

 STATE OF INDIANA CLASSIFICATION SPECIFICATION	Class Title: Veterinarian E5		Class Code: 00EFH5
	FLSA Status: Exempt	Salary Schedule: ESM 5	Effective Date:
	Summary: The incumbent will provide and perform veterinary field work at all Indiana regulated horse racing venues; oversee commission equine testing procedures and monitor compliance enforcement of commission regulations. Monitor emerging equine health problems and special directives and working with the Indiana State Department of Health and other federal agencies regarding reportable equine diseases.		

Duties:

- Oversees operations of Commission Test Barns, Blood Gas Laboratories and Salix Programs. Sample duties include staffing, scheduling, inventory and supplies, drawing blood and preparation of samples for delivery to an approved testing laboratory;
- Review and evaluate specimen operations and established policies and procedures to ensure uniform interpretation and accurate application of commission regulations, instructions, standards and specifications;
- Supervise the handling of all laboratory specimens to prevent tampering, confusion and or contamination;
- Keep proper records of test barn activity and sample specimens to ensure chain of custody integrity;
- Approve veterinarians that have applied to be licensed by the Indiana Horse Racing Commission (IHRC) in order to practice on the race track;
- Have authority and jurisdiction over the race track veterinarian(s) and the practicing licensed veterinarians with in the race track enclosure;
- Recommendation to Stewards and Judges whether or not a horse is deemed safe/unsafe or inhumane to race;
- Provide reports to the IHRC of the name(s) of a horse(s) that are humanely destroyed or that expire at the race meet and the reason therefore;
- Determine if an autopsy is necessary for the expired horse;
- Maintain a list of horses that are approved to compete in a race;
- Hold pre and post meetings with IHRC security and investigators;
- Perform related duties as required.

Job Requirements:

- Possession of and maintain a valid Doctor of Veterinarian Medicine license and federal accreditation by the USDA to practice veterinary medicine in the State of Indiana;
- Broad knowledge of basic laboratory techniques and equipment;
- Extensive hands on experience with large animals, preferably horses, is desired;
- Extensive experience in performing equine endoscopic examinations;
- Ability to apply analytical skills to complete investigations and research projects;
- Possession of management and administrative skills and the ability to supervise staff;
- Ability to establish and maintain accurate records for the IHRC;
- Effectively communicate both orally and in writing;
- Knowledge of and or the ability to learn the agency computer system;
- Ability to develop agency reports, forms and reporting functions to monitor and track information;
- Participate in a minimum of 20 hours of continuing education yearly.

Difficulty of Work:

Work is broad in scope, intricate and highly specialized. Guidelines used could be obscure or even non-existent and would require creativity to implement and maintain efficient department operations. Complex and technical issues and concerns occur daily and the incumbent must use considerable professional judgment and insight in the adoption of theoretical concepts to resolve issues.

Responsibility:

Incumbent is responsible for management and administration of all equine activities for the IHRC inclusive of testing, treatment, supervision of technicians, record keeping of samples tested and chain of custody forms. The incumbent will be the commission liaison as well as provide oversight for each approved practicing veterinarian. Additional responsibilities include all regulations are met in the handling of biological waste; MSDS compliance; handling of all laboratory specimens to prevent tampering, confusion or contamination; and to ensure all Incumbents adhere to Commission policies.

Personal Work Relationships:

Work involves constant coordination and communication with local and state officials, licensees, trade associations, state appointed agency committees, track officials, IHRC staff and the general public to properly oversee and implement the Indiana Horse Racing Commission's policies, laws, rules, regulations and procedures. Additional working relationships will be built with other State's horse racing jurisdictions in an effort to exchange information about the Indiana Horse Racing Commission and its programs.