

# INDIANA FIRE PREVENTION AND BUILDING SAFETY COMMISSION

## COMMITTEE MEETING MINUTES

### Indiana Fire Prevention and Building Safety Commission's Exploratory Committee for Code Updates

Video/Teleconference Microsoft Teams Format

Friday, July 23, 2021

#### APPROVED AS SUBMITTED AT 9/28/2021 MEETING

1. The Indiana Fire Prevention and Building Safety Commission's (the Commission) Exploratory Committee for Code Updates (the Committee) was called to order by Committee Chairman Michael Popich at 9:01 a.m. EDT on Friday, July 23, 2021.

- a. Committee Members Present:

Michael Popich,	Committee Chairman, City of Indianapolis (local building official) and Indiana Fire Prevention and Building Safety Commission Vice Chairman
Christina Collester,	RTM Consultants, Inc. (code consultant)
Donald Corson,	American Structurepoint, Inc. (licensed engineer)
Doug Elmore,	Gene B. Glick Company Inc. (Indiana Apartment Association representative)
Joshua Frost,	Zionsville Fire Department (local fire official)
Gregory Furnish,	Upright Builders, LLC (Indiana Builders Association representative) and Indiana Fire Prevention and Building Safety Commission member
Scott Pannicke,	RATIO Architects (licensed architect) and Indiana Fire Prevention and Building Safety Commission Member

- b. Committee Members Absent:

None

- c. Committee Staff Present:

Douglas Boyle,	Director of the Indiana Fire Prevention and Building Safety Commission and Committee Secretary (IDHS)
Justin Guedel,	Indiana Department of Homeland Security (IDHS) Deputy General Counsel
Bryston Sprecher,	Administrative Assistant to the Fire Prevention and Building Safety Commission (IDHS)

2. Roll Call/Attendance – Committee Staff

Secretary Boyle conducted roll call, noting that quorum was met with six (6) voting members in attendance at the beginning of the meeting. Christina Collester was counted as present shortly after resolving some technical issues, bringing the total number of members present up to all seven (7) members.

3. Committee Staff Updates/Announcements

- a. Update regarding State of Indiana’s Declaration of a Public Health Disaster Emergency – Douglas Boyle, Director of the Fire Prevention and Building Safety Commission

Secretary Boyle advised that Governor Holcomb extended the state’s emergency declaration on July 31, 2021. Though it is unclear whether the declaration will be renewed through August, Chairman Popich recommended that staff reserve an in-person meeting space, as the Governor intends to hold a gala next month, which seems to point towards his intention to terminate the declaration. Director Boyle stated that staff has always reserved a physical meeting space prior to each meeting to err on the side of caution and will continue to do so moving forward.

4. Committee Review and Action on Meeting Minutes

- a. Thursday, June 10, 2021

Secretary Boyle called for corrections to the meeting minutes. There were none. Joshua Frost motioned to approve. Greg Furnish made the second. It was voted on and carried.

	Yes	No
Michael Popich	X	
Christina Collester	X	
Don Corson	X	
Doug Elmore	X	
Joshua Frost	X	
Greg Furnish	X	
Scott Pannicke	X	

The Thursday, June 10, 2021, meeting minutes were **approved as submitted**, with a vote of 7-0.

5. Committee Review and Discussion on Public Comments submitted as of Friday, July 15, 2021

The Committee reviewed and discussed code proposals on behalf of Midwest Energy Efficiency Alliance (MEAA) and the Eaton Corporation, regarding the need to

revise the Electrical and Residential Codes. These proposals are included at the end of this document for the public's viewing.

6. Committee Discussion on Code Update (Rulemaking) Recommendations Report for the Fire Prevention and Building Safety Commission – **see Item #2 (Duties of the Committee) in the Committee's Bylaws:**

After some discussion, it was decided that a framework would be needed before a final report could be written. As such, Chairman Popich delegated the responsibility of generating a rough draft of each code section's report to the various members, which will then be considered by a steering committee. The shepherds of each code section are as follows:

- Joshua Frost – Fire Code
- Scott Pannicke – Energy Conservation Code
- Michael Popich – Mechanical Code, Fuel Gas Code and Plumbing Code (Plumbing Code complete)
- Donald Corson – Building Code
- Douglas Boyle – Electrical Code
- Christina Collester – Swimming Pool Code and Residential Code

7. Other Business/Other Considerations

If the declaration of a public health disaster emergency is indeed extended, the Committee will hold a brief, informal virtual meeting/call via Microsoft Teams on Friday, August 6, 2021, to communicate the progress made by each shepherd and make sure everyone is on the same page regarding responsibilities. No official actions or substantive decisions will be made during this call. If the declaration of a public health disaster emergency is terminated, requiring an in-person meeting, this information will be sent to Secretary Boyle via email, and he will pass the pertinent information along to the members of the Committee prior to its next meeting.

8. Plan Forward

a. Set Meeting Date for September 2021

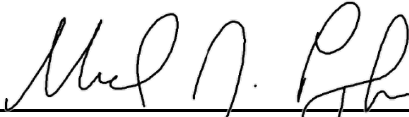
With the formation of a Steering Committee, the Exploratory Committee's next scheduled meeting was set for Tuesday, September 28, 2021.

b. Set Agenda for September 2021 Meeting

The members will work on putting together stakeholder groups' data and information regarding the necessity of the code updates (per the requirements of Section 2(d) of the Committee's bylaws), which will be included in the Committee's final report for the Commission. Preliminary "shepherding" reports will be due no later than Friday, September 17, 2021.

9. Adjournment

The meeting was adjourned at 10:54 a.m. EDT.

APPROVED:   
Michael J. Popich, Chairman