# Statement of Qualifications Evaluation Form

## Rating 0-4

<table>
<thead>
<tr>
<th></th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poor</td>
<td>Fair</td>
<td>Average</td>
<td>Good</td>
<td>Excellent</td>
<td></td>
</tr>
<tr>
<td>Inferior quality, bad</td>
<td>Lacking in some aspects but not others</td>
<td>Median, slightly better than fair</td>
<td>Suitable, adequate, skillful</td>
<td>Superior quality, first-class</td>
<td></td>
</tr>
</tbody>
</table>

## Weight 1-5

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Of least importance to the project</td>
<td>Slightly important to the project</td>
<td>Average importance to the project</td>
<td>Important to the project</td>
<td>Very important to the project</td>
<td></td>
</tr>
</tbody>
</table>

**Owner/Community:** ____________________________________________

**Rate Consultant:** ____________________________________________

1. Quality of the firm’s Statement of Qualifications in relationship to the information requested  
   
   **Your rating**  
   
   **Weight**  
   
   **Total**

   
   _______ X _____ = _______

   **NOTES:**

2. Firm’s individual team members’ qualifications  
   
   **Your rating**  
   
   **Weight**  
   
   **Total**

   
   _______ X _____ = _______

   **NOTES:**

3. Firm’s experience in projects that are similar to your project  
   
   **Your rating**  
   
   **Weight**  
   
   **Total**

   
   _______ X _____ = _______

   **NOTES:**

4. Firm’s familiarity with local conditions, needs, and requirements  
   
   **Your rating**  
   
   **Weight**  
   
   **Total**

   
   _______ X _____ = _______

   **NOTES:**

5. Firm’s familiarity with various funding sources  
   
   **Your rating**  
   
   **Weight**  
   
   **Total**

   
   _______ X _____ = _______

   **NOTES:**

6. References  
   
   **Your rating**  
   
   **Weight**  
   
   **Total**

   
   _______ X _____ = _______

   **NOTES:**

**Form Completed By:** _______________________________  **Total Score:** __________

**When evaluating proposals from an RFP please add the cost of services in as an additional item to evaluate.**