## MEMORANDUM OF UNDERSTANDING

## Contract #00000000000000000075919

This Memorandum of Understanding ("MOU") is between the Indiana Utility Regulatory Commission ("IURC") and the Indiana Management Performance Hub ("MPH").

## I. RECITALS

Whereas, the IURC shall administer the Indiana Underground Plant Protection Account ("UPPA") established by Ind. Code § 8-1-26-24;

Whereas, the UPPA provides funding for programs established and administered by the IURC for public awareness programs concerning underground plant protection; training and educational programs for contractors, excavators, locators, operators, and other persons involved in underground plant protection; and incentive programs for contractors, excavators, locators, operators, and other persons, locators, operators, and other persons involved in underground plant protection to reduce the number of violations of the Indiana 811 Law, Ind. Code ch. 8-1-26;

Whereas, MPH partners with state agencies, leveraging data to make better-informed decisions and to facilitate improved outcomes for Hoosiers;

Whereas, the IURC would like to leverage Indiana 811 data to gain greater insight into the use of the Indiana 811 system and location of prospective work. MPH will use Indiana 811's cloud-based data to create a heat map for the IURC. The heat map will show generalized ticket location and specific ticket volumes. This data and corresponding visualization through the proposed heat map will enable the UPPA fund to proactively target geographic areas/localities for safe digging marketing leading to fewer damages to underground facilities.

**Whereas**, the parties wish to memorialize the associated fiscal responsibilities and, through this MOU, document costs associated with the project.

## II. AGREEMENT

Accordingly, the parties agree as follows:

**DUTIES OF MPH.** The duties of MPH are set forth in <u>Exhibit 1</u>, *Project Charter – IURC Heat Map*, attached hereto and incorporated fully herein.

## DUTIES OF IURC.

- 1. IURC shall provide executive leadership and necessary direction regarding the project.
- 2. IURC will compensate MPH in accordance with the fees set forth in **Exhibit 1**. Total remuneration under this MOU shall not exceed \$4,421.15.

## III. FUNDING

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State Budget Agency Centralized Accounting will transfer by General Ledger Journal Entry (JE) from IURC to MPH the amount of \$ 4,421.15, which the parties agree to be an amount sufficient to fulfill the agreement made by this MOU. Details are outlined in <u>Exhibit 1</u>, Section 3, Project Cost. No additional funding mechanism or agreement is contemplated or reached by this MOU.

MPH Account Information:						
Agency:	00060	Program:	10400			
Fund:	17055	Dept.:	595000			

IURC Account Information:					
Agency:	00200	Program:	10000		
Fund:	48691	Dept:	089001		

## **IV. TERM AND FUNDING CANCELLATION**

Upon approval of the parties and the State Budget Agency, this MOU shall be effective on July 11, 2023, and shall expire on December 31, 2023.

When the Director of the State Budget Agency makes a written determination that funds are not appropriated or otherwise available to support continuation of performance of this MOU, the MOU shall be cancelled. A determination by the Director of the State Budget Agency that funds are not appropriated or otherwise available to support continuation of performance shall be final and conclusive.

## V. RECORDS AND INSPECTIONS

MPH shall maintain records related to this MOU. Either party shall, upon request of the other, provide all available records related to the administration of funds under this MOU.

## VI. CONTACT INFORMATION

Notices to the parties shall be sent to the following individuals unless otherwise specifically advised.

## Indiana Utility Regulatory Commission

For legal notices: Beth E. Heline General Counsel Indiana Utility Regulatory Commission 101 West Washington Street, Suite 1500E Indianapolis, Indiana 46204 beheline@urc.in.gov

For payment notices and invoices: Dana Kosco Secretary of the Commission Indiana Utility Regulatory Commission 101 West Washington Street, Suite 1500E Indianapolis, Indiana 46204 dakosco@urc.in.gov

## Indiana Management Performance Hub

Jessica Alanis Controller Indiana Management Performance Hub 100 N. Senate Ave. Room N855 Indianapolis, Indiana 46204

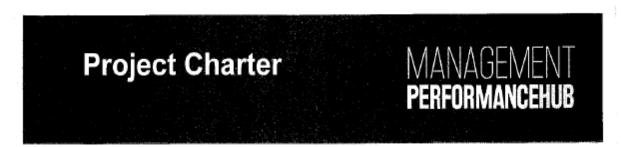
## VII. AMENDMENTS

- 1. Upon agreement of the parties, the terms of this MOU may be extended and, if necessary, amended to align with a successor document to **Exhibit 1**.
- 2. No alteration or variation of the terms of this MOU shall be valid unless made in writing and signed by the parties hereto. No oral understanding or agreement not incorporated herein shall be binding on any of the parties.

**In Witness Whereof**, The Indiana Management Performance Hub and the Indiana Utility Regulatory Commission have, through their duly authorized representatives, entered into this Memorandum. The parties, having read and understood the foregoing terms of this Memorandum, do by their respective signatures dated below agree to the terms thereof.

The Indiana Management Performance Hub By: Jussica Maris	Indiana Isilitik Begulatory Commission By: James F. Huston
Title: controller	Title: chairman
Date: 9/6/2023   15:06 EDT	Date: 9/11/2023   15:54 EDT
Electronically Approved by: State Budget Agency	
By: (for) Zachary Q. Jackson, Director	

## **EXHIBIT** 1



# IURC, Indiana 811 & MPH

Last Updated: Date:17 July 2023 Version: # 1.3

<ol> <li>Description</li> <li>Business Need and Objective</li> <li>Business Need and Objective</li> <li>Partnering Agencies and Key Stakeholders</li> <li>Project Assumptions, Risks, and Issues</li> <li>Assumptions</li> </ol>	IURC	Heat Map	MANAGEMEN Performancehi	JB
<ol> <li>Description</li> <li>Business Need and Objective</li> <li>Partnering Agencies and Key Stakeholders</li> <li>Project Assumptions, Risks, and Issues</li> <li>Assumptions</li> <li>Project Cost</li> <li>Potential Risks and Issues</li> </ol>	-			
<ol> <li>Business Need and Objective</li></ol>		-		3
<ol> <li>Partnering Agencies and Key Stakeholders</li></ol>				
<ul> <li>2 Project Assumptions, Risks, and Issues</li> <li>2.1 Assumptions</li></ul>				
<ul> <li>2.1 Assumptions</li> <li>3 Project Cost</li> <li>3.1 Potential Risks and Issues</li> </ul>	1.3	Partnering Agencies and Key Stakeholders		.3
3 Project Cost 3.1 Potential Risks and Issues	2 Pro	oject Assumptions, Risks, and Issues		4
3.1 Potential Risks and Issues	2.1	Assumptions		.4
	3 Pro	oject Cost		4
Appendix A – Data Fields	3.1	Potential Risks and Issues		.4
	Appe	ndix A – Data Fields		.5
4 Approvals	4 Ap	provals		6

Last Saved by: MPH Primary Contact: Lora Walker Iwalker1@mph.in.gov

Page 2 of 6

Last Updated on: 7/17/2023

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1 Project Overview

**IURC Heat Map** 

## 1.1 Description

The Indiana Utility Regulatory Commission is an administrative agency that hears evidence in cases filed before it and makes decisions based on the evidence presented in those cases. An advocate of neither the public nor the utilities, the Commission is required by state statute to make decisions in the public interest to ensure the utilities provide safe and reliable service at just and reasonable rates.

The Commission also serves as a resource to the legislature, executive branch, state agencies, and the public by providing information regarding Indiana's utilities and the regulatory process. In addition, Commission members and staff are actively involved with regional, national, and federal organizations regarding utility issues affecting Indiana.

The IURC is requesting cloud-based data from Indiana 811. The data from Indiana 811 will be used to see where excavation is planned in the State. The Management Performance Hub (MPH) will use this data to create a heat map for the IURC, with generalized proposed excavation location and specific ticket volumes. The proposed outcome will help them to be more targeted in their advertisements of "811 before you dig", to help avoid damages to underground facilities.

## 1.2 Business Need and Objective

The IURC reached out to MPH to create a heat map that will use cloud-based data from Indiana 811. This heat map will help the IURC show, proactively, where excavation work is going to happen, rather than just where excavation has already happened. This data/heat map will help the IURC be more targeted with their advertisements, to reduce the number of damaged underground facilities.

### 1.3 Partnering Agencies and Key Stakeholders

MPH, IURC, and the Indiana 811 Contact Center will work together to place the contact center data into a heat map, created by MPH for the IURC.

Agency Name	Key Stakeholder(s)			
Indiana Utility Regulatory Commission	Darby Miller, Underground Plant Protection Account Program Manager (UPPA)			
Indiana 811	Mary Patricia Kindt, Marketing Director			
Indiana 811	Justin Sell, Executive Director			
Indiana 811	Jill Gast, Business Analyst			
Management Performance Hub	John Cayton, Tableau Developer			
Management Performance Hub	Lora Walker, Project Manager			

The partner agencies and key stakeholder(s) are listed in the table below:

Last Saved by: MPH Primary Contact: Lora Walker Iwalker1@mph.in.gov Page 3 of 6

Last Updated on: 7/17/2023

MANAGEMENT

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2 Project Assumptions, Risks, and Issues

## 2.1 Assumptions

- Project coordination and management will be provided by MPH
- Project stakeholders identified as subject matter experts will be available to provide expertise regarding datasets
- The partnering agencies and key stakeholders are the stewards of their data and are responsible for its quality and appropriate usage.
- Data sets will be updated at least weekly and made available to MPH for map integration.

Resource	Rate	Required Hours	Total Cost		
Asst. General Counsel	\$72.35	15	\$1,085.25		
Data Science	\$50.22	10	\$502.20		
Tableau Developer	\$54.63	30	\$1,638.90		
Project Mngt.	\$59.74	20	\$1,194.80		
Total		75	\$4,421.15		

## 3 Project Cost

**IURC** Heat Map

## 3.1 Potential Risks and Issues

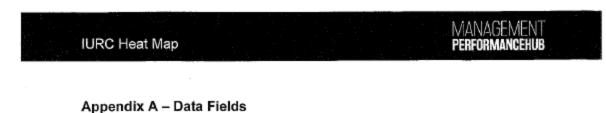
Risk Description	Mitigation Plan			
Partnering agencies and key stakeholders may be unable to provide data or subject matter expertise	MPH will work with stakeholders and leadership teams to escalate issues and resolve roadblocks			
Decisions made may be based upon incomplete or inaccurate data	MPH will advise stakeholders of known data issues and will make recommendations on opportunities for data quality improvements			
General public and project stakeholders may have concerns around privacy and data sharing	MPH will review privacy and data sharing requirements and ensure documented processes are in place to ensure compliance			

Last Saved by: MPH Primary Contact: Lora Walker lwalker1@mph.in.gov Page 4 of 6

Last Updated on: 7/17/2023

MANAGEMENT

PERFORMANCEHUB



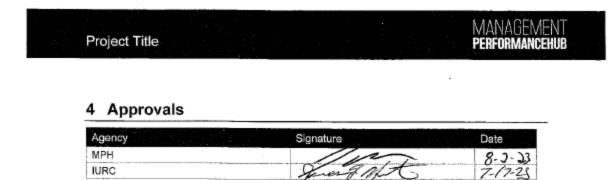
The following is a list of data fields requested for this project.

- · County what county in Indiana
- Place Township
- · Date/Number of locate requests, both online and via call center per month
- Total -- total for county/township for the running year

Last Saved by: MPH Primary Contact: Lora Walker Iwalker1@mph.in.gov Page 5 of 6

Last Updated on: 7/17/2023

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Last Saved by: MPH Primary Contact: Lora Walker lwalker1@mph.in.gov

Page 6 of 6

Last Updated on: 7/17/2023

**Employee Self Service** 

**State of Indiana Public Contract Search** 

## State of Indiana Public Contract Search

#### Instructions

Please fill in one or more fields b results.	below before clicking the Search but	ton. We limit to 1,000 the num	nber of contracts retu	rned from a search. You	u will have to select	search values to na	arrow your		
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Agency Zip Code	Start Date 07/11/2023 Agency Utility Reg 0		Type New 023		Amendment	Amount	4421.1	50	
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