



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)
POLICY/TECHNICAL COMMITTEE**

**Indiana Government Center South
302 W. Washington – Conference Room 4-5
Indianapolis, Indiana 46204
July 11, 2016, 9:45 AM (start time was 9:56AM)**

COMMITTEE MEMBERS PRESENT

Jim Pridgen—Business and Industry, Chair
Allison Moore —IDHS
Ian Ewusi—IDHS

Jeff Larmore—Local Government Representative
Dean Larson —Public Representative

COMMITTEE MEMBER PRESENT VIA TELEPHONE

Becky Waymire—Morgan County LEPC (joined meeting at 10:18, after minutes were adopted)

COMMITTEE MEMBERS ABSENT

Matt Bilkey—Designee for ISP Superintendent
Shawn French—Business/Industry Representative
Laura Steadham—IDEM

The following Commissioners, staff and audience members were present:

Brian Husband—Clay County EMA
Brad Gavin—IDHS
Angie Nichols—IDHS
Charles Heflin—IDHS
James Greeson—IDHS

WELCOME AND INTRODUCTION

Mr. Pridgen welcomed everyone to the meeting and asked for a determination of quorum. Mr. Heflin advised there was a quorum. Mr. Pridgen requested all members present introduce themselves.

CONSIDERATION OF MINUTES

Motion to accept May 9, 2016 meeting minutes was made by Mr. Larson and seconded by Ms. Moore. No further discussion. All present were in favor.

MOTION CARRIED.

OLD BUSINESS

Mr. Pridgen introduced the agenda item *IERC Retreat*. Mr. Pridgen discussed the upcoming IERC retreat to be held on July 12, 2016. He briefly discussed the schedule of events for the retreat. Mr. Larson requested individuals attending the retreat to please bring a sack lunch so the meeting can flow and can continue

through lunch to accommodate those attendees with long drives after the meeting. Mr. Pridgen suggested possibly having sub sandwiches delivered and having a working lunch. Mr. Pridgen also advised he would arrive around 7:30am, with donuts, if anyone wanted to get started early. The meeting is slated to begin with opening statements by Fire Marshal Greeson at 8:00am.

Mr. Pridgen introduced the agenda item *LEPC Bylaws*. Mr. Heflin advised the bylaw document had been modified and submitted to IDHS Legal for review but have not been reviewed due to Mr. Gavin being on vacation.

NEW BUSINESS

Mr. Pridgen introduced the agenda item *Angie Nichols*. Mr. Pridgen explained that Ms. Angie Nichols is requesting to be added to the Planning and Training Resource List. Mr. Pridgen asked Ms. Nichols to introduce herself and explain what she is attempting to achieve along with her background and education. Ms. Nichols discussed her current position, background, education and explained she is attempting to assist the Emergency Management offices in planning activities. She also explained how she has already communicated her intentions with her boss and the IDHS Ethics Officer, Jonathan Whitham, to obtain an ethic opinion. She explained how she wanted to assist in planning activities but wanted to remain in compliance with all ethics rules and wanted to know if the IERC had any specific conflicts that they could foresee. Mr. Gavin advised the IERC could approve her to be a vendor but IDHS may have some restrictions if she does any work in IDHS District 7. Mr. Larmore asked if Ms. Nichols sat on any LEPC and she advised she did not. Ms. Moore noted that District Administrators do not do any work for the LEPCs in their district unless specifically requested to do so. Mr. Ewusi asked Ms. Nichols to explain what kind of experience she has in the areas she is requesting to do contract work for. Ms. Nichols explained her previous limited experience in planning activities. Mr. Ewusi explained it would be difficult for the IERC to approve a new vendor without previous documented experience in the area they are requesting to do contract work. Mr. Larson requested the Policy-Technical Committee table this discussion until Ms. Nichols can provide some additional documentation as to Ms. Nichol's experience. Mr. Pridgen agreed and explained to Ms. Nichols what steps she would need to take prior to approaching the Committee again. Mr. Larson motioned to table the discussion. Mr. Larson seconded the motion. There was no further discussion.

Roll Call Vote

Mr. Larmore—YES	Mr. Ewusi—YES	Mr. Moore—YES	Mr. Pridgen—YES
Mr. Larson—YES	Ms. Waymire—YES		

ADJOURNMENT

With no additional business coming before the Committee, Mr. Pridgen requested a motion to adjourn. Mr. Larson made a motion to adjourn and Mr. Ewusi seconded the motion.

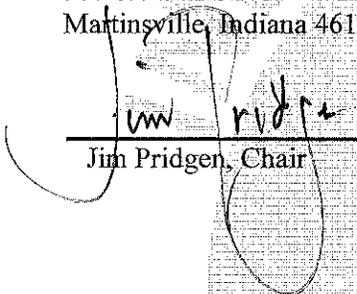
Roll Call Vote

Mr. Larmore—YES Mr. Ewusi—YES Mr. Moore—YES Mr. Pridgen—YES
Mr. Larson—YES Ms. Waymire—YES

MOTION CARRIED.

NEXT MEETING

September 19, 2016
Morgan County Administration Building
180 S. Main Street
Martinsville, Indiana 46151



Jim Pridgen, Chair

