Commissioners with a request to hire part-time summer help. Amanda Vianco will return to the Assessor's office to work for the summer. Gene Powlen made a motion to approve the hiring of part-time help, Dave Arnold seconded. The motion carried unanimously.

#### **COMMISSIONERS CERTIFICATE TAX SALE**

Resolution 11-01 was presented to the Commissioners in regards to Commissioners Certificate Tax Sale. Resolution Establishing the Intent to Conduct a Commissioner's Sale to Sell Tax Sale Certificates for Properties that are Severely Delinquent in Payment of Property Taxes. Dave Arnold made a motion to approve Resolution 11-01, Gene Powlen seconded. The motion carried unanimously.

#### **NATIONAL DAY OF PRAYER**

The Cass County Task Force for the National Day of Prayer sent a letter requesting permission to hold their annual observance in Court Park. The event will be held May 5<sup>th</sup> from 11:30 a.m. till 12:30 p.m. Dave Arnold made a motion to approve the request to hold National Day of Prayer in Court Park, Gene Powlen seconded. The motion carried unanimously.

#### **PUBLIC COMMENTS**

There were no public comments. Gene Powlen made a motion to adjourn, Dave Arnold seconded. The motion carried unanimously.



Dave Arnold, President



Jim Sailors, Vice President



Gene Powlen, Member

ATTEST: 

Vaneen M. Ide, Auditor