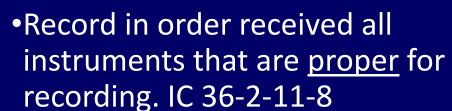


### Requirements for Filing







**State Board of Accounts** 

### Recording Requirements

- Form of the record
  - Paper IC 36-2-11-16.5
  - Electronic IC 32-21-2.5 for recording property

### **State Board of Accounts**

2019

### Recording Requirements



- •Auditor Certification IC 36-2-11-14
- •Mobile Home Contracts IC 36-2-11-14.5

### State Board of Accounts

### **Recording Requirements**

- •Name of person IC 36-2-11-15
- •Signatures IC 36-2-11-16
  - Affidavits
  - Copies

### **State Board of Accounts**

## **Recording Requirements**

# UCC Filings

- Rejection of filing IC 26-1-9.1-516



**State Board of Accounts** 



# **NOTARIES**

**State Board of Accounts** 

2018

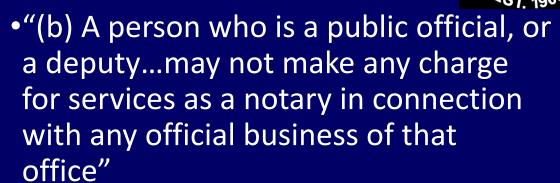
### **Notaries**

- •IC 33-42-2-7
  - •"(a) For purposes of Article 2, Section 9 of the Constitution of the State of Indiana, notary public is not a lucrative office"

State Board of Accounts

#### **Notaries**





### State Board of Accounts

2018

#### Notarized Documents



- •Use of the Notary Seal IC 33-42-2-4
- Printed name of Notary on documents
  IC 33-42-2-9
- •Seal must include IC 33-42-10-2

State Board of Accounts



# OFFICIAL BONDS

### State Board of Accounts

2018

### Public Official Bonds

- •IC 5-4-1-18(d)
  - Minimum Amounts
  - Blanket bonds and Crime Policy
  - Bond Terms
    - Memo from SBOA issued October 22, 2015

State Board of Accounts

