



**Fortis**  
P L A S T I C S

Quality Injection & Extrusion Molding

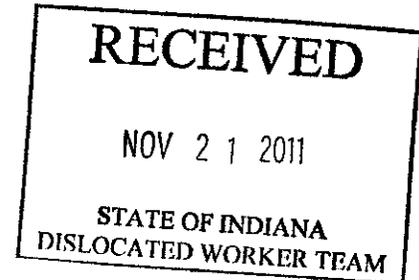
Precision Tooling

Custom Resin Compounding

November 16, 2011

**VIA CERTIFIED MAIL**  
**RETURN RECEIPT REQUESTED**

Indiana Department of Workforce Development  
Dislocated Worker Unit  
10 North Senate Avenue  
Indianapolis, IN 46204-2277



To Whom It May Concern:

As you know, on October 13, 2011, Fortis Plastics, LLC ("Fortis") provided you with notice that, due to the potential loss of its credit line, Fortis would be forced to fully and permanently close its Corporate Office, located at 3615 Voorde Drive, South Bend, Indiana 46628, during the fourteen (14) day period between November 28, 2011 and December 11, 2011. This notice stated that seventeen (17) employees, including three (3) temporary employees, were currently working at the Corporate Office.

Further, on November 2, 2011, Fortis provided you with an updated notice that Fortis would be forced to begin fully and permanently closing its Corporate Office faster than originally planned. This notice stated that there remained seventeen (17) employees, including three (3) temporary employees, working at the Corporate Office. This notice went on to say that four (4) employees were being terminated on November 4, 2011 and that the remaining employees would be terminated during the fourteen (14) day period between November 28, 2011 and December 11, 2011, when the Corporate Office would fully and permanently discontinue operations.

The purpose of this letter is to provide you with another update regarding the closing of the Corporate Office.

Since its first updated notice to you, Fortis determined that it will be forced to continue the permanent shut-down of its Corporate Office faster than previously anticipated. Following the initial layoff on November 4, 2011, one (1) employee resigned and, therefore, there remain twelve (12) employees, including three (3) temporary employees, working at the Corporate Office. Three (3) of these employees will be terminated on November 18, 2011. The remaining employees will be separated during the fourteen (14) day period between November 28, 2011 and December 11, 2011, when the Corporate Office will fully and permanently discontinue operations.

Should you have any questions, feel free to contact Larry Knight at (574) 485-1153 or Fortis Plastics' Corporate Office at 3615 Voorde Drive, South Bend, Indiana 46628.

Sincerely,

Fortis Management

3615 Voorde Dr. | South Bend, IN 46628

☎ (574) 485-1100 | 📠 (574) 968-0466 | [www.fortisplasticsgroup.com](http://www.fortisplasticsgroup.com)