

INDIANA EMERGENCY RESPONSE COMMISSION (IERC) MEETING

Beef House

16501 N State Road 63

Covington, IN 47932

May 12, 2014 1:00 P.M.

WELCOME AND INTRODUCTION

Chairman John Hill welcomed everyone to the meeting and requested determination of a quorum.

COMMISSION MEMBERS PRESENT

John Hill—Executive Director of Homeland Security

Bruce Palin—Commissioner of IDEM's Designee

Robert Johnson—State Fire Marshal's Designee

Chad Hilton—Superintendent of ISP's Designee

Bernie Beier—Local Government Representative

Dean Larson—Public Representative

Shawn French—Industry Representative

The following Commission members were absent:

Brian Lott—Local Government Representative

James Pridgen—Industry Representative

Carol Shelby—Public Representative

QUORUM

LEPC Coordinator Ashley Holcomb (IDHS) indicated a quorum was present.

The following staff members were present:

Laura Steadham—IDEM

Brad Gavin—IDHS

Ian Ewusi—IDHS/IDEM

Ashley Holcomb—IDHS

The following members of the audience were present:

Denise Maxwell—Red Cross

Sharon Gerlach—IDHS

Joe Whitaker—Fountain County LEPC

Stephanie McKinney—Gibson County LEPC

Jeff Larmore—Marion County LEPC

Garth Kagels—Warren County LEPC

Ed O'Farrell—Attica Fire Dept.

Greg Robison—Warren County LEPC

CONSIDERATION OF THE MINUTES

A motion to approve the minutes from the March 10, 2014, meeting was made by Mr. Larson and seconded by Mr. Hilton, **MOTION CARRIED**

SPECIAL PRESENTATION

A presentation on emergency planning activities for a county viewpoint was given by Mr. Beier. He noted that planning was not its own entity but that it was part of a bigger program and should not be isolated from other emergency response programs. He recommended leveraging all of the disciplines' monies together and putting it towards making one threat assessment that includes all of the necessities of the different disciplines so that they can have an all-inclusive threat assessment.

Documents from the presentation are available upon request from Mr. Beier.

COMMITTEE REPORTS

Report of the Chair—John Hill

Mr. John Hill spoke of quorum issues and the possibility of using conference call for members. Mr. Gavin discussed the option of having this "Electronic Meeting" system available and noted that he will provide feedback to the commission after reviewing the state's policy and/or the statutory requirements regarding the use of this system..

Mr. Hill asked if a policy on the use of conference calls for Commission and Committee meetings be approved now or after a written draft is created.

Mr. Gavin advised that the policy should be written before voting and indicated that a draft policy will be available at next meeting in July.

Communications Committee— Dean Larson, Chair

Mr. Larson stated that the committee did not have an official report to present due to the lack of a quorum and public notice issues with the scheduled meeting. He did however note that he had some topics for discussion for the commission.

Mr. Larson indicated that the Communications Committee supports having conference call capability for the meetings. He also noted that at each meeting a committee roster should be provided for all members to update any changed information and that the IERC needs its own IERC logo.

Mr. Larson requested that all Commissioners participate in the upcoming IERC conference by attending. He indicated that the LEPC portion of the conference will start at 8:00 a.m. on Friday, August 22, 2014, and the LEPC awards ceremony will begin after the opening remarks by the Chair.

Policy/Technical Committee— Dean Larson

Mr. Larson stated that the committee did not have an official report to due to the lack of a quorum. Mr. Larson spoke of vendors that were requesting to be added to the list of IERC-approved vendors and that the committee should ensure their exercise services are HSEEP compliant. Mr. Ewusi spoke of the seed money being awarded to Fayette County to assist in starting their LEPC; also Fountain and Marion Counties were being awarded funds from the LAG program. Mr. Ewusi also provided an update on the purchase of his vehicle.

Training Committee— Brian Lott, Chair-No Report

Fiscal Committee— Bruce Palin, Chair- No Report

ROSTER APPROVALS

Motion to approve rosters submitted made, excluding Clinton County which did not need approval (a current member of Clinton County LEPC had also served on and been removed from the Hamilton County LEPC but did not need to be reapproved as an ongoing member of Clinton County LEPC), by Mr. Larson, seconded by Mr. Palin, **MOTION CARRIED**. Mr. Ewusi spoke of the update on the letter for former LEPC members thanking them for their service.

Adams	Crawford	Jefferson	Ohio	Rush
Allen	Hendricks	Lawrence	Owen	Scott
Clark	Howard	Miami	Parke	Shelby
Clinton	Huntington	Montgomery	Ripley	Spencer
				White

OLD BUSINESS

Mr. Gavin spoke on the ethics training date for the IERC and LEPCs being moved from April to June of 2014. LEPCs would have 2 months and IERC members would have 3 weeks to complete the training.

NEW BUSINESS

Chairman John Hill spoke about the Tier II program (SARA Title III) and that IDHS was asked to look into taking over this program. Chairman Hill stated that at this time the commission was not being asked to do anything. He also indicated that at this time IDHS could not move forward in taking the program over.

Mr. Palin confirmed that IDEM and IDHS were working together and trying to centralize the Tier II program (SARA Title III).

REPORT OF THE FIELD REPRESENTATIVE-Ian Ewusi (written in first-person as presented)

This is a report on my activities since the last IERC meeting on March 11, 2014, held in Scottsburg, Indiana.

FOLLOW-UP FROM PREVIOUS MEETING

LEPC Planning Resource Guidance Document—Notice of the new guidance and a copy of the document have been sent to all LEPCs. The guidance document and the LEPC Planning and Training Resource List are posted at the IERC website for ready access (along with the training guidance formerly revised).

Status of LEPC Assistance Grant Program Applications—Grant resolution documents and MOUs with exhibits outlining performance requirements have been sent to Fountain and Marion Counties for their signatures.

- Fountain County LEPC has submitted the signed MOU and will provide the signed resolution document and grant permission to attach the exhibit to the MOU.
- Marion County LEPC has submitted the signed MOU and already has a signed resolution document on file. They will be granting permission to attach the exhibit to the already signed MOU.

IERC funding of Fayette County LEPC (seed money of \$5000)—A grant resolution document was sent to the LEPC chair to review and sign if the LEPC is in agreement with the terms. The LEPC will need to meet in order to complete and adopt the resolution and would need to submit a signed MOU with the adopted resolution.

Notice to Benton County Commissioners (President) about the inactive status of Benton County LEPC and their decision on compliance—With assistance from IDHS legal, an appropriate letter was drafted and has since been sent (awaiting response).

Letters/notices to LEPC members removed from their respective committees—With assistance from IDHS legal, an appropriate form letter has been developed thanking these members for their service, and mailings to these members will begin immediately.

LEPC ACTIVITIES

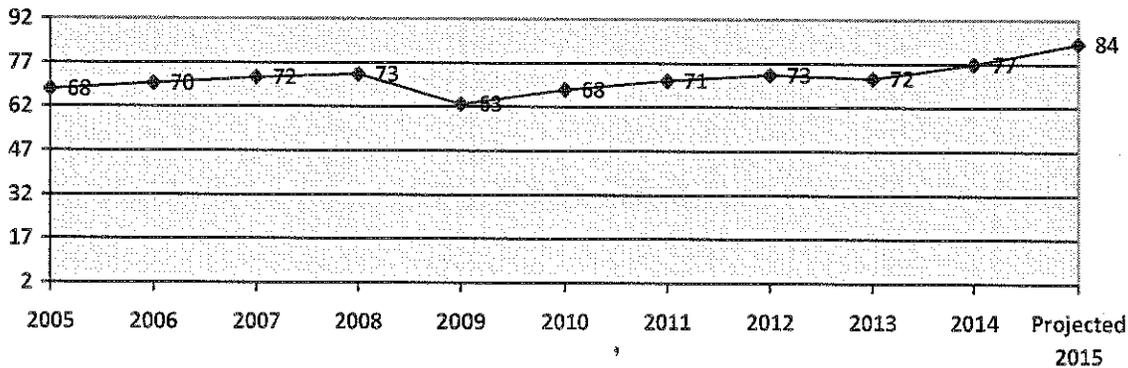
Meetings Attended (8 Counties—formerly inactive LEPCs indicated by *)

Crawford *	Grant	Sullivan
Jay	Hancock	Tippecanoe
Jennings	Morgan	

LEPC Funding Summary Table (2005–2014 funding years)

Compliant LEPCs—Funded

2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Projected 2015
68	70	72	73	63	68	71	73	72	77	84



Counties projected to become compliant/funded for 2014 activities:

Decatur	Hancock	Martin	Scott
Fayette	Huntington	Newton	

The following 77 LEPCs are scheduled to receive funding in July 2014 for meeting 2013 statutory requirements. DOR has been issued a memo with the list of certified LEPCs:

Adams	Clinton	Floyd	Hamilton
Allen	Daviess	Fountain	Harrison
Bartholomew	Dearborn	Franklin	Hendricks
Boone	DeKalb	Fulton	Henry
Brown	Delaware	Gibson	Howard
Carroll	Dubois	Grant	Jackson
Clark	Elkhart	Greene	Jasper

Jay	Miami	Putnam	Vanderburgh
Jefferson	Monroe	Randolph	Vermillion
Jennings	Montgomery	Ripley	Wabash
Johnson	Morgan	Rush	Warren
Knox	Noble	Shelby	Warrick
Kosciusko	Ohio	Spencer	Washington
Lagrange	Owen	St. Joseph	Wayne
Lake	Parke	Steuben	Wells
LaPorte	Perry	Sullivan	White
Lawrence	Pike	Switzerland	Whitley
Madison	Porter	Tippecanoe	
Marion	Posey	Tipton	
Marshall	Pulaski	Union	

EPCRA REPORTING

1. IDEM completed reconciling the HC-500 (storage inventory fees) return records with all Tier II facility reporting. The record indicates that 4962 facility records were reconciled.
2. IDEM completed CAMEO-formatted Tier II records for dissemination to LEPCs and response agency personnel. The data will be posted in the modules of each LEPC for ready access.

TRAINING—2014

Computer Aided Management of Emergency Operations (CAMEO) —3 planned

- o Miami County, Grissom—May 15, 2014
- o Sullivan County, Sullivan—June 2014
- o Marion County, Indianapolis—Pending
- o Morgan County, Martinsville—Pending

LEPC COMMENTS

Joe Whitaker—Stated that years ago the EMAI and IERC conference were combined. He would like to know why they can't get back together because some cannot attend both conferences. The commissioners engaged in a discussion of the matter; no decisions were made.

NEXT MEETING

July 14, 2014, 1:30 pm
2154 Intelliplex Dr.
Shelbyville, IN 46176

ADJOURNMENT

Chairman Hill adjourned the meeting at 2:54 P.M.



Bruce Palin, Vice Chair