

CASS COUNTY FIRE DISTRICT #1
MEETING MINUTES
June 5, 2019

Call to Order

The Cass County Fire District #1 (CCFD1) Board met at 4:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Michael L. Sims, Chairman. Members present were Michael L. Sims, Chairman; Dave Patty, Vice Chairman; Jeff Asselin, Member at Large; and Bridget Enyeart, Fiscal Officer/Secretary.

Minutes

Meeting Minutes of May 1, 2019 were reviewed. David Patty made a motion to accept the minutes. Jeff Asselin seconded the motion. **Motion passed 3-0.**

TREASURER'S REPORT/PAYMENT OF CLAIMS

Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Rainy Day Fund \$112,094.98; County Emergency Loan Fund \$1,599.18; Fire General Fund \$442,026.79; Cumulative Fire Fund \$52,098.35; Fire Truck Loan Fund -33,333.33 (check written and being held for June tax draw - due June 30, 2019 before we meet again.) Checking Balance \$53,132.14. Savings Account Balance \$521,485.97. Bridget also reviewed the Bank Transaction Register, Bank Reconciliation, and the 2019 Gateway required uploads to show the Board that she is up to date on the District's monthly obligations through May 31, 2019. Total claims were reviewed of \$ 36,317.79. The fiscal officer also presented a report that is required by the United States Census Bureau. Annual Survey of Public Employment & Payroll that was completed as required by the United States Census Bureau. Jeff Asselin made a motion to accept the Treasurer's Report and all claims submitted for payment, David Patty seconded. **Motion passed 3-0**

FIRE CHIEF'S REPORT

- Run reports were given to date by Fire Chief Pat Bell.
- Lettering on Engine 3 is placed on hold until we can get another estimate for repair of rust on apparatus and then have all the work done at the same time.
- Hose tests are completed
- Flagpole tabled for another month until board members can research a better-quality pole at a more reasonable price.
- CCFD#1 completed hydrant flushing at Logansport State Hospital.
- Ladder belts are now in service.
- Michael L. Sims made a motion to accept the Fire Chief's Report. Jeff Asselin seconded the motion. **Motion passed 3-0.**

CONTRACTUAL SERVICE CONTRACTS

All contracts for professional services have been received. We will be billing for Logansport State Hospital second quarter on June 30th and we will be getting the first installment of Washington Township's contract around June 30th as well.

2020 Budget

Bridget Enyeart, Fiscal Officer gave board members a draft budget for 2020 to review. Any discussion regarding changes in the budget will be done next month. Board members were asked to review and submit any increases or decreases at the next budget.

OLD BUSINESS

The pumper truck's estimated date of completion is September 2019. The new 2003 E-One 75' Quint with 2000 GPM pump is now in service.

NEW BUSINESS

The Board held discussion regarding selling their existing pumper truck once the new truck is completed in September. The Board has decided that the District needs an additional water source in our area and a back-up water source should the new truck go out of service for any reason. The decision was made to keep the truck. The Board has reviewed bids on the cost of constructing an additional garage bay for the apparatus. It was decided to contract with Miller Building LLC for the construction of the garage with an estimated bid price of \$23,130. McMillen Construction was awarded the bid for the cement work associated with the construction with an estimated bid of \$7,500. Michael L. Sims will contact the county/city regarding the necessary permits. Michael L. Sims made a motion to accept the information listed above. Jeff Asselin seconded the motion. ***Motion passed 3-0.***

PUBLIC COMMENTS

None

NEXT MEETING

Next public meeting is scheduled for July 3, 2019 at 4:30 pm.

MEETING ADJOURNMENT

Dave Patty made a motion to adjourn the meeting. Jeff Asselin seconded. Meeting adjourned. ***Motion passed 3-0.***

Respectfully submitted,

Bridget I. Enyeart, Fiscal Officer

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