

EMA CONFERENCE CALL MINUTES  
WEDNESDAY, November 28, 2012 AT 2:00PM

**Counties who participated in the EMA Conference Call**

Adams	Franklin	Lawrence	Scott
Bartholomew	Fulton	Madison	Shelby
Benton	Gibson	Marshall	Spencer
Blackford	Greene	Martin	Starke
Boone	Hamilton	Miami	Sullivan
Brown	Hancock	Monroe	Switzerland
Cass	Harrison	Newton	Tippecanoe
Clark	Hendricks	Noble	Vanderburgh
Clay	Howard	Orange	Vermillion
Clinton	Huntington	Owen	Vigo
Crawford	Jackson	Parke	Wabash
Daviess	Jasper	Perry	Warren
Dearborn	Jay	Pike	Warrick
DeKalb	Jefferson	Porter	Washington
Delaware	Jennings	Posey	Wayne
Dubois	Johnson	Putnam	White
Elkhart	Knox	Randolph	Whitley
Fayette	Kosciusko	Ripley	
Floyd	LaGrange	Rush	
Fountain	Lake	St. Joseph	

SPECIAL NOTE: Please call: **1-877-820-7831** password **241579** at 1:55PM to avoid dial-in noise

- Please use a ground line and remember to mute/un-mute by \*6.
- The web login information is at the below link.
- <https://stateofindiana.conferencinghub.com/QwestWeb/IDHSDistrictPrograms>
- During the conference call e-mail your questions to Karen Allen at [kallen@dhs.in.gov](mailto:kallen@dhs.in.gov). They will be addressed later in the call or sent to the appropriate person for a response.
- Roll call will be taken at the end of the conference call.

**Planning and Grants Management Division:**

Rachel Woodall:

- EMPG Compliance forms need to be submitted ASAP. EMPG requirement dates are July 1-June 30. Get your three (3) exercises in prior to June 30 for county salary reimbursement.
- IGMS deployment on December 18. Adjustments coming: changes to the equipment inventory module, will be able to give read only access on equipment inventory. Also a search filter available, a replicate feature, and ability to PDF your equipment inventory. Quarterly reports driven off milestones you've identified in proposals. Any other IGMS ideas/suggestions, please let Rachel know.

Jennifer Richardson:

- IPAWS (Integrated Public Alert and Warning System) Program – A FEMA Rollout. Process for approving your applications: Each county is responsible for designating one public alerting authority. Next step, go back to FEMA to apply for a memorandum of agreement. FEMA will review and approve, then to IDHS for review to Jennifer, she will sign off on it.  
If counties don't have compatible software, the alerting authority can send a message to our state EOC then can be transmitted over the state's emergency management communications network (EMNET) we can manage that for you in the interim.

**Training and Exercise Division:**

Ashlee Grisel:

- Upcoming EMA Trainings
  - ✓ December 11-13, 2012 HSEEP, Brownsburg, IN- The class is full, but may submit an application and be put on the wait list if desired.
- Damage Assessment: Franklin Co. Request (January 9)
  - Management for Emergency Managers in Hamilton Co. (January 22-24)
  - Damage Assessment: Clarke Co. Request (January 24)
  - MGT323 Instructor Development Workshop Course (January 29-31)
- Please continue checking the IDHS Training Calendar for course postings.
- We will be offering 5 of the TEEX MGT 346: EOC Operations & Planning between January and April of 2013, locations will be in the following districts: Districts 1,6,7,9 and 10

Megan Luke:

- 2013 FSE- Preparing for the September full scale exercise, September 22-27. Concepts and Objectives meeting on Friday, Nov. 30 for districts 3, 5 & 9.
- 2012 Training & Exercise Guidance has been sent out. Email Megan Luke if you haven't received it, or contact your Exercise Program manager, Lauren Taverna or Jonathan Snell.
- Without Warning After Action Conference – Dec. 10, IGCS Conf. Room B from 12pm-4pm
- Training and Exercise Plan will be sent out mid-December containing all calendars from Districts 1-10 as well as the state calendar for the next three years.

Ken Woodall:

- HSEEP Training question from Adam Groupe on whether HSEEP can be taught in the counties or does IDHS have to do the training and the answer is the county must place the training in NEXS and then conduct the training. They can use District funding or local but regardless all HSEEP courses must be in NEXS.

John Buckman:

- National Fire Academy – Coming up in January.
- Fire & EMS training bulletin comes out every 1-2 weeks. To be on the distribution list, email John.

**Field Services Division:**

Randy Collins:

- Dec 3-6 - All Hazard Incident Management Team Association Conference- Marriott, Indianapolis

- Hazmat qualifications program in full swing. Made initial 17 awards of sub grants. Still waiting on sub grants to be budgeted in IGMS, so sub grant agreement can be established. Please get done ASAP. For questions, contact Laura Dresen with CBRNE section. Program specifically for hazardous materials teams within your jurisdiction.
- Wrapping up operations from Hurricane Sandy. Thanks to everyone who participated or supported the response. Working on reimbursement process for this. More info to come in bulletin soon.

Mark Livingston:

- State Strategy Homeland Security Program – in the process of being revised
- State Preparedness Report – project due by 12/31/2012. Field Services Division is working on this project.
- Introducing Ashley Holcomb, taking Jenna Rossio's place as District Training Coordinator.

Ashley Holcomb:

- January 28-February 1, 2013: AHIMT – Crown Point, IN
  - Posted to the IDHS calendar, all all applications will be collected until December 14. All confirmations will be sent on December 18, and all hotel reservations **MUST** be made by January 6, 2013. Please send all applications directly to the course manager listed (Jenna Rossio)
- February 11-13: All Hazards Division Group Supervisor – Auburn, IN

#### Task Book Information

- Peer Review of applications: February 7, 2013
  - All applications **MUST** be turned into IDHS by 5pm on February 5, 2013. There will be no exceptions. Please read the Task Book guidelines carefully before sending applications as any incomplete applications will not be sent to the peer review committee. Bulleting sent out today.
  - Please send all applications to:  
IDHS-Field Services  
IGCS  
302 W. Washington Street, Room E208  
Indianapolis, IN 46204  
[fieldservices@dhs.in.gov](mailto:fieldservices@dhs.in.gov)

-OR-

Ashley Holcomb at [aholcomb@dhs.in.gov](mailto:aholcomb@dhs.in.gov)

#### Public Information Office

John Erickson:

- All Hazard Radio Distribution -- Distribution of all hazard radios has occurred. One county still outstanding. Better quality radios purchased this year due to feedback.
- Preparedness Kit Distribution – delivered to three locations across the state. Following up with emails, more email communications coming. St. Joseph, Marion and Monroe have the preparedness kits. Pick up at one of those counties.
- Holiday Messaging – Preparedness items for Christmas gifts. Other information coming regarding fire safety for the holidays, decorations, safety while cyber and store shopping, as well as personal safety.

- Shakeout – Coming in February. In the lead for registrations. Help get people in your county registered. Giving away visits from the Quake Cottage for counties that have the highest percentage of participation.
- Citizen Corps – upcoming phone surveys in the next few weeks.

Director Joe Wainscott:

“Special thanks to those who performed during the deployment to the East Coast for Hurricane Sandy”. Everyone has done an outstanding job, On behalf of Governor Daniels and Governor-elect Mike Pence, I want to thank you for your efforts and dedication. You have made Hoosiers very proud. Best wishes for the holiday season.

**The next conference call will be on January 30, 2012 from 2:00 PM – 3:00 PM.**