



March 5, 2024

Minority and Women's Business Enterprise Division  
402 W Washington Street, Room 2469  
Indianapolis, IN 46204

Re: City of Indianapolis, Department of Public Works, **PROJECT SD-22-101 2022 Thoroughfare Drainage Improvements – Area 2**

Bid Date: March 28, 2024, 10:00am

To Whom It May Concern,

Morphey Construction, Inc. is bidding the project listed above as a prime contractor for the City of Indianapolis, Department of Public Works. We are inviting quotes from DBE Subcontractors and Supplier firms interested in working with us on this project.

All quotes are due on or before 5:00PM on March 27, 2024

Plans and Specifications are available for review at Repro Graphix e-Planroom

or at plans and specifications can be downloaded at the following Dropbox account.

<https://www.dropbox.com/scl/fo/4lc9hf16bzubxxbk6jad3/h?rlkey=ylqh3dvtqnlz9ijcxkpk0l2d&dl=0>

Submissions and questions regarding this project should be directed to  
[bid.opportunities@morpheyconstruction.com](mailto:bid.opportunities@morpheyconstruction.com)

Sincerely,

Morphey Construction, Inc.

**BIDDER'S ITEMIZED PROPOSAL**  
**AND DECLARATIONS**

Consolidated City of Indianapolis

*Instructions to Bidders:*

*This form shall be utilized by all Bidders. Except as otherwise specifically provided, all Parts shall be fully and accurately filled in and completed and notarized.*

Project: **SD-22-101 2022 Thoroughfare Drainage Improvements – Area 2  
Washington Boulevard from 29<sup>th</sup> Street to 40<sup>th</sup> Street**

Proposal for Construction of: **Drainage improvements and structural rehabilitation of Washington  
Boulevard from 29<sup>th</sup> Street to 40<sup>th</sup> Street.**

Date: \_\_\_\_\_

To: **City of Indianapolis, Department of Public Works  
200 East Washington Street, Suite 1401, Indianapolis, Indiana  
46205**

PART 1  
BIDDER INFORMATION  
(Print)

1.1 Bidder Name: \_\_\_\_\_

1.2 Bidder Address: Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

1.3 Former Business names of Bidder: \_\_\_\_\_  
\_\_\_\_\_

1.4 Bidder is a/an *[mark one]*:  
\_\_\_\_ Individual \_\_\_\_ Partnership \_\_\_\_ Indiana Corporation  
\_\_\_\_ Foreign (Out of State) Corporation  
\_\_\_\_ Joint Venture  
\_\_\_\_ MBE \_\_\_\_ WBE \_\_\_\_ VBE \_\_\_\_ DOBE (Must be Certified with OMWBD)  
Other: \_\_\_\_\_

1.5 *[The following must be answered if the Bidder or any of its partners or joint venture parties is a foreign corporation. Note: To do business in or with the Consolidated City of Indianapolis, Indiana, foreign corporations must register with the Secretary of the State of Indiana as required by the "Indiana Code 23-1-49 et seq." General Corporation Act as stated therein and expressed in the Attorney General's Opinion #2, dated January 13, 1958.]*

.1 Business Entity Name: \_\_\_\_\_  
.2 Address: \_\_\_\_\_  
.3 Date registered with State of Indiana: \_\_\_\_\_  
.4 Indiana Registered Agent Name: \_\_\_\_\_  
Address: \_\_\_\_\_

**PART 2**  
**PROPOSAL (BID)**

- 2.1 The undersigned Bidder proposes to furnish all necessary labor, machinery, tools, apparatus, materials, equipment, service and other necessary supplies, and to perform and fulfill all obligations incident thereto in strict accordance with and within the time(s) provided by the terms and conditions of the Contract Documents for the above described Work and Project, including any and all addenda thereto, for the Unit Prices applicable to the Contract Items as stated in Part 3 hereof, which Unit Prices, when multiplied by estimated unit quantities for such Contract Items, total \_\_\_\_\_ Dollars (\$\_\_\_\_\_). The Bidder acknowledges that evaluation of the lowest Bid shall be based on such sum and further acknowledges that the unit quantities listed in Part 3 of this Proposal are estimates solely for the purpose of bid evaluation and contract award, and are not to be construed as exact or binding. The Bidder further understands that all Work which may result on the Contract shall be compensated for on a Unit Price basis and that the Owner and Engineer cannot and do not guarantee the amount or quantity of any item of Work to be performed or furnished under the Contract.
- 2.2 By submitting bid the Bidder agrees the bid proposal and price(s) contained herein shall be valid for ninety (90) days from bid opening.

**PART 3**  
**CONTRACT ITEMS AND UNIT PRICES**

Project Number: SD-22-101

Contractor:

Project Name: 2022 Thoroughfare Drainage Improvements - Area 2

Bid Date: 02/22/2024

Alt Number	LN	Pay Item Number	Pay Item Name	Quantity	Unit	UnitPrice	Price
	001	I-110-01001	MOBILIZATION AND DEMOBILIZATION	1.00	LSUM		\$ -
	002	I-105-06845	CONSTRUCTION ENGINEERING	1.00	LSUM		\$ -
	003	I-201-52370	CLEARING RIGHT OF WAY	1.00	LSUM		\$ -
	004	D-202-01000	SIDEWALK, REMOVE (ALL TYPES)	4,070.00	SYS		\$ -
	005	I-202-02240	PAVEMENT REMOVAL	32,008.00	SYD		\$ -
	006	D-202-02250	DRIVEWAY, REMOVE (ALL TYPES)	343.00	SYS		\$ -
	007	D-202-02250	DRIVEWAY, REMOVE (ALL TYPES)(UNDIST.)	267.00	SYS		\$ -
	008	D-202-02300	CURB, REMOVE (ALL TYPES)	10,463.00	LFT		\$ -
	009	D-202-04800	TROLLEY/RAIL FACILITY, REMOVE(UNDIST.)	1,495.00	LFT		\$ -
	010	I-202-90277	DETECTOR HOUSING, REMOVE	10.00	EACH		\$ -
	011	I-202-91385	INLET, REMOVE	1.00	EACH		\$ -
	012	I-202-91385	INLET, REMOVE(UNDIST.)	15.00	EACH		\$ -
	013	D-202-96100	REMOVE, STREET NAME TILES	1.00	EACH		\$ -
	014	I-202-96133	PIPE, REMOVE	4.00	LFT		\$ -
	015	D-202-96405	FENCE AND GATE, REMOVE AND RESET	364.00	LFT		\$ -
	016	I-203-02000	EXCAVATION, COMMON(UNDIST.)	1,600.00	CYS		\$ -
	017	I-205-12108	STORM WATER MANAGEMENT BUDGET	24,000.00	DOL	\$ 1.00	\$ 24,000.00
	018	I-205-12616	STORMWATER MANAGEMENT IMPLEMENTATION	1.00	LS		\$ -
	019	I-205-12618	SWQCP PREPARATION	1.00	LS		\$ -
	020	I-207-08264	SUBGRADE TREATMENT, TYPE II	32,008.00	SYD		\$ -
	021	I-207-08264	SUBGRADE TREATMENT, TYPE II(UNDIST.)	3,201.00	SYD		\$ -
	022	I-207-08266	SUBGRADE TREATMENT, TYPE III	4,067.00	SYD		\$ -
	023	I-207-08268	SUBGRADE TREATMENT, TYPE IV(UNDIST.)	1,601.00	SYD		\$ -
	024	I-301-12234	COMPACTED AGGREGATE NO 53	39.00	CYS		\$ -
	025	I-301-12234	COMPACTED AGGREGATE NO 53(UNDIST.)	15.00	CYS		\$ -
	026	I-401-10258	JOINT ADHESIVE, SURFACE	21,564.00	LFT		\$ -
	027	I-401-10259	JOINT ADHESIVE, INTERMEDIATE	21,564.00	LFT		\$ -
	028	I-401-11785	LIQUID ASPHALT SEALANT	21,564.00	LFT		\$ -
	029	D-402-00130	HMA, BASE, TYPE C	14,032.00	TON		\$ -
	030	D-402-01130	HMA INTERMEDIATE, TYPE C	4,385.00	TON		\$ -
	031	D-402-02130	HMA SURFACE, TYPE C	2,631.00	TON		\$ -
	032	I-406-05520	ASPHALT FOR TACK COAT	33.00	TONS		\$ -
	033	I-506-06333	PCCP PATCHING, FULL DEPTH	59.00	SYD		\$ -
	034	I-604-06070	SIDEWALK, CONCRETE	3,904.00	SYD		\$ -
	035	I-604-08086	CURB RAMP, CONCRETE	163.00	SYD		\$ -
	036	D-604-12083	DETECTABLE WARNING SURFACES	27.00	SYS		\$ -
	037	I-604-44251	STEPS, CONCRETE	0.10	CYS		\$ -
	038	D-604-96300	INSTALL, STREET NAME TILES	1.00	EACH		\$ -
	039	I-605-06120	CURB, CONCRETE	10,015.00	LFT		\$ -
	040	I-605-06140	CURB AND GUTTER, CONCRETE	721.00	LFT		\$ -
	041	I-610-07488	HMA FOR APPROACHES, TYPE C(UNDIST.)	6.00	TONS		\$ -
	042	I-610-07488	HMA FOR APPROACHES, TYPE C	29.00	TONS		\$ -
	043	I-610-08446	PCCP FOR APPROACHES, 6 IN.(UNDIST.)	105.00	SYD		\$ -
	044	I-610-08446	PCCP FOR APPROACHES, 6 IN.	203.00	SYD		\$ -
	045	I-621-06560	MULCHED SEEDING U	3,115.00	SYD		\$ -
	046	D-621-06571	SPECIAL TOPSOIL(UNDIST.)	234.00	CYS		\$ -
	047	I-715-01354	CLEAN EXISTING PIPE	176.00	LFT		\$ -
	048	I-715-01354	CLEAN EXISTING PIPE(UNDIST.)	100.00	LFT		\$ -
	049	D-715-02182	SANITARY SEWER SERVICE ADJUSTMENT(UNDIST.)	5.00	EACH		\$ -
	050	I-715-05048	PIPE, TYPE 4, CIRCULAR, 6 IN.	1,840.00	LFT		\$ -
	051	D-715-10090	PIPE, SPECIAL CONNECTION TO MANHOLE	1.00	EACH		\$ -
	052	D-715-10110	CORE DRILL EXISTING STRUCTURE, CONNECT PIPING	7.00	EACH		\$ -
	053	I-715-10111	CORING(UNDIST.)	10.00	EACH		\$ -
	054	D-715-04970	WATER SERVICE LINE ADJUSTMENT, UP TO 2"(UNDIST.)	23.00	EACH		\$ -
	055	I-715-09843	BYPASS PUMPING	1.00	LSUM		\$ -
	056	I-718-04986	CLEANOUT	10.00	EACH		\$ -
	057	I-718-06532	VIDEO INSPECTION FOR UNDERDRAINS	1,840.00	LFT		\$ -
	058	I-718-12305	GEOTEXTILES FOR UNDERDRAIN, TYPE 1A	1,295.00	SYS		\$ -
	059	I-718-52610	AGGREGATE FOR UNDERDRAINS	113.00	CYS		\$ -

**PART 3**  
**CONTRACT ITEMS AND UNIT PRICES**

Alt Number	LN	Pay Item Number	Pay Item Name	Quantity	Unit	UnitPrice	Price
	060	I-720-44020	CASTING, 3, FURNISH AND ADJUST TO GRADE	15.00	EACH		\$ -
	061	D-720-44002	CASTING, REMOVE AND ADJUST TO GRADE	36.00	EACH		\$ -
	062	D-720-44002	CASTING, REMOVE AND ADJUST TO GRADE(UNDIST.)	4.00	EACH		\$ -
	063	I-720-45005	INLET, A2	1.00	EACH		\$ -
	064	I-720-45010	INLET, A3(UNDIST.)	15.00	EACH		\$ -
	065	D-720-96997	STRUCTURE, EXISTING, CLEAN	35.00	EACH		\$ -
	066	D-720-96997	STRUCTURE, EXISTING, CLEAN(UNDIST.)	15.00	EACH		\$ -
	067	I-801-03291	CONSTRUCTION SIGN, D	12.00	EACH		\$ -
	068	I-801-04308	ROAD CLOSURE SIGN ASSEMBLY	6.00	EACH		\$ -
	069	I-801-06203	TEMPORARY PAVEMENT MARKING, 4 IN.	12,976.00	LFT		\$ -
	070	I-801-06207	TEMPORARY PAVEMENT MARKING, REMOVABLE, 4 IN.	1,148.00	LFT		\$ -
	071	I-801-06208	TEMPORARY PAVEMENT MARKING, REMOVABLE, 5 IN.(BLACK)	302.00	LFT		\$ -
	072	I-801-06216	TEMPORARY TRANSVERSE PAVEMENT MARKING, 24 IN.	1,808.00	LFT		\$ -
	073	I-801-06218	TEMPORARY TRANSVERSE PAVEMENT MARKING, REMOVEABLE, 24 IN.	45.00	LFT		\$ -
	074	I-801-06625	DETOUR ROUTE MARKER ASSEMBLY	28.00	EACH		\$ -
	075	I-801-06640	CONSTRUCTION SIGN, A	30.00	EACH		\$ -
	076	I-801-06645	CONSTRUCTION SIGN, B	14.00	EACH		\$ -
	077	I-801-06710	FLASHING ARROW SIGN	60.00	DAY		\$ -
	078	I-801-06775	MAINTAINING TRAFFIC	1.00	LSUM		\$ -
	079	I-801-07118	BARRICADE, III-A	20.00	LFT		\$ -
	080	I-801-07119	BARRICADE, III-B	252.00	LFT		\$ -
	081	I-801-11642	PORTABLE CHANGEABLE MESSAGE SIGN	2.00	EACH		\$ -
	082	I-802-05701	SIGN POST, SQUARE TYPE 1 REINFORCED ANCHOR BASE	216.00	LFT		\$ -
	083	I-802-07059	SIGN, SHEET, AND SUPPORTS, REMOVE	2.00	EACH		\$ -
	084	I-802-09838	SIGN, SHEET, WITH LEGEND, 0.080 IN.	110.00	SFT		\$ -
	085	I-805-11799	RECTANGULAR RAPID FLASHING BEACON	2.00	EACH		\$ -
	086	D-805-78000	DETECTION LOOP, 6 FT DIA. (Circular Detector Loops)	24.00	EACH		\$ -
	087	D-805-78001	DETECTION LOOP(38th Street Loops)	14.00	EACH		\$ -
	088	I-805-78785	SIGNAL DETECTOR HOUSING	9.00	EACH		\$ -
	089	D-808-02981	PAVEMENT MESSAGE MARKINGS, THERMOPLASTIC, SHARROW	4.00	EACH		\$ -
	090	D-808-02983	PAVEMENT MESSAGE MARKINGS, THERMOPLASTIC, BIKE SYMBOL AND ARROW	36.00	EACH		\$ -
	091	I-808-03439	TRANSVERSE MARKING, THERMOPLASTIC, CROSSWALK LINE, WHITE, 24 IN.	1,470.00	LFT		\$ -
	092	D-808-03441	PAVEMENT MARKING, GREEN LANE	3,835.00	SFT		\$ -
	093	I-808-06701	LINE, THERMOPLASTIC, BROKEN, WHITE, 4 IN.	381.00	LFT		\$ -
	094	I-808-06703	LINE, THERMOPLASTIC, SOLID, WHITE, 4 IN.	11,607.00	LFT		\$ -
	095	I-808-06705	LINE, THERMOPLASTIC, SOLID, WHITE, 8 IN.	6,076.00	LFT		\$ -
	096	I-808-06716	LINE, REMOVE	14,848.00	LFT		\$ -
	097	I-808-09083	LINE, THERMOPLASTIC, BROKEN, WHITE, 8 IN.	224.00	LFT		\$ -
	098	I-808-75043	LINE, THERMOPLASTIC, SOLID, WHITE, 6 IN.	5,846.00	LFT		\$ -
	099	I-808-75245	LINE, THERMOPLASTIC, SOLID, YELLOW, 4 IN.	12,188.00	LFT		\$ -
	100	I-808-75260	TRANSVERSE MARKING, THERMOPLASTIC, CROSSHATCH LINE, WHITE, 1 2 IN.	894.00	LFT		\$ -
	101	I-808-75297	TRANSVERSE MARKING, THERMOPLASTIC, STOP LINE, WHITE, 24 IN.	324.00	LFT		\$ -
	102	I-808-75320	PAVEMENT MESSAGE MARKING, THERMOPLASTIC LANE INDICATION ARRO W	5.00	EACH		\$ -
	103	I-808-75998	SNOWPLOWABLE RAISED PAVEMENT MARKER(BLUE)	12.00	EACH		\$ -
	104	I-808-96075	LINE, THERMOPLASTIC, BROKEN, WHITE, 6 IN.	151.00	LFT		\$ -

TOTAL BID AMOUNT (in figures) \$ \_\_\_\_\_

(in words)

**PART 4**  
**CONTRACT DOCUMENTS AND ADDENDA**

- 4.1 The Bidder agrees to be bound by the terms and provisions of all Contract Documents as defined in the General Conditions and incorporates such Contract Documents herein by reference
- 4.2 The Bidder acknowledges receipt of the following addenda:

<u>Addendum Number</u>	<u>Date</u>
_____	_____
_____	_____
_____	_____
_____	_____

**PART 5**  
**EXCEPTIONS**

*Instructions to Bidders:*

- 5.1     *The Bidder shall fully state each exception taken to the Specifications or other Contract Documents in Section 5.3 of this Part.*
- 5.2     *Bidder is cautioned that any exception taken by Bidder and deemed by Owner to be a material qualification or variance from the terms of the Contract Documents may result in this Bid being rejected as non-responsive.*
- 5.3     *Exceptions:*

---

---

---

---

---

---

**PART 6**  
**MBE/WBE/VBE/DOBE PARTICIPATION GOALS PLAN FOR**  
**CONSTRUCTION, GOODS/SUPPLIES, AND SERVICES**

Submittal Due Date: \_\_\_\_\_ Project/Contract Number: \_\_\_\_\_  
Project/Contract Name: \_\_\_\_\_ Bidder: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Bidder Address: \_\_\_\_\_  
Bidder Phone: \_\_\_\_\_ Bidder E-mail Address: \_\_\_\_\_  
Bidder ☐ is ☐ is not a City-certified MBE/WBE/VBE/DOBE and will self-perform \_\_\_\_\_ % of the total contract amount.

**Does an exclusive contract or agreement exist between the bidder and any subcontractor/supplier listed?**

☐ Yes ☐ No If yes, please explain): \_\_\_\_\_

**Provide names of MBE/WBE/VBE/DOBE sub-contractors/suppliers with which bidder has not previously worked (if any):** \_\_\_\_\_

**If Bidder is awarded this contract, the MBE/WBE/VBE/DOBE City certified firms listed below will be utilized in the performance of the contract as a subcontractor/supplier.**

Full Legal Name of Firm	MBE, WBE, VBE, or DOBE	Contact Person	Phone #	Description of Work	\$ Dollar Amount	% of Total Contract Amount

Bidder must submit an *Application for MBE/WBE/VBE/DOBE Program Waiver* if it fails to meet the required utilization goals for the contract. Failure to provide the application for waiver as a post-bid submittal **will** result in the disqualification and rejection of the bid/proposal.

It is the policy of the City that bidder requirements which prevent subcontractors/suppliers from bidding as subcontractors on multiple bids is not permitted. Violation of this policy **will** result in the disqualification and rejection of the bid/proposal.

**Bidder's Signature:** \_\_\_\_\_

Bidder's Name: \_\_\_\_\_

Date: \_\_\_\_\_

OMWBD 2020

**PART 7A**  
**NEPOTISM DISCLOSURE**

Contractor: \_\_\_\_\_

Project: \_\_\_\_\_

For purposes of compliance with Indiana Code Chap. 36-1-21, please specify below whether Contractor (individual), or a person who wholly or partially owns Contractor (business), is a relative, as that term is defined by Indiana Code § 36-1-21-3, of either the Mayor of Indianapolis, Indiana, or a member of the City-County Council of Indianapolis and Marion County, Indiana.

☐ Contractor (individual) or Contractor (business) does NOT have a relative who is either the Mayor of Indianapolis, Indiana or a member of the City-County Council of Indianapolis and Marion County, Indiana.

☐ Contractor (individual) or Contractor (business) DOES have a relative who is either the Mayor of Indianapolis, Indiana or member of the City-County Council of Indianapolis and Marion County, Indiana (must specify all relatives below):

☐ Mayor Joseph H. Hogsett

☐ City-County Councilor [please specify name of Councilor(s)]

\_\_\_\_\_

Name of Authorized Representative (Printed)

\_\_\_\_\_

Signature of Authorized Representative

\_\_\_\_\_

Date: \_\_\_\_\_

## **PART 7**

### **ADDITIONAL DECLARATIONS**

- 7.1 Bidder certifies for itself and all its subcontractors compliance with existing laws of the City of Indianapolis, the State of Indiana and the United States regarding (a) prohibition of discrimination in employment practices on the basis of race, sex, disability, religion, national origin, disabled veteran status and Vietnam-era veteran status; and (b) the utilization of Minority, Women, Veteran, and Disability-Owned Business Enterprises. Bidder further certifies that it (a) has formulated its own Affirmative Action Plan for the recruitment, training and employment of minorities, women and veterans, including goals and timetables; and (b) strongly encourages the use of small businesses, minority-owned businesses, women-owned businesses, veteran-owned, and disability-owned businesses in its operation.
- 7.2 Bidder further agrees, as a condition to being found to be a responsible bidder, to provide to the awarding Agency its Affirmative Action Plan as submitted to and approved by the City of Indianapolis, Office of Minority & Women Business Development (OMWBD), together with any and all other documents and forms as may be prescribed by OMWBD to establish, confirm or otherwise fulfill requirements for Equal Opportunity Compliance.
- 7.3 Bidder certifies that all information contained in Part 6 and submitted to OMWBD regarding MBE/WBE/VBE/DOBE utilization, program compliance, or in an application for waiver of program goals is true and accurate. Bidder agrees to notify OMWBD immediately in the event there is any change in its MBE/WBE/VBE/DOBE utilization or compliance during the course of the project.
- 7.4 Bidder certifies that it has thoroughly examined the site of the Work and informed itself fully regarding all conditions under which it will be obligated to operate and that in any way affect the Work, and knows, understands and accepts the existing conditions. Bidder further certifies that it has thoroughly reviewed the Contract Documents, including all Addenda, and has had the opportunity to ask questions and obtain interpretations or clarifications concerning Contract Documents.
- 7.5 Hiring Practices. The Bidder shall, upon request of the Owner, make available its policies, practices and standards for the hiring of applicants, except as prohibited under Indiana Code section 22-2-17-3, to the extent such information is related to the provision of services under this Bid.
- 7.6 Post-Employment Restrictions. Bidder certifies to Owner that no employee, contract employee, or sub-contractor of Bidder:
- .1 Participated in any way in the solicitation, negotiation, or awarding of the contract to result from this Bid while previously employed by an agency of the City of Indianapolis or Marion County for a period of one (1) year prior to the execution of the resulting contract;
  - .2 For a period of one (1) year after such employee ceased supervising the administration or performance of the contract to result from this Bid on behalf of an agency of the City of Indianapolis or Marion County, shall perform functions on behalf of Bidder under the resulting contract with respect to the Owner, unless the employee's former agency has consented to the employee's performance for Bidder in writing;
  - .3 Has violated any provision of Chapter 293 of the Revised Code of

the Consolidated City of Indianapolis and Marion County (“Municipal Code”) regarding the solicitation, negotiation, awarding, or performance of the contract to result from this Bid;

- .4 Is currently an official or deputy mayor of, or has appointing authority to, any agency of the City of Indianapolis or Marion County; and
- .5 Was previously employed by the City of Indianapolis or Marion County within one (1) year of the contract to result from this Bid and currently has the performance of lobbying activity (as that term is defined in Section 909-101 of the Municipal Code) related to an agency or an official as a responsibility of his or her employment or contractual relationship with the Bidder.

7.7 Bidder Qualifications. Bidder certifies to Owner the following:

- .1 That Bidder is eligible to work in the State of Indiana;
- .2 That Bidder’s labor force participates in apprenticeship or training programs approved by and registered with the United States Department of Labor’s Office of Apprenticeship, or its successor organization;
- 3. That Bidder has implemented an employee drug testing plan that meets, or exceeds, the requirements set forth in IC 36-1-12-24;
- .4 That Bidder will utilize project managers and superintendents with sufficient relevant management experience to complete bidder’s scope of work;
- .5 That Bidder and its management personnel possess any and all professional trade licenses required by law for any trade or specialty area in which Bidder is seeking a contract award, and said licensures have not been suspended or revoked within the previous five (5) years;
- .6 That Bidder is utilizing a surety company which is on the United States Department of Treasury’s listing of approved sureties; and
- .7 For contracts estimated to be over \$300,000.00, that Bidder and sub-contractors expected to be awarded at least \$300,000 for the project are qualified under IC 4-13.6-4 or IC 8-23-10.

Violation of this certification shall constitute a material breach of the contract to result from this Bid, and upon such a violation Owner may terminate the contract. In addition, upon a violation of this certification, Owner shall report such violation to the Office of Corporation Counsel who may, at its discretion, debar the Bidder from eligibility for future city and/or county purchasing, bids, contracts, quotes and/or projects.

**Part 8**  
**LEGAL VIOLATIONS**

- 8.1 Pursuant to Revised Code of the Consolidated City of Indianapolis and Marion County Sec. 261-408 (a)(3), the Bidder shall provide any determinations by a court or government agency for violations of federal, state, or local laws including but not limited to violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational and Safety and Health Act (“OSHA”), or federal Davis-Bacon and related acts.
- 8.2 Please answer the following questions to complete this requirement:
- .1 Have you had any determinations by a court or government agency for violations of federal, state, or local laws including but not limited to violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational and Safety and Health Act (“OSHA”), or federal Davis-Bacon and related acts?  
Please check one: Yes \_\_\_\_\_ No \_\_\_\_\_
  - .2 If you answered “yes” to the question above, please list each determination along with the year it occurred below:

**Part 9**  
**STAFFING CAPABILITIES**

- 9.1 Pursuant to Revised Code of the Consolidated City of Indianapolis and Marion County Sec. 261-408 (a)(4), The Bidder shall provide a statement describing the Bidder's full-time staffing capabilities and intended additional labor (skilled labor and unskilled labor), sources from which labor will be derived on this public works project.
- 9.2 Please answer the following questions to provide the statement of your staffing capabilities:
- .1 How many full time staff do you employ? \_\_\_\_\_
  - .2 Of the full time, staff how many are skilled laborers? \_\_\_\_\_
  - .3 Do you intend to employ any additional labor for this project? \_\_\_\_\_
  - .4 If you answered yes to .3, please list the amount of additional skilled and unskilled laborers you intend to hire. \_\_\_\_\_ Skilled \_\_\_\_\_ Unskilled
  - .5 If you answered yes to .3, what sources will you use to find the additional labor?

**Part 10**  
**TAX DEFICIENCIES**

- 10.1 Pursuant to Revised Code of the Consolidated City of Indianapolis and Marion County Sec. 261-408 (a)(10), the Bidder shall provide a statement listing and describing any federal, state, or local tax liens or tax delinquencies owed to any federal, state, or local taxing body in the last 5 years.
10. 2 Please answer the following questions to provide the statement regarding your tax deficiencies.
- .1 Do you have now or have had in the last 5 years any federal, state, or local tax liens or tax delinquencies owed to any federal, state, or local taxing body?  
Please check one: Yes \_\_\_\_\_ No \_\_\_\_\_
- .2 If you answered “yes” to the question above, please list each lien or delinquency, along with the year it occurred, and whether it has been resolved, below:

**Part 11**  
**Drug Program**

- 11.1 Pursuant to IC 4-13-18-5, the Bidder must submit with the Bid a written plan for a program to test the Bidder's employees for drugs. A contractor that is subject to a collective bargaining agreement that establishes an employee drug testing program shall only submit a copy of the relevant part of the collective bargaining agreement establishing the program. Failure to submit a written plan for an employee drug testing program, or relevant parts of a collective bargaining agreement establishing an employee drug testing program shall result in the Bid being rejected as non-responsive.
- 11.2 Attach a copy of your drug testing program or the relevant parts of your collective bargaining agreement establishing a drug testing program to this page.

**PART 12**  
**NON-COLLUSION AFFIDAVIT**

The individual person(s) executing this Proposal, being first duly sworn, depose(s) and state(s) that the Bidder has not directly or indirectly entered into a combination, collusion, undertaking or agreement with any other bidder or person (i) relative to the price(s) proposed herein or to be bid by another person, or (ii) to prevent any person from bidding, or (iii) to induce a person to refrain from bidding; and furthermore, this Bid Proposal is made and submitted without reference to any other bids and without agreement, understanding or combination, either directly or indirectly, with any persons with reference to such bidding in any way or manner whatsoever.

**PART 13**  
**E-VERIFY PROGRAM**

Pursuant to Indiana Code 22-5-1.7-11.1, the contractor awarded the Bid is required to enroll in and verify the work eligibility status of all its newly hired employees through the E-Verify program. The contractor who is awarded the Bid is not required to verify the work eligibility status of all its newly hired employees through the E-Verify program if the E-Verify program no longer exists.

The individual person(s) executing this Proposal, being first duly sworn, depose(s) and state(s) that the Bidder does not knowingly employ an unauthorized alien. The undersigned further affirms that, prior to entering into an agreement for this Bid, the undersigned business entity will enroll in and agrees to verify the work eligibility status of all its newly hired employees through the E-Verify program.

**PART 14**  
**SIGNATURES**

*[Signature by or on behalf of the Bidder in the spaces provided below shall constitute execution of each and every Part of this Itemized Proposal and Declarations document. SIGNATURE MUST BE PROPERLY NOTARIZED.]*

Written Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

*Important - Notary Signature and Seal Required in the Space Below*

STATE OF \_\_\_\_\_

SS:

COUNTY OF \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

My commission expires: \_\_\_\_\_ (Signed) \_\_\_\_\_

Residing in \_\_\_\_\_ County, State of \_\_\_\_\_

# Standard Questionnaires and Financial Statement for Bidders

For use in investigating the qualifications of bidders on public works contracts when the aggregate cost of such contract will be a hundred thousand dollars (\$100,000) or more. This form may be used for any other contract when the ordering department requests it.

These statements are to be submitted under oath by each bidder with and as a part of the bid.

NOTE: THIS FORM BECOMES PART OF THE BID FILE, AND PURSUANT TO INDIANA'S PUBLIC RECORDS LAW (IND. CODE SS5-14-3-1-5-14-3-10), WILL BE AVAILABLE FOR PUBLIC INSPECTION AND COPYING DURING CENTRAL PURCHASING'S REGULAR BUSINESS HOURS WHEN THE TOTAL CONTRACT PRICE EXCEEDS \$100,000.

Submitted to: City of Indianapolis, Central Purchasing

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Representative: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

## TO THE BIDDER:

These forms, required by the City of Indianapolis and Marion County, Indiana, have been prescribed by the State Board of Accounts.

They properly filled out and attested, must accompany each bid of a hundred thousand dollars (\$100,000), or more. If the ordering department requests it, they may be required for bids of lesser amounts as well.

The forms are designed to cover all public work Contracts/all other applicable situations and the bidder is required to answer such questions as are pertinent to the work being bid/R.F.Q. The purpose of the questionnaire is to enable the awarding body to determine the qualifications of the bidder to carry out successfully the contract if the same is awarded to the bidder.

The bidder will find it to his advantage to answer fully all questions coming within the range of the work being bid. Particular attention should be given to the "Financial Statement" and the details relative to the assets and liabilities set out. This form is made in extensive detail so that the bidder may explain his assets and liabilities in proper sequence and in a uniform manner. NOTE; FAILURE TO FILL OUT THESE FORMS COMPLETELY MAY BE GROUNDS FOR DECLARING THE ENTIRE BID NON-RESPONSIVE.

Submitted by \_\_\_\_\_

- ☐ A Corporation  
☐ A Co-partnership  
☐ An Individual

Principal Office at \_\_\_\_\_

To \_\_\_\_\_



EXPERIENCE QUESTIONNAIRE

GEN 03/22

BID-15

The signatory of this questionnaire guarantees the truth and accuracy of all statements and of all answers to interrogatories hereinafter made.

1. How many years has your organization been in business as a general contractor under your present business name?

\_\_\_\_\_

2. How many years' experience in \_\_\_\_\_ construction work has your organization had:

(a) As a general contractor \_\_\_\_\_ (b) as a sub-contractor \_\_\_\_\_

3. What projects has your organization completed?

CONTRACT AMOUNT	CLASS OF WORK	WHEN COMPLETED	NAME AND ADDRESS OF OWNER

3A What projects has your organization now in process of construction?

CONTRACT AMOUNT	CLASS OF WORK	WHEN TO BE COMPLETED	NAME AND ADDRESS OF OWNER

4. Have you ever failed to complete any work awarded to you? \_\_\_\_\_

If so, where and why? \_\_\_\_\_

\_\_\_\_\_

5. Has any officer or partner of your organization ever been an officer or partner of some other organization that failed to complete a construction contract? \_\_\_\_\_ If so, state name of individual, other organization and reason therefore. \_\_\_\_\_

\_\_\_\_\_

6. Has any officer or partner of your organization ever failed to complete a construction contract handled in his own name? \_\_\_\_\_

If so, state name of individual, name of owner and therefore. \_\_\_\_\_

\_\_\_\_\_

7. In what other lines of business are you financially interested? \_\_\_\_\_

\_\_\_\_\_

8. For what corporation or individuals have you performed work, and to whom do you refer? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. For what cities have you performed work and to whom do you refer? \_\_\_\_\_

\_\_\_\_\_

10. For what counties have you performed work and to whom do you refer? \_\_\_\_\_

11. For what State bureaus or departments have you performed work and to whom do you refer? \_\_\_\_\_

12. Have you ever performed any work for the U.S. Government? \_\_\_\_\_

If so, when and to whom do you refer? \_\_\_\_\_

13. What is the construction experience of the principal individuals of your organization?

INDIVIDUAL'S NAME	PRESENT POSITION OR OFFICE	YEARS OF CONSTRUCTION EXPERIENCE	MAGNITUDE AND TYPE OF WORK	IN WHAT CAPACITY

### PLAN AND EQUIPMENT QUESTIONNAIRE

**The signatory of this questionnaire guarantees the truth and accuracy of all statements and of all answers to interrogatories hereinafter made.**

1. In what manner have you inspected this proposed work? Explain in detail.

2. Explain your plan or layout for performing the proposed work \_\_\_\_\_

3. The work, if awarded to you, will have the personal supervision of whom? \_\_\_\_\_

\* 4. Do you intend to do the hauling on the proposed work with your own forces? \_\_\_\_\_  
If so, give amount and type of equipment used \_\_\_\_\_

5. If you intend to sublet the hauling or perform it through an agent, state amount of sub-contract or agent's contract,  
\* and if known, the name and address of sub-contractor or agent, amount and type of his equipment and financial  
responsibility \_\_\_\_\_

\*Items 4, 5, 6, and 7 may not be applicable in all building contracts; if not, omit.

\* 6. Do you intend to do the grading on the proposed work with your own forces? \_\_\_\_\_  
If so, give type of equipment to be used \_\_\_\_\_

7. If you intend to sublet the grading or perform it through an agent, state amount of subcontract or agent's contract, and  
\* if known, the name and address of sub-contractor or agent, amount and type of his equipment and financial  
responsibility. \_\_\_\_\_

8. Do you intend to sublet any other portions of the work? \_\_\_\_\_  
If so, state amount of sub-contract, and if known, the name and address of the sub-contractor, whether subcontract is  
a minority and/or women's business enterprise, amount, and type of his equipment and financial responsibility. \_\_\_\_\_

9. From which sub-contractors or agents do you expect to require a bond? \_\_\_\_\_

10. What equipment do you own that is available for the proposed work?

QUANTITY	ITEM	DESCRIPTION, SIZE CAPACITY, ETC.	CONDITION	YEARS OF SERVICE	PRESENT LOCATION


11. What equipment do you intend to purchase for use on the proposed work, should the contract be awarded to you?

QUANTITY	ITEM	DESCRIPTION, SIZE, CAPACITY, ETC.	APPROXIMATE COST

12. How and when will you pay for the equipment to be purchased? \_\_\_\_\_

\_\_\_\_\_

13. Do you propose to rent any equipment for this work? \_\_\_\_\_ if so, state type, quantity and reasons for renting, \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

14. Have you made contracts or received firm offers for all materials within prices used in preparing your proposal? Do not give names of dealers or manufacturers \_\_\_\_\_

\_\_\_\_\_

15. List all permits, licenses, or registrations, which you have and are required by law to maintain in order to bid on this work. Please include the type of the permit, license, or registration; the name of the issuing entity; the number of the licenses, permit, or registration; and the expiration date. \_\_\_\_\_

\_\_\_\_\_

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
 (Name of Organization)

By \_\_\_\_\_

STATE OF \_\_\_\_\_

\_\_\_\_\_  
 (Title of Person Signing)

COUNTY OF \_\_\_\_\_, SS:

\_\_\_\_\_ Being duly sworn, deposes and says that he is

\_\_\_\_\_ of the above \_\_\_\_\_

\_\_\_\_\_ of the above \_\_\_\_\_  
 (Name of Organization)

and that the answers to the questions in the foregoing questionnaires and all statements therein contained are true and correct.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My Commission expires \_\_\_\_\_  
 \_\_\_\_\_  
 Notary Public

# CONTRACTOR'S FINANCIAL STATEMENT

Submitted by \_\_\_\_\_

- ☐ A Corporation  
☐ A Co-partnership  
☐ An Individual



Principal Office at \_\_\_\_\_

To \_\_\_\_\_

Condition at close of business \_\_\_\_\_ 20\_\_

		Dollars				Cts.	
<b>ASSETS</b>							
1. Cash: (a) On Hand \$ _____	(b) In bank \$ _____						
2. Notes receivable (a) Due within 90 days _____							
(b) Due after 90 days _____							
(c) Past Due _____							
3. Accounts receivable from completed contracts, exclusive of claims not approved for payment _____							
5. Sums earned on uncompleted contracts as shown by engineer's or architect's estimate _____							
(a) Amount receivable after deducting retainage _____							
(b) Retainage to date, due upon completion of contracts _____							
6. Accounts receivable from sources other than construction contracts _____							
7. Deposits for bids or other guarantees: (a) Recoverable within 90 days _____							
(b) Recoverable after 90 days _____							
8. Interest accrued on loans, securities, etc. _____							
9. Real Estate: (a) Used for business purposes _____							
(b) Not used for business purposes _____							
10. Stocks and bonds: (a) Listed - - present market value _____							
(b) Unlisted - - present value _____							
10. Materials in stock included in Item 4 (a) For uncompleted contracts (present value) _____							
(b) Other materials (present value) _____							
11. Equipment, book value _____							
12. Furniture and fixtures, book value _____							
13. Other Assets _____							
Total assets							

## LIABILITIES

		Dollars				Cts.	
1. Notes payable	(a) To banks regular _____						
	(b) To banks for certified checks _____						
	(c) To others for equipment obligations _____						
	(d) To others exclusive of equipment obligations _____						
2. Accounts payable	(a) Not past due _____						
	(b) Past due _____						
3. Real estate encumbrances	_____						
4. Other liabilities	_____						
5. Reserves	_____						
6. Capital stock paid up:	(a) Common _____						
	(b) Common _____						
	(c) Preferred _____						
	(d) Preferred _____						
7. Surplus (net worth)	_____						
Total liabilities							

## CONTINGENT LIABILITIES

1. Liability on notes receivable, discounted or sold	_____						
2. Liability on accounts receivable, pledged, assigned or sold	_____						
3. Liability as bondsman	_____						
4. Liability as guarantor on contracts or on accounts of others	_____						
5. Other contingent liabilities	_____						
Total contingent liabilities							

## DETAILS RELATIVE TO ASSETS

<b>1</b>	<b>Cash</b>	(a) on hand _____ \$ _____ (b) deposited in banks named below _____ (c) elsewhere - - (State where) _____
----------	-------------	---

NAME OF BANK	LOCATION	DEPOSIT IN NAME OF	AMOUNT

<b>2*</b>	<b>Notes Receivable</b>	(a) due within 90 days _____ \$ _____ (b) due after 90 days _____ (c) past due _____
-----------	-------------------------	--

RECEIVABLE FROM: NAME AND ADDRESS	FOR WHAT	DATE OF MATURITY	HOW SECURED	AMOUNT

Have any of the above been discounted or sold? \_\_\_\_ If so, state amount, to whom, and reason \_\_\_\_\_

\_\_\_\_\_

<b>3*</b>	<b>Accounts receivable</b> from completed contracts exclusive of claims not approved for payment \$ _____
-----------	---

NAME AND ADDRESS OF OWNER	NATURE OF CONTRACT	AMOUNT OF CONTRACT	AMOUNT RECEIVABLE

Have any of the above been assigned, sold, or pledged? \_\_\_\_ If so, state amount, to whom and reason \_\_\_\_\_

\_\_\_\_\_

<b>4*</b>	<b>Sums earned on uncompleted contracts, as shown by engineer's or architect's estimate:</b> (a) Amount receivable after deducting retainage _____ \$ _____ (b) Retainage to date due upon completion of contract _____
-----------	---

DESIGNATION OF CONTRACT AND NAME AND ADDRESS OF OWNER	AMOUNT OF CONTRACT	AMOUNT EARNED	AMOUNT RECEIVED	WHEN DUE	RETAINAGE AMOUNT	AMOUNT EXCLUSIVE OF RETAINAGE

Have any of the above been sold, assigned, or pledged? \_\_\_\_ If so, state amount, to whom, and reason \_\_\_\_\_

\*List separately each item amounting to 10 percent or more of the total and combine the remainder.

# DETAILS RELATIVE TO ASSETS (continued)

<b>5*</b>	<b>Accounts receivable not from construction contracts</b> _____ \$ _____
-----------	---

RECEIVABLE: NAME AND ADDRESS	FOR WHAT	WHEN DUE	AMOUNT

What amount, if any, is past due \_\_\_\_\_ \$ \_\_\_\_\_

<b>6</b>	<b>Deposits with bids or otherwise as guarantees</b> _____ \$ _____
----------	---

DEPOSITED WITH: NAME AND ADDRESS	FOR WHAT	WHEN RECOVERABLE	AMOUNT

<b>7</b>	<b>Interest accrued on loans, securities, etc.</b> _____ \$ _____
----------	---

ON WHAT ACCRUED	TO BE PAID WHEN	AMOUNT

<b>8*</b>	<b>Real estate</b> (a) Used for business purposes _____ \$ _____ <b>Book value</b> (b) Not used for business purposes _____ \$ _____
-----------	---

DESCRIPTION OF PROPERTY	<u>IMPROVEMENTS</u>		TOTAL BOOK VALUE
	NATURE OF IMPROVEMENTS	BOOK VALUE	
1.			
2.			
3.			
4.			
5.			
6.			
7.			

LOCATION	HELD IN WHOSE NAME	ASSESSED VALUE	AMOUNT OF ENCUMBERANCES
1.			
2.			
3.			
4.			
5.			
6.			
7.			

\* List separately each item amounting to 10 percent or more of the total and combine the remainder.

**DETAILS RELATIVE TO ASSETS (continued)**

<b>9</b>	<b>Stocks and bonds</b>	(a) Listed - - present market value _____ \$ _____ (b) Unlisted - - present value _____
----------	-------------------------	--

DESCRIPTION	ISSUING COMPANY	LAST INT. OR DIV PAID DATE	%	PAR VALUE	PRESENT MARKET VALUE	QUAN- TITY	AMOUNT
1.							
2.							
3.							
4.							
5.							
6.							
7.							

  

WHO HAS POSSESSION	IF ANY ARE PLEDGED OR IN ESCROW, STATE FOR WHOM AND REASON	AMOUNT PLEDGED OR IN ESCROW
1.		
2.		
3.		
4.		
5.		
6.		
7.		

<b>10</b>	<b>Materials in stock and not included in Item 4, Assets:</b> (a) For use on uncompleted contracts (present value) _____ \$ _____ (b) Other materials (present value) _____
-----------	---

DESCRIPTION OF MATERIAL	QUANTITY	PRESENT VALUE	
		FOR UNCOM- PLETED CONTRACTS	OTHER MATERIALS

<b>11</b>	<b>Equipment at book value</b> _____ \$ _____
-----------	---

QUAN- TITY	DESCRIPTION AND CAPACITY OF ITEMS	AGE OF ITEMS	PURCHASE PRICE	DEPRECIATION CHARGED OFF	BOOK VALUE

Are there any liens against the above? \_\_\_\_\_ If so, state total amount \_\_\_\_\_ \$ \_\_\_\_\_

\* If two or more items are lumped above, give the sum of their ages.

DETAILS RELATIVE TO ASSETS (continued)

<b>12</b>	<b>Furniture and fixtures at book value</b> _____ \$ _____
<b>13</b>	<b>Other Assets</b> _____ \$ _____

DESCRIPTION	AMOUNT
TOTAL ASSETS \$	

DETAILS RELATIVE TO LIABILITIES

<b>1</b>	<b>Notes payable</b> (a) To banks, regular _____ \$ _____ (b) To banks for certified checks _____ (c) To others for equipment obligations _____ (d) To others exclusive of equipment obligations _____
----------	---

TO WHOM: NAME AND ADDRESS	WHAT SECURITY	WHEN DUE	AMOUNT

<b>2</b>	<b>Accounts payable</b> (a) Not past due _____ \$ _____ (b) Past Due _____
----------	---

TO WHOM: NAME AND ADDRESS	FOR WHAT	DATE PAYABLE	AMOUNT

<b>3</b>	<b>Real estate encumbrances (see Item 8, Assets)</b> _____ \$ _____
<b>4</b>	<b>Other liabilities</b> _____ \$ _____

DESCRIPTION	AMOUNT

<b>5</b>	<b>Reserves</b> _____ \$ _____
----------	--------------------------------

INTEREST	INSURANCE	BLDGS. & FIXT.	PLANT DEPR.	TAXES	BAD DEBTS		
\$	\$	\$	\$	\$	\$	\$	\$

<b>6</b>	<b>Capital stock paid up</b> (a) Common _____ \$ _____ (b) Preferred _____
<b>7</b>	<b>Surplus</b> _____ \$ _____

TOTAL LIABILITIES \$	
----------------------	--

**If a corporation, answer this:**

Amount for which incorporated \_\_\_\_\_ \$ \_\_\_\_\_

Capital paid in cash \_\_\_\_\_ \$ \_\_\_\_\_

When incorporated \_\_\_\_\_

In what state \_\_\_\_\_

Names and titles of all persons having authority to execute and receipt estimate vouchers and to conduct other business for the corporation, including its officers, the signatures of whom are legally binding.

Do you have necessary "certificate of existence" (or certificate of authorization for a foreign corporation) to transact corporate business in this state, under the terms of Public Law 149, Acts of 1986, and acts amendatory thereto? \_\_\_\_\_

**If a co-partnership answer this:**

Date of organization \_\_\_\_\_

State whether co-partnership is general, limited or association \_\_\_\_\_

Give the names, addresses and proportional interests of all parties:

Name	Address	Share
		\$
		\$
		\$
		\$
		\$
		\$

The name of the partnership firm under which the above partners are operating is \_\_\_\_\_

Give names and titles of all having authority to execute and receipt estimate vouchers and to conduct other business for the partnership, the signatures of whom are legally binding.

The undersigned hereby declares that the foregoing is a true statement of the financial condition of the individual, co-partnership, or corporation herein first named, as of the date herein first given; that this statement is for the express purpose of inducing the party to whom it is submitted to award the submitter a contract; and that any depository, vendor or other agency herein named is hereby authorized to supply such party with any information necessary to verify this statement.

Affidavit for Individual

STATE OF \_\_\_\_\_

GEN 03/22

BID-26

COUNTY OF \_\_\_\_\_ SS:

\_\_\_\_\_ being duly sworn, deposes and says that the foregoing financial statement, taken from his books, is a true and accurate statement of his financial condition as of the date thereof and that the answers to the foregoing interrogatories are true.

Subscribed and sworn to before me this \_\_\_\_\_

(Applicant must sign here)

\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Notary Public

Affidavit for Co-Partnership

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } SS:

\_\_\_\_\_ being duly sworn, deposes and says that he is a member of the firm of \_\_\_\_\_; that he is familiar with the books of the said firm showing its financial condition; that the foregoing financial statement, taken from the books of said firm, is a true and accurate statement of the financial condition of the said firm as of the date thereof and that the answer to the foregoing interrogatories are true.

Subscribed and sworn to before me this \_\_\_\_\_

(Member of firm must sign here)

\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Notary Public

Affidavit for Corporation

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } SS:

\_\_\_\_\_ being duly sworn, deposes and says that he is \_\_\_\_\_ of the \_\_\_\_\_, corporation described in and which executed the foregoing statement; that he is familiar with the books of the said corporation showing its financial condition; that the foregoing financial statement, taken from the books of the said corporation, is a true and accurate statement of the financial condition of said corporation as of the date thereof and that the answers to the foregoing interrogatories are true.

Subscribed and sworn to before me this \_\_\_\_\_

(Officer must sign here)

\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Notary Public