

 <p>STATE OF INDIANA CLASSIFICATION SPECIFICATION</p>	Class Title: Clinical Services Specialist 1		Class Code: 002AH1
	FLSA Status: Exempt	Salary Schedule: PAT 1	Effective Date:
	Summary: Incumbent functions as an experienced clinician with a background in social work, mental health, psychology or child and family therapy and is responsible for assessing, reviewing, monitoring and recommending therapeutic interventions administered to children and adolescents by community-based or residential service providers.		

Duties:

- Ensures proper assessment of children placed in residential facilities or receiving other therapeutic services and works with partner agencies to identify goals and establish time tables and plans to meet the child's treatment objectives;
- Administers and evaluates psychological tests and makes recommendations for services and/or ensures appropriate therapeutic interventions are being administered;
- Evaluates cases to identify therapeutic treatment and service needs, which may include placement, of children and adolescents who have experienced abuse and/or neglect and placed under the agency's supervision;
- Consults with agency staff and attorneys regarding the assessment and therapeutic treatment of children and adolescents;
- Reviews medications being administered to children and consults with appropriate psychiatrist when questions arise;
- May administer, assess or evaluate psychological assessments and/or review therapeutic interventions of parents for the purpose of developing or ensuring a holistic approach to address family needs and support the long-term safety needs of children;
- Performs related duties as required.

Job Requirements:

- Current Indiana clinical licensure (Licensed Clinical Social Worker (LCSW), Licensed Mental Health Counselor (LMHC), Licensed Marriage and Family Therapist (LMFT) or Health Services Provider in Psychology (HSPP) required;
- Clinical work experience with children and/or families preferred;
- Knowledge of the principles of mental health and/or social work, state and federal laws, policies and regulations related to the administration of therapeutic services;
- Knowledge of the characteristics and social aspects of mental and emotional disturbances and developmental disabilities;
- Knowledge of the scope and activities of local and private health and welfare agencies and community organizations;
- Working knowledge of assessment and prognosis relative to children's mental health needs;
- Knowledge of evidence-based counseling and psychotherapeutic interventions for children and adolescents based on their individual needs;
- Ability to respond supportively and empathetically to emotionally disturbed children from a variety of socioeconomic and cultural backgrounds;
- Ability to establish and maintain the confidence and cooperation of others;
- Ability to obtain accurate social data, to record such data systematically and to write clear, accurate and concise reports with realistic and meaningful recommendations;
- Ability to make independent clinical judgments;
- Ability to evaluate client treatment needs and collaborate with community-based and residential staff to develop an effective course of action;
- Effectively communicate both orally and in writing;
- Cultural awareness and sensitivity.
- Valid driver's license and access to transportation.

Difficulty of Work:

Work is broad in scope due to the integration of other disciplines into overall work objectives. Judgment is exercised in the assessment and treatment plan formulation and interpretation of project guidelines. The incumbent uses knowledge of child welfare practice, therapeutic interventions, child and adolescent development and psychosocial development to make recommendations to the agency and the court concerning provision of services and/or placement of abused and/or delinquent youth. The incumbent and is called upon to make decisions of significant and immediate consequence to these youth and their families.

Responsibility:

Under general direction, assesses existing needs for and monitors the development, implementation and evaluation of community-based treatment programs and services for emotionally disturbed patients or children/adolescents who are wards of the state. Provides best practice guidance and technical consultation to agency personnel regarding the therapeutic needs of patients/children. Works with residential treatment providers to ensure appropriate therapeutic interventions are developed. Reviews client treatment plans, monitors client progress toward delineated objectives and makes recommendations regarding alternative treatment options. May make recommendations to the court and/or testify on behalf of agency with regards to therapeutic needs of patients/children.

Personal Work Relationships:

Incumbent will work with internal contacts such as agency management, central office staff and local office staff for the purpose of coordinating work and problem-solving issues. External contacts will include children and families, community-based or residential service providers, foster parents, officers of the court and other community organizations.

Physical Effort:

Majority of work is performed in a professional office setting or congregate care facility. Incumbent must be able to operate a motor vehicle and drive distances in varying weather conditions. Must be able to lift and care for children.

Working Conditions:

Incumbent is required to use their personal vehicle for work-related travel and transportation of children. May be required to work over the "normal" schedule, including being on-call and carrying a pager at certain times requiring availability of 24 hours/day. The incumbent may be required to work from more than one location during a given work week which may include travel within a specified geographical area or travel to a central location for meetings and training.