



Indiana Clearinghouse for Information on Missing Children, Missing Veterans at Risk and Missing Endangered Adults

Phone: 800-831-8953 | Email: ClearinghouseAlerts@isp.in.gov

Website: <https://www.in.gov/isp/mcmea/>

INDIANA AMBER ALERT Law Enforcement Procedures

THE FOLLOWING PROCEDURES ARE REQUIRED FOR ALL INDIANA LAW ENFORCEMENT AGENCIES REQUESTING AMBER ALERT ACTIVATION. ALL ACTIVATIONS ARE STATEWIDE.

AMBER ALERT CRITERIA

1. The child must be under 18.
2. The child must be believed to be abducted, AND in danger of serious bodily harm or death.
3. There must be enough descriptive information to believe the broadcast will help.
4. Request must be recommended by the law enforcement agency of jurisdiction.
5. Enter the person into IDACS/NCIC with message key EME.

If you believe the criteria outlined above have been met, **call the Clearinghouse at 800-831-8953*** as soon as possible. Clearinghouse personnel will verify the criteria has been met and request a recent good quality image of the missing person. **Once criteria is verified, and you have obtained a good quality image, complete the INDIANA AMBER ALERT REQUEST FORM** located online at <https://www.in.gov/isp/mcmea/clearinghouse-forms/>.

*After normal business hours and on weekends, the Indiana Intelligence Fusion Center (IIFC) will answer your call and connect you with Clearinghouse personnel.

If you do not have access to the online request form, Clearinghouse personnel will complete the form with you over the phone.

Once the Alert request form is reviewed and approved by Clearinghouse personnel, the AMBER ALERT will be activated.

ADDITIONAL CONSIDERATIONS:

Consider immediately contacting your local media. Do NOT inform the media an AMBER ALERT will be issued until issuance has been approved by the Clearinghouse. The AMBER ALERT activation plan serves to notify all Indiana law enforcement agencies and news/social media outlets. (*Note: All procedures will not be concurrent due to multiple entities*).

The Clearinghouse will offer analytical support from the IIFC, Public Information Office, Cybercrime & Investigative Technologies Section, K-9 and additional ISP investigators and officers.

UPDATES AND CANCELLATIONS:

All AMBER ALERT updates and the cancellation form must be completed at <https://www.in.gov/isp/mcmea/clearinghouse-forms/>. Call the Clearinghouse to notify and confirm the update/cancellation. Before completing the cancellation form, remove the missing person from IDACS/NCIC. An after action review will take place after each AMBER ALERT activation. The submitting law enforcement agency should retain a copy of all AMBER ALERT forms and pertinent information in order to assist the AMBER ALERT Review Committee in evaluating the AMBER ALERT plan as necessary.

ADDITIONAL RESOURCES:

Indiana Intelligence Fusion Center (IIFC): 866-400-4432

National Center for Missing and Exploited Children (NCMEC): 1-800-843-5678; <https://www.missingkids.org/home>