



**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)
COMMUNICATIONS COMMITTEE
Indianapolis Government Center South
302 W. Washington – Conference Room 4-5
Indianapolis, Indiana 46204
July 11, 2016
10:45 AM [start time 10:48]**

COMMITTEE MEMBERS PRESENT:

Jeff Larmore—Local Government Representative, Chair Ian Ewusi—IDHS
Dean Larson—Public Representative [left at 11:20]
James Pridgen—Business/Industry Representative

COMMITTEE MEMBERS PRESENT VIA TELEPHONE:

Becky Waymire—Morgan County LEPC [joined meeting at 11:21]

COMMITTEE MEMBERS ABSENT:

Shawn French—Business/Industry Representative Matt Bilkey—Designee for Superintendent of ISP
Stephanie McKinney—Gibson County LEPC

The following Commissioners, staff and audience members were present:

Brad Gavin—IDHS Charlie Heflin—IDHS
Cara Cyrus—IERC Commissioner

WELCOME AND INTRODUCTION

Mr. Jeff Larmore welcomed everyone to the Communications Committee meeting and requested a determination of a quorum.

QUORUM

Mr. Ewusi indicated a quorum was present. [Note-About midway through the meeting, the Committee realized that a quorum had not been present.]

CONSIDERATION OF MINUTES

Motion to approve the May 9, 2016, meeting minutes was made by Mr. Larson and seconded by Mr. Pridgen. No further discussion was offered.

MOTION CARRIED

OLD BUSINESS

Mr. Larmore introduced the agenda item *EMAI/IERC Conference*. Mr. Larson asked Mr. Larmore what involvement the Communications Committee has had on developing the EMAI/IERC conference agenda. Mr. Larmore advised he has had no discussion with Ms. McKinney. Mr. Larson went through each of the course offerings, on the agenda, and asked how each of the courses applied to hazardous materials. Mr.

Larmore explained that IERC Commissioner, Mr. Beier, was asked to be the liaison to EMAI to assist with course offerings and that he is not present at this meeting to speak to how the conference agenda was developed. Mr. Heflin read an email from Ms. McKinney which detailed what classes were related to hazmat and noted that Ms. McKinney also wanted verification if IERC funds could be used towards the EMAI/IERC Challenge Coin. The Committee had already explained IERC funds could not be used towards the Challenge Coin. Mr. Larson wanted to know how the IERC was paying for their portion of the conference this year. Mr. Gavin explained the IERC had already approved up to \$10,000. Mr. Heflin reported that Fulton County had gotten approval to be the sponsoring county and the paperwork process would be started as soon as fiscal shut-down was complete. Mr. Larson asked if the EMAI/IERC conference badges could list the Commission members as IERC Commissioner on the badge and that the IERC Commissioners should have more representation at the conference since the IERC is a co-sponsor.

Mr. Larmore introduced the agenda item *Website Redesign*. Mr. Heflin outlined the changes that have been completed on the website redesign. Mr. Heflin reported he would be able to show some of the new changes at the retreat. The final design he noted still needs to be reviewed and approved by the IDHS Public Information Office. Mr. Heflin noted one change the board requested is an interface with our current LEPC online reporting system but explained this may be difficult to accomplish due to programming restrictions. Mr. Heflin also explained that the website changes could not be published on a temporary site so the old site will be removed and the new design launched all at once.

NEW BUSINESS

Mr. Larmore introduced the agenda item *SWERP Discussion*. Mr. Ewusi discussed the progress on the SWERP workshops with Purdue. He noted that he has experienced a bit of difficulty communicating with Purdue but at least one workshop has been scheduled thus far. Mr. Ewusi noted that the goal is to have one workshop in the northern part of the state and one in the southern part of the state. Jeff Larmore wanted to be sure all LEPCs with surface water sources attend the workshops. Mr. Ewusi advised Staff would reach out to the LEPCs with the workshop schedule.

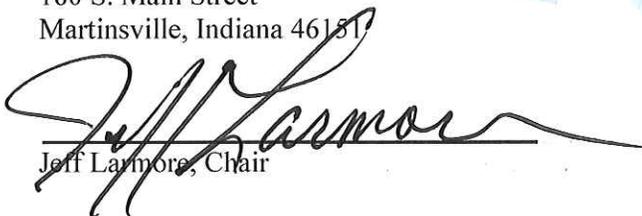
Mr. Larmore introduced the agenda item *Tier II Manager Discussion*. Mr. Heflin explained how the Tier II Manager software purchased licenses for 864 fire departments around the state and only 89 departments have signed up for accounts. Mr. Larmore wanted to know what steps IDHS has taken to get FDs to sign up for accounts. Mr. Heflin and Mr. Ewusi explained the outreach efforts thus far. Mr. Larmore asked if the Commission should consider not renewing all the available licenses if the fire departments were not going to use them. Mr. Ewusi advised we cannot go back and get a refund for those licenses purchased already but it could be reviewed when it is time to review the licenses for 2017.

ADJOURNMENT

With no other items on the agenda, Mr. Larmore adjourned the meeting at 11:43am

NEXT MEETING

September 19, 2016
Morgan County Administration Building
180 S. Main Street
Martinsville, Indiana 46151



Jeff Larmore, Chair