

 <p><b>STATE OF INDIANA</b> CLASSIFICATION SPECIFICATION</p>	<b>Class Title:</b> Audiologist		<b>Class Code:</b> 002FK3
	<b>FLSA Status:</b> Exempt	<b>Salary Schedule:</b> RDS	<b>Effective Date:</b> 8-30-13
	<b>Summary:</b> Incumbent provides audiological services to deaf and hard-of-hearing students, who are preschool and elementary age and their families at the Indiana School for the Deaf (ISD). Incumbent also serves students statewide as referred from public schools.		

**Duties:**

- Provides audiological Individual Education Plan (IEP) driven services for preschool and elementary students;
- Performs annual and or triennial evaluations for ISD students;
- Hearing aid/cochlear implant management;
- Middle ear monitoring.
- Uses current audiological standards in accordance with IDEA and Article VII;
- Evaluate hearing aid and/or CI functioning, make in-house repairs, facilitate out-of-office hearing aid repairs as needed;
- Make impressions and fit earmolds and swimplugs, make earmold modifications as needed and complete necessary paperwork for earmold and hearing aid repairs;
- Facilitate obtaining personal amplification for enrolled students and children referred through First Steps;
- Complete impedance evaluations on identified students;
- Periodically test students with fluctuating hearing loss;
- Train students in the proper use of amplification;
- Educate students on their hearing levels, hearing aids and the effect of noise on their hearing and self- advocacy skills;
- Directly contact parents, staff and other professionals to provide audiological information on students maintaining confidentiality through FERPA and HIPPA;
- Collaborate and/or refer to appropriate outside agencies to meet specific needs;
- Provide resources to students and their families;
- Management of loaner hearing aid stock for use by students in speech therapy, the communication center, hearing aid repair and trial use;
- Refer to the ISD Health Center students needing medical management, work with consulting otologist and supervise medical and audiological follow-up;
- Provide inservices to LEAs of locally enrolled deaf and hard of hearing students;
- Practice universal safety precautions;
- Complete Medicaid paperwork for eligible students;
- Uses current audiological information, best practices in early intervention and deaf education, and bilingual and or bicultural principles. Prepare written reports of evaluations and or audiograms for those students tested;
- Document correspondence with outside agencies and parents as well as direct contact with students;
- Explain assessment results and other knowledge of students by participating in case conferences and staffings;
- Reports contain all pertinent information and write reports in a clear and professional style in accordance with IDEA and Article VII.
- Maintain equipment and supplies;
- Consult with manufacturing representatives regarding equipment, hearing aids and or cochlear implants;
- Installs and manages software and associated updates;
- Collaborate with technology department regarding computer requirements;

- Troubleshoot programming problems and contact hearing aid manufacturers as needed;
- Participate in department, team, team leaders and audiological meetings to discuss students and to provide efficient management of assessment schedules;
- Perform other audiological duties of multidisciplinary team assessments and accompanying audiological responsibilities such as reports, attending case conferences, and consultations;
- Assist ISD and Outreach audiologists for audiological testing as needed for young children and children with multiple disabilities.
- Performs related duties as required.

**Job Requirements:**

- Master's degree in Audiology, if currently licensed and practicing, Doctorate of Audiology for entry level in order to obtain Indiana licensure;
- Possession of an Indiana license from the Professional Standards Board of the State of Indiana;
- Working knowledge of Article VII and IDEA;
- Knowledge of and adherence to the Audiology Code of Ethics;
- Receptive and expressive skills – American Sign Language Proficiency Interview, Level: 2.0.

**Difficulty of Work:**

The incumbent must be able to provide cultural and language facilitation; manage an independent schedule; maintain working relationships with education staff as well as audiologists and public school staff statewide and be able to manage a high level of stressful situations due to numerous interruptions throughout the day from parents and staff.

**Responsibility:**

The incumbent must attend meetings and be willing to participate in state organizations, on committees and make presentations as needed.

**Personal Work Relationships:**

The incumbent must be able to interact with ISD and Outreach colleagues, staff in education departments and with students and their parents; collaborate with educational audiologists concerning all students; consult with private audiologists and cochlear implant centers; and with ENT doctors and general practice physicians. Incumbent must be able to refer and consult with ISD Health Center, university audiology students and Ball State students as well as the general public for audiology information and resources.

**Physical Effort:**

The incumbent must be able to lift young children and work with children on the floor; carry equipment to classrooms and various testing environments; and travel by car to local implant centers and local LEA schools.

**Working Conditions:**

Duties are normally performed in an office, clinic area and test booth settings. Position may involve travel to off-site facilities, hospitals, clinics and public schools.