



# INDIANA STATE BOARD OF EDUCATION

## MINUTES

### DATA REPORTING COMMITTEE

**November 12<sup>th</sup>, 2015**

Indiana Government Center South  
Conference Room 1

302 W. Washington St., Indianapolis, IN 46204

The meeting of the Data Reporting Committee (“DRC”) convened at 9:00 AM.

Committee members Danielle Shockey, John Elcesser, Steve Elliot, Patricia Hackett, Dan Scott, Abby Taylor, and Ted Zembala were present. Committee member Dr. Tracy Lorey participated by conference call. Committee Members Lee Ann Kwiatkowski and Dewand Neely were not present. Staff members Ashley Cowger, Sarah Rossier, Brian Murphy, and Cynthia Roach were present.

I. **Call to Order**

Ms. Shockey called the meeting to order at 9:00 AM.

II. **Attendance, Approval of Minutes, and Review of Agenda**

There were two technical corrections to the minutes from October 13, 2015. The title of Michelle Tubbs and attendance status of Abby Taylore were asked to be corrected by SBOE staff. The minutes from October 13, 2015 were then unanimously approved.

Ashley Cowger updated a change to the appointed committee member from IOT. Paul Baltzell has been replaced by Dewand Neely.

III. **ASSIST for Title I Focus and Priority Schools**

Charlie Geier, Director of Early Learning and Intervention, DOE.

Ms. Shockey distributed two documents at the beginning of the meeting. The first, including the 125 schools in the ASSIST template pilot in green, with those in white being the other focus in priority Title I funded schools. Ms. Shockey reviewed that the ASSIST platform has been designed to capture all the required components of focus priority schools are required to submit in addition to their school improvement plan, which was presented by Mr. Geier at a previous meeting.

IV. **Proposed Layout for APR**

Michelle Tubbs, Data Collection Manager, DOE, came before the board to discuss the proposed layout for APR. Before she began speaking about the layout, Ms. Tubbs gave

a quick update regarding the APR that will be released this year, including what schools are going to be required to submit and what had been put into statute in the past session. The items that were removed for the APR that will be released in the 2017 school year will have to be submitted to the State Board for their approval when session begins in January.

Ms. Shockey inquired the opinion of Mr. Moore, from DOE, about the deadlines for the submission of the APR that is currently set at December 2<sup>nd</sup>. Her inquiry suggested publishing the APR online for the 2017 school year and omitting the newspaper publications completely.

Ms. Tubbs suggested that for the upcoming school year, the committee should recommend to have the schools publish their information in the newspapers as usual and the Department (“DOE”) shall publish the new requirements for 2017 on the website.

Mr. Elliot asked a question about the statutory requirement of the APR published to the newspaper. However, Mr. Moore pointed out that the statute (IC 5-3-1) requires the APR to be published in the newspapers. Ms. Cowger noted the final report can include a register of concern for items of recommendation.

Ms. Shockey made a motion that the report that will be submitted to the State Board will be seeking the APR publication requirement to be held to the requirements established pre-May, 2015. The motion was seconded by Mr. Elcesser and the committee unanimously approved the motion.

Ms. Tubbs stood before the board again to ask for the committee’s approval to merge the Membership ADM Collection to October 1<sup>st</sup> by moving the deadline in the first year and having the framework in place for year 2. Ms. Tubbs provided extra information about Special Ed (SE) and Language Minority that was requested by the committee so they could vote on the merging of the of collections.

Ms. Shockey was concerned that the merging of the deadlines would cause them to leave out certain populations. Ms. Tubbs echoed that initially they would lose half of these students by making the deadline October 1<sup>st</sup> instead of December 1<sup>st</sup>. However, with the second funding counts that Special Education has been split up into, they would be able to account for these students in the later part of the school year. Amidst the concerns from the committee, Ms. Shockey proposed a motion to recommend the collections be merged.

Ms. Shockey requested that Ms. Cowger read aloud the motion which requested the consolidation and submission by the count date of October 1<sup>st</sup> of the DOE ME, SE, LM, SV, MV reports to begin fall 2017 with ongoing evaluation of the implementation of report changes by the DRC. Ms. Shockey motioned to approve this consolidation and Mr. Zembala seconded the motion. With the exception of Mr. Elcesser, the committee approved the motion.

**V. C Collections**

Ms. Tubbs presented the feedback she received from the C Collections conference to the committee. Ms. Tubbs stated that while she did not receive substantial information, she addressed a few questions to the committee. There was substantial discussion around the different collections. Ms. Shockey asked that Ms. Tubbs create a group to discuss the C Collections and tabling this conversation until a representative can come speak to the group with more information.

**VI. Discussion of Layouts and Recommendations for Consolidations/Deletions of other Agency Collected Data**

Ms. Cowger came before the board to discuss the slow progression of the consolidations and deletions of other agency data that are due in part to the bureaucracy of the agencies themselves. The State Board legal team, in specific Mr. Tim Shultz, the Deputy General Counsel, has reviewed most of the DRC tracker and is in the process of reorganizing the recommendations by statute. Ms. Cowger found that there was a semantics issue, but that the committee will still be able to make strong recommendations based on the legal opinions of the State Board staff. However, Ms. Cowger wants to ensure a sound opinion is received from the agencies and in the absence of their opinions, the committee will still be doing what they are capable of.

Ms. Shockey questioned Ms. Cowger about how she recommends submitting the report. Ms. Cowger said the State Board staff is currently working on writing the report and ensuring that it has met the statutory requirements.

Ms. Shockey moved to discuss the frequency of meetings after the December 1<sup>st</sup> deadline to once a month or less frequency. Ms. Cowger said that she will send a few online polls to the committee members so that they can establish topics and deadlines for the 2016 year.

**VII. Next Steps and Adjournment**

Ms. Shockey motioned to adjourn and Ms. Hackett seconded. The meeting adjourned at 10:58 AM.