INDIANA STATE BOARD OF EDUCATION

MINUTES

DATA REPORTING COMMITTEE

August 25, 2015
Conference Room 5
Indiana Government Center South
302 W. Washington St, Indianapolis, IN 46204

The meeting of the Data Reporting Committee ("DRC") convened at 9:00 AM.

Committee members Danielle Shockey, John Elcesser, Dr. Tracy Lorey, Patricia Hackett, Ted Zembala, Abby Taylor, Steve Elliot, Paul Baltzell, and Dan Scott were present. Committee member Lee Ann Kwiatkowski was not present. Staff members Ashley Cowger, Cynthia Roach, Sarah Rossier, and James Betley were present.

I. **Call to Order**
   Ms. Shockey called the meeting to order at 9:00 AM.

II. **Welcome and Review of Meeting Goals**
   The minutes from the July 9 meeting were unanimously approved. Ms. Shockey reviewed points from the last meeting and concluded that Tuesday, September 1, was the best time for the next meeting.

III. **Discussion of Layouts and Recommendations for Consolidations/Deletions of IDOE Collected Data**

   Ms. Brenda Erbse, Assistant Director of School Accountability, led discussion of layouts and recommendations.

   TL Collection: Ms. Erbse discussed the benefits of barcodes and data collection, though she said this is not explicitly found in legislation. Additionally, Ms. Erbse stated that there are accommodations for special education because not every disability has a specific code. Ms. Roach then spoke to data layouts and submission. Ms. Shockey added that this process deletes one additional collection of information. Dr. Tracy Lorey moved for the first TL Collection change, and Ms. Hackett seconded. The motion passed unanimously.

   DOE ES Collection: Ms. Erbse stated that this report includes a number of discipline reports submitted next August, and Ms. Shockey stated that this is a consolidation of reporting. Members had a lengthy discussion, and Ms. Hackett expressed concern about this collection only applying to public schools. Mr. Baltzell, Mr. Scott, and Mr. Elliott discussed technology policy. Mr. Zembala was concerned about gang reporting to law enforcement, favoring reporting at the local level. Mr. Dresky and Mr. Betley provided insight regarding legislation and thoughts on data collection. Ms. Shockey concluded, saying many of the members' concerns would require legislative support. Mr. Baltzell made a motion to consolidate multiple ES requirements, seconded by Ms. Taylor. The

motion passed unanimously.

SR Collection: Ms. Erbse informed that statute requires a report that collects charter school students' addresses in the newspaper. Mr. Scott stated that this information could be used in comparison to nonpublic schools, though it is not necessary. Mr. Betley added that the Indiana Charter School Board is fine with this change. Mr. Baltzell made a motion to eliminate this requirement, and Ms. Taylor seconded. The motion passed unanimously.

APR Report: This data includes the number of student work permits revoked and the number of student driver's licenses revoked. Ms. Erbse stated that this information is statutorily required to be printed in the newspaper, though most data is easily accessible on DOE's Compass website. Ms. Shockey mentioned that she gets complaints from schools about this requirement. Mr. Scott wanted to wait to make all APR recommendations at once because it is not in effect until March 2017. Ms. Ashley Cowger recommended to wait. The committee tabled the issue.

Combine the Membership, Special Education, and Language Minority Collections: Ms. Erbse described this recommendation as an effort to combine multiple data collection dates into one. Additionally, conflict resolution would be done once in spring and once in fall as opposed to three in the fall and then duplicated in the spring. Mr. Scott and Mr. Baltzell discussed mobility during these dates. Ms. Shockey tabled the discussion, stating that guest speakers from finance and special education will be invited to a subsequent meeting.

Ms. Shockey offered different ways to proceed with discussion of layouts, cautioning against pre-recommending. The recommendations will be taken to the State Board in September, she said.

IV. **Discussion of Layouts and Recommendations for Consolidations/Deletions of other Agency Collected Data:**
Ms. Ashley Cowger reminded the committee it is their duty to figure out requirements. She said she will send out a memo to other agencies as a reminder that additional reports need to be brought to the Data Reporting Committee. Additionally, the committee's virtual activity is a living document to be updated and built upon to give recommendations to the governor and the legislature by December 31, 2015, she added. The virtual activity will be updated to include information on reporting requirements included in SEA 500. A column will also be added to identify if something is stricken. Ms. Shockey said that it would be easy to first delete 50-75 items without a reporting requirement, and if an agency wants to add a requirement back to the list, they have to come before the committee.

V. **Next Steps**
Ms. Shockey stated that Advanced Education was pushed back due to other action items. Schools are getting training on the assist program in October, she said. The group must then report to the DRC. Ms. Shockey's recommended to have the group present after the training has concluded. Mr. Scott expressed confusion as to why the committee was voted for something already implemented. Mr. Scott and Ms. Taylor requested a list of pilot schools and financial information from DOE.

Ms. Shockey said that the APR and non-agency report recommendations would be

discussed at the September 1, 2015 meeting. She stated the guest speakers will be in attendance in late September. Ms. Taylor mentioned that having the same template and submitting procedure would be helpful to schools statewide.

Mr. Scott inquired about proxies for absent committee members. Ms. Shockey made a motion to have a quorum of six for the committee. Additionally, Ms. Shockey made a motion for electronic participation over proxy, with members allowed to vote over the phone. Ms. Cowger said members need to complete mileage forms. There is also a doodle poll for meetings. The committee concluded that members must say no on the poll if they cannot attend a meeting, and email Ms. Cowger if they will participate electronically.

The meeting adjourned at 11:05 AM.