



INDIANA DEPARTMENT OF HOMELAND SECURITY

INDIANA EMERGENCY RESPONSE COMMISSION (IERC)

TIER II UPDATE REPORT & FARMS






EPA DIRECT RULE CHANGE CHEMICAL INVENTORY

The physical and health hazard categories have been expanded from 5 to 24 categories
Effective January 1, 2018

1. Login to Tier II Manager - <https://tier2.dhs.in.gov/Account/Login.aspx>
2. Select "List Facilities" on Facilities tab at top of page.
3. Click on the facility name (in blue).
4. Click the button "Add a New Annual/Revision/Update Report"
5. Fill in bubble next to "312 Tier II" and "Update for 2017" and click on "Proceed"
6. Select the edit icon below the "Edit" column on Step 2. You must edit each chemical and select appropriate hazard categories. The new fields will be present on only Tier II Report Year 2017 and above. Previous Report Years will retain the 5 Physical and Health hazard categories.
7. The Edit Chemical page will display 24 Physical and Health Hazard categories. They will be blank.
8. The View Chemical page will display 24 Physical and Health Hazard categories.
9. The Tier II PDF has been rearranged to accommodate the new 24 Physical and Health Hazard categories.
10. The Edit Chemicals on Add new 311 Report page will display 24 Physical and Health Hazard categories. They will be blank.

LOG IN PAGE



Indiana Emergency Response Commission
Phone :855-246-0065

Online TIER II MANAGER™

You must register before using this Online Reporting System.

[REGISTER](#)

If you have previously registered, please proceed with Log In.

SYSTEM REQUIREMENTS

- You need to use Internet Explorer 10 (non-compatibility mode) or higher, Firefox 20 or higher, or Chrome 26 or higher. Using older versions may create problems.
- You will need Adobe Acrobat Reader to use this System. [Download the Adobe Reader.](#)
- You need to enable javascript and turn off the pop-up blocker in your browser.
- If you encounter any problem, contact your technology desk to verify whether you have these requirements.
- Cookies need to be enabled in your browser. It is enabled by default.


Log In

Username

Password

[Log In](#)

[Forgot Username?](#)
[Forgot Password?](#)
[Reset Password?](#)

Developed By 

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Version: 5.2



SELECT ACTIVE FACILITY # (IN BLUE)



Indiana Emergency Response Commission
Phone : 855-246-0065

Online TIER II MANAGER™ Tier II Reporting Year : 2016

Welcome Krystal, Rocky Roads Climbing Company Last Login: 01/26/2017, 10:41 AM

Log Out

Home Facilities Incident Reports My Account Billing

Regulations

Continue

Welcome to the Online TIER II MANAGER™

Please click here to access the Training materials. Before starting a submission, please watch or read the materials thoroughly to understand both the requirements and the online reporting process.

The Indiana Emergency Response Commission is responsible for the collection and maintenance of Indiana's EPCRA notifications and reporting of sections 302, 311 and 312 (Tier II). The purpose of this online reporting portal is to provide State and local officials with specific information on hazardous chemicals present at your facility for use in emergency preparedness planning and emergency response.

From January 1, 2016, Indiana facilities must submit their EPCRA sections 302, 311 and 312 reports using this online reporting system. Updates can also be submitted at any time during the year.

Submission of the Tier II report form by facilities that meet the reporting requirements established under Section 312 of SARA Title III is required. Specifically, facilities are required to report their possession of Extremely Hazardous Substances (EHS) stored at 500 pounds or the Threshold Planning Quantity (TPQ), whichever is less. In addition, facilities must report any hazardous chemical for which a Safety Data Sheet (SDS) is required under the OSHA Hazard Communication Standard, and which is stored in the amount of 10,000 pounds or more. For more information on the list of EHS and their TPQ, or to obtain more information on the reporting requirements, please review the information available on the Indiana Emergency Response Commission website at <http://in.gov/dhs/2362.htm>.

IMPORTANT: You must submit a 2016 ANNUAL to complete your submission for this year! (Submitting a 2017 UPDATE does not meet the requirement).

If you have any questions or need assistance, please contact SARA Program Manager at saratr2@dhs.in.gov or 855-246-0065.

Recent Submissions

2015 302 Reports 302 Original, Christmas Wonderland Initiated 01/24/2017
2017 Tier II Update, Christmas Wonderland Completed 01/26/2017

Facility Status Summary

	Active	Inactive
Facility	1	0

Billing Summary

Total Amount Due : 200.00

Incident Status

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SELECT FACILITY NAME (IN BLUE)

Active Facilities

All ABCDEFGHIJKLMNOPQRSTUVWXYZ Other

Add New Facility

Facility ID	Company Name	Facility Name	Address	County	Facility Status	City	LEPC	Fire Department	312 Status	302 Status	Latest Report
Facility ID	Company Name	Facility Name	Address	All		City	LEPC	Fire Department	All	All	
112181	The North Pole	Christmas Wonderland (ID: 112181)	123 Candy Cane Lane, North Pole, IN 46204	Marion	Active	North Pole	Marion County LEPC	PIKE TWP FD	Active	Inactive	2017 Tier II Report Update (01/26/2017)(Completed)

Total Results:1 Rows per page 10



SELECT “ADD A NEW ANNUAL/REVISION/UPDATE REPORT”

Christmas Wonderland (Facility ID: 112181)

123 Candy Cane Lane, North Pole, IN 46204, United States

Status: Active Type: Facility

Christmas Wonderland stores EHS over TPQ

Christmas Wonderland stores DHS Chemicals of Interest

[Change Facility Status](#)

Reports

[Add a New Annual/Revision/Update Report](#)

Tier II Report (312 Annual Report)

Report ID	Report (Click to Edit Reports)	Status	Signed By	Signed Date	Submission Type	View
12547	2016 Tier II Report Annual	Initiated			Online	
12544	2015 Tier II Report Annual	Initiated			Online	

302 Reports

Report ID	Report (Click to Edit Reports)	Status	Signed By	Signed Date	Submission Type	View
12548	2017 302 Report Original	Initiated			Online	

311 Reports

Report ID	Report (Click to Edit Reports)	Status	Signed By	Signed Date	Submission Type	View
No items to be listed						


[Back to List of Facilities](#)



UPDATE REPORT



SELECT “Tier II Report (312 Annual Report)” and “Update for 2017” then “Proceed”



Indiana Emergency Response Commission
Phone : 855-246-0065

Online **TIER II MANAGER™** Tier II Reporting Year : 2016
Welcome Krystal, Rocky Roads Climbing Company Last Login: 01/26/2017, 10:41 AM
Log Out

HomeFacilitiesIncident ReportsMy AccountBilling

Start a New Report

Christmas Wonderland (State ID: 112181)

123 Candy Cane Lane, North Pole, IN 46204, United States
Contact: 555-555-1234, KHackney@dhs.in.gov
Type: Facility

You have already initiated Report ID: 12547. You must Complete this report or Cancel it before starting a new one. [Click here to go to Report\(ID:12547\)](#)

Choose a Report Type (click on button next to selection)

Tier II Report (312 Annual Report)

Facilities covered by Emergency Planning and Community Right-to-Know Act (EPCRA) requirements must submit an Emergency and Hazardous Chemical Inventory Form to the Local Emergency Planning Committee (LEPC), the State Emergency Response Commission (SERC), and the local fire department annually by March 1 covering activities at the facility during the previous calendar year.

302 Reports

Section 302 of Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA Title III) requires that owners or operators of facilities notify the State Emergency Response Commission (SERC) and their Local Emergency Planning Committee (LEPC) if they have on site an EHS in an amount equal to or greater than its threshold planning quantity (TPQ).

311 Reports

Section 311 requires facilities that have SDSs for chemicals held above certain quantities to submit either copies of their SDSs or a list of SDS chemicals to SERC, LEPC, and local fire department.

Choose a Report Class (click on button next to selection)

IMPORTANT: You must select ANNUAL for 2016 to complete your requirements this year!

Annual for 2014

Annals should be submitted to meet EPCRA Section 312 Annual Reporting of Chemical Inventory for chemicals onsite during the **previous calendar year**.

Revision

Revisions should be submitted to correct errors or omissions in already submitted reports.

Update for 2017

Revisions should be submitted to capture changes to facility contacts or chemical quantities/locations onsite during the **current calendar year**.

CancelProceed



CHEMICAL INVENTORY LIST

Step 2: Review Chemical Inventory Total: 1 EHS: 1 EHS>TPQ: 1 [Add Chemicals](#) [Import Chemicals](#)

Chemical List

[All](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#) [Other](#)

CAS No	Chemical Name	Pure/Mix	EHS	Max Daily Amt (lbs)	EHS Exceeds TPQ	Edit	Delete	Is Valid	Last Modified Date
			All						
7782505	Chlorine	Pure	EHS	150	Exceeds TPQ				6/27/2017 12:33:15 PM

Select Edit Icon (circled above) to open up chemical to update hazard categories



PREVIOUS CHEMICAL INVENTORY PAGE

Chemical Details

ABC Facility Main (Facility ID: 1671)

Main Street Reading, Pennsylvania 19605
Contact: 894-484-9494 x 9
Type: Facility

Notes on Reporting Chemicals

1. Pure Chemicals and Mixture Chemicals must be reported separately.
2. If reporting an EHS chemical only, mark as "Pure". If the EHS is a part of a Mixture, enter the product name in "Chemical Name", check "Mixture" and enter the EHS (and other Ingredients) in the "Mixture Component List".

Chemical Description Inventory & Storage

Chemical Description

Search by CAS/Chemical Name

CAS Number (If no CAS, type N/A) *

7782505

Chemical Name *

CHLORINE

Chemical Added to Site Date

☐ Substance is Trade Secret

Trade Secret Proof

Browse...

Chemical State

Check all that apply

State *

☒ Solid ☐ Liquid ☐ Gas

Chemical Format

Pure/Mixture *

☒ Pure

☐ Mixture

EHS Name [Search by EHS Name](#)

☒ EHS

Chlorine

See Notes on Reporting Chemicals at top of this page.

Physical and Health Hazards *

Check all that apply

☒ Fire

☐ Sudden Release of Pressure

☐ Reactivity

☐ Immediate(Acute)

☐ Delayed(Chronic)

MSDS/SDS

Attach MSDS/SDS

Browse...

Cancel

Save



CURRENT CHEMICAL INVENTORY PAGE

Chemical Description Inventory & Storage

Search by CAS/Chemical Name Search by 311 Chemical Search by 302 Chemical

CAS Number (If no CAS, type N/A) * Chemical Name *

7782-50-5 Chlorine

Note (Please enter why the CAS is N/A)

Chemical Added to Site Date

☐ Substance is Trade Secret Trade Secret Proof No file chosen

Chemical State

Check all that apply

State *

☐ Solid ☒ Liquid ☐ Gas

MSDS/SDS

Attach MSDS/SDS

No file chosen

Chemical Format

Pure/Mixture *

☒ Pure ☐ Mixture

EHS Name Search by EHS Name

☒ EHS Chlorine See Notes on Reporting Chemicals at top of this page.

Physical and Health Hazards *

Physical Hazards

Check all that apply

☐ Combustible dust ☐ Organic peroxide

☐ Corrosive to metal ☒ Oxidizer (liquid, solid or gas)

☐ Explosive ☐ Pyrophoric (liquid or solid)

☒ Flammable (gases, aerosols, liquids, or solids) ☐ Pyrophoric gas

☒ Gas under pressure ☐ Self-heating

☐ Hazard Not Otherwise Classified (HNOC) ☐ Self-reactive

☒ In contact with water emits flammable gas

Health Hazards

Check all that apply

☒ Acute toxicity (any route of exposure) ☐ Reproductive toxicity

☒ Aspiration hazard ☒ Respiratory or skin sensitization

☐ Carcinogenicity ☒ Serious eye damage or eye irritation

☐ Germ cell mutagenicity ☒ Simple asphyxiant

☐ Hazard Not Otherwise Classified (HNOC) ☒ Skin corrosion or irritation

☐ Specific target organ toxicity (single or repeated exposure)

Check boxes on Physical and Health Hazards appropriately for each reported chemical

Select "Save" at the bottom of the page when hazards have been selected



Other Hot Topics

CERCLA & EPCRA Reporting Requirements for Air Releases of Hazardous Substances from Animal Waste at Farms

On November 22, 2017, the DC Circuit Court of Appeals granted EPA's motion to further stay the mandate until January 22, 2018.

- Farms with continuous releases do not have to submit their initial continuous release notification until the DC Circuit Court of Appeals issues its order, or mandate, enforcing the Court's opinion of April 11, 2017.
 - ✓ No reporting is necessary until the mandate is issued.
- To expedite initial continuous release notification to the National Response Center, the temporary email option may be used.
 - ✓ This option avoids potential large call volumes and delays.
 - ✓ It allows one email notification for owners/operators with multiple farms.
- For more information: <https://www.epa.gov/epcra/cercla-and-epcra-reporting-requirements-air-releases-hazardous-substances-animal-waste-farms>



SARA Program Contact Information

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