



## Commission Board Meeting Minutes Wednesday, January 19, 2011

The Commission Board Meeting took place on Wednesday, January 19, 2011 at 10:26am in the Indiana State House, Room 101. The Chairman and Vice Chair were not present so once a quorum was established, Commissioner Virgil Madden chaired the meeting.

### **Roll Call**

Tim Brown, Laura Heinrich, Virgil Madden, Elijah Neal, Shanida Sharp-Byrnes, Adrienne Shields, Lynn Smith, Dr. Vernon Smith, Wayne Wellington, Rob Wynkoop

**Guest** – Krishna Heyward & Wendy Kihiu with Division of Family Resources (DFR) Comptroller's Office, Minister Anthony Beverly

**Staff** – James Garrett Jr., Malika Mays

### **Prayer**

Minister Anthony Beverly following the meeting

### **Adoption of Minutes**

Laura Heinrich moved to accept the November 17, 2010 minutes; Commissioner Smith seconded the motion; minutes were approved unanimously

### **Financial Report**

Krishna Heyward briefly went over the financial report. The standard operational expenditures were made from the Appropriations (1000) account; total operational expenditures for the month of November were \$8,191.48. There were no expenditures from the Donations (6000) account in the month of November. The Donations (6000) account remaining balance is \$72,848.77. Mrs. Heyward also stated the December financials were not available as of the Commission meeting date. Tim Brown moved to accept the financial report; Laura Heinrich seconded the motion; financial report was approved unanimously.

Mrs. Heyward introduced Wendy Kihiu, who will be handling the financial reports for the Commission.

### **Old Business**

#### ***Annual Report Review***

Commissioners briefly discussed their concerns with the annual report. Commissioner Madden made a motion to use the annual report as a working document for the Commission's focal point.

Commissioner Brown made a supporting amendment to have a yearly calendar of events attached for the commission to work from as well. Commissioner Smith seconded the motion; a vote was taken and approved unanimously. Mr. Garrett will provide commissioners with a draft copy of the yearly calendar. Mr. Garrett says he will send an electronic copy of the annual report to commissioners before the close of business today. He requested commissioners' review the document and send back all comments and modifications to him by or before the close of business on Friday, February 4, 2011; once those changes are incorporated, Mr. Garrett will then send the updated copy to commissioners for review and discussion at the February 16<sup>th</sup> board meeting. The February board meeting will focus on the annual report.

***AAMNC Review***

Commissioner Smith inquired about allowing the Indiana Commission staff to serve as clerical and administrative support for the African American Male National Council (AAMNC). Commissioners briefly discussed this request and Commissioner Shields agreed to look into the State personnel matters including obtaining information from Commissioner Smith regarding the expectations and role of the Indiana Commission staff. Commissioner Shields will provide an update of this request at the next Commission meeting.

**New Business**

***Election of Commission Chairman and Vice Chairman***

Mr. Garrett opened the floor to nominations for the Chairman; Commissioner Smith moved that Virgil Madden be nominated for Chairman; no other nominations were made; Commissioner Wellington moved to close the floor for nominations, Commissioner Smith seconded; a unanimous vote was made, with no nays for Virgil Madden to serve as Chairman for 2011.

Mr. Garrett then opened the floor to nominations for the Vice Chairman; Virgil Madden nominated Tim Brown; Tim Brown withdrew his name to support and nominate Commissioner Vernon Smith; no other nominations were made; Commissioner Wellington moved to close the floor for nominations; Laura Heinrich seconded; a unanimous vote was made, with no nays that Commissioner Vernon Smith serve as Vice Chair for 2011.

Meeting adjourned @ 11:34am