

Indiana Charter School Board (ICSB) Annual Report for the 2021-22 School Year

This report has been submitted by ICSB to the State Board of Education and the Indiana Department of Education in accordance with Indiana Code §§ 20-24-9-1 and 20-24-3-10, and contains the information required by Indiana Code § 20-24-9-2. Copies of this annual report and previous annual reports may be found at: https://www.in.gov/icsb/about/icsb-annual-report/

Authorized Schools (2021-22):

Ace Preparatory Academy

Allegiant Preparatory Academy

Christel House DORS

Christel House Academy South

Christel House Academy Watanabe Manual High School

Christel House Academy West

Circle City Preparatory Charter School

The Excel Center Anderson

The Excel Center Bloomington

The Excel Center Clarksville

The Excel Center Gary

The Excel Center Elkhart

The Excel Center Hammond

The Excel Center Kokomo

The Excel Center Lafayette

The Excel Center Muncie

The Exect Center Municie

The Excel Center Noblesville

The Excel Center Richmond

The Excel Center Shelbyville

The Excel Center South Bend

Gary Middle College East/West

GEO Next Generation Academy High School

George and Veronica Phalen Leadership Academy

Higher Institute of Arts and Technology

Indy STEAM Academy

Authorized Schools Cont' (2021-22):

James & Rosemary Phalen Middle School

James and Rosemary Phalen High School

Phalen Leadership Academy @ Louis B Russell School 48

Phalen Leadership Academy @ George H Fisher School 93

Phalen Leadership Academy @ Francis Scott Key School 103

Purdue Polytechnic High School South Bend

Steel City Academy

Vanguard Collegiate of Indianapolis

Opening Fall 2022:

21st Century Charter School at Gary

Circle City Preparatory Middle School

Opening Fall 2023:

Paramount School of Excellence - Lafayette

Phalen Leadership Academy - Elkhart

Edison School of the Arts II

Closed Schools:

Early Career Academy (2016)

Carpe Diem Meridian (2017)

Carpe Diem Shadeland (2017)

Carpe Diem Northwest (2018)

Nexus Academy (2018)

Indianapolis Academy of Excellence (2019)

Thurgood Marshall Leadership Academy (2019)

School	2021-2022 Status	Application Cycle	Opening Year	Initial Renewal Year	Renewal Extension Year	Last School Year of Operation	Reason(s) for Closure
Ace Prepatory Academy	Open	Spring 2015	2016-17	2020-21	2025-26	N/A	N/A
Allegiant Prep Academy	Open	Spring 2017	2018-19	2022-23	TBD	N/A	N/A
Christel House Academy South/Manual Watanabe	Open	Spring 2018	2018-19	2022-23	TBD	N/A	N/A
Christel House Academy West	Open	Spring 2018	2018-19	2022-23	TBD	N/A	N/A
Christel House DORS (Campuses)	Open	Spring 2018	2018-19	2022-23	TBD	N/A	N/A
Circle City Preparatory Charter School	Open	Spring 2016	2017-18	2021-22	TBD	N/A	N/A
Excel Center - Anderson	Open	Fall 2011	2012-13	2016-17	2021-22	N/A	N/A
Excel Center - Bloomington	Open	Fall 2018	2019-20	2023-24	TBD	N/A	N/A
Excel Center - Clarksville	Open	Spring 2017	2017-18	2021-22	TBD	N/A	N/A
Excel Center - Elkhart	Open	Spring 2021	2021-22	2025-26	TBD	N/A	N/A
Excel Center - Gary	Open	Fall 2016	2018-19	2022-23	TBD	N/A	N/A
Excel Center - Hammond	Open	Fall 2016	2017-18	2021-22	TBD	N/A	N/A
Excel Center - Kokomo	Open	Fall 2012	2013-14	2017-18	2022-23	N/A	N/A
Excel Center - Lafayette	Open	Fall 2012	2013-14	2017-18	2022-23	N/A	N/A
Excel Center - Muncie	Open	Spring 2017	2018-19	2022-23	TBD	N/A	N/A
Excel Center - Noblesville	Open	Fall 2012/Spring 2015	2015-16	2019-20	2024-25	N/A	N/A
Excel Center - Richmond	Open	Fall 2012/Spring 2013	2013-14	2017-18	2022-23	N/A	N/A
Excel Center - Shelbyville	Open	Fall 2012/Spring 2016	2016-17	2020-21	2025-26	N/A	N/A
Excel Center - South Bend	Open	Fall 2014	2015-16	2019-20	2024-25	N/A	N/A
Gary Middle College Campus	Open	Spring 2016	2018-19	2022-23	TBD	N/A	N/A
GEO Next Generation Academy	Open	Spring 2019	2020-21	2024-25	TBD	N/A	N/A
George and Veronica Phalen Leadership Academy	Open	Spring 2012	2013-14	2017-18	2022-23	N/A	N/A
Higher Institute of Arts and Technology	Open	Fall 2015	2016-17	2020-21	2025-26	N/A	N/A
Indy STEAM Academy	Open	Fall 2018/Spring 2019/Fall 2019	2021-22	2025-26	TBD	N/A	N/A
James & Rosemary Phalen Middle School	Open	Fall 2016	2017-18	2021-22	TBD	N/A	N/A
James and Rosemary Phalen High School	Open	Fall 2019	2020-21	2024-25	TBD	N/A	N/A
Phalen Leadership Academy @ Francis Scott Key School 103	INCS	Fall 2019	2020-21	2024-25	TBD	N/A	N/A
Phalen Leadership Academy @ George H Fisher School 93	INCS	Fall 2018	2019-20	2023-24	TBD	N/A	N/A
Phalen Leadership Academy @ Louis B Russell School 48	INCS	Spring 2020	2020-21	2024-25	TBD	N/A	N/A
Purdue Polytechnic High School South Bend	Open	Fall 2019	2020-21	2024-25	TBD	N/A	N/A
Steel City Academy	Open	Spring 2015	2016-17	2020-21	2025-26	N/A	N/A
Vanguard Prep Academy	Open	Fall 2017	2018-19	2022-23	TBD	N/A	N/A

Note: Multiple dates in the application cycle column represent the date of the granting of the initial charter(s) and the subsequent charter activation for those applicants who received multiple charters

ICSB CLOSED Charter Schools

Charter Schools listed below were closed by the ICSB Board and no longer have an active charter with ICSB.

School	2021-2022 Status	Application Cycle	Opening Year	Initial Renewal Year	Renewal Extension Year	Last School Year of Operation	Reason(s) for Closure
Early Career Academy	Closed	Spring 2013	2015-16	CLOSED	CLOSED	2016-17	Finances, Governance
Carpe Diem Meridian	Closed	Fall 2011	2012-13	2016-17	CLOSED	2016-17	Finances, Governance
Carpe Diem Northwest	Closed	Fall 2011/Spring 2014	2015-16	2019-20	CLOSED	2017-18	Finances, Governance
Carpe Diem Shadeland	Closed	Fall 2011/Spring 2014	2015-16	2019-20	CLOSED	2017-18	Finances, Governance
Nexus Academy	Closed	Fall 2012	2013-14	2017-18	CLOSED	2017-18	Finances, Governance
Thurgood Marshall Leadership Academy	Closed	Fall 2011	2012-13	2016-17	CLOSED	2018-19	Academic, Governance
Indianapolis Academy of Excellence	Closed	Fall 2013	2014-15	2018-19	CLOSED	2018-19	Academic

ICSB Authorized Charter Schools: Academic Results

In 2021, the General Assembly passed HEA 1514, which: 1) Repealed all consequences (e.g., closure, state takeover, non-renewal, inability to receive choice scholarship funding) for poor performance on the State's accountability system for all traditional public, public charter, and private choice schools; 2) Directed SBOE to establish a "transparency dashboard," described as "a compilation of longitudinal data indicating school performance success in various selected and enumerated program areas"; 3) Directed SBOE to assign null or no letter grades to all schools for the 2020-21 school year. In sum, schools have been "held-harmless" for academic performance in 2014-15, 2018-19, and 2019-20, and were assigned a "null" or no letter grade for 2020-21, leaving 2017-18 as the last academic year with valid and proficiency and growth data.

SBOE has been in the process of revising its existing accountability rule since 2017 and is not likely to complete these revisions until 2022 or 2023, after the General Assembly determines if and/or how to reconcile the old accountability structure with the new "transparency dashboard," a framework for which was approved by SBOE at the December 2021 board meeting.

ILEARN Grade 3-8 Proficiency and Growth; IREAD 3 Proficiency (2021-22)					
School	ELA % At or Above Proficiency	Math % At or Above Proficiency	ELA Growth	Math Growth	IREAD 3
Ace Preparatory Academy	22.0%	16.9%			61.9%
Allegiant Preparatory Academy	6.3%	9.4%			82.6%
Christel House Academy South	31.2%	29.3%			90.9%
Christel House Academy West	16.6%	8.8%			72.0%
Circle City Preparatory Charter School	22.9%	31.3%	see above statement		53.3%
George & Veronica Phalen Leadership Academy	20.9%	12.3%			61.9%
Higher Institute of Art & Technology	12.4%	4.3%			66.7%
Indy STEAM Academy	14.8%	18.5%			40.0%
James & Rosemary Phalen Leadership Academy (MS)	13.3%	7.3%			N/A
Phalen Leadership Academy at Francis Scott Key School 103	14.3%	11.9%			61.2%
Phalen Leadership Academy @ George H Fisher School 93	13.3%	28.4%			38.9%
Phalen Leadership Academy at Louis B Russell School 48	8.6%	10.8%			47.7%
Steel City Academy	12.7%	4.2%			40.7%
Vanguard Collegiate of Indianapolis	10.8%	4.3%			N/A

School	English % At Benchmark (see Notes)	Math % At Benchmark (see Notes)	IN Graduation Rate 4 Year cohort (2022)	Core 40 Attainment by graduates	Core 40 with Honors Diplomas
Christel House Academy Watanabe High School	,	(see Notes)	97.4%	TBD	TBD
Christel House DORS (AHS)	37.5%		20.3%	95.9%	1
The Excel Center Anderson (AHS)	6.7%	0.0%	9.8%	93.3%	0
The Excel Center Bloomington (AHS)	13.3%	0.0%	3.2%	92.3%	0
	No Data	No Data		100.0%	3
The Excel Center Clarksville (AHS)	15.8%	5.3%	14.9%		
The Excel Center Elkhart (AHS)	No Data	No Data	5.2%	100.0%	0
The Excel Center Gary (AHS)	***	***	19.4%	100.0%	0
The Excel Center Hammond (AHS)	No Data	No Data	5.6%	100.0%	0
The Excel Center Kokomo (AHS)	15.0%	0.0%	22.1%	83.8%	1
The Excel Center Lafayette (AHS)	8.8%	0.0%	21.6%	85.0%	0
The Excel Center Muncie (AHS)	11.1%	0.0%	14.4%	100.0%	0
The Excel Center Noblesville (AHS)	***	***	17.3%	100.0%	0
The Excel Center Richmond (AHS)	***	***	15.9%	90.5%	0
The Excel Center Shelbyville (AHS)	7.4%	3.7%	16.7%	100.0%	0
The Excel Center South Bend (AHS)	No Data	No Data	8.0%	100.0%	0
Gary Middle College (AHS)	4.7%	0.0%	4.6%	100.0%	0
GEO Next Generation Academy High School	26.3%	5.3%	85.7%	TBD	TBD
ames & Rosemary Phalen Leadership Academy (HS)	7.1%	0.0%	64.8%	TBD	TBD
Purdue Polytechnic High School South Bend	76.9%	53.8%	***	TBD	TBD
Steel City Academy (HS)	21.4%	0.0%	56.1%	TBD	TBD

Key: "***" = Data suppressed (FERPA) | "N/A" = Not Applicable | "TBD" = Calculation yet to be determined and/or released by IDOE | "No Data" = Nothing calculated or reported by IDOE

Notes: Benchmark % for English and Math data represent students tested in Grade 11 as first time test takers and as the graduating cohort of 2023. ISTEP+10 is no longer administered. The graduation rate cohort is the graduating class of 2022. Adult High Schools enroll students who are over the age of 18, under credited, dropped out of high school for a variety of reasons, and are typically out of cohort from their original graduation year. Core 40 data is based upon the 2022 DOE-GR. Data Sources: IDOE STN Application Center; Data Exchange Center, School Annual Report Data; IDOE INView, IDOE Data Center & Reports.

ICSB Authorized Charter Schools: Academic Results

	Adult High Sc	hools (2021-22)			
School	Number of Graduates	Graduation Qualifying Exam Pass Rate	College and Career Achievement Rate		
Christel House DORS	97				
Gary Middle College	9				
The Excel Center Anderson	60				
The Excel Center Bloomington	13				
The Excel Center Clarksville	60				
The Excel Center Gary	30	HB 1514 placed all Adult High Schools ("AHS" "No Grade" category. Due to this placement be State Board of Education, the IDOE Office			
The Excel Center Elkhart	10				
The Excel Center Hammond	45				
The Excel Center Kokomo	68	Accountability did not calculate the AHS GQE Rate or CCR Rate for the 2021-22 SY.			
The Excel Center Lafayette	93				
The Excel Center Muncie	52				
The Excel Center Noblesville	52				
The Excel Center Richmond	42				
The Excel Center Shelbyville	33				
The Excel Center South Bend	39				

Key: "**" = Data suppressed (FERPA).

Notes: Number of Graduates represents all students reported on the DOE-GR (Graduate Report) at the end of the 2021-22 SY reporting period. GQE Pass Rate is determined by IDOE Office of Accountability. CCR Indicators include: AP, IB, dual credit, & industry certification and the "CCR Rate" is determined by the IDOE Office of Accountability.

Data Sources: IDOE STN Application Center; Adult High School Grade Calculation Report, School Annual Report Collection

ICSB Authorized Charter Schools: Student Enrollment Data

School	PE Enrollment	94% Attendance Rate (School Level)	Number of Expulsions	Seclusion and Restraint	21-22 Primary Instructional Mode*
Ace Preparatory Academy	140	31 80%	0	0	In-Person
Allegiant Preparatory Academy	121	28 80%	0		In-Person
Christel House Academy South	738	67 70%	0		In-Person
Christel House Academy West	474	43 70%	0	0	In-Person
Christel House DORS (AHS)	705	96 30%	0	0	In-Person
Circle City Preparatory Academy	266	27 80%		0	In-Person
The Excel Center Anderson (AHS)	255	3 30%		0	In-Person
The Excel Center Bloomington (AHS)	101	No Data	0	0	In-Person
The Excel Center Clarksville (AHS)	298	No Data		0	In-Person
The Excel Center Elkhart (AHS)	53	No Data	0	0	In-Person
The Excel Center Gary (AHS)	120	10 60%	0	0	In-Person
The Excel Center Hammond (AHS)	166	4 20%	0	0	In-Person
The Excel Center Kokomo (AHS)	309	2 20%		0	In-Person
The Excel Center Lafayette (AHS)	294	7 10%		0	In-Person
The Excel Center Muncie (AHS)	268	2 90%	0	0	In-Person
The Excel Center Noblesville (AHS)	166	11 90%	0	0	In-Person
The Excel Center Richmond (AHS)	198	4 30%	0		In-Person
The Excel Center Shelbyville (AHS)	136	4 60%	0	0	In-Person
The Excel Center South Bend (AHS)	219	No Data	0	0	In-Person
Gary Middle College West (AHS)	165	No Data	0	0	In-Person
GEO Next Generation Academy High School	179	23 50%	0	0	In-Person
George & Veronica Phalen Leadership Academy	327	35 30%	0	0	In-Person
Higher Institute of Art and Technology	225	39 10%	0	0	In-Person
Indy STEAM Academy	66	28 60%	0	0	In-Person
James & Rosemary Phalen Leadership Academy (HS)	395	6 60%	0	0	In-Person
James & Rosemary Phalen Leadership Academy (MS)	237	17 90%	0	0	In-Person
Phalen Leadership Academy at Francis Scott Key School 103	477	18 50%	0	0	In-Person
Phalen Leadership Academy at George H Fisher School 93	362	26 40%	0	0	In-Person
Phalen Leadership Academy at Louis B Russell School 48	268	12 70%	0	0	In-Person
Purdue Polytechnic High School South Bend	93	29 10%	0	0	In-Person
Steel City Academy	412	39 90%			In-Person
Vanguard Collegiate of Indianapolis	88	58 80%	0	0	In-Person

Key: "DNR" = Did Not Report | (AHS) = Adult High School

Notes: PE Enrollment data is obtained from IDOE's DOE-PE (Annual Pupil Enrollment Count) report. This report is used to determine demographic data. Beginning with the 2020-2021 school year, attendance reporting and calculation changed for all public schools across the State of Indiana. Attendance was tracked by virtual instruction, in-person instruction, and hybrid instruction. In addition, student attendance data is now submitted DAILY to IDOE aligned to the reported school calendar and calculated by IDOE based upon individual student daily attendance and the 94% calendar threshold requirement. *The 21-22 Primary Instructional Mode is not a requirement of the Annual Report but ICSB deems it relevant for comparison purposes to the most recent annual reports.

Data Sources: IDOE Reports, Annual Performance Reports; IDOE STN Application Center; GPS Dashboard

ICSB Authorized Charter Schools: Audits

Due to additional monies received from ESSER Funding during the 2021-2022 SY, audits may take longer due to complexity of funding and some CPA firms may be backlogged.

2020-21 Audit Reports are available to view at: https://secure.in.gov/apps/sboa/audit-reports/

School	2021-22 SBOA Status
ACE Preparatory Academy	TBD
Allegiant Preparatory Academy	TBD
Christel House Academy, Inc- Consolidated Audit (includes Christel House Academy South, Christel House DORS, Christel House Academy West)	TBD
Circle City Preparatory	TBD
Excel Centers, LLC - Consolidated Audit (includes The Excel Center-Anderson, The Excel Center-Kokomo, The Excel Center-Lafayette, The Excel Center-Richmond, The Excel Center-Noblesville, The Excel Center-Shelbyville, The Excel Center-Clarksville, The Excel Center-Muncie, and The Excel Center-Bloomington)	TBD
Gary Middle College West	TBD
GEO Next Generation High School	TBD
Goodwill Leads (includes The Excel Center-South Bend, The Excel Center-Hammond, and The Excel Center-Gary)	TBD
Higher Institute of Arts and Technology	TBD
The Phalen Leadership Academy - Indiana, Inc -Consolidated Audit (includes George and Veronica Phalen Leadership Academy, James & Rosemary Phalen Leadership Academy, PLA @ 93, PLA @ 103, EVE)	TBD
Purdue Polytechnic High School South Bend	TBD
Steel City Academy	TBD
Vanguard Collegiate of Indianapolis	TBD

Charter schools are required to contract with a private examiner to annually conduct a financial, compliance and (if applicable) federal OMB Circular A-133 audit that complies with guidelines issued by the State Board of Accounts ("SBOA"). Audit Reports and Supplemental Audit Reports that have been reviewed and approved by SBOA may be found on SBOA's Audit Report Filings portal (https://secure.in.gov/apps/sboa/audit-reports/#/) under Unit Type select "Charter School" from drop down menu. The reports are organized in reverse chronological order.

Indiana Charter School Board Budget

	2021-22 Fiscal Year	Notes
Revenue		
Administrative Fees	\$ 306,779.88	Administrative fees are equal to three-quarters of a percent (.75%) of the total amount the organizer receives during the state fiscal year for basic tuition support. Fees were remitted by at least 32 schools at the end of FY21-22.
Fiscal Year Appropriation	\$ 444,059.00	Base Budget
Grants	-	
Additional fees collected from authorized schools	-	
Total Revenue	\$ 750,838.88	
Expenses		
Salary and benefits	\$ 537,353.71	Includes four (4) full time employees during the 2021-22 FY.
Contracts	\$ 13,615.00	Third party evaluators and consultants.
Administrative Costs	\$ 44,701.26	Primary expense was for Charter Tools, school accountability data collection program (\$32,967)
State Agency Support	\$ 57,959.24	Fees for services provided by other state agencies, such as IOT, SPD, office space, etc.
Total Expenses	\$ 653,629.21	
Annual Reversion	\$ 8,881.18	Agencies are required to reserve 2% of appropriation to be spent only for unforseen circumstances.

ICSB Board Members

NAME	TITLE	PROFESSIONAL TITLE	COMPANY	TERM
TBD	Chair	Open Seat	Open Seat	OPEN
Jill Robinson Kramer, PhD	Vice Chair	Principal Consultant	JRK Consulting	7/2020 - 7/2024
Beth Bray	Member	Program Officer	Walton Family Foundation, K-12 Focus Area	5/2021 - 5/2025
Virginia Calvin, Ed.D.	Member	Former Chancellor Former Superintendent	Ivy Tech Community College - North Central South Bend Community Schools	6/2018 - 6/2022
Ellis Dumas III	Member	COO in training	UHS	5/2021 - 5/2025
Dr. Michelle Gough	Member	Attorney	Hollingsworth Roberts Means	7/2019 - 7/2023
Gretchen Gutman	Member	Vice President of Public Policy	Cook Group	8/2021 - 8/2025
Mary Ann Ruegger	Member	Attorney	Private Practice	3/2019 - 5/2023
Janet Rummel	Member	President & CEO	Owen County Community Foundation	3/2019 - 3/2023
Kreg Battles	Former Member	Science Department Chair	Lincoln High School, Vincennes, Indiana	7/2015 - 1/2016
DeLyn Beard	Former Member	Owner and #EdTech Educator	eLeader Academy	7/2015 - 7/2019
Leslie Dillon	Former Member	Dean of Students	Gary Community School Corporation	7/2019 - 3/2021
Mark GiaQuinta	Former Member	Attorney	Haller & Colvin, P.C., Fort Wayne, Indiana	10/2017 - 3/2019
Gregory Hahn	Former Member	Partner	Bose, McKinney and Evans, LLP	8/2016 - 12/2016
Daniel Lopez	Former Member	Director of State Operations	Office of U.S. Senator Dan Coats	9/2014 - 3/2016
Dr. Vanessa Allen McCloud	Former Member	President & CEO	Urban League of Northwest Indiana	7/2019 - 7/2020
Kim Preston	Former Member	Director of Development	Foundation for Excellence in Education	7/2019 - 12/2020
Joshua Owens	Former Member	CEO	SupplyKick	7/2015 - 7/2019
Kristin Reed	Former Member	Senior Project Consultant	Thomas P. Miller & Associates	7/2015 - 5/2016
M. Karega Rausch, Ph.D	Former Member	Vice President of Research and Evaluation	National Association of Charter School Authorizers	9/2014 - 5/2016

ICSB Fall 2021 Application Cycle

Non-Profit Organizer	Edison School of the Arts, Inc.	Phalen Leadership Academies, Inc	VARIOUS ORGANIZERS already chartered with ICSB
Charter TYPE	REPLICATION	ACTIVATION	RENEWAL
School Name	Edison School of the Arts II	PLA @ Genai	The following charter schools were renewed for a Seven (7) year charter term by the Indiana Charter School Board on
Submission Date	9/7/2021	9/7/2021	December 16, 2021:
Charter Decision	Approved	Approved	
Charter Length	Five Years from Opening Date	Five Years from Opening Date	Circle City Preparatory Charter School
Date of Decision	10/28/2021	10/28/2021	James & Rosemary Phalen Leadership Academy MS
Reason for Rejection	N/A	N/A	The Excel Center Anderson
Educational Program Design	Integrated School of the Arts	PLA model	The Excel Center Clarksville
Grade Span	K-8	K-6	The Excel Center Hammond
Education Management Organization (EMO)	N/A	N/A	
Chief Operating Officer of EMO	N/A	N/A	
EMO Address	N/A	N/A	

ICSB Spring 2022 Application Cycle

Non-Profit Organizer	Paramount School of Excellence, LLC	21st Century Charter School at Gary, Inc	
Charter TYPE	REPLICATION	Change in Authorizer	
School Name	PSOE - Lafayette	21st Century Charter School at Gary	
Submission Date	3/29/2022	3/29/2022	
Charter Decision	Approved	Approved	
Charter Length	Five Years from Opening Date	5 years	
Date of Decision	4/28/2022	4/28/2022	
Reason for Rejection	N/A	N/A	
Educational Program Design	PSOE Instructional Model	Traditional with CCR	
Grade Span	K-8	K-12	
Education Management Organization (EMO)	N/A	GEO Foundation, Inc	
Chief Operating Officer of EMO	N/A	Kevin Teasley	
EMO Address	N/A	3145 N Meridian St, Suite A, Indianapolis, IN 46208	

Additional Annual Report Requirements

Item	Location	
ICSB Board of Directors	ICSB: Board Members	
ICSB Accountability Framework	ICSB: Accountability System	
ICSB Authorized Schools Performance	ICSB: School Performance	
ICSB Charter Application Process	ICSB: Application Process	
ICSB Charter Renewal Process	ICSB: Renewal Process	
As required by Indiana Code § 20-24-2.2-1.5.		