



## *HOPWA APR Changes: A Guide to New Data Reporting Requirements*

*The Data Crosswalk details the recent major changes in HOPWA's Annual Performance Report (APR). This tool follows the order of the APR, highlighting only the sections with changes and aims illustrate the data elements that were altered, explain the change, and highlight nuances of the data elements. Use the key below to determine if data elements illustrated in this crosswalk are new, have been adjusted, or are simplified.*

### **Key:**

<b><u>New Element :</u></b>	<b><u>Elements bolded, red, underlined indicate new element</u></b>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<b><i>Simplified Data Elements and/or New Location:</i></b>	<b><i>Elements simplified and/or located in different section of the APR</i></b>

For more information on the HOPWA program, visit the HUD website at  
<http://www.hud.gov/offices/cpd/aidshousing/index.cfm>

## PART 1: Grantee Summary

Location: <b>2008</b>	2008 APR Format	2006 APR Format	Description of Change
<b>Page 1 Chart 1.</b> Grantee Information	Grantees report on the following new elements: 1. Parent Company 2. Employer Identification Number (EIN) or Tax Identification Number (TIN) 3. DUN & Bradstreet Number (DUNs) 4. Congressional District of Address 5. Congressional District of Primary Service Area 6. Zip code of Primary Service Area 7. Maintenance of waiting list	<u><i>New Elements</i></u>	-New data element for compliance with the Transparency Act of 2006 (Public Law 109-282). - An EIN is a nine-digit number issued by the Internal Revenue Service to identify the tax accounts of business entities. Additional information can be found at: <a href="http://www.irs.gov/businesses/small/article/0,,id=98350.00.html">http://www.irs.gov/businesses/small/article/0,,id=98350.00.html</a> . - Data Universal Number System (DUNS) is a unique nine-digit number assigned by Dun & Bradstreet. Obtain by calling Dun and Bradstreet 1-866-705-5711 or online at <a href="http://www.dnb.com">www.dnb.com</a> . - Information for determining Congressional Districts is available at <a href="http://www.census.gov">www.census.gov</a> .

## PART 1: Grantee Summary

### 1. Grantee Information

HUD Grant Number	Operating Year for this report <i>From (mm/dd/yy) To (mm/dd/yy)</i>  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> ExtYr
Grantee Name	<b><u>Parent Company if applicable</u></b>
Type of HOPWA Grant <input type="checkbox"/> Competitive <input type="checkbox"/> Formula	
Business Address	
City, State, Zip, County	
<b><u>Employer Identification Number (EIN) or Tax Identification Number (TIN)</u></b>	<b><u>DUN &amp; Bradstreet Number (DUNs) if applicable</u></b>
<b><u>*Congressional District of Address</u></b>	
<b><u>*Congressional District of Primary Service Area(s)</u></b>	
*Zip Code of Primary Service Area(s)	
City(ies) and County(ies) of Primary Service Area(s)	
Organization's Website Address	<b><u>Does your organization maintain a waiting list?</u></b> <input type="checkbox"/> Yes <input type="checkbox"/> No  <b><u>If yes, explain in the narrative section how this list is administered.</u></b>

**Data Check**  
✓  
Complete information on service delivery areas only if the grantee is implementing services directly.

**\*Service delivery area information only needed for program activities being directly carried out by the grantee**

#### Key:

<b><u>New Element :</u></b>	<b><u>Elements bolded, red, underlined indicate new element</u></b>
<b><u>Categories Adjusted:</u></b>	<b><u>Elements bolded, in blue</u></b>
<b><u>Simplified Data Elements and/or New Location:</u></b>	<b><u>Elements simplified and/or located in different section of the APR</u></b>

## PART 1: Grantee Summary

Location: <u>2008</u>	2008 APR Format	2006 APR Format	Description of Change
<b>Page 2 Chart 2.</b> Subrecipient Information/ Grantee Activities	<b>Subrecipients should report on the following:</b> <ol style="list-style-type: none"> <li>1. Name and Title of Contact</li> <li>2. Email Address</li> <li>3. Business Address</li> <li>4. City, State, Zip Code and County</li> <li>5. Phone Number and Fax Number</li> <li>6. Employer Identification Number (EIN) or Tax Identification Number (TIN)</li> <li>7. DUN &amp; Bradstreet Number (DUNs)</li> <li>8. North American Industry Classification System (NAICS) Code</li> <li>9. Congressional District of Location</li> <li>10. Congressional District of Primary Service Area</li> <li>11. Zip code of Primary Service Area</li> <li>12. City(ies) and County(ies) of primary service</li> <li>13. Total HOPWA Contract Amount</li> </ol>	<u><i>New Element</i></u>	- New data about sub-recipients under contract or an agreement with grantee to assist grantee in <b>evaluation, administrative services, etc.</b> valued at \$25,000 or greater. Agreements can be in the form of contracts, purchase orders, task orders and delivery orders. Project sponsors delivering services to clients <b>should not</b> be included.  - Further information on ascertaining a business establishment's NAIC code, is the following website: <a href="http://www.census.gov/epcd/www/dnaics.htm">http://www.census.gov/epcd/www/dnaics.htm</a>

### PART 1: Grantee Summary Demonstration of Sections with Changes:

#### 2. Subrecipient Information/Grantee Activities

Provide the following information for each organization with a contract/agreement of \$25,000 or greater that assists grantees by carrying out grantee functions such as evaluation or other administrative services.

<b>Organization</b>	<b><u>Parent Company (if applicable)</u></b>		
<b>Name and Title of Contact at Subrecipient Organization</b>			
<b>Email Address</b>			
<b>Business Address</b>			
<b>City, State, Zip, County</b>			
<b>Phone Number (include area code)</b>			<b>Fax Number (include area code)</b>
<b><u>Employer Identification Number (EIN) or Tax Identification Number (TIN)</u></b>	<b><u>DUN &amp; Bradstreet Number (DUNs) if applicable</u></b>		
<b>North American Industry Classification System (NAICS) Code</b>			
<b><u>Congressional District of Location</u></b>			
<b><u>Congressional District of Primary Service Area</u></b>			
<b>Zip Code of Primary Service Area(s)</b>			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>			
<b>Total HOPWA Contract Amount</b>			

**Data Check** ✓

*This chart does not apply to organizations designated or selected to serve as project sponsors, in providing housing and other support to HOPWA clients.*

#### Key:

<u><i>New Element</i></u> :	<u><i>Elements bolded, red, underlined indicate new element</i></u>
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## PART 2F: Unmet Housing Need

Location: 2008	2008 APR Format	2006 APR Format	Description of Change
<b>Page 4 Chart 1.</b> Service Area	Identify if: a. Program operates within an area also served with HOPWA formula funds; or  b. Program operates in an area that is not eligible for HOPWA formula funds	<u><i>New Element</i></u>	The new unmet need section assesses the number of households eligible for HOPWA assistance but are not currently receiving services.  <b>Note:</b> in a. check if the area being assessed for this section of the APR is <b>also</b> being serviced by a formula grantee (to avert duplication).
<b>Page 4 Chart 2.</b> Assessment of Area's Unmet Needs for HOPWA	Line 1. Total number of households that have unmet housing needs Line a. TBRA Line b. STRMU Line c. Housing Facilities	<u><i>New Element</i></u>	Indicate the number of households that are in need of housing assistance. Then, report the specific type of housing assistance needed in lines a, b, and c.
<b>Page 4 Chart 3.</b> Recommended Sources for Unmet Need	Recommended Sources for Assessing Unmet Needs	<u><i>New Element</i></u>	Please check which methods are used for assessing unmet need. Seven methods are suggested and a grantee can use any combination thereof.

### PART 2F: Unmet Housing Need Demonstration of Sections with Changes:

#### 1. Service Area:

a. <u>Program operates within an area also served with HOPWA formula funds [Unmet Needs Assessment is optional for this group of competitive grantees]</u>	<input type="checkbox"/>
b. <u>Program operates in an area that is not eligible for HOPWA formula funds</u>	<input type="checkbox"/>

#### 2. Assessment of Area's Unmet Needs for HOPWA-eligible Households

<u>1. Total number of households that have unmet housing needs</u>	= _____
<b><u>From Item 1, identify the number of households with unmet housing needs by type of housing assistance.</u></b>	
<u>a. Tenant-Based Rental Assistance (TBRA)</u>	= _____
<u>b. Short-Term Rent, Mortgage and Utility payments (STRMU)</u>	= _____
<u>c. Housing Facilities, such as community residences, SRO dwellings, other housing facilities</u>	= _____

**Data Check ✓**

For chart 2, ensure line 1 is the summation of lines a through c.

#### 3. Recommended Data Sources for Assessing Unmet Need (check all sources used)

= <u>Data as reported in the area Consolidated Plan, e.g. in Table 1B, CPMP charts, and related narratives</u>
= <u>Data established by area HIV/AIDS housing planning and coordination efforts, e.g. Continuum of Care</u>
= <u>Data from client information provided in Homeless Management Information Systems (HMIS)</u>
= <u>Data from project sponsors or housing providers, including waiting lists for assistance or other assessments on needs</u>
= <u>Data from prisons or jails in the community on persons being discharged with HIV/AIDS, if mandatory testing is conducted</u>
= <u>Data from local Ryan White Planning Councils or reported in CARE Act Data Reports, e.g. number of clients with permanent housing</u>
= <u>Data collected for HIV/AIDS surveillance reporting or related care assessments, e.g. local health department or CDC surveillance data</u>

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**PART 3B: Budget and Grant Sources for Leveraging**

<b>Location: 2008</b>	<b>2008 APR Format</b>	<b>2006 APR Format</b>	<b>Description of Change</b>
<b>Page 7</b> <b>Chart 1.</b> Households Assisted with Leveraged Funds for Housing	<b>Line 1. Total Households Assisted</b> <ul style="list-style-type: none"> <li>▪ Column 1. <b>TBRA</b></li> <li>▪ Column 2. <b>Permanent Housing Facilities</b></li> <li>▪ Column 3. <b>Transitional/Short-term Housing Facilities</b></li> <li>▪ Column 4. <b>STRMU</b></li> </ul>	<b>Adjustment of Categories: Facility-based Housing Assistance</b>	Part 3B, Chart 1 requires the number of households served with leveraged funds, by type of housing assistance.  <b>Note:</b> Facility Based Housing assistance is now divided into <b>2 categories –</b> <b>1. Permanent Housing Facilities; and</b> <b>2. Transitional/Short-term Housing Facilities.</b> This change impacts the reporting of leveraging, expenditures, number of households served, and outcome information throughout the report. Detailed descriptions for each section forthcoming.
	<b>Line 2. Total number of units</b> <ul style="list-style-type: none"> <li>▪ Column 5. <b>In Facilities under development</b></li> </ul>	Part 2C, Performance & Expenditure information Column 3 “Number of Households Receiving related Support with Non-HOPWA Sources” <i>Simplified Data Elements and New Location: Chart 1. Households Assisted with Leveraged Funds</i>	This section was formerly reported in Part 2C, in the performance and expenditure information.  Part 3B, Chart 1 in requires grantees to report the total number of households assisted by type of housing assistance <b>For the number of units in facilities under development, the number of units is required.</b>  <b>Households supported by leveraged funds for supportive services and housing placement services, reporting is no longer required.</b>

**PART 3B: Budget and Grant Sources for Leveraging**  
**Demonstration of Sections with Changes:**

*1. Households Assisted with Leveraged Funds for Housing*

[A] Housing Assistance Outputs	[1] Tenant-Based Rental Assistance (TBRA)	[2] Permanent Housing Facilities	[3] Transitional/Short-term Housing Facilities	[4] Short-Term Assistance (STRMU)	[5] Number of Units in Facilities under Development
1. Total Households Assisted					
2. Total Units					

Note: Please report households receiving leveraged funds only, exclusive of the HOPWA funding.

**Key:**

<i><u>New Element :</u></i>	<i>Elements bolded, red, underlined indicate new element</i>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<i>Simplified Data Elements and/or New Location:</i>	<i>Elements simplified and/or located in different section of the APR</i>

**PART 3B: Budget and Grant Sources for Leveraging**

<b>Location: 2008</b>	<b>2008 APR Format</b>	<b>2006 APR Format</b>	<b>Description of Change</b>
<p><b>Page 7 Chart 2.</b> Sources of Leveraged Funds and Amount Used for Housing Assistance and Supportive Services</p>	<p>Line 1. <b>Program income:</b> Column 2 Dollars for Housing Assistance, Column 3 Dollars Supportive Services and other non-direct housing Costs</p> <p>Line 2. Federal government: Column 2 Housing Assistance, Column 3 Supportive Services and other non-direct housing Costs</p> <p>Line 3. State government: Column 2 Housing Assistance, Column 3 Supportive Services and other non-direct housing Costs</p> <p>Line 4. Local government: Column 2 Housing Assistance, Column 3 Supportive Services and other non-direct housing Costs</p> <p>Line 5. Foundations and other private cash: Column 2 Housing Assistance, Column 3 Supportive Services and other non-direct housing Costs</p> <p>Line 6. <b>In-kind resources:</b> Column 2 Housing Assistance, Column 3 Supportive Services and other non-direct housing Costs</p> <p>Line 7. Resident rent payments: Column 2 Housing Assistance, column 3 Supportive Services and other non-direct housing Costs</p> <p>Line 8. Grantee/project sponsor cash: Column 2 Housing Assistance, Column 3 Supportive Services and other non-direct housing costs</p>	<p>Part 2C, Performance &amp; Expenditure Information, Column 3 “Number of Households Receiving related Support with Non-HOPWA Sources” &amp; Column 4 “Amount of Leveraged Funds Expended”</p> <p><i>Simplified Data Elements and New Location: Chart 2. Households Assisted with Leveraged Funds</i></p>	<p><b>Leveraging has been simplified and consolidated into one chart</b></p> <p>The amount by source of leveraging is reported in 2 categories: amount for housing assistance and/or amount for supportive services.</p> <p>All the sources of leveraging are the same as in 2006, <b>except for</b> program income and in-kind resources (see below).</p> <p><b>NOTE:</b> In the 2006 APR, leveraged funds were reported in Part 2C, Performance &amp; Expenditure Information.</p>
<p><b>Page 7 Chart 2.</b> Sources of Leveraged Funds and Amount Used for Housing Assistance and Supportive Services</p>	<p>Line 1: Program income Line 6: In-kind Resources</p>	<p><u><i>New Element</i></u></p>	<p>Report the amount of leveraged program income and in-kind resources expended on Column [2] “Housing Assistance” and Column [3] “Supportive-Services and other non-direct housing costs”.</p> <p><b>See glossary in APR</b> for definition of program income and in-kind resources.</p>

**Key:**

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<u><i>Categories Adjusted:</i></u>	<u><i>Elements bolded, in blue</i></u>
<u><i>Simplified Data Elements and/or New Location:</i></u>	<u><i>Elements simplified and/or located in different section of the APR</i></u>

**PART 3B: Budget and Grant Sources for Leveraging, Chart 2  
 Demonstration of Sections with Changes:**

**2. Sources of Leveraged Funds and Amount Used for Housing Assistance and Supportive Services**

[1] Sources of Leveraging		Total Amount of Leveraged Dollars (for this operating year) as approved in grant application	
		[2] Housing Assistance	[3] Supportive Services and other non-direct housing costs
<b>1.</b>	<b><u>Program income</u></b>	=	=
2.	Federal government (please specify):	=	=
		=	=
		=	=
3.	State government (please specify)	=	=
		=	=
		=	=
4.	Local government (please specify)	=	=
		=	=
		=	=
5.	Foundations and other private cash resources (please specify)	=	=
		=	=
		=	=
<b>6.</b>	<b><u>In-kind Resources</u></b>	=	=
7.	Resident rent payments in Rental, Project-Based Units, and Facilities	=	=
8.	Grantee/project sponsor (Agency) cash	=	=
9.	<b>TOTAL (Sum of 1-7)</b>	=	=

**Data Check**  
 ✓  
 After inserting the type of leveraged funds, state what portion was used for housing assistance and/or supportive services.  
 The amount of leveraged non-HOPWA funds by specific activities is no longer required.

**Key:**

<b><u>New Element :</u></b>	<b><u>Elements bolded, red, underlined indicate new element</u></b>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<b><i>Simplified Data Elements and/or New Location:</i></b>	<b><i>Elements simplified and/or located in different section of the APR</i></b>

<b>Part 3C Performance and Expenditure Information</b>			
<b>Location: 2008</b>	<b>2008 APR Format</b>	<b>2006 APR Format</b>	<b>Description of Change</b>
<b>Page 8 Chart 1.</b> Performance and Expenditure Info by Activity Type: <i>Housing Subsidy Assistance</i>	4 housing categories presented: Line 1. <b>TBRA</b>  Lines 2a. & 3a. <b>Permanent Housing Facilities</b>  Lines 2b. & 3b. <b>Transitional/Short-term Housing Facilities</b>  Line 4. <b>STRMU</b>	Part 2C, Line 2a Facility-based units  <b>Adjustment of Categories: Facility-based Housing Assistance</b>	Facility Based Housing assistance is now divided into <b>2 categories</b> 1. Permanent Housing Facilities and 2. Transitional/Short-term Housing Facilities. In the 2008 APR, report number of households and HOPWA funds expended for Permanent Housing Facilities (Line 2a) and Transitional/Short-term Facilities (Line 2b).
<b>Page 9 Chart 1.</b> Performance and Expenditure Info by Activity Type: <i>Supportive Services</i>	Line 10a. Supportive Services provided by project sponsors also delivering HOPWA housing assistance  Line 10b. Supportive Services provided by project sponsors serving households who have other housing arrangements	Part 2C, Lines 9a and 9b  <b>Clarify Language</b>	Slight <b>change in language to clarify meaning</b> ; Prior APR stated the following:  Supportive Services in conjunction with HOPWA housing activities  Supportive Services NOT in conjunction with housing activities
<b>Page 9 Chart 1.</b> Performance and Expenditure Info by Activity: <i>Grant Administration and Other Activities</i>	Line 17. Resource identification to establish, coordinate and develop housing assistance resources  Line 18. Technical Assistance (if approved in grant agreement)	Part 2C, Line 15 (Resource identification includes Technical Assistance  <b>Adjustment of Categories</b>	In the 2006 APR, Part 2C, Line 15 Resource ID and Technical Assistance were reported together  This is now divided into <b>two</b> separate data elements Amount of funds expended for each is required.

**Part 3C: Performance and Expenditure Information**  
**Demonstration of Sections with Changes:**

1. Performance and Expenditure Information by Activity Type

Housing Subsidy Assistance		[1] HOPWA Assistance Outputs: Households	[2] Amount of HOPWA Funds Expended
1.	Tenant-Based Rental Assistance		
2a.	<b>Households in permanent housing facilities that receive operating subsidies/leased units</b>		
2b.	<b>Households in transitional/short-term facilities that receive operating subsidies</b>		
3a.	<b>Households in permanent housing facilities developed with capital funds, and placed in service during the operating year</b>		
3b.	<b>Households in transitional/short-term facilities developed with capital funds, and placed in service during the operating year</b>		

**Data Check ✓**  
*Note division of facility-based housing to permanent facilities/units and transitional/short-term facilities/units.*

**Key:**

<b><u>New Element :</u></b>	<b><u>Elements bolded, red, underlined indicate new element</u></b>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<b><u>Simplified Data Elements and/or New Location:</u></b>	<b><u>Elements simplified and/or located in different section of the APR</u></b>

4.	Short-term Rent, Mortgage, and Utility Assistance		
5.	Adjustment for duplication (subtract)		
4.	Short-term Rent, Mortgage, and Utility Assistance		
5.	Adjustment for duplication (subtract)		
6.	TOTAL Housing Assistance		
10a.	<b>Supportive Services provided by project sponsors also delivering HOPWA housing assistance (as reported in Part 5 D, 1a)</b>		
10b.	<b>Supportive Services provided by project sponsors serving households who have other housing arrangements (as reported in Part 5, D, 1b)</b>		
11.	Adjustment for duplication (subtract)		
12.	TOTAL Supportive Services		

Grant Administration and Other Activities		[1] HOPWA Assistance Outputs: Households	[2] Amount of HOPWA Funds Expended
17.	<b>Resource Identification to establish, coordinate and develop housing assistance resources</b>		
18.	<b>Technical Assistance (if approved in grant agreement)</b>		
19.	Project Outcomes/Program Evaluation (if approved in grant agreement)		
20.	Grantee Administration (maximum 3% of total of HOPWA grant)		
21.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)		
22.	Other Activity (if approved in grant agreement). Specify:		
23.	TOTAL Grant Administration and Other Activities		

**Data Check ✓**  
Resource identification and technical assistance are now separated.

**Key:**

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<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<b><u>Simplified Data Elements and/or New Location:</u></b>	<b><u>Elements simplified and/or located in different section of the APR</u></b>

**Part 4 Summary of Performance Outcomes: Section 1 – Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability**

<b>Location: 2008</b>	<b>2008 APR Format</b>	<b>2006 APR Format</b>	<b>Description of Change</b>
<b>Page 10 Section 1. Housing Stability</b>	[A] Permanent Housing Assistance: Tenant-based Rental Assistance Permanent Supportive Housing Facilities/Units	Facility-based housing Assistance: Part 2D Section 1:  <b>Adjustment of Categories: Facility-based Housing Assistance</b>	Facility Based Housing assistance is now divided into <b>2 categories</b> : 1. Permanent Housing Facilities and 2. Transitional/Short-term Housing Facilities. “Permanent Housing Facilities” is under the larger category of “Permanent Housing Assistance.”  Outcome data with the destination of households in each type of facility should be reported in Column [3] Assessment; outcome categories are the same. A minor clarification for the disconnected category was added, and the term now is disconnected/unknown
	[B] Transitional Housing Assistance Transitional/Short-term Support Facilities:  Column [1] Total households  Column [2] Total number of households that will continue in residences; and Total number of households whose tenure exceeded 24 months	<b>Adjustment of Categories: Facility-based Housing Assistance <u>and</u> <u>New Element</u></b>	Transitional/Short-term Housing Facilities will report in Column [2] the total number of households that <b>continue in residence</b> into the new program year, and the number of households whose <b>tenure exceeded 24 months</b> .  In Column [3] they will report only for those that exited the program.

**Part 4 Summary of Performance Outcomes: Section 1 – Housing Stability: Demonstration of Sections with Changes:**

**Section 1:**

[A] Permanent Housing Assistance	[1] Total Number of Households Receiving Housing Assistance	[2] Assessment: Number of Households Continuing with this Housing (per plan or expectation for next year)	[3] Assessment: Number of Exited Households and Housing Status	
<b>Tenant-based Rental Assistance</b>	=	=	1 Emergency Shelter/Streets	=
			2 Temporary Housing	=
			3 Private Housing	=
			4 Other HOPWA	=
			5 Other Subsidy	=
			6 Institution	=
			7 Jail/Prison	=
			<b>8 Disconnected/Unknown</b>	=
			9 Death	=

**Key:**

<b><u>New Element :</u></b>	<b><u>Elements bolded, red, underlined indicate new element</u></b>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<b><u>Simplified Data Elements and/or New Location:</u></b>	<b><u>Elements simplified and/or located in different section of the APR</u></b>

[A] Permanent Housing Assistance	[1] Total Number of Households Receiving Housing Assistance	[2] Assessment: Number of Households Continuing with this Housing (per plan or expectation for next year)	[3] Assessment: Number of Exited Households and Housing Status	
<b>Permanent Supportive Housing Facilities/Units</b>	=	=	1 Emergency Shelter/Streets	=
			2 Temporary Housing	=
			3 Private Housing	=
			4 Other HOPWA	=
			5 Other Subsidy	=
			6 Institution	=
			7 Jail/Prison	=
			<b>8 Disconnected/Unknown</b>	=
			9 Death	=

**Data Check ✓**

*Note division of facility-based housing to permanent facilities/units and transitional/short-term facilities/units.*

*The outcome status for disconnected is now termed “disconnected/unknown” for classification..*

[B] Transitional Housing Assistance	[1] Total Number of Households Receiving Housing Assistance	[2] Of the Total Number of Households Receiving Housing Assistance this Operating Year		[3] Assessment: Number of Exited Households and Housing Status	
<b>Transitional/Short term Support Facilities/Units</b>	=	<b>Total number of households that will continue in residences:</b>	=	1 Emergency Shelter/Streets	=
				2 Temporary Housing	=
		<b>Total number of households whose tenure exceeded 24 months</b>	=	3 Private Housing	=
				4 Other HOPWA	=
		5 Other Subsidy	=		
		6 Institution	=		
		7 Jail/Prison	=		
		<b>8 Disconnected/unknown</b>	=		
		9 Death	=		

**Data Check ✓**

*Note division of facility-based housing to permanent facilities/units and transitional/short-term facilities/units.*

*Report if households in transitional/short term facilities/units will continue and the number who will exceed 24 months.*

**Key:**

<b><u>New Element :</u></b>	<b><u>Elements bolded, red, underlined indicate new element</u></b>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
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**Part 4 Summary of Performance Outcomes: Section 2 – Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-term Payments (STRMU))**

Location: 2008	2008 APR Format	2006 APR Format	Description of Change
<p><b>Page 11 Section 2. Prevention of Homelessness</b></p>	<p>Assessment of Housing status showing the outcomes for all STRMU Clients is required. HUD has established Client Outcomes.</p> <p><b>Column 2. Assessment of Housing Status:</b>                      - Maintain Private housing without subsidy (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)                      - Other Private Housing without subsidy                      - Other HOPWA support                      - Other housing subsidy                      - Institution (e.g. residential and long-term care)</p> <p><b>Column 3. Client Outcome:</b>                      Stable/Permanent Housing (PH)</p> <p><b>Column 2. Assessment of Housing Status:</b>                      - Likely to maintain current housing arrangements, with additional STRMU assistance</p> <p><b>Column 3. Client Outcome:</b>                      Temporarily Stable, with Reduced Risk of Homelessness</p> <p><b>Column 2. Assessment of Housing Status:</b>                      - Transitional Facilities/Short-term (e.g. temporary or transitional arrangement)                      - Temporary/Non-Permanent housing arrangement (e.g. gave up lease and moved in with family or friends, but expects to live there less than 90 days)</p> <p><b>Column [3]. Client Outcome:</b>                      Temporarily Stable, with Reduced Risk of Homelessness</p> <p><b>Column [2]. Assessment of Housing Status:</b>                      - Emergency Shelter/street                      - Jail/Prison                      - Disconnected</p> <p><b>Column [3]. Client Outcome:</b>                      Unstable Arrangements</p> <p><b>Column [2]. Assessment of Housing Status:</b>                      -Death</p> <p><b>Column [3]. Client Outcome:</b>                      Life Event</p>	<p>STRMU: Part 2D, Section 1 and Column 3 with outcome data was identical to TBRA and Facility-based Housing Assistance</p> <p><b><u>New Location and New Element</u></b></p>	<p>All households receiving STRMU <b>must</b> be reported with an assessment of an outcome.</p> <p>The new format differentiates outcomes focused on reduced risk of homelessness found in temporary arrangements from situations where a known result is stable/permanent results and households are <u>not likely</u> to need additional STRMU subsidies.</p> <p><b>NOTE:</b> The use of the 9 standard outcome results are kept, while adjusted for assessment. Outcomes are the same for all housing activities as in other housing activities, although 3 were added for STRMU. The 3 added are:</p> <ol style="list-style-type: none"> <li>1. Other private housing without subsidy</li> <li>2. Likely to maintain current housing arrangements, with additional STRMU</li> <li>3. Transitional Facilities/Short-term</li> </ol> <p><b>This focus on household status/assessment should support planning for using STRMU along with efforts to commit to more permanent housing outcomes.</b></p>

**Key:**

<b><u>New Element :</u></b>	<b><u>Elements bolded, red, underlined indicate new element</u></b>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<b><u>Simplified Data Elements and/or New Location:</u></b>	<b><u>Elements simplified and/or located in different section of the APR</u></b>

**Part 4 Summary of Performance Outcomes: Section 2 – Prevention of Homelessness: Demonstration of Sections with Changes:**

**Section 2. Assessment of Households receiving STRMU Assistance**

[1] STRMU Housing Assistance	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
=	Maintain private housing without subsidy (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)	=	<i>Stable/Permanent Housing (PH)</i>
	<b><u>Other Private Housing without subsidy</u></b>	=	
	Other HOPWA support (PH)	=	
	Other housing subsidy (PH)	=	
	Institution (e.g. residential and long-term care)	=	
	<b><u>Likely to maintain current housing arrangements, with additional STRMU assistance</u></b>	=	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	<b><u>Transitional Facilities/Short-term (e.g. temporary or transitional arrangement)</u></b>	=	
	Temporary/Non-Permanent Housing arrangement (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)	=	
	Emergency Shelter/street	=	<i>Unstable Arrangements</i>
	Jail/Prison	=	
Disconnected	=		
Death	=	<i>Life Event</i>	
1a. Total number of those households that received STRMU Assistance in the prior operating year, that received STRMU assistance in the current operating year		=	
1b. Total number of those households that received STRMU Assistance in the two (2 years ago) prior operating years, that received STRMU assistance in the current operating year		=	

**Data Check ✓**

*Outcome data for households receiving STRMU must be inserted in Column 2. Classification of outcomes is given in Column 3. No data are required in Column 3.*

*Please note 3 new data elements for STRMU.*

**Key:**

<b><u>New Element :</u></b>	<b><u>Elements bolded, red, underlined indicate new element</u></b>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<b><i>Simplified Data Elements and/or New Location:</i></b>	<b><i>Elements simplified and/or located in different section of the APR</i></b>

**Part 4 Summary of Performance Outcomes: Section 3 – Access to Care and Support: Assessment of Client Outcomes on Access to Care and Support**

<b>Location: 2008</b>	<b>2008 APR Format</b>	<b>2006 APR Format</b>	<b>Description of Change</b>
<p><b>Page 12 Chart 1A.</b> Status of Households Accessing Care and Support by Project Sponsors Delivering HOPWA Housing Assistance and</p> <p><b>Page 13 Chart 2A.</b> Status of Households Accessing Care and Support through HOPWA-funded Services Receiving Housing Assistance from <b>Other Sources</b></p>	<p><b>Line 1.</b> Has a housing plan for maintaining or establishing on-going housing –Report for this category of service, Households Receiving Housing Assistance within the Operating Year</p> <p><b>Line 2.</b> Has contact with a case manager/benefit counselor with the schedule specified in client’s individual service plan–Report for this category of service, Households Receiving Housing Assistance within the Operating Year</p> <p><b>Line 3.</b> Had contact with a primary health care provider consistent with the schedule specified in client’s individual service plan–Report for this category of service, Households Receiving Housing Assistance within the Operating Year</p> <p><b>Line 4.</b> Has accessed and can maintain medical- insurance/assistance-- Report for this category of service, Households Receiving Housing Assistance within the Operating Year</p> <p><b>Line 5.</b> Successfully accessed or maintained qualification for sources of income–Report for this category of service, Households Receiving Housing Assistance within the Operating Year</p>	<p>Data required households at entry or continuing, and at exit or continuing. Elements are the same approximately, though alluded to <u>both</u> individualized service plan and three month timeframe for case manager and care provider contact.</p> <p><i>Simplified Data Elements</i></p> <p><u>Adjustment of Categories</u></p> <p><u>New Element</u></p>	<p><b>Simplified Data Elements:</b> Charts 1A and 2A. Data must be reported from the <b>program year</b>, not divided by at entry or at exit, as was done in the previous version.</p> <p>Data elements on income at entry and at exit <b>deleted</b>.</p> <p><b>Adjustment of Categories:</b> The 2008 APR categories of service are consistent except for minor changes in language. Here are the new categories with adjusted language: Has contact with case manager/benefits counselor consistent with the schedule specified in client’s individual service plan.</p> <p>Had contact with a primary health care provider consistent with the schedule specified in client’s individual service plan.</p> <p>Has accessed and can maintain medical insurance/assistance.</p> <p><b>New Element</b> Successfully accessed or maintained qualification for sources of income. (to replace income at entry and at exit from 2006 APR)</p> <p><b>NOTE:</b> Guidance on sources of income and sources of medical insurance contained in the APR</p>
<p><b>Page 12 Charts 1B &amp; 2B.</b> Number of Households Obtaining Employment</p>	<p>Total number of households that obtained an <b>income producing job</b></p>	<p>v. Obtained an income producing job created by this project sponsor during the year at entry and exit vi.. Obtained an income producing job outside this agency during the year at entry and exit</p> <p><i>Simplified Data Elements</i></p>	<p>Chart 1B and 2B. Data should be collected at one point in time for households during program year; the differentiation between jobs created by the sponsor agency or those outside the agency is no longer needed.</p> <p>Chart 1C. is provided for reference only. Grantees no longer collect data on households who attained an income producing job either created by the project sponsor agency or a job produced outside the agency.</p>

**Key:**

<u>New Element :</u>	<i>Elements bolded, red, underlined indicate new element</i>
<u>Categories Adjusted:</u>	<i>Elements bolded, in blue</i>
<i>Simplified Data Elements and/or New Location:</i>	<i>Elements simplified and/or located in different section of the APR</i>

**Part 4 Summary of Performance Outcomes: Section 3 – Access to Care and Support  
Demonstration of Sections with Changes:**

**IA. Status of Households Accessing Care and Support by Project Sponsors delivering HOPWA Housing Assistance/Housing Placement/Case Management**

Categories of Services Accessed	Households Receiving Housing Assistance within the Operating Year	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing		Support for Stable Housing
<b>2. Has contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan.</b>		Access to Support
<b>3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan.</b>		Access to Health Care
<b>4. Has accessed and can maintain medical insurance/assistance.</b>		Access to Health Care
<b><u>5. Successfully accessed or maintained qualification for sources of income.</u></b>		Sources of Income

**Data Check ✓**  
Note deletion of at entry and at exit categories.

**IB. Number of Households Obtaining Employment**

Categories of Services Accessed	Number of Households that Obtained Employment	Outcome Indicator
<b>Total number of households that obtained an income-producing job</b>		Sources of Income

**Data Check ✓**  
Reference information on sources of income and medical insurance/assistance is in APR, pgs 12 and 13.  
**NOTE:** Deletion of income at entry and exit.  
**NOTE:** Report number of all households that obtained a job; no longer differentiate between sponsor agency or outside agency jobs

**2A. Status of Households Accessing Care and Support through HOPWA-funded Services receiving Housing Assistance from Other Sources**

Categories of Services Accessed	Households Receiving Housing Assistance within the Operating Year	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing		Support for Stable Housing
<b>2. Has contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan.</b>		Access to Support
<b>3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan.</b>		Access to Health Care
<b>4. Has accessed and can maintain medical insurance/assistance.</b>		Access to Health Care
<b><u>5. Successfully accessed or maintained qualification for sources of income.</u></b>		Sources of Income

**Data Check ✓**  
Differentiate between households receiving housing assistance from sponsors also delivering HOPWA housing assistance (Chart 1A above) and those receiving housing assistance from agencies not using HOPWA housing funds but only using funds for supportive services (Chart 2A to the left)

**2B. Number of Households Obtaining Employment**

Categories of Services Accessed	Number of Households that Obtained Employment	Outcome Indicator
<b>Total number of households that obtained an income-producing job</b>		Sources of Income

**Key:**

<u>New Element :</u>	<u>Elements bolded, red, underlined indicate new element</u>
Categories Adjusted:	Elements bolded, in blue
Simplified Data Elements and/or New Location:	Elements simplified and/or located in different section of the APR

## Part 5A Summary of Project Sponsor Information

Location: <u>2008</u>	<u>2008 APR Format</u>	<u>2006 APR Format</u>	Description of Change
<b>Page 14</b> <b>Chart 1.</b> Project Sponsor Information	Sponsors report on the following new elements: 1. Parent Company 2. Employer Identification Number (EIN) or Tax Identification Number (TIN) 3. DUN & Bradstreet Number (DUNs) 4. Congressional District of Business Location of Sponsor 5. Congressional District of Primary Service Area(s) 6. Zip code(s) of Primary Service Area(s) 7. Maintenance of waiting list	Part 3: General Project Information Project Sponsor Agency Name Name and Title of contact at project sponsor Email Address Business Address City, State, Zip Phone Number Fax Number Website Total HOPWA Subcontract Amount Primary Service or Site information, project Zip Codes Is project sponsor a nonprofit organization/faith-based/grassroots  <i><b><u>Additional Element</u></b></i>	Data requested about Project Sponsors. This is similar to the data requested from grantees on Page 1.  <b>NOTE:</b> A new question is added to this form regarding the existence of a waiting list.
<b>Page 15</b> <b>Chart 2.</b> Subrecipient Information/ Sponsors Activities	Subrecipients should report on the following: 1. Name and Title of Contact 2. Email Address 3. Business Address 4. City, State, Zip Code and County 5. Phone Number and Fax Number 6. Employer Identification Number (EIN) or Tax Identification Number (TIN) 7. DUN & Bradstreet Number (DUNs) 8. North American Industry Classification System (NAICS) Code 9. Congressional District of Business Address 10. Congressional District of Primary Service Area 11. Zip code(s) of Primary Service Area(s) 12. City(ies) and County(ies) of primary service 13. Total HOPWA Subcontract Amount for this organization	<i><b><u>N/A: New Element in 2008</u></b></i>	Grantees must report on Part 5A, Section 2 for all project sponsors who contract or have agreements with sub-recipients, valued at \$25,000 or greater. These are entities that assist project sponsor carrying out aspects of <b>service delivery</b> for beneficiaries. Agreements include: grants, sub-grants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders.

**Key:**

<i><b><u>New Element :</u></b></i>	<i><b><u>Elements bolded, red, underlined indicate new element</u></b></i>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<i><b>Simplified Data Elements and/or New Location:</b></i>	<i><b>Elements simplified and/or located in different section of the APR</b></i>

## Part 5A. Summary of Project Sponsor Information

### 1. Project Sponsor Information

Project Sponsor Agency Name		<u>Parent Company Name, if applicable</u>		
Name and Title of Contact at Project Sponsor Agency				
Email Address				
Business Address				
City, County, State, Zip,				
Phone Number (with area code)		Fax Number (with area code)		
<u>Employer Identification Number (EIN) or Tax Identification Number (TIN)</u>		<u>DUN &amp; Bradstreet Number (DUNs) if applicable</u>		
<u>Congressional District of Business Location of Sponsor</u>				
<u>Congressional District(s) of Primary Service Area(s)</u>				
<u>Zip Code(s) of Primary Service Area(s)</u>				
<u>City(ies) and County(ies) of Primary Service Area(s)</u>				
Total HOPWA contract amount for this Organization				
Organization's Website Address		<u>Does your organization maintain a waiting list?</u> <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				

### **Data Check ✓**

Each project sponsor must individually complete the charts applicable to the agency in Part 5.

If the grantee is the project sponsor, please also complete this sponsor information chart to the left, along with all relevant data.

### 2. Subrecipient Information/Sponsor Activities

<u>Subrecipient Name</u>	_____	<u>Parent Company Name, if applicable</u>	_____
<u>Name and Title of Contact at Contractor/ Sub-contractor Agency</u>	_____		
<u>Email Address</u>	_____		
<u>Business Address</u>	_____		
<u>City, County, State, Zip</u>	_____	_____	_____
<u>Phone Number (included area code)</u>	_____	<u>Fax Number (include area code)</u>	_____
<u>Employer Identification Number (EIN) or Tax Identification Number (TIN)</u>	_____	<u>Dun &amp; Bradstreet (DUNs), if applicable</u>	_____
<u>North American Industry Classification System (NAICS) Code</u>	_____		
<u>Congressional District of Business Address</u>	_____		
<u>Congressional District of Primary Service Area</u>	_____		
<u>Zip Code(s) of Primary Service Area(s)</u>	_____		
<u>City (ies) and County (ies) of Primary Service Area(s)</u>	_____	_____	_____
<u>Total HOPWA Subcontract Amount for this Organization</u>	_____		

**Key:**

<u>New Element :</u>	<u>Elements bolded, red, underlined indicate new element</u>
Categories Adjusted:	Elements bolded, in blue
<i>Simplified Data Elements and/or New Location:</i>	<i>Elements simplified and/or located in different section of the APR</i>

**Part 5B Summary of Project Sponsor Information: Housing Assistance**

Location: 2008	2008 APR Format	2006 APR Format	Description of Change
<b>Page 16. Chart 1.</b> Tenant-based Rental Assistance (TBRA)	Line a. TBRA - Number of Households and Total HOPWA Funds Expended  Line b. Other Rental assistance- Number of Households and Total HOPWA Funds Expended  Line c. Total Rental Assistance- Number of Households and Total HOPWA Funds Expended	Part 3A, Chart 1 TBRA Required information on households served, HOPWA funds expended, and households and funds spent on supportive services with TBRA  <i>Simplified Data Elements</i>	Sponsors must report the number of households served, and funds expended by TBRA.  <b>NOTE:</b> The 2006 APR required grantees to report the number of households and total funds expended on supportive services related to those clients. The amount of funds and households served with supportive services by type of housing assistance is no longer required.
<b>Page 16. Chart 2.</b> Short-term, Rent, Mortgage and Utility Assistance (STRMU)	Line a. STRMU - Number of Households and Total HOPWA Funds Expended  Line b. Of the above, the total STRMU assistance to homeowners (mortgage and/or utility)- Number of Households and Total HOPWA Funds Expended	Part 3A, Chart 2 STRMU Required information on households served, HOPWA funds expended, and households and funds spent on supportive services with TBRA  <i>Simplified Data Elements</i>	Sponsors must report the number of households served, and funds expended by TBRA.  <b>NOTE:</b> The amount of funds and households served with supportive services by type of housing assistance is no longer required.

**Part 5B. Summary of Project Sponsor Information: Housing Assistance Demonstration of Sections with Changes:**

**1. Tenant-Based Rental Assistance (TBRA)**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on Tenant-Based Rental Assistance. Complete a separate chart for each project sponsor.

Housing Assistance Categories (TBRA)		Number of Households Receiving HOPWA Assistance from Project Sponsor	Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	<i>Tenant-based rental assistance (TBRA)</i>		
b.	<i>Other Rental Assistance (RA) Programs (if approved in grant agreement)</i>		
c.	<i>TOTAL Rental Housing Assistance (total a + b)</i>		

**Data Check**  
✓  
The total amount of fund expended and households served with TBRA and/or STRMU and Supportive services is no longer required.

**2. Short-Term Rent, Mortgage and Utility Assistance (STRMU)**

Enter the total number of households served and the amount of HOPWA funds expended by this project sponsor on Short-Term Rent, Mortgage and Utility Assistance. In addition, in Item b, enter the total number of STRMU assisted households that were homeowners and the amount of expended by this project sponsor assisting these households. Complete a separate chart for each project sponsor.

Housing Assistance Categories (STRMU)		Number of <u>Households</u> Receiving HOPWA Assistance from Project Sponsor	Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	<i>Short-term mortgage, rent and/or utility assistance</i>		

b.	<i>Of the above, total STRMU assistance to homeowners (mortgage and/or utility)</i>		
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**Key:**

<u>New Element :</u>	<u>Elements bolded, red, underlined indicate new element</u>
Categories Adjusted:	Elements bolded, in blue
<i>Simplified Data Elements and/or New Location:</i>	<i>Elements simplified and/or located in different section of the APR</i>

**Part 5C Summary of Project Sponsor Information: Facility-based Housing Assistance**

<b>Location: 2008</b>	<b>2008 APR Format</b>	<b>2006 APR Format</b>	<b>Description of Change</b>
<b>Page 18. Section 2. Chart a.</b> Units assisted in types of housing facilities <b>Chart b.</b> Type of Facility	New Data Element: Check only one: Permanent Supportive Housing Facility/Units or Short-term Shelter or Transitional Supportive Housing Facility/Units  Types of housing facility are categorized as: Line a. Single room occupancy Line b. Community residence <b>Line c. Project-based rental assistance or leased units</b> Line d. Other housing facility  Types of units are categorized as SRO/0 bedroom to 5+ bedroom sizes.	<u>Part 3B, Chart 2</u> <u>Facility-based Housing Assistance</u> Facility-based Housing Assistance  Categories included: a. SRO b. Community residence c. Short-term or transitional supported housing d. units leased by project sponsor/project-based rental assistance units e. other facility (specify)  <u>Additional Element</u>  <i>Simplified Data Elements</i>	First, check if inputting data for a Permanent Supportive Housing Facility/Units or a Short-term Shelter or Transitional Supportive Housing Facility/Units  Next, identify, by type of facility, the number of units occupied  <b>NOTE:</b> The category project-based rental assistance units or leased units include the use of master leased units and scattered site leased units.
<b>Page 18. Chart 3.</b> Housing Expenditures	Line a: Leasing Costs Line b: Operating Costs Line c: Project-based rental Assistance or other leased units Line d: Other Activity (if approved in grant agreement) Line e: Adjustment of eliminate duplication Line f: Total Facility-Based housing Assistance	<u>Part 3A, Chart 2</u> <u>STRMU</u> Required information on households served, HOPWA funds expended, and households and funds spent on supportive services with Facility-based housing  <i>Simplified Data Elements</i>	Sponsors must report the number of households served, and funds expended for the use of facilities/ master-leased units, or other scattered site units by the organization.  The amount of funds and households served with supportive services by type of housing assistance is no longer required.

**Part 5C. Summary of Project Sponsor Information: Facility-based Housing Assistance Demonstration of Sections with Changes:**

**2. Units assisted in types of housing facility/units leased by sponsor**

Indicate the type and number of housing units in the facility, categorized by the number of bedrooms per unit.

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**Data Check ✓**

*For each facility, indicate the type in this box. Every facility must have a separate Part 5B.*

*For those still under development, complete only*

**Key:**

<u><b>New Element :</b></u>	<u><b>Elements bolded, red, underlined indicate new element</b></u>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<i>Simplified Data Elements and/or New Location:</i>	<i>Elements simplified and/or located in different section of the APR</i>

**b. Type of Facility**

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units				
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm
a.	Single room occupancy dwelling					
b.	Community residence					
<b>c.</b>	<b><i>Project-based rental assistance units or leased units</i></b>					
d.	Other housing facility. Specify:					

**Data Check ✓**  
 Line c, project-based rental assistance units or leased units takes the place of these two former categories from the prior APR: Short-term or transitional supported housing facility and units leased by project sponsor/project-based rental assistance units. a separate Part 5B.

**3. Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, or other scattered site units leased by the organization.

Housing Assistance Categories		Number of Households Served with HOPWA Assistance from Project Sponsor	Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	<i>Leasing Costs</i>		
b.	<i>Operating Costs</i>		
c.	<i>Project-Based Rental Assistance (PBRA) or other leased units</i>		
d.	<i>Other Activity (if approved in grant agreement). Specify:</i>		
e.	<i>Adjustment to eliminate duplication (subtract)</i>		
f.	<b><i>TOTAL Facility-Based Housing Assistance</i></b>		

**Data Check ✓**  
 Supportive services with facility-based housing no longer needs to be reported.

**Key:**

<u><b>New Element :</b></u>	<u><b>Elements bolded, red, underlined indicate new element</b></u>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<i>Simplified Data Elements and/or New Location:</i>	<i>Elements simplified and/or located in different section of the APR</i>

**Part 5D Summary of Project Sponsor Information: Supportive Services**

<b>Location: 2008</b>	<b>2008 APR Format</b>	<b>2006 APR Format</b>	<b>Description of Change</b>
<b>Page 19 Chart 1.</b> Supportive Service by type of Project Sponsor	Classify as: a. Supportive Services are provided by project sponsors also delivering HOPWA assistance; or b. Supportive services by project sponsors serving households with other housing arrangements	Supportive Services in Conjunction with Housing Assistance (Part 3, 2)  Supportive Services Only (Part 3C)  <i><u>New Additional Element</u></i>  <i><u>Simplified Data Elements</u></i>	The listing of supportive services is the same for both sponsors that are delivering HOPWA housing assistance and those that are delivering services to households with other housing assistance, therefore the charts were consolidated.  New Element: Please indicate type of sponsor agency in Chart 1.  <b>NOTE:</b> Grantees are requested to replicate the chart for each sponsor and check the type of sponsor.

**Part 5D. Summary of Project Sponsor Information: Supportive Services  
Demonstration of Sections with Changes:**

*1. Supportive Service by type of Project Sponsor (Check one only)*

<b><u>a. Supportive Services are provided by project sponsors also delivering HOPWA housing assistance</u></b>	<input type="checkbox"/>
<b>or</b>	
<b><u>b. Supportive Services by project sponsors serving households with other housing arrangements</u></b>	<input type="checkbox"/>

**Data Check ✓**

*Ensure this box indicates the type of project sponsor delivering the supportive services listed below. There are no longer 2 separate parts for sponsor agencies delivering supportive services*

**2. Listing of Supportive Services provided by Project Sponsor Agency**

Supportive Services	Number of Households Receiving HOPWA Assistance	Amount of HOPWA Funds Expended
1. Adult day care and personal assistance		
2. Alcohol and drug abuse services		
3. Case management/client advocacy/ access to benefits & services		
4. Child care and other child services		
5. Education		
6. Employment assistance and training		
7. Health/medical/intensive care services, if approved <small>Note: Client records must conform with 24 CFR §574.310</small>		
8. Legal services		
9. Life skills management (outside of case management)		

**Data Check ✓**

*Each type of supportive service must contain data for **both** the number of households receiving the assistance and funds expended.*

**Key:**

<b><u>New Element :</u></b>	<b><u>Elements bolded, red, underlined indicate new element</u></b>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<b><i>Simplified Data Elements and/or New Location:</i></b>	<b><i>Elements simplified and/or located in different section of the APR</i></b>

10.	Meals/nutritional services		
11.	Mental health services		
12.	Outreach		
13.	Transportation		
14.	Other Activity (if approved in grant agreement). Specify:		
15.	<b>Adjustment for Duplication (subtract)</b>		
16.	<b>TOTAL Households receiving Supportive Services (unduplicated)</b>		
	Housing Placement Assistance Categories	Number of Households Receiving HOPWA Assistance	Amount of HOPWA funds Expended
17.	Housing Information Services		
18.	Permanent Housing Placement Services		
19.	<b>Adjustment for duplication (subtract)</b>		
20.	<b>TOTAL Housing Placement Assistance (unduplicated, sum of items 17 + 18)</b>		
	Grant Administration and Other Activities	Number of Households Receiving HOPWA Assistance	Amount of HOPWA funds Expended
21.	Resource Identification to establish, coordinate, and develop housing assistance resources		
22.	Technical Assistance to Community Residences		
23.	Project Outcomes/Program Evaluation (if approved)		
24.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)		
25.	Other Activity (if approved in grant agreement) Specify:		
26.	<b>TOTAL Administration and Other Activities</b>		
27.	<b>TOTAL Expenditures (sum of items 16 + 20 +26)</b>		

**Data Check ✓**  
*Include the total HOPWA funds and households served for supportive services, housing placement assistance, and grant administration and other activities*

**Key:**

<b><u>New Element :</u></b>	<b><u>Elements bolded, red, underlined indicate new element</u></b>
<b>Categories Adjusted:</b>	<b>Elements bolded, in blue</b>
<b><i>Simplified Data Elements and/or New Location:</i></b>	<b><i>Elements simplified and/or located in different section of the APR</i></b>