



**Payoff Request**  
**Fax to 317-232-7778**  
**IHCDA DOES NOT SUBORDINATE**

Please note that all payoff requests will be processed within 48 business hours of receipt. If a payoff request is received **AFTER** noon on a business day, it will be processed on the next business day. Please plan accordingly.

Today's Date:	Closing Date:
IHCDA Borrower:	
IHCDA Co-Borrower:	
Property Address:	
Property City, Zip Code	
Property County:	

- Payoff requirements for **REFINANCE**
- 1. Borrower's Authorization signed**
  - 2. Copy of the Title Commitment**
- Payoff requirements for **SALE**
- 1. Seller's Authorization signed**
  - 2. Copy of the Title Commitment**
  - 3. Completed worked up HUD-1 with the IHCDA portion blank**
  - 4. Copy of the 1<sup>st</sup> Mortgage Payoff**
  - 5. Seller's forwarding address information MUST be completed in boxes**

below

<b>Address:</b>
<b>City, State, and Zip Code:</b>

**PLEASE FILL OUT BELOW INFORMATION TO HAVE THE PAYOFF SENT BACK TO YOU**

Attention:	Phone Number:
Email address: <small>(You must have Excel to open an Emailed payoff)</small>	Fax Number:

**NOTE: In addition to the payoff amount due, there is a separate \$12 recorder's fee (\$14.50 for Marion County) check required with each payoff.**

**For IHCDA use only**

DPA Amount \_\_\_\_\_ Closing Date \_\_\_\_\_ IHCDA # \_\_\_\_\_ HUD Id # \_\_\_\_\_