
STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



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TO: Local Officials

FROM: Courtney L. Schaafsma, Commissioner

RE: Budget Year 2017 Survey

DATE: July 5, 2016

Senate Enrolled Act 321 (“SEA 321-2016”) introduced new requirements for the Department of Local Government Finance (“Department”) to prepare estimates of maximum levies, debt service levies and cumulative fund tax rates by July 15. These estimates will be used to prepare estimates of property tax cap credit impacts for local units. Together, the maximum levy estimates and the property tax cap credit impact estimates will allow local governments to prepare and adopt 2017 budgets that are more reflective of actual anticipated spending.

In order to prepare the required calculations, the Department is in need of information from local governments regarding any potential actions that may impact their property tax levy for 2017. To that end, the Department has prepared a survey that is available at the link below. This survey addresses common scenarios which may have an impact on property tax levies. Local governments are also encouraged to provide additional comments if they believe that there may be a situation facing the local unit that has the potential to impact property tax levies.

Local governments are encouraged to provide the maximum amounts of potential changes, even if there is a possibility that the local unit may choose to pursue a lesser amount in the future. **The values contained herein are estimates only and local units will not be held to the values provided through this survey.**

Completion of this survey is not a mechanism for applying for excess levy appeals, cumulative fund establishments or other levy changes. Local units must complete the proper statutory procedures to request such modifications. The Department will not approve or disapprove of information submitted through this survey.

To access the survey, please click on the link below:

<http://goo.gl/forms/jyPz0xqI8P5Mryhh2>

The survey is a Google Form that will be submitted to the Department upon completion. The survey contains 5 required questions (“yes or no”) and then space for additional comments when “yes” has been selected. In addition, taxing units are asked to provide contact information for the individual submitting the survey in case there are additional questions.

The Department requests that local governments complete the attached survey by Monday, July 11, 2016.

Thank you in advance for your assistance in completing this survey. If you have questions on the survey, please contact your Budget Field Representative or Courtney Schaafsma, Commissioner, at cschaafsma@dlgf.in.gov or (317) 234-5720.