1) Welcome and Introductions. Arts Commission Chair Nancy Stewart began the meeting at 10:03 a.m. and asked everyone to introduce themselves.

2) Approval of Agenda and December 11, 2015 Meeting Minutes. Ms. Stewart presented the March 9, 2016 meeting agenda and December 11, 2015 meeting minutes for committee approval. Commissioner Linda Levell motioned to accept. Commissioner Al Rent seconded the motion. The agenda and minutes are approved by unanimous consensus.

3) Financials
   a. FY2016 YTD
      i. Income variances. Arts Commission deputy director Miah Michaelsen presented the year to date Comparative Budget Financial Statement (attached) reporting that the actuals and projected budget are nearly on target. Ms. Michaelsen further explained that because the Agency budgets with the State Budget Agency on a quarterly basis, variances can occur if expenses are incurred and paid prior to the quarter.
      ii. Expense variances. Ms. Michaelsen noted the added FY17 column which itemizes the FY17 grant commitments the Commission approved at the December 2015 quarterly Business meeting for the Indiana Masterpiece grants. Although these funds will not be expensed until next fiscal year, the column is added as a reminder of future commitments. Ms. Michaelsen further brought attention to an area where we may exceed the budget, due to an Indiana Office of Technology (IOT) required renewal of laptops for the Agency. The approximate $5,000 cost will put us over the budget line in that area. Arts Commission Executive Director Lewis Ricci further commented on the FY17 Indiana Masterpiece commitment of $82,307. Depending upon whether or not the entirety of the Capacity Building monies is encumbered, there may be a reduction of this amount. In relation to possible budget overages in the areas of technology updates or others, we may be able to correct budget imbalances through this decrease.
      iii. 2016 Governor’s Arts Awards Update. Mr. Ricci told the committee that sponsorship activities have resulted in the Arts Commission nearing its target goal to cover costs of hosting the Awards and related activities. The Bicentennial Committee has pledged to
raise approximately $25,000 for the event. One member of this Committee has pledged about half of this amount and is approaching Barnes and Thornburg for the remainder. Contingent upon the outcome, the money previously approved at the December Quarterly Business Meeting to cover the possibility of being underfunded for the Awards will either be utilized or not. If the amount is not utilized it can return to the budget for other purposes. Ms. Stewart lauded the gracious and generous support of those, mostly current and former commissioners, who have helped the Commission, reach its target funding goal.

b. Cultural Trust

i. Financial Activity. Ms. Michaelsen reported that the current Cultural Trust Fund Balance totals $2,899,337.61, and noted revenues, investment interest and certificates of deposit. (Handout attached.) She noted that Certificates of Deposit are in the process of being renewed. Responsibility for these CDs and investment policy is in the hands of the State and not the Commission. Ms. Michaelsen further reported on Arts Trust License Plate sales, noting that sales are low but not concerning.

ii. Establishment of low number issue policy. In regards to low plate number issue policy, the Commission will not have the authority to retract plates unless, by law, we receive permission from the BMV. This is being discussed with Adarsh Montravad, Economic Policy Director with the Office of the Governor, and will be revisited after the current legislative session concludes.

4) Commission Appointments and Reappointments Update. Mr. Ricci apprised the committee that Gil Cárdenas’ final term ends on June 30, 2016. If a replacement is not found by this time, he has agreed to continue to represent Region 2. Kathy Anderson, Susan Hardwick, Al Rent, Sherry Stark, and Nancy Stewart are up for reappointment and all have agreed to continue. The Commission will be asked to submit recommendations. Nomination forms will be issued at the Quarterly meeting in March. Mr. Ricci further noted that we have not had a Commissioner from region 4 for some time and asked the committee to consider this in their nominations. He added that we will lean on our Region 4 partner for recommendations, as well.

5) Planning

a. Strategic Plan Progress/QBM Session. Sherry Stark apprised the committee of Strategic Planning progress, reporting that the first of 3 meetings was held on February 12 in Carmel, Indiana. 18 committee members that included 3 current and 1 emeritus commissioners began the conversation on the Commission’s projected future for a strategic plan that will span from the years 2017 – 2021. Input from community, panelist, grantee, organization and artist surveys have resulted in a wealth of information, sparking the conversation on the Art Commission’s vision for the future. Ms. Stark highlighted top conversation points from the meeting that touched on education, advocacy, marketing, excellence, quality research and evaluation. She added that we “envision Indiana being recognized as a richly engaged art State with art in the widest definition.” She continued that after this initial meeting, Arts Commission staff met with facilitator Sara Peterson to prioritize Steering Committee input. Ms. Stark concluded that the next step is to determine how we can be most appropriate and affective in bringing this information to our QBM and use time at that meeting to get reactions and input from Commissioners saying that we want to test for “authenticity, relevance, and resonance.” Mr. Ricci continued that during the March Quarterly Business meeting the Commission will look at the results of this first meeting;
overall survey results; strategic plans of the NEA, Arts Midwest, and colleague arts commissions who have completed recent plans; and will review our own mission, vision and value statements for relevancy against this information. In preparation for the Quarterly meeting, Ms. Stewart discussed logistics for how we will proceed and what information is to be sent to Commissioners in advance. Mr. Ricci responded that we will close out the Quarterly meeting with Commissioner contribution in preparation for the next steps and to hone what prompts we will use in the Web Cafés. Because Sara Peterson will not be able to attend the full Commission meeting, Mr. Ricci and Ms. Stark will facilitate.

b. **Lay of the Land.** The Lay of the Land study group is looking into our financial resources and how we apportion those resources. Mr. Ricci noted this marries with our Strategic Planning steering committee which is looking at and prioritizing what we want to do in the State over the next 5 years. He continued that when we determine our priorities in the Strategic Plan we need to look at how that is reflected in how we apportion these resources. Ms. Michaelsen added that apportioning resources is the practical part of fulfilling the Strategic Plan and making it relevant.

c. **Outcomes and Evaluation Consultant.** Mr. Ricci continued that “once you have your plan, you align resources and then produce outcomes.” Measuring outcomes is how you make the Plan relevant. David O’Fallon, President and CEO of the Minnesota Humanities Council will be the Commission’s consultant to help us look at our outcomes and evaluation processes. This training will coincide with the June Quarterly Business Meeting. Returning to financial resources, Mr. Ricci and Ms. Michaelsen reported on the first Lay of the Land Study group which focused on criteria that determines the dollars and cents and whether the allocations are aligning with our public charge and our priorities. Ms. Michaelsen added that the conversation hinged on the philosophy of allocations more so than money. She also pointed out that Commissioner Micah Smith is on both the Strategic Planning Steering Committee and the Lay of the Land Study group, which is a great connection between the two. It was also reported that a history of Arts Commission Funding was presented to the Lay of the Land group which shows priorities that have led to the Commission’s financial decisions, some which were imposed by the economy or other influences. Mr. Ricci continued that it may be something to present to the Commission in the future as a point of reference and focus. Ms. Levell questioned whether we will revisit our mission statement and suggested that we add the current mission statement to documents administered to Commissioners. Ms. Michaelsen added that it is appropriate to revisit the Mission and determine relevance while we are reviewing our goals. Ms. Stewart concluded that if we look at where we want to be in the next 4 years we need to look at whether or not the Mission reflects this.

6) **Statewide Creative Economy Study.** Ms. Michaelsen reported on the Arts United statewide economic impact study, which is taking an in depth look at the creative economy in Indiana, specifically data relative to creative occupations and creative industries. Once the initial report is completed, it will be submitted to the governor’s office and then distributed statewide to our partners. Mr. Ricci noted that in meeting with legislative assistants of Indiana’s Representatives and Senators in Washington D.C. for Arts Advocacy Day, there was much interest in this report. Nancy Stewart asked in relation to the Indianapolis Arts Council’s Arts and Economic Prosperity report, if the data collected in the Arts United report will overlap. Ms. Michaelsen clarified that the Economic Prosperity report differs in that it primarily measures expenditures by arts
organizations and patrons. Mr. Ricci added that we may integrate salient items from the Arts United report into our Biennial report to complete a picture of our effectiveness in the State. Ms. Stewart added that it will be a valuable tool as we go before the legislature for funding next year. Ms. Michaelsen concluded that this report will generate hard numbers and for some of our partners numbers are something that people can understand.

7) Beginning of Closed Session. The Committee convened a closed session to discuss issues related to:
   a. The Executive Director Review Results
   b. Other Personnel Issues

8) End of Closed Session. The Committee reconvened the open session of the meeting.

9) Old Business. There was no old business introduced for discussion.

10) New Business
   a. PACE – New Partnership between the Brown County Art Guild and Van Buren Elementary School.
      Arts Commission Community Development Manager and Arts Education Coordinator Sarah Fronczek presented for committee vote, approval of a new PACE partnership “Art Colony” between the Brown County Art Guild and Van Buren Elementary School after being recommended by the PACE advisory committee. Larry Pejeau, Brown County Community Foundation CEO, was commended for forging this relationship. Ms. Stewart called for a motion to approve. Ms. Levell motioned to approve. Ms. Stark seconded the motion. Roll call vote as follows:

      Kathy Anderson         Yes
      Linda Levell           Yes
      Allan Rent             Yes
      Sherry Stark           Yes
      Nancy Stewart          Yes

      The new PACE partnership is unanimously approved and will be taken to the full Commission for a vote.

11) Adjourn. The meeting was adjourned by unanimous consensus at 11:15 A.M.