



# INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

*We Protect Hoosiers and Our Environment.*

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**Michael R. Pence**  
Governor

**Thomas W. Easterly**  
Commissioner

May 23, 2014

UST Owners and Operators,  
Environmental Consultants and Contractors  
And Other Interested Parties

To Whom It May Concern:

Re: ELTF Claims Vendor Changes and Information Session

- The Auditor of State now requires the IRS W-9 form and the Automated Direct Deposit Authorization Agreement form (SF#47551) in lieu of using 2009's Vendor Information Form. **Vendors currently on file do not need to fill out new forms.** However, *any changes* to vendor information will need to be made on the new forms.
- The new forms can be found on the following website: <http://www.in.gov/auditor/2340.htm>.
- Representatives from IDEM and a representative from the Auditor of State will be in attendance to answer questions about the new requirements on

**Wednesday, June 18, 2014**

**10:00 a.m.-11:30 a.m.**

**Indiana Government Center North, Conference Room 1319**

If you have any questions, please contact Bobbi Steiff at 317-234-0935 or via email at [rsteiff@idem.IN.gov](mailto:rsteiff@idem.IN.gov).

Sincerely,

Bobbi Steiff  
Chief, Excess Liability Trust Fund Claims Section  
Underground Storage Tank Branch  
Office of Land Quality