

Division of Disability and Rehabilitative Services 402 W. WASHINGTON STREET, P.O. BOX 7083 INDIANAPOLIS, IN 46207-7083 1-800-545-7763

To: Bureau of Developmental Disabilities Services providers

From: Jessica Harlan-York, Director, Bureau of Quality Improvement Services
Re: Data Forum: Incident Reporting – Data, Requirements, and Best Practices

Date: September 28, 2019

The Bureau of Quality Improvement Services has rescheduled the webinar on Incident Reporting to November 7, 2019, at 1 p.m. EST. The presentation will include incident reporting data and trends, incident review requirements, and best practices. BQIS will share current data in comparison with the 2018 presentation, 'Data Forum: Incident Report Data," as well as address some of the Frequently Asked Questions.

Questions may be sent in advance, but no later than, Wednesday, October 30, 2019, to <a href="mailto:Shelly.Thomas@fssa.in.gov">Shelly.Thomas@fssa.in.gov</a>. Time will be allotted to address questions and for open forum discussion. The webinar will be recorded and posted on the BQIS' webpage for viewing at a later date. Below is the information on accessing the webinar:

To participate in the webinar on **Thursday, November 7, 2019, at 1 p.m. EST**, please log onto URL: https://lndiana.AdobeConnect.com/indiana.

- Participants will sign in as a guest using their name.
- Audio will be voice over internet, so participants will need to use speakers or headphones to hear the presentation.
- Do not log into the webinar using Citrix or Virtual Private Network (VPN). These services will not be able to playback audio.
- **Prior to the webinar**, please check your organization's connection to ensure it has latest updates and add-ins. To do so, <u>please click here</u>.