
To: 2011 HOME/RHTC Applicants

Notice: MFD-10-20

From: IHCDA Multi Family Department

Date: September 21, 2010

Re: **HOME/RHTC Environmental Review Record Submission**

The Qualified Allocation Plan requires applicants who apply for tax credits, to also apply for HOME at the same time. HOME/RHTC threshold requires the applicant to complete the Environmental Review Record (ERR) process prior to the application deadline, November 1, 2010.

Applicants who apply for HOME funds in combination with tax credits are not subject to the Strategic Assessment process. However, in order to complete the ERR the applicant will need to submit initial information in order to receive a HOME application number.

****No ERR will be accepted without an application number**

Please complete the 2010-2011 HOME TAX CREDIT COMBO APPLICATION COVER PAGE and submit to Devyn Smith devynsmith@ihcda.in.gov. Once you have been notified that this has been accepted, you will be given an application number, and then you may submit the ERR to the Environmental Officer for review.

The current Environmental Review Manual and forms may be found on our website at the following address: <http://www.in.gov/ihcda/3099.htm>

If you have questions regarding this requirement please contact Adrienne Schmetzer at: aschmetzer@ihcda.in.gov.

