

**INDEX TO
THE COUNTY BULLETIN
(358 through 402)**

Bulletin

ABANDONED VEHICLES (IC 9-22-1)	
ACCESS TO PUBLIC RECORDS (IC 5-14-3)	383-7
ACCIDENT REPORTS FUND (IC 9-29-11-1)	377-7
ADMINISTRATIVE RULE 81. FACSIMILE TRANSMISSION FEE	387-3
ADOPTION MEDICAL HISTORY FEES (IC 31-19-20-3 and IC 31-19-24-5)	
ADVANCE TAX SETTLEMENT (See Taxation)	
ADVERTISING AND NOTICES (See Legal Advertising)	
AGRICULTURAL AGENT (See Cooperative Extension Service)	
AGRICULTURAL ASSOCIATIONS, FAIRS AND 4-H CLUBS Allowance by County	393-5
AIRCRAFT LICENSE EXCISE TAX (IC 6-6-6.5)	
AIR POLLUTION (IC 36-8-2-8)	
AIRPORTS (See Aviation Board)	
ALCOHOL AND DRUG SERVICES PROGRAM (IC 12-23-14)	
ALLOCATION OF PENALTIES COLLECTED FOR FAILURE TO TIMELY REGISTER MOTOR VEHICLES	392-3, 4 and 5
AMBULANCE SERVICE (IC 16-31-5-1)	
ANNUAL REPORT (AR) (IC 36-2-2-19) (IC 5-11-1-4)	363-5; 391-5 and 6
APPLICATION TO PAY	395-4
APPROPRIATIONS	
Additional	372-7
Bond Proceeds (IC 5-1-2-1)	
Bridge Construction and Repair (IC 36-1-12-8)	393-5 and 6
Contracts - Required Before Award of (IC 36-2-6-12)	
Corrections and Refunds - Restoration of Appropriation (IC 6-1.1-17 and IC 6-1.1-18)	
Emergency Telephone System Fund	397-7;
Encumbrances - Appropriations Carried Forward	360-3 372-7 and 8 376-5; 391-3 394-3
Homerule	380-12, 13, 14
Insurance Benefits (IC 6-1.1-18-7)	367-7; 372-8
Required by County Council Only	372-6 and 7
Refunds	367-7
Transfers of	360-5; 372-8
When Not Required	372-6

APPROVAL OF FORM REQUIREMENTS [392-9 thru 11](#)

ASSESSOR - COUNTY

- Mileage - County Assessor and Deputies (IC 36-2-7-5, 6 and 7)
- Per Diem and Mileage - Attending Meetings of Department of Local Government Finance (IC 6-1.1-35-3)
- Salary (See Salaries and Wages)

ASSESSORS - TOWNSHIP

- Bond - Amount and Approval (IC 5-4-1)
- Bond Premium - Payment of [359-4](#)
- Books and Supplies [359-4](#)
- Deputies and Employees
 - Compensation (See Salaries and Wages)
 - Mileage (IC 36-6-8-9)
- Reassessment Per Diem Compensation (IC 36-6-8-5)
- Salaries' (See Salaries and Wages)
- Assessment Registration Notices [392-7](#)

ASSIGNMENT OF WAGES [382-11 and 12](#)

AUDITOR

Clerk of the Board of County Commissioners (IC 36-2-2-11) [394-2](#)

- Deputies Salaries (See Salaries and Wages)
- Endorsement on Deeds (IC 36-2-9-18)
- Mileage (See County Officers)
- Questions from 2007 Fall Conference [361-8 thru 11](#)
- Questions from 2008 Spring Conference [366-4 thru 8](#)
- Questions from 2008 Fall Conference [368-6 thru 8](#)
- Questions from 2009 Spring Conference [370-8 thru 13](#)
- Questions from 2009 Fall Conference [371-6 thru 10](#)
- Questions from 2010 Spring Conference [374-16 thru 18](#)
- Questions from 2010 Fall Conference [376-7 thru 11](#)
- Questions from 2011 Spring Conference [380-22 thru 31](#)
- Questions from 2011 Fall Conference [381-10 thru 14](#)
- Questions from 2012 Spring Conference [384-31 thru 39](#)
- Questions from 2012 Fall Conference [386-4 thru 8](#)
- Questions from 2013 Spring Conference [388-7 thru 10](#)
- Question from 2013 Fall Conference [391-7 thru 11](#)
- Questions from 2014 Spring and Fall Conference [393-19 thru 38](#)
- Questions from 2015 Spring Conference [399-14 thru 23](#)
- Questions from 2015 Fall Conference [399-34 thru 40](#)
- Questions from 2016 Spring Conference [400-12 thru 20](#)
- Questions from 2016 Fall Conference [402-7 thru 17](#)
- Salary (See Salaries and Wages)

AUDITORS INELIGIBLE DEDUCTION FUND [391-6](#)

AVIATION BOARD (IC 8-22-2)

BAIL (IC 35-33-8)	
BANK RECONCILEMENTS, MONTHLY	376-6
BANK/CREDIT CARD PAYMENTS TO COUNTIES	390-9 and 10
BIDS AND CONTRACTS (See Purchases, Printing Contracts, Highway Purchases and Public Works Contracts)	
BOARD OF COUNTY COMMISSIONERS	
Auditor to Serve as Clerk of Board (36-2-2-11)	394-3
County Administrator - Appointment of (IC 36-2-2-14)	
Meetings, Date of	391-3; 394-2
Mileage (See County Officers)	
Salary (See Salaries and Wages)	
BOARD OF FINANCE (See Public Funds)	
BOAT EXCISE TAX (IC 6-6-11)	
BOAT EXCISE TAX FUNDS	
County	372-4
BOND FUNDS	
Premium and Accrued Interest - Disposition of	393-5
BONDS (See Official Bonds)	
BORROWING	393-3
BRIDGES	
Construction and Repair - Appropriation itemized	393- 5 and 6
Covered Bridges (IC 8-14-1-10)	
Cumulative Bridge Fund (IC 8-16-3)	393-6
BUILDINGS (See Public Works Contracts)	
BURIAL OF MEMBERS OF ARMED FORCES	
Allowance for Setting Grave Marker	358-5
CAPITAL ASSETS	363-6 and 7 394-10
CAPITAL IMPROVEMENT BOARDS (IC 36-10-8-1)	
CASH CHANGE AND PETTY CASH FUNDS (IC 36-1-8-2 and 3)	384-5 and 6
CEMETERIES	
Acceptance of Funds Deposited With County	359-4 and 5
Care by County	359-4 and 5
County Cemetery Commission	359-4 and 5
Investment of Unloaned Funds	359-4 and 5
Loans - Limitation on and Fees (IC 23-14-70)	
Payment of Interest on Funds in Trust	359-4 and 5
Trust Funds - Return of	359-4 and 5

CERTIFIED MAIL

Permitted Instead of Registered (IC 1-1-7-1)

CHANGE OF VENUE

Fee

Items Chargeable (IC 34-35-5-2)

Trial Defined (IC 34-35-5-2)

371-3,
397-7 and 8

CHART OF ACCOUNTS

376-3

CHILD LABOR LAW RESTRICTIONS (IC 20-33-3)

CITY AND TOWN COURT COST FUND

376-6 and 7;
393-13 and 14

CLAIMS

Advertising Requirements

Certification (IC 5-11-10)

Signatures

370-12

385-10

CLERK OF CIRCUIT COURT

Bank/Credit Card Payments

Bond Administration Fee

Judgment - Calculation of Interest

Mileage (See County Officers)

Overweight Vehicle Fines

Questions from 2007 Annual Conference

Questions from 2008 Annual Conference

Questions from 2009 Annual Conference

Questions from 2010 Annual Conference

Questions from 2011 Annual Conference

Questions from 2012 Annual Conference

Questions from 2013 Annual Conference

Questions from 2014 Annual Conference

Questions from 2015 Annual Conference

Questions from 2016 Annual Conference

Record Perpetuation Fund

Recording Bonds

Recording Bail Bonds

Salaries (See Salaries and Wages)

Special Death Benefit Fee

Support Docket Fees

Support Order - Residence Changed

Sub-Agents Appointed by Clerks of Circuit Court to Sell Finish and
Game License

394-7

381-9

394-2

367-7

361-4 thru 8

366-8 thru 10

370-13 thru 17

375-6 thru 9

380-32 thru 35

385-10 thru 12

390-20 thru 25

393-44 thru 50

399-23 thru 27

400-20 thru 22

394-7; 388-5

401-11

400-5 and 6

399-13 and 14

399-11 and 12

363-5

363-4

COMMISSIONERS (See Board of County Commissioners)

COMMISSION ON PUBLIC RECORDS (IC 5-15-5.1)

COMMISSIONS ON VENDING MACHINES

390-2 and 3

COMMON CONSTRUCTION WAGE ACT

371-6

COMMUNITY CORRECTIONS PROGRAM GRANTS

371-4

401-13, 14

COMMUNITY HEALTH PLANNING (See Health Department)

COMPENSATION

Annual Salaries – Proper Payments 388-7
Employee Employed in More Than One Position 392-7

COMPENSATORY TIME - FSLA 360-6 and 7

CONFLICT OF INTEREST 380-2, 3 and 4
396-2

CONGRESSIONAL SCHOOL FUND INTEREST 372-4

CONSERVANCY DISTRICTS (IC 14-33)

CONTRACT CONFLICT 384-10 thru 27

CONTRACTS (See Purchases, Printing Contracts, Public Works Contract)

COOPERATIVE EXTENSION SERVICE (IC 21-46-5)

COOPERATIVE UNDERTAKINGS BETWEEN GOVERNMENTAL UNITS

Agreement to Provide Services and Facilities (IC 36-1-7)
Contracts Between Governmental Units for Supplies and 368-3
Services (IC 36-1-7)
Contracts with Cities and Towns for Streets and Highways (IC 36-1-7)
Interlocal Cooperation Act (IC 36-1-7)

COPY FEES 370-7

CORONER

Autopsies
No Payment to Coroner for 393-2
Physician to Perform - Fee (IC 36-2-14-6)
Mileage (See County Officers)
Monies Found on Deceased Persons 385-3
Salaries (See Salaries and Wages)
Training and Continuing Education Fee (IC 16-37-1-9) 388-3
Witness Fees (IC 36-2-14-8)

COST SAVING INCENTIVE PROGRAM (36-1-13) 390-11

COUNTY ADMINISTRATOR (IC 36-2-2-14)

COUNTY COMMISSIONERS (See Board of County Commissioners)

COUNTY COUNCIL

Mileage (See County Officers)
Notice - Annual and Special Meetings (IC 36-2-3-7) 393-7; 375-3 and 4
Salary of Council Members (See Salaries and Wages)
Salaries and Wages of Officers and Employees Paid by
County (IC 36-2-5-3)
Term 359-4

COUNTY DEPARTMENT OF BUILDINGS (IC 36-7-8)

COUNTY ELECTED OFFICIALS TRAINING FUND 382-12

	<u>Bulletin</u>
COUNTY EXTRADITION FUND	392-10
COUNTY HIGHWAY ENGINEER (See Highways, County)	
COUNTY HOME	
Charges	393- 3 and 4
Cost of Care of Residents	
Maintenance Ledger	393-3
Report of Superintendent	393-3
COUNTY INCOME TAXES (IC 6-3.5)	
CEDIT – Capital Improvement Plan	400-4, 5
COUNTY LANDFILL (IC 36-9-30) (See Solid Waste Disposal)	
COUNTY LAND VALUATION COMMISSION	359-6, 7 and 8
COUNTY LAW ENFORCEMENT EDUCATION FUND	401-11 thru 13 363-2 and 3
COUNTY MISDEMEANANT FUND (IC 11-12-6 Repealed in 2015)	398-3; 399-12; 401-5
Deposit and Users	
COUNTY OFFICERS (See Agricultural Agent, Assessor, Auditor, Board of County Commissioners, Board of Education, Clerk of Circuit Court, Coroner, County Council, Recorder, Sheriff, Superintendent of Schools, Surveyor, and Treasurer)	
Changing Compensation	381-5
Meetings Called by State Board of Accounts (IC 5-11-14)	
Mileage Allowances - Elected Officials - Except Sheriff (IC 36-2-7-3)	
Mileage Allowances - Sheriff (IC 36-2-7-4)	
Salaries (IC 36-2-5-3)	
Salaries (See Salaries and Wages)	
COUNTY OWNED PROPERTY	
Leases of (IC 36-1-11-10)	
Sale of - Procedure	397-11; and 12 393-16, 17 and 18
COUNTY USER FEE FUND	366-3; 371-4 and 5 378 1 and 2
COURT FEES	
Child Restraint System Penalties	360-13; 372-11 and 12; 382-12 and 13; 384-2
Civil and Small Claim Service Charges	396-2
Document Fee	396-2
Hardship	394-7
Late Payment Fee	382-12 and 13
Partial Payments of Criminal Court Costs and Fees	394-7 360-13 and 14

COURT COST - GOVERNMENTAL UNITS	400-2
COURT REPORTERS, TRANSCRIPT PREPARATION	401-3 and 4
COURTS	
Appointment and Compensation of Attorneys for Poor Persons (IC 33-40-2)	
Child Restraint System Penalties	396-2
Jurors - Per Diem and Mileage (IC 33-37-10-1)	
Late Payment Fees (IC 33-37-5-22)	380-17 and 18; 394-7
Small Claims - Trial by Jury	367-5
Temporary Judges	397-2; 393-14
Traffic Violations Bureau	384-3 and 4
COURT MARTIAL FINES (IC 10-16-9-3)	392-2
CREDIT CARDS, SERVICE CHARGE	382-4 and 5
Unauthorized charges	398-4
CUMULATIVE BUILDING FUNDS	
Bridges (IC 8-16-3)	
Capital Improvement (IC 36-9-14.5)	380-18 thru 20
Courthouse (IC 36-9-14)	
Jails (IC 36-9-15)	
Capital Development (IC 36-9-15.5)	
DLGF Authority in Fixing Levy (IC 6-1.1-17-16.5)	
DEAF SCHOOL (See Blind and Deaf Schools)	
DEATH DEEDS	374-2
DEATH AND MORTGAGE RELEASE LISTS	385-5
DECEASED PERSON – MONEY FOUND ON	385-3
DECEASED PERSON - PAYMENT OF MONEY DUE	385-6 and 7
DEFERRAL PROGRAM	380-15 and 16; 381-6
DEFERRED COMPENSATION (IC 5-10-1.1)	363-3
DELINQUENT TAXES (See Taxation and Tax Sales)	
DEPOSITORIES (See Public Funds)	
DEPUTY COUNTY OFFICERS	
Number and Salaries (IC 36-2-5-3)	
DESTRUCTION OF CANCELLED BONDS AND COUPONS	380-21 and 22
DISABLED VETERAN - CREDIT AGAINST LICENSE EXCISE TAX	358-4 and 5
DISASTER RELIEF FUNDS – ACCOUNTING AND BUDGETING	396-2

	<u>Bulletin</u>
DISINTERMENT, DISENTOMBMENT, AND DISINURNMENT	387-5
DOC REIMBURSEMENT TO COUNTIES FOR HOUSING STATE PRISONERS	392-7
DOCUMENT FEES – COUNTY COURT	394-7
DOG POUNDS (IC 36-8-2-6)	
DOG TAX (IC 6-9-39)	
DONATIONS TO FOUNDATIONS	376-6
DORMANT FUNDS	397-5 and 6
DRAINAGE FUNDS (See Accounting Manual for Public Drainage Funds)	
Drainage Construction and Maintenance	394-5,6 and 7 399-6
Use of Own Work Force	401-5
Expenses	394-5; 399-6
Advancing General Drain Improvement Money	354-6 and 7
Maintenance Expense	354-6 and 7; 384-7
Penalties on Delinquent Assessments	370-3 and 4; 399-7
DRUG FREE COMMUNITY FUND (County)	374-6 and 7; 392-5 and 6; 396-3,4 and 5
DUAL OFFICEHOLDING (See Lucrative Offices)	
DUNS NUMBER	391-5
ENTITY ANNUAL REPORT (E-1) (IC 5-11-1-4)	401-15 and 16 402-7
ECONOMIC DEVELOPMENT COMMISSIONS (IC 36-7-12)	
EDIT	393-19
EDUCATION LICENSE PLATE FEE	362-3 and 4
ELECTED OFFICE AND BEING EMPLOYED	384-10 thru 27
ELECTIONS	
Board of Absent Voters - Compensation (IC 3-11-10-38)	
Campaign Finance Report Civil Penalty	362-4, 5 and 6
City Elections	
Billing and Reimbursement to County Apportionment Work Sheet	393-18
Election and Registration Fund	394-5
Instructional Meetings	360-3 and 4
Precinct Officers Compensation (IC 3-6-6-25)	

ELECTIONS (Continued)	
Registration of Voters	
Compensation of Officers and Assistants (IC 3-7-12)	
Voting Machine Cumulative Fund (IC 3-11-6)	
ELECTRONIC FUNDS TRANSFER	395-2; 397-2
ELECTRONIC FUNDS TRANSFER OF STATE AND COUNTY TAXES	395-2
ELECTRONIC MAP GENERATION FUND	388-4
EMERGENCY TELEPHONE SYSTEM FEES	366-4; 397-7
ENHANCED ACCESS FUND	388-4
ESTIMATED COST OF FIXED ASSETS	394-10
EXAMINATION OF RECORDS	
Reports of (IC 5-11-5)	
(IC 5-11-4-3)	401-14, 15
EXTRADITION OF PRISONERS (IC 35-33-14)	397-10
FACSIMILE TRANSMISSION FUND	387-3
FAIR LABOR STANDARDS ACT	360-6 and 7
FAIRS (See Agricultural Associations, Fairs and 4-H Clubs)	
FEDERAL AUDIT REQUIREMENTS	359-5 thru 8 401-4
FEDERAL DATA COLLECTION FORMS	384-9 and 10
FEDERAL DIESEL FUEL EXCISE TAX	
FEDERAL REIMBURSEMENT FOR HOUSING FEDERAL PRISONERS	372-3; 377-8
FEDERAL EXCISE TAX	401-2, 3
FIELD EXAMINER IDENTIFICATION	375-2
FINANCIAL ASSISTANCE TO ENTITIES	390-12
Non-governmental Entities	401-15, 16
FINANCIAL STATEMENTS (IC 36-2-2-19)	
FINDERS FEES BY COLLECTION AGENTS	367-5
FIRE PROTECTION DISTRICTS (IC 36-8-11)	
FIREARMS - DEALER'S LICENSE	401-5
FIREARMS TRAINING FUND	374-4
FLOOD CONTROL ACT (IC 14-28)	

FORESTRY FUNDS AND LANDS	
Distributions	401-10
FORFEITURES OF 10% CASH BONDS	378-4 and 5; 384-8 and 9
FORMS AND RECORDS	
Approval of by State Board of Accounts	354-13 thru 16; 374-1; 392-9, 10 and 11
Inspection	387-3
Microfilming (IC 5-15-1-1)	
FUGITIVES, RETURN OF	
Uniform Criminal Extradition Act (IC 35-33-10)	
FUNDS (See Public Funds)	
FUNDS, CREATING NEW	381-7
GAO INDEPENDENCE STANDARD	391-4
GASB 68 – ACCOUNTING AND FINANCIAL REPORTING FOR PENSIONS	391-12; 393-50 thru 52
GHOST EMPLOYMENT	385-9 and 10
GRANT ANTICIPATION NOTES (IC 5-19-1.5)	
GUARANTEED ENERGY SAVINGS CONTRACTS	378-6
GUARDIAN AD LITEM/COURT (IC 31-15-6)	
APPOINTED SPECIAL ADVOCATE SERVICES (IC 31-40-3)	
HEALTH DEPARTMENT, COUNTY	
Compensation of Officers and Employees (IC 16-20-1-15 and IC 36-2-5-3)	
Home Health Care Programs (IC 16-19-3-21)	
Public Health Nursing Association - Aid to (IC 16-20-7)	
HIGHWAYS, COUNTY	
Accounting System, for Local Road and Streets (IC 8-17-4.1)	
Construction and Repair (IC 36-1-12)	
Engineer (IC 8-17-5)	359-3; 375-4
Expenses Not to be Paid From County General	394-5
Operational Report	394-9; 398-3
Private Road Work	397-12 and 13
Railroad Crossings - Maintenance Costs (IC 8-6-12-1)	
Supervisor	
Salary (See Salaries and Wages)	
HIGHWAYS, STATE (See State Highway Department)	
HOLIDAYS (IC 1-1-9-1)	
HOLIDAYS, MEETINGS ON	387-4

HOME RULE	380-12 thru 14
Disbursement of funds without appropriation	391-5
HOMESTEAD CREDIT REBATE CHECKS	360-15
HOSPITALS - COUNTY (IC 16-22-2)	
Hospital Building Authority (IC 16-22-6)	
HOURS WORKED, RECORD OF	388-6
HOUSING AUTHORITIES (IC 36-7-18)	
INCREMENT TAX - FORESTRY LANDS	393-7
INFRACTION JUDGMENT FUND	380-15; 399-8
INNKEEPER'S TAX (IC 6-9)	
INSANE (See Psychiatric Persons)	
INSPECTION OF MOTOR VEHICLES PRIOR TO REGISTRATION	400-2 thru 4
INSPECTOR OF WEIGHTS AND MEASURERS (See Weights and Measures)	393-2
INSTITUTION PLACEMENT OF CHILD	360-8 thru 10
INSURANCE	
Group Insurance Law (IC 5-10-8)	
Money Received for Covered Damages	381-5
Payment by Public Employers of Group Health Insurance Premiums	387-5
INTEREST, ALLOCATION TO GENERAL AND HIGHWAY FUNDS	370-5
INTEREST ON PAYMENTS FOR ROAD WORK (IC 36-1-12-17)	390-11
INTEREST ON PUBLIC CONTRACTS WHEN NOT PAID TIMELY	390-4 and 5
INTEREST RATES ON JUDGMENTS	394-3
INTEREST RATES ON TAX OVERPAYMENTS AND UNDERPAYMENTS	394-8 and 9 398-2 and 3
INTERGOVERNMENTAL AGREEMENTS (See Cooperative Undertakings Between Governmental Units)	
INTERNAL CONTROLS (IC 5-11-1-27)	388-2; 399-3 and 4
Standards Manual	398-5
INTERNET SITE OF STATE BOARD OF ACCOUNTS	363-5
INVESTMENTS (See Public Funds)	
JAILS	
Prisoners - Employment of (IC 11-12-5-3)	
Jail Booking Fees	398-4

JUDGES OF COURTS (See Courts)	
JUDGES, SPECIAL (See Courts)	
JURORS (See Courts)	
LANDFILL CLOSURE/POST CLOSURE TRUST FUND	372-3
LATE PAYMENT FEES – COUNTY COURTS	394-7
LATE SURRENDER FEES	384-9
LAWS	
2008 Digest	364
2009 Digest	369
2010 Digest	373
2011 Digest	379
2012 Digest	383
2013 Digest	389
LAW ENFORCEMENT ACADEMY BUILDING FUND	
Prosecutor's Fees - Credited to (IC 33-37-5-8)	
LAW ENFORCEMENT CONTINUING EDUCATION FEES	393-7, 8 and 9
LAW ENFORCEMENT TRAINING PROGRAM	
Appropriation by County of Travel Expense (IC 10-11-6-1)	
LEASE PURCHASE AGREEMENTS	401-10 360-14 and 15
LEAVE OF ABSENCE	
Indiana National Guard or Reserves	363-4 and 5; 393-9
LEAVE POLICIES - ELECTED OFFICIALS	360-7; 367-6
LEGAL ADVERTISING	
General	381-3, 4 and 5
Newspapers, Qualifications of	395-3; 372-8 and 9
Rates	358-3; 360-3; 366- 3; 371-3; 376-3; 381-3; 386-3, 9; 391-13; 394-11 398-10 thru 14
LEVY EXCESS FUND	382-9 and 10
LICENSES	
Bail Agents and Recovery Agents Licenses	367-7
Hunting, Trapping, and Fishing	363-4
Liquor License - Transfers and Renewals	390-3 and 4
Transient Merchant IC 25-37	
Veteran's Exemption IC 25-25	

LICENSE PLATES	
Governmental Owned Vehicles (IC 9-18-3-1)	
LIQUOR PERMITS	390-3 and 4
LOANS BETWEEN FUNDS (IC 36-1-8-4)	382-3 and 4
LOCAL ROAD AND STREET ACCOUNT – APPROVED USES OF DISTRIBUTIONS	380-16 and 17
LUCRATIVE OFFICES	
Attorney General Opinions	385-8
Holding of Two Lucrative Offices Prohibited	391-4
MANDATE OF FUNDS	382-10 and 11; 384-7 and 8
MEALS FOR PRISONERS – SHERIFFS	354-23
Rates (IC 36-8-10-7)	
MEMBERSHIP DUES	357-12
MEMORIAL DAY EXPENSE (IC 10-18-8)	
MENTAL HEALTH AND RETARDATION CENTERS	
Community Mental Health Center (IC 12-29-2)	
Mental Retardation Center and other Developmental Disabilities Centers (IC 12-29)	
MENTAL PATIENTS (See Psychiatric Persons)	
MILEAGE OF COUNTY OFFICERS (See County Officers)	
Claim	370-3; 392-3
Rates	354-3; 370-2 381-3; 386-3; 391-3; 393-6
MILITARY FINES (See Court Martial Fines)	392-2
MOBILE HOMES (See Taxation)	
MONIES FOUND ON DECEASED PERSONS	385-3
MONTHLY REPORTS OF COUNTY TREASURER AND CLERK OF THE CIRCUIT COURT	358-5
MORTGAGE RELEASES (See Recorder)	
MOTOR VEHICLES	
Inspection Prior to Registration	
Overweight Vehicles (IC 9-20-18-12)	
Penalties Collected for Failure to Timely Register	372-9, 10 and 11
Allocation of	
MOTOR VEHICLE EXCISE TAX (IC 6-6-5)	378-2, 3 and 4; 381-8

	<u>Bulletin</u>
MOVING TRAFFIC VIOLATIONS	394-3 and 4
NEPOTISM	384-10 thru 27
NEW HIRES	360-8
NEWSPAPERS (See Legal Advertising)	
NONGOVERNMENTAL ORGANIZATIONS Expenses of	363-3
NUISANCE PROPERTIES – LIENS	390-8 and 9
OFFICIAL BONDS General Provisions Township Trustee (IC 5-4-1)	380-11; 397 13 thru17
OPEN DOOR LAW (IC 5-14-1.5)	
OPTICAL IMAGED CHECKS	362-6
OUTSTANDING WARRANTS (See Warrants)	
PARK AND RECREATION LAW (IC 36-10-3) Nonreverting Capital and Operating Fund	384-4 and 5
PARTIAL PAYMENTS OF CRIMINAL COURT COSTS AND FEES	360-13 and 14
PAYMENT OF EMPLOYEES DURING ABSENCE Due to Compensable Injury	360-10
PAYMENT OF PUBLICATION OF PUBLIC NOTICES - PENALTY FOR VIOLATION	401-6
PAYMENT TO BANK OF COMPENSATION DUE EMPLOYEES	387-4 and 5
PAYROLLS (See Salaries and Wages)	
PER DIEM TO MEMBERS OF AREA PLAN COMMISSION AND BOARDS OF ZONING APPEALS	401-11
PERSONAL EXPENDITURES PROHIBITED	367-5
PETITION Petition for a Public Question Petition/Remonstrance vs Petition for a Public Question	363-6 367-8
PETTY CASH AND CHANGE FUNDS (IC 36-1-8-2 and 3)	384-6
PLANNING AND ZONING Area Planning Departments (IC 36-7-4)	
PLATS Maintaining Recording of	401-4 and 5 363-2

POLITICAL AND PERSONAL EXPENDITURES PROHIBITED	
POWERS OF ATTORNEY	381-5
PRECIOUS METAL DEALER REGISTRATION	392-8
PRESCRIBED FORMS – SPREADSHEET UTILIZATION TO GENERATE EXACT REPLICAS	385-8
PRISONERS	
Expense of Trial of Inmates of State Penal Institutions - Paid by State (IC 33-37-2-4)	
PROBATION OFFICERS	
Salaries (IC 31-31-5-2)	
State Aid for Probation Services (IC 11-13-2)	
PROBATION SERVICES FUND	
Administrative Fee on Collections of Probation User's Fees	395-8; 382-6 and 8
Adult Supplemental	382-6, 7 and 8
Juvenile Supplemental	382 5 and 6
PROCUREMENT CARDS	394-8
PROCUREMENT OF SERVICES - ARCHITECTS, ENGINEERS, AND LAND SURVEYORS	399-4
PROPERTY, COUNTY (See County Owned Property)	
PROSECUTING ATTORNEY	
Bad Check Accounts	399-10
Claims and Allowances	399-9
Conferences Called by Attorney General, Expense for Attending	367-4
Counties - Membership Dues	354-9 and 10
Deferral Program	381-6
Deputies - Salaries - Budget (IC 33-39-6-2)	354-8; 367-3 and 4
Disciplinary Fees	
Disclosure Statement	399-8
Disposal of Property	399-9
Investigators (IC 33-39-4-1)	
Number of Employees and Salaries	399-8
Office Space	399-9
Pretrial Diversion Program	399-10
Public Employees Retirement - Inclusion (IC 5-10.3-7-1)	
Purchases	399-9 and 10
Salaries (IC 33-39-6-5)	
Schools and Conferences - Expense Attending	345-3
Special Prosecutors	367-3; 382-8 and 9 392-2; 393-14
PSYCHIATRIC PERSONS	
Clothing Furnished by State Hospitals (IC 12-24-6)	
PUBLIC ACCESS COUNSELOR'S DECISIONS	371-6

PUBLIC FUNDS

Approved Depositories	358-4; 375-2
Board of Finance, Members, Organization, Dates (IC 5-13-7)	399-6
Contracts With Banks or Trust Companies for Services (IC 28-1-24)	
Daily Deposits Required	358-3 and 4;
Deposit of	360-4; 381-6 394-4
Investment Cash Management System	371-4
Investments (IC 5-13-1)	
Investments in Repurchase Agreements	399-8
Money Market Mutual Funds	370-6 and 7
Safekeeping Receipts	375-3
Temporary Loans	
Tax Anticipation Warrants or Notes (IC 36-2-6-18, 19 and 20)	
Temporary Advancements Between Funds (IC 36-1-8-4)	

PUBLIC HEALTH NURSING ASSOCIATIONS - AID TO (IC 16-1-5.5)

PUBLIC NATURE OF RECORDS	363-4; 375-3; 387-3
---------------------------------	------------------------

PUBLIC NOTICE ADVERTISING	368-2; 399-5 and 6
----------------------------------	--------------------

PUBLIC OFFICIALS

Meetings Called by State Board of Accounts (IC 5-11-14-1)	
---	--

PUBLIC RECORDS (See Commission on Public Records)	387-3
--	-------

PUBLIC WORKS CONTRACTS (Also See Purchases) (IC 36-1-12)

Emergencies	
Gross Income Tax - Out-of-State Contractors (IC 6-2.1-6-1)	
Interest for Late Payments	374-4; 390-4,5
Projects Less Than \$100,000	350-5 and 6
Projects Over \$100,000 - Bond of Contractor	374-4 and 5
Projects Over \$100,000 - Performance Bonds	374-5 and 6
Projects over \$2,000,000	395-5
Report of Construction and Service Contracts	374-6
Retainage	385-4 and 5
Use of Own Work Force	
Under \$150,000	370-3
Wage Scale Provisions	372-4 and 5

**PURCHASES (Also See Highway Purchases, Printing
Contracts and Public Works Contracts)**

Advertising	387-4
Bids and Contracts - General Provisions of Law (IC 36-1-9)	380-4 thru 11 393-9
Cancellation or Rejection of Bids	368-3
Computer Hardware and Software	393-15 and 16

PURCHASES (Also See Highway Purchases, Printing Contracts and Public Works Contracts) (Continued)	
Contracts Renewal	370-6
Department of Correction – Purchases from (IC 5-22-11)	
Emergencies	384-6 and 7
Intergovernmental Cooperative Purchasing (IC 36-1-7)	368-3
Legal Authority to Contract	396-3
Petroleum Products	390-5
Purchasing Law (IC 5-22-1)	
Specifications	393-9
 PURDUE ROAD SCHOOL	
Commissioners' Attending - Expenses Allowed (IC 8-17-7-7)	382-2 and 3
Highway Engineer and Highway Supervisor (IC 8-17-3-10)	
Surveyor (IC 36-9-8-2)	
 RAILROAD CROSSINGS	
Collection of Costs of Maintenance (IC 8-6-12-1)	
 RAINY DAY FUND	380-20 and 21; 390-10 and 11; 397-6
 RANSOMWARE, HOW TO AVOID	401-3
 REAL ESTATE, COUNTY (See County Owned Property)	
 REASSESSMENT FUND, INVESTMENT OF	384-7; 388-6
 RECORD OF HOURS WORKED	368-2; 388-6; 392- 7; 393-15; 397-3
 RECORDER	
Exempt Documents for Fees	378-5
Expunging of Records	
Mileage (See County Officers)	
Mortgage Fee	393-18
Nonconforming Fee	359-6
Questions from 2006 Annual Conference	
Questions from 2007 Annual Conference	361-1 and 2
Questions from 2008 Annual Conference	366-10 thru 13
Questions from 2009 Annual Conference	368-8 thru 10
Questions from 2010 Annual Conference	374-18 thru 22
Questions from 2011 Annual Conference	378-6 thru 8
Questions from 2012 Annual Conference	384-27 thru 31
Questions from 2013 Annual Conference	388-10 thru 13
Questions from 2014 Annual Conference	393-49 thru 50
Corrections to 2010 Q & A	396-3
Questions from 2015 Annual Conference	396-5 thru 8
Questions from 2016 Annual Conference	400-6 thru 12
Recording Copies	385-2
Salaries (See Salaries and Wages)	
Records Perpetuation Fund	354-13
Redacting of Social Security Numbers	400-6
Training	370-2
Transcript Preparation	401-3, 4
 RECORDS (See Forms and Records)	

RECORDS COMMISSION (See Commission on Public Records)	
REFUSE DISPOSAL (IC 36-9-30)	
REGISTRATION OF VOTERS (See Elections)	
REMOTE DEPOSITS	386-3
REPORTS OF NAMES AND COMPENSATION OF OFFICERS AND EMPLOYEES	381-3; 386-5; 391-4; 394-3
RETURN OF FUGITIVES (See Fugitives, Return of)	
RIGHT-OF-WAY GRANTS	
Assessment of Property (IC 6-1.1-4-14)	
SAFETY BELT VIOLATIONS	
Child Restraint System Penalties	
Seatbelt Violations	360-10 and 11; 385-10
SALARIES AND WAGES	
Assignment of Wages (IC 22-2-6)	
County Officers, Deputies, Employees	
Changes - After Being Fixed	358-5
Ordinance Fixing - Separate Ordinance	
Required (IC 36-2-5-3)	370-4
Direct Deposit	387-4 and 5
Group Health Insurance	387-5
Not Payable in Advance	363-4
Manner of Payment	363-3
Payroll Issues	395-8 and 9 398-3 and 4
Record of Hours Worked	368-2; 393-15
Township Officers and Employees (IC 36-6-6-10)	
SALES DISCLOSURE FEE AND FUND	388-3
SALES TAX - EXEMPTIONS	401-3
SANITARY LANDFILL (IC 36-9-30)	
Township - No Authority to Provide	
SCHOOL BUS TURNAROUNDS	377-3
SCHOOL FUNDS	
Investment of (See Public Funds)	
County Borrowing	393-3
SETTLEMENTS (See Taxation)	
SEWER CHARGES, COLLECTION OF DELINQUENT	
Penalties After Certification	360-5
Sewer Liens Paid to Counties	354-5
SEWER LIENS – RECORDING AND CERTIFYING	390-5 and 6

SHERIFF

Accident Report Fund	377-7
Buy Money	377-7
Cars Furnished by County (IC 36-2-13-10)	
Criminal History Information	395-4 and 5
Employment of Inmates of County Jail (IC 11-12-5-3)	
Extradition of Prisoners	377-6; 397-10
Federal Reimbursements for Housing Federal Prisoners	377-8
Handgun Licenses	358-6; 377-5 and 6
Inmate Trust Fund	377-3 and 4;
	384-3; 387-2 and 3
Jail Commissary Fund	367-9; 372-13;
	377-4 and 5; 384-3
Jail Commissary Fund, Copy of Ledger to County Council	378-5
Matrons - County Jail (IC 36-8-10-5)	
Meals for Prisoners (IC 36-8-10-7) Allowances	350-9; 354-23;
	359-13; 367-9;
	372-13; 377-9;
	382-14; 387-6
	393-12
Medical Care for Inmates	362-7; 393-14, 15
Merit Boards (IC 36-8-10-3)	395-10
Mileage - Except Return of Fugitives (See County Officers)	
Pension Plan (IC 36-8-10-12)	
Returning Prisoners - Allowance for (IC 35-33-14-3)	
Salaries (See Salaries and Wages)	
Salary Contracts	388-5
Service of Process Fees	
Social Security Incentive Payments to Counties	363-5; 377-8
Telephone Fees	377-7
Uniforms Furnished by County (IC 36-8-10-4)	
Vehicle Inspection Fund	377-3

SICK LEAVE

Law (IC 5-10-6-1)	
-------------------	--

SINGLE AUDIT (A-133)

SMALL CLAIMS CASES – TRAIL BY JURY	367-5
---	-------

SMALL CLAIMS PROCEEDINGS - APPEARANCE BY LEGAL COUNSEL FOR COPORATIONS (Small Claims Rule 8)	362-3
---	-------

SOCIAL SECURITY

Rate 2006	354-3
Rate 2007	358-2
Rate 2008	360-3
Rate 2009	366-2
Rate 2010	371-2
Rate 2011	376-2
Rate 2012	381-2
Rate 2013	386-2
Rate 2014	391-2

SOCIAL SECURITY (Continued)	
Rate 2015	394-2
Rate 2016	398-2
SOIL AND WATER CONSERVATION DISTRICTS	
Employees	384-7
Expenses	385-3
SOLID WASTE DISPOSAL (IC 36-9-30)	
Solid Waste Management Districts	374-2 and 3
State Solid Waste Management Fees	375-5 and 6
Solid Waste Collection and Disposal	399-4
SPECIAL JUDGES (See Courts)	
SPECIAL PROSECUTOR	382-8 and 9
STATE EMPLOYEES	
Garnishments of Wages to Pay Child Support and Small Claims Judgments	359-3
STATE BOARD OF ACCOUNTS INTERNET ADDRESSES	
STATE DEPARTMENT OF CORRECTIONS HOUSING REIMBURSEMENTS	360-5; 392-7
STATE GAMING FUND – REVENUE SHARING	390-11
STATE GRANTS	360-8
STATE OWNED LAND	
Removal of Taxes (IC 6-1.1-36-7)	
STATE REVOLVING FUND	395-9
STATEMENT OF WAGES AND COMPENSATION - PUBLICATION	358-3; 360-3 366-3; 371-3 371-3; 376-3 381-2; 386-2; 391-3; 394-2; 398-2
STATEMENT OF RECEIPTS AND DISBURSEMENTS - PUBLICATION	358-3
SUPERINTENDENT OF SCHOOLS	
Election (IC 20-23-2-1)	
SURETY BONDS	
SURPLUS TAX (See Taxation)	
SURVEYOR	
Compensation	393-4 and 5; 388-6
Corner Perpetuation Fund	388-5
Mileage (See County Officers)	
TAX ADJUSTMENT BOARD	
Appointment of Members (IC 6-1.1-29-1 and 2)	395-3
Family and Children Fund Rate (IC 6-1.1-18-3)	

TAXATION

Appeals on Assessments, Handling	374-7 and 8
Assessments	
Property Affected by Disaster (IC 6-1.1-4-11)	
Registration Notice Failure to File [IC 6-1.1-5-15(g)]	
Rehabilitated Property (IC 6-1.1-12-18 to IC 6-1.1-12-25)	
Weed Cutting	390-7 and 8
Cancellation of Taxes (IC 6-1.1-36-7)	
Certificate of Error (IC 6-1.1-15-12)	
Certificate of Payment - Issuance of License (IC 25-1-1-1)	
Collecting Agents - Banks (IC 36-2-10-19)	
Computer Accounting System - Approval of (IC 5-11-12-1)	
Death and Mortgage Release Lists (IC 16-37-3-9) (IC 36-2-11-24)	
Delinquent Tax	
Governmental Officers and Employees (IC 6-1.1-22-14 to 6-1.1-22-17)	376-5
Include on Current Tax Statement (IC 6-1.1-22-8)	
Public Utilities	390-3
Tax Judgments - Calculation of Interest Rates	366-3; 394-3
Tax Judgments - Collection by Treasurer	359-6
Dog Tax (See Dog Tax)	
Duplicates	
Delivery to Treasurer by March 1 (IC 6-1.1-22-3)	
Economic Development Income Tax	
Excise Tax Accounting	392-8 and 9; 393-11 thru 13
Levies and Rates	
Notice by County Auditor to Governmental Units	
Tax Adjustment Board (See Tax Adjustment Board)	
See Also Cumulative Funds	
Liability Under Twenty-Five Dollars (\$25.00)	358-4
Local Income Tax (LIT)	400-2
Minimum Tax Bills	382-10
Mobile Homes (IC 6-1.1-7-1)	
NSF Checks	397-8 and 9 398-6 and 7
Period for Payment of Taxes (IC 6-1.1-7-7 and IC 6-1.1-22-9)	
Postponement to Next Day Where Last Collection or Return Date Falls on Saturday, Sunday or Holiday (IC 6-1.1-37-10)	
Professional Appraisers (IC 6-1.1-4-17 to IC 6-1.1-4-20)	
Property Acquired by School Corporation	360-12
Property Tax Replacement Credit and CVET Distributions	345-13
Real Estate Transfers (IC 6-1.1-5-4)	
Reassessment Fund (IC 6-1.1-4-27.5 and IC 6-1.1-4-28.5)	
Refunds of Tax	
Erroneous Tax - Basis - Claim Form	360-11 and 12
Interest on Refunds (IC 6-1.1-26-5)	391-7
Returns - Failure to File - Penalties (IC 6-1.1-37-7 and IC 6-1.1-37-9)	

Settlements	
Advance - Limit on - Procedure	397-9 and 10
Certification of Collections by Treasurer (IC 6-1.1-27-2)	
Fall Taxes Collected Before May 10	360-4
 TAXATION - (Continued)	
Sewer Charges - Collection of Delinquent Assessments	
Statements - Mailing by Treasurer (IC 6-1.1-22-8)	
State Owned Lands - Cancellation of Tax (IC 6-1.1-36-7)	
Surplus Tax Fund	359-3; 367-5 and 6; 391-5
Transfers (See Transfer Books)	
 TAX INCREMENT FINANCING - STATE BOARD OF ACCOUNTS PROGRAM	
Redevelopment Commission Funds	398-5 and 6
 TAX SALES	
Auditor's Bid for County	
Sale of Property Acquired (See County Owned Property)	
Auditor's Duties Prior to Sale	397-3 thru 5
Erroneous Sale - Refunds	397-5
Failure to Pay Bid	397-5
General Article	374-9 thru 16
Invalid Tax Sale - Refund of Purchase Money	360-12
Minimum Sales Price	370-6
Partial Payments	353-3; 393-15; 397-3;
Record of Tax Sales (IC 6-1.1-24-1)	393-6 and 7
Redemption - Period and Amounts Payable (IC 6-1.1-25-1 and IC 6-1.1-25-2)	
Tax Sale Surplus Fund	401-6
 TEMPORARY LOANS	
Law (IC 36-2-6-18)	
Loans (Advances) Between Funds (IC 36-1-8-4)	360-7 and 8
 TITLE IV-D INCENTIVE PAYMENTS	387-4
 TORNADO/FLOOD DISASTER RELIEF FUNDS - ACCOUNTING PROCEDURES	374-3
 TOWNSHIP TRUSTEE	
Salaries (IC 36-6-6-10)	
 TRANSFER BOOKS	
Transfer of Property - Tax Identification Numbers (IC 36-2-9-18)	
 TRANSIENT MERCHANTS LICENSE	401-7 thru 10
 TRAVEL EXPENSE	
Mileage Claims	399-13
Reimbursements	393-10 395-8; 399-12
State Called Meetings	382-3

TREASURER

Mileage (See County Officers)
 Monthly Report

358-5

TREASURER (Continued)

Depository's Certificate of Balances – Monthly Financial Reports (IC 36-2-10-16)
 Questions from 2006 Annual Conference
 Questions from 2007 Annual Conference
 Questions from 2008 Annual Conference
 Questions from 2009 Annual Conference
 Questions from 2010 Annual Conference
 Questions from 2011 Annual Conference
 Questions from 2012 Annual Conference
 Questions from 2013 Annual Conference
 Questions from 2014 Annual Conference
 Questions from 2015 Annual Conference
 Questions from 2016 Annual Conference
 Salaries (See Salaries and Wages)

361-2 thru 4
 368-3 thru 5
 370-17 thru 20
 375-9 thru 11
 380-36 thru 38
 385-12 thru 15
 390-13 thru 20
 393-39 thru 40
 399-27 thru 33
 401-17 thru 20

TUBERCULOSIS PATIENTS

Care and Treatment - Payment of Cost (IC 16-24-1-21 thru 23)

UNCLAIMED PROPERTY

360-6

UNCLAIMED WARRANTS (See Warrants)

UNDERGROUND STORAGE TANK (IC 13-23-2)

UNIFORM ELECTRONIC TRANSACTIONS ACT

374-8 and 9

UNITED STATES SECURITIES

Investments in (See Public Funds)

VACATION AND SICK LEAVE OF EMPLOYEES

Breaks for Expressing Milk
 Law (IC 5-10-6-1)
 Written Policy

378-4
 378-4

VEHICLE INSPECTION FUND

372-5

**VETERANS' BURIAL ALLOWANCES (See Burial of Members of
 Armed Forces)**

VETERANS' FREE PEDDLER'S LICENSES

Free (IC 25-25-2-1)

VOTING PLACES, NOTICE OF

372-5

WARRANTS

Outstanding - Cancellation of
 Returned Checks

395-4; 376-3 and 4
 394-5
 367-5

WEED CUTTING

390-7 and 8

WEIGHTS AND MEASURES INSPECTOR

Compensation and Expense (IC 24-6-3-3)

393-2

YEAR END DUTIES

386-3 and 4