

# CASS COUNTY FIRE DISTRICT #1

## MEETING MINUTES

### October 11, 2023

#### Call to Order

The Cass County Fire District #1 (CCFD1) Board met at: 5:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Rex Danely, Chairman. Members present were Rex Danely, Chairman; Steve Crispen, Vice Chairman; Dave Patty, Member at Large; Stephen Fisher, Chief and Bridget Enyeart, LPN, Fiscal Officer/Secretary.

#### Minutes

Meeting Minutes of September 1, 2023, were read and approved. Steve Crispen made a motion to accept the minutes. Rex Danely seconded the motion. **Motion passed 3-0.**

#### TREASURER'S REPORT/PAYMENT OF CLAIMS

The Treasurer's Report was given by HR/Fiscal Officer, Bridget Enyeart. Fund balances are as follows: Rainy Day Fund \$324,664.49; Building Debt Fund \$0; County Emergency Loan Fund \$0; Fire Truck Loan Fund, \$16,599.03; Fire General Fund \$1,450,357.28; Cumulative Fire Fund \$60,657.81. Total Claims were submitted and approved. Rex Danely made a motion to accept the Treasurer's Report and all claims submitted for payment, Dave Patty seconded the motion. **Motion passed 3-0.** Fiscal Officer also presented a Resolution to Transfer Funds (Line-Item Transfer) from Building Repair (3C) for \$20,000 in the Cume Fire Fund to (3A) Equipment Repair/Replacement, Fire Gear (3B) \$8,000 to (3A) Equipment Repair/Replacement and (4C) Cement, Gravel, and Paving \$10,000 to (4A) New/Replacement Fire Equipment. Steve Crispen made a motion for all transfers, Rex Danely seconded. **Motion passed 3-0.**

#### FIRE CHIEF'S REPORT

Run report was given. Current training for each shift was reviewed. Planned training includes the live burn on October 14, 2023. Logansport Fire Department has agreed to cover CCFD1 coverage area while all men are in training. EVOG training is scheduled for November 8 & 9. Chief Fisher has registered for Swift Water School and has been placed on the waiting list. All shifts are signed up for Flash Over Chamber training in Lafayette on November 16 and November 17. Extrication training is scheduled for December. Firefighter Nolan Young is enrolled in Rope Technician Class at New Waverly Volunteer Fire Department. E-3 is still waiting on a part to repair the motor and is at Rowe Trucking. Truck 8's transmission module needs repaired and further diagnostic is needed. Tanker 9 is getting the shifting column repaired at Wiers Trucking. Tanker 2 is getting the real axel seal repaired at Wiers Trucking. Car 1 needs new rear tires and has had an oil change. Dave Patty made a motion for the Chief to move forward by replacing the rear tires on Car 1, not to exceed the estimated price of \$400 for the two tires. Rex Danely seconded. **Motion passed 3-0.** Rescue 5 needs further diagnostics for pump repair, and it is recommended to purchase a new pump vs rebuilding. The Board will table this item and review it either in November or December to have it repaired or replaced by Spring 2024. The Gear extractor has been installed and is operational. The Sinsit has been delivered and will be on the truck after Mike Miller has completed the training on October 25, 26, and 27<sup>th</sup>. EMS has provided the CCFD1 with new refusal forms which have been placed on a clip board in Car 1. Home Depot donated a new shop vac to CCFD#1. We have purchased a new circular saw for working on the training tower and a new microwave for the kitchen. Vendors have replaced the old soda pop machines outside the building with new machines. Through Cass County EMS, Cass County Fire District now has interpreter access with CCEMS. Vaccination records have been updated and obtained from all employees. Firefighter Brayden Shoaf has obtained his EMR certification. The summer picnic for firefighters and their families at CCFD1's station was well attended and a success. The old oil barrels and LP tanks have been removed from the training center grounds. Chief Fisher has started working on the Department ID badges and fire report numbering system. A TV monitor has been installed in the bay for E Dispatch.

## OLD BUSINESS

The 2<sup>nd</sup> reading of the 2024 Budget will be October 20, 2023, at 9:00 am. The salary ordinance will be reviewed one final time at the December 6, 2023, meeting and approved at that time.

## NEW BUSINESS

The truck committee is making a recommendation for the CCFD1 to move forward with purchasing the 2023 Spartan Metro Star Pumper especially since we have no idea how much longer we are going to be waiting on E-3 motor repair part. Due to the hours on our Fleet and the age of the equipment, it is in the best interest of our constituent's welfare and safety to make an emergency purchase. Chief Fisher indicated we simply cannot wait 500 – 1000 days for a new apparatus to be built at this time. Chief Fisher has a special opportunity to purchase the Spartan Pumper as it was built and previously committed to another department that ended up not following through with the purchase. The special pricing opportunity through procurement makes this the most affordable option for our taxpayers as well as obtaining the apparatus within 45 days of signing the contract to purchase. The Chief asked that the Board vote to move forward with the purchase of this apparatus and direct HR/Fiscal Officer, Bridget Enyeart to start the process of requesting new debt with the county, obtain financing and sign the contract to purchase. Rex Danely made a motion to move forward with the purchase as outlined by the Chief. Dave Patty seconded. **Motion passed 3-0.**

Car 1 was changed from the Chief's vehicle in July 2023 to an emergency medical response vehicle. Since it is a smaller SUV and it is not a 4-wheel drive vehicle, the Committee is recommending that the Board replace the apparatus if the Board is going to continue making this our primary emergency medical response vehicle. The Chief feels this will be safer for both our firefighters in the winter and for the community when responding to a call. The committee had contacted the State of Indiana to review their procurement fleet and was directed to Kelley Chevrolet in Ft. Wayne Indiana. Kelley Chevrolet has a 2023 Tahoe SSV that was built for another fire department. When it was completed, that fire department did not get the grant that would allow them to purchase the truck which is now making it available for purchase. The sticker price of the 2023 Tahoe is \$53,887.00. Kelley Chevrolet through Indiana Procurement and special pricing program would sell it to us at the discount price of \$44,030 which is a \$9,857 savings from purchasing it brand new. Chief Fisher is asking that this vehicle be wrapped into the purchase of the 2023 Spartan Metro Star Pumper and asked that the Board vote to move forward with the purchase of the 2023 Tahoe SSV and direct HR/Fiscal Officer, Bridget Enyeart to start the process of requesting new debt with the county, obtain financing and sign the contract to purchase. Dave Patty made a motion to move forward with the purchase as outlined by the Chief. Rex Danely seconded. **Motion passed 3-0.**

Since we are going to need to obtain a new debt levy for 2025 for the purchases and obtain a loan for the 2023 Spartan Metro Star Pumper and the 2023 Tahoe SSV, the Indiana Bond Bank had discussed with the HR/Fiscal Officer in the past that if there is other equipment that was needing immediate purchase, they could wrap that in with the purchase of a new apparatus. The SCBA equipment will be expiring in approximately 1 ½ years. Chief Fisher presented the board with three estimates (Scott, Drager and MES) to review for the replacement of the SCBA Equipment with the recommendation to move forward with MES's quote to purchase 8 Air-packs, 16 cylinders, 11 facepieces, 3 facepieces with direct radio interface and fit testing at a price of \$81,055.91 and to allow the HR/Fiscal Officer to wrap this in with the request to the Cass County Council to issue new debt and obtain financing. The board reviewed and compared all quotes. Steve Crispen made a motion to approve the Chief's request to move forward as outlined with MES's quote. Dave Patty seconded the motion. **Motion passed 3-0.**

The State EMS certification paperwork as BLS non transport provider was sent to the State. The Firemen are working on a grant for rope rescue equipment. We will find out in December if we are awarded the grant. The Cass County Community Foundation donated smoke detectors to CCFD1 as part of their 30 days of giving campaign.

Fiscal Officer asked the Board if they wanted to see any changes in the HR/Fiscal Officer Contract other than financial increase as stated during budget workshops. The Board indicated they did not see any other changes they wanted to make but asked to have the contract sent to them prior to the next meeting.

**PUBLIC COMMENT**

None

**MEETING ADJOURNMENT**

Rex Danely made a motion to adjourn the meeting. Dave Patty seconded. **Motion passed 3-0.**

Respectfully submitted,

*Bridget I Enyeart*

Bridget I. Enyeart, LPN, HR/Fiscal Officer