

 <p>STATE OF INDIANA CLASSIFICATION SPECIFICATION</p>	Class Title: Dentist E5		Class Code: 00EFD5
	FLSA Status: Exempt	Salary Schedule: ESM	Effective Date: 5/24/13
	Summary: To provide preventative and restorative dental services consistent with contemporary standards of dental care for hospitalized residents at state operated facilities.		

Duties:

- Provides comprehensive dental services to residents served by state operated facilities, adhering to federal, state, Joint Commission and agency guidelines;
- Carries out dental continuum of care, starting with initial assessment upon admission;
- Provides education to residents regarding proper dental hygiene, as well as teaching staff how to assist residents in practicing appropriate dental hygiene;
- Maintains safe environment by ensuring all safety procedures are followed by staff assisting in the dental department, as well as staff escorting residents to the dental area;
- Ensures preventative maintenance of dental/x-ray equipment;
- Ensures appropriate infection control measures are taken to protect residents and staff;
- Performs professional examinations and treatment of oral cavity;
- Diagnoses diseases and malformations, extracts teeth, performs oral surgery using appropriate anesthetics, lances abscesses and prescribes medications;
- Prepares x-rays and charts of mouth and teeth;
- Fabricates and repairs dentures, crowns and bridgework;
- Cleans and maintains teeth;
- Develops and conducts oral hygiene programs and maintains resident records;
- Assigns duties to subordinate staff and ensures their effectiveness and performance;
- Supervises dental office staff;
- Performs related duties as required.

Job Requirements:

- Must hold a Doctor of Dental Surgery (DDS) or equivalent degree issued by a dental school;
- Must have a current valid license to practice dentistry issued by the State's Professional Licensing Agency and State Dental Board;
- Must have a current DEA (Drug Enforcement Administration) number;
- Complete knowledge of and ability to apply modern principles and practices of dentistry;
- Ability to diagnose and treat oral malfunctions and diseases and to apply restorative techniques in order to ensure good dental health;
- Ability to execute an effective dental hygiene program;
- Ability to communicate well with residents, their families and subordinate staff;

Difficulty of Work:

An extensive knowledge of dentistry is required to perform dental treatment. May be required to assist with agitated and/or aggressive residents on occasion. Work is broad in scope involving the diagnosis and treatment of the full range of dental conditions occurring in a variety of situations. The incumbent follows standard dental principles and techniques using extensive judgment and skill in diagnosing conditions and determining appropriate treatment.

Responsibility:

Incumbent works on a independent basis following general objectives and guidelines as an expert in the dental field. Recommendations on and the conclusion of treatment procedures can have a significant impact on a resident's physical and emotional well-being. The incumbent is the final authority for dental care provided to patients. The Indiana State Department of Health and the Indiana Dental Association generally reviews technical work for conformance with professional standards. An institutional administrator supervises the overall operation of the dental office and ensures conformance with agency policy and objectives.

Personal Work Relationships:

The incumbent works with agency staff, residents and their family members to provide comprehensive dental treatment to the population that is served by a state hospital. Works closely with other disciplines and collaborates with other professional staff as necessary.

Physical Effort:

Moderate physical effort is required such as bending, stooping, and standing for prolonged periods of time. The incumbent may be required to occasionally lift up to 25 lbs.

Working Conditions:

Works in a clinic environment which may involve exposure to chemicals, sharp instruments and radiological issues due to the dental x-ray process.