

 <p><b>STATE OF INDIANA</b> CLASSIFICATION SPECIFICATION</p>	<b>Class Title:</b> Behavioral Health Recovery Attendant 5		<b>Class Code:</b> 003CA5
	<b>FLSA Status:</b> Non-Exempt	<b>Salary Schedule:</b> RDS	<b>Effective Date:</b> 5/24/13
	<b>Summary:</b> Incumbent is responsible for performing or ensuring the performance of a variety of relatively standardized tasks associated with the daily care, program treatment and welfare of the intellectually ill and/or developmentally disabled residents. Note: The 5 skill level is used as an entry level classification as an underfill for the 4 skill level if the applicant does not meet the SOI's established preferred qualifications. The incumbent works under the supervision of a Behavioral Health Recovery Attendant 4.		

**Duties:**

- Acts as a therapeutic role model;
- On occasion, work may require emergency decisions and actions such as physically controlling seriously disturbed residents according to recognized therapeutic control procedures;
- Performs duties for the physical care of residents, including bathing, feeding and dressing as well as provide training;
- Checks and records residents' vital signs;
- Operates medical equipment such as sphygmomanometer, thermometer, oximeter, glucometer, alcosensor and urine drug screens;
- Assists with other teaching of residents and significant others as needed;
- Assists in creating and maintaining a safe and healthy environment by performing a variety of housekeeping duties such as cleaning equipment, spills and clothing to insure the comfort and well-being of residents;
- Acts in emergency situations to verbally and physically aid residents and to modify adverse resident behavior;
- Escorts residents as directed;
- Establishes rapport with residents to aid in the treatment program and recovery model;
- Observes, records and reports the condition and behavior of residents;
- Communicates effectively as a member of treatment team regarding resident care and training programs;
- Assists in selecting, scheduling and implementing activities which contribute to the goals and objectives established for each resident in the treatment plan;
- Knows techniques such as problem-oriented charting, acceptable control techniques and behavior modification procedures and is able to apply these skills as required;
- Maintains accurate records, reports and charts using written and electronic means;
- Knows and is able to apply first-aid techniques and to carry out life saving measures;
- Establishes and maintains good interpersonal relationships with residents, families and other disciplines and departments;
- Acts in emergency situations involving modification or control of aggressive behavior of residents;
- Assists with maintenance of established standards and policies and, when assigned, provides direction for other attendants and communicates to the supervisor;
- Serves on committees as requested;
- Performs related duties as required.

**Job Requirements:**

- Successful completion of orientation and basic nursing classes;
- Physical health, stamina and mental alertness;

- Ability to sit, bend, stoop, lift, walk, climb stairs, run short distances and stand for long periods (up to 7.5 hrs.) of time;
- Ability to work overtime per policy;
- Effectively communicate both orally and in writing;
- Certification in First Aid, CPR/Automated External Defibrillator (AED) and Bridge Building;

**Difficulty of Work:**

Incumbents have a wide variety of duties involving talking, reading, writing and interacting with residents and others. They must be alert to changes in behavior and physical conditions of the resident. Light cleaning duties are required at times.

**Responsibility:**

Work consists of moderately complex, relatively standardized tasks, requiring the practical application of prescribed nursing procedures, routines and techniques. Possess the ability to impact the psychosocial relationship of staff, vendors, visitors, residents and resident's families; and community services including physicians, churches and merchants. Be willing to make impromptu decisions that affect the resident's conduct when in public places. Must report incidents to responsible unit staff if incidents occur.

**Personal Work Relationships:**

Involves contact with hospital staff, vendors (internal and external), visitors, family members, community services provided by churches, physicians and other merchants to provide necessary information as allowed by the Health Insurance Portability and Accountability Act (HIPPA) guidelines.

**Physical Effort:**

Involves frequent sitting, lifting, bending, stooping, walking, standing and running short distances. Strength and physical dexterity are sometimes needed to control disturbed residents.

**Working Conditions:**

Works in a hospital room, unit environment, cottage setting or program area. At times, the incumbent may be required to work different areas on or off grounds. Potential for physical injury related to patient behavior and management of that behavior.