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APR 29 2013

WARN NOTICE

April 29, 2013

VIA FEDEX AND EMAIL TO:

Indiana Department of Workforce Development
Dislocated Worker Unit
10 North Senate Avenue
Indianapolis, IN 46204-2277
warn-notice@dwd.in.gov

Re: ALSAC Volunteer Service Center New Albany, Indiana
Notice of Facility Closing Pursuant to WARN Act

I am writing in accordance with the Worker Adjustment and Retraining Notification Act ("WARN Act") to provide written notice that, after careful consideration, American Lebanese Syrian Associated Charities, Inc. ("ALSAC") has decided to consolidate its New Albany Volunteer Service Center operations with its Memphis operations and close the New Albany facility located at 4347 Security Parkway, New Albany, IN 47150. The closure will be permanent in nature effective June 28, 2013 and affects the entire Volunteer Service Center operation at this location. The building in which the Volunteer Service Center is located will continue to be used for data center management with minimal staff support on-site. The approximate number of people impacted by this closure is sixty-four (64). No labor organization represents the impacted employees. After careful study of our Volunteer Service Center operations in Memphis and New Albany, we determined that consolidation of our operations to Memphis was in the best interest of the organization.

ALSAC is providing notification of the closure to the individual employees impacted today and has staff on-site to assist our New Albany employees. ALSAC will offer employees career assistance, including resume writing guidance and unemployment benefits application completion guidance. These employees also may apply for other open positions at ALSAC through our website, www.stjude.org.

Should you have any questions or need additional information regarding this matter, please contact me at your convenience.

Sincerely,

Sara L. Hall
Chief Legal Officer, ALSAC
(901) 578-2007
(901) 488-7425 (cell)
sara.hall@stjude.org

cc: Mayor Jeff Gahan, New Albany