



Secretary of State State of Indiana

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SECRETARY OF STATE

IMPORTANT INFORMATION RELATED TO END OF YEAR BUSINESS FILINGS

Last Updated December 5, 2017

The end of year is a busy time for law firms and the Secretary of State. Often, a January 1 effective date is essential. The information below is intended to help everyone prepare for the upcoming changes. Please carefully read the following information to ensure that you are not caught unawares!

On January 1, 2018, Senate Enrolled Act 443 will take effect. In order to transition from the current filing requirements to the new filing requirements many technical changes had to be made to the INBiz online filing application. The INBiz system will shut down starting at 11:30 p.m. EST on December 31, 2017 and is scheduled to be back up at 9:00 p.m. EST on January 1, 2018. During this time, users will NOT be able to perform any electronic filings or transactions with the Business Services Division of the Secretary of State.

If you wish to have a January 1, 2018 effective date, please either submit your filing electronically prior to 11:30 p.m. EST, December 31, 2017, or submit your filing by paper denoting a future effective date.

In addition to the technical changes, several other changes have been made to the existing state forms, and many new forms have been created that will replace existing forms. All of the new and updated state forms will be published on January 2, 2018, and will be available online.

When submitting forms on or after January 1, 2018, please be sure to submit the most recent version of the state form. Since the filing requirements will change on January 1, using an old form may result in a rejected filing. Using the most recent version of the state form will ensure that you meet all of the new filing requirements.