

## **CASS COUNTY COMMISSIONERS**

**JUNE 6, 2011**

The Cass County Commissioners met at 1:00 p.m. in the Commissioner Hearing Room. In attendance were Dave Arnold, Gene Powlen, Jim Sailors, Attorney John Hillis and Auditor Vaneen Ide. Dave Arnold opened the meeting with the Pledge of Allegiance.

### **MINUTES**

Jim Sailors made a motion to approve the minutes as presented. Gene Powlen seconded. The motion carried unanimously.

### **CLAIMS & PAYROLL**

Gene Powlen made a motion to approve the claims and payroll as presented, Jim Sailors seconded. The motion carried unanimously.

### **HEALTH DEPARTMENT**

Dr. Bennett appeared before the Commissioners to give the monthly report of the Health Department. Rob McLaughlin and Jason Geisler planned and executed a preparedness drill for Anthrax. The drill was held at the 4-H Community Center. The facility worked very well for this type of emergency.

The Nurses held nine vaccination clinic days in May. 258 patients were seen and 695 immunizations were given. The Nurses remain busy with other routine duties as well, such as following up with TB and other communicable diseases.

### **BETTER HEALTH CASS COUNTY**

Dr. Bennett presented to the Commissioners the Rural Health Information Technology Network Development Cass County HIT Network Memorandum of Understanding. The Health Department would be a part of this agreement. Gene Powlen made a motion to approve the agreement, Jim Sailors seconded. The motion carried unanimously.

### **HIGHWAY DEPARTMENT**

Jeff Smith appeared before the Commissioners to give his monthly report. The biennial bridge inspection program is beginning this month. USI Consultants will be conducting these inspections on all bridges over 20 feet long. Utility relocation is beginning on the Chase Road project. Chase Road will be closed to through traffic from the beginning of construction until the end of this year's construction season and again for about 60 days in the spring.

The first lane of concrete pavement was poured June 1<sup>st</sup> on the 300S project. This segment of the road is expected to be opened to traffic by the end of June, pending the completion of the State's portion of 300S construction. Brooks construction has experienced a delay due to utility relocation not yet completed by Frontier.

After 300S opens 325W will be closed and all traffic to the Andersons will use the new 300S. After 300S opens, CR275W will be closed for a short duration for completion of the tie-in from new road to old.

CR 400W is expected to open north of SR25 within the next month. After 400W is opened, CR 400S, west of SR25, will be closed as the new road and intersection is completed at that location.

Dust control application is scheduled for this week on gravel roads in the county and will take place weather permitting. Approximately 36,500 gallons of calcium chloride will be applied. The grinding crew has been working on various road segments in the county. This year's budget allows for around 3.5 to 4 miles of pug mix and around 27 miles of chip/seal.

The Highway Department welcomes Brent Weaver as the new certified mechanic. Brent brings a vast area of mechanical experience to the Highway Department.

## **SUPERIOR COURT II**

Judge Mughmer was not available for his presentation to the Commissioners. The judge is requesting an intern for the summer. The intern will be paid through the extra help account. Gene Powlen made a motion to approve the position at part-time help pay of \$8.40 per hour, Jim Sailors seconded. The motion carried unanimously.

## **COMMUNITY CORRECTIONS**

Dave Wegner appeared before the Commissioners with a request of interns for summer. The interns will function as correction officers. Jim Sailors made a motion to approve the request with pay rate of \$8.40 per hour, Gene Powlen seconded. The motion carried unanimously.

## **2012 HOLIDAY SCHEDULE**

The 2012 Holiday schedule was presented the Holidays will be:

New Year's	Monday, January 2 <sup>nd</sup>
Martin Luther King Jr. Day	Monday, January 16 <sup>th</sup>
President's Day	Monday, February 20 <sup>th</sup>
Memorial Day	Monday, May 28 <sup>th</sup>
Independence Day	Wednesday, July 4 <sup>th</sup>

Labor Day	Monday, September 3 <sup>rd</sup>
Veterans' Day	Monday, November 12 <sup>th</sup>
Thanksgiving	Thurs/Fri November 22 <sup>nd</sup> & 23 <sup>rd</sup>
Christmas	Mon/Tues December 24 <sup>th</sup> & 25 <sup>th</sup>

Jim Sailors made a motion to approve the Holiday schedule as presented, Gene Powlen seconded. The motion carried unanimously.

### **COMMISSIONER MEETING DATES**

The following meeting dates were presented for 2012:

Tues.	January 3, 2012	1:00 PM
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Tues.	January 17, 2012	10:00 AM
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Mn.	February 6, 2012	1:00 PM
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Tues.	February 21, 2012	10:00 AM
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Mn.	March 5, 2012	1:00 PM
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Mn.	March 19, 2012	10:00 AM
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Mn.	April 2, 2012	1:00 PM
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Mn.	April 16, 2012	10:00 AM
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Mn.	May 7, 2012	1:00 PM
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Mn.	May 21, 2012	10:00 AM
Mn.	June 4, 2012	1:00 PM
Mn.	June 18, 2012	10:00 AM
Mn.	July 2, 2012	1:00 PM
Mn.	July 16, 2012	10:00 AM
Mn.	August 6, 2012	1:00 PM
Mn.	August 20, 2012	10:00 AM
Tues.	September 4, 2012	1:00 PM
Mn.	September 17, 2012	10:00 AM
Mn.	October 1, 2012	1:00 PM
Mn.	October 15, 2012	10:00 AM
Mn.	November 5, 2012	1:00 PM
Mn.	November 19, 2012	10:00 AM
Mn.	December 3, 2012	1:00 PM
Mn.	December 17, 2012	10:00 AM

Jim Sailors made a motion to approve the meeting dates as presented, Gene Powlen seconded. The motion carried unanimously.

### **EMPLOYEE PICNIC**

Dave Arnold announced that the Courthouse will be closed July 26<sup>th</sup> from 11:00 a.m. until 1:00 p.m. For the Cass County employee picnic. Gene Powlen made a motion to approve the closure of the Courthouse, Jim Sailors seconded. The motion carried unanimously.

### **SHERIFF DEPARTMENT**

Deputy Jill Rife appeared before the Commissioners to inform them about the summer interns for the Sheriff's Department. One of the interns, Preston Howard has already begun his duties. Preston must work 250 hours in order to receive 6 credit hours toward his degree. The other intern Liz Neal will work 120 hours for her credit toward her degree. Gene Powlen made a motion to approve the two interns, Dave Arnold seconded. The motion carried unanimously.

Preston Howard presented the May Sheriff report.

PRISONER BOOKINGS	192
PRISONERS RELEASED	189
MILES TRANSPORTIN PRISONERS	2,730
MEALS SERVED TO PRISONERS	14,358
OFFICER PATROL MILES	32,941
TRAFFIC WARNINGS ISSUED	149
TRAFFIC ARRESTS/CITATIONS	184
DMI/OWI ARRESTS	5
CRIMINAL ARRESTS	44
ACCIDENT INVESTIGATIONS	44
PROPERTY DAMAGE	39
PERSONAL INJURY	5
FATALITIES	0
RESERVE OFFICERS	Figure not available
CIVIL PROCESS MILEAGE	1,643
CIVIL PROCESS PAPERS SERVED	975

## **PUBLIC COMMENT & ADJOURN**

There were no public comments. Dave Arnold made a motion to adjourn, Gene Powlen seconded. The motion carried unanimously.

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Dave Arnold, President

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Jim Sailors, Vice President

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Gene Powlen, Member

ATTEST: \_\_\_\_\_

Vaneen M. Ide, Auditor

