

<b>Annual Review Guide</b>		
<b>Total Maximum Points= 450</b>		
		<b>Points</b>
<b>Leadership</b>	<b>Scoring Criteria</b>	<b>60</b>
<b>Changes in Key Personnel (CTE Director) within the last two years</b>	0 points if the local recipient has not experienced changes in key personnel during the last 2 years. 20 points if the local recipient has experienced changes in key personnel during the last 2 years.	20
<b>Last time eligible recipient received on-site monitoring visit</b>	0 points if the local recipient received an on-site visit last year 20 points if the local recipient did not receive an on-site visit last year	20
<b>Changes in the consortium agreement or structure of the District</b>	0 points if no changes in the consortium agreement 10 points if changes in consortium agreement	10
<b>Eligible recipient meets submission deadlines for Local Application and CLNA</b>	0 points if the local recipient meets submission deadlines 10 points if the local recipient needed an extension	10
<b>Programming</b>	<b>Scoring Criteria</b>	<b>100</b>
<b>Grant questions related to program quality or labor market alignment are updated and complete</b>	0 points if not missing information 10 points if mostly complete with sufficient detail 20 points if missing significant information and details	20
<b>Adoption Forms are updated and size definition is met</b>	0 points if adoption forms are updated and size definition is met 10 points if adoption forms are updated and sized definition is <b>not</b> met 20 points if adoption forms are not updated	20
<b>Adoption Forms are updated and scope definition is met</b>	0 points if adoption forms are updated and scope definition is met 10 points if adoption forms are updated and scope definition is not met 20 points if adoption forms are not updated	20
<b>Program of Study Questions are updated and complete</b>	0 points if not missing information 10 points if mostly complete with sufficient detail 20 points if missing significant information and details	20
<b>Program of Study Performance - Rollup - Placement, Credit, Credential, WBL</b>	0 points if met 90% goal on all 4 5 points if met 90% goal on 3 of 4 10 points if met 90% goal on 2 of 4 20 points if met 90% goal on 1 or less	20
<b>Fiscal Practices, Policies and Procedures</b>	<b>Scoring Criteria</b>	<b>100</b>
<b>Submits invoices that are accurate and follow rules for allowability and reasonableness.</b>	0 points for 0-1 inaccurate invoices submitted 10 points if 2 inaccurate invoices submitted 15 points if 3 inaccurate invoices submitted 20 points if 4+ inaccurate invoices submitted	20
<b>The eligible recipient submits at least 1 invoice each quarter and not more than 1 each month.</b>	0 points if submitted an invoice each quarter 10 points if submitted an invoice 3 of 4 quarters 20 points if submitted an invoice 2+ of 4 quarters	20
<b>The eligible recipient fully expends grant funds.</b>	0 points if 96%-100% of funds were expended in the preceding FY 5 points if 91-95% of funds expended 15 points if 81-90% of funds expended 20 points if 0-80% of funds expended/Reserve grant funds unexpended	20
<b>The eligible recipient or fiscal agent has experienced turnover in one or more of the following positions: finance director, CFO, business manager</b>	0 points if no turnover in identified positions in the last 2 years 10 points if turnover in identified positions in the last 2 years	10
<b>Eligible recipient met fiscal submission requirements</b>	0 points- all requirements submitted on time 10 points- requirements missing or submitted late	10
<b>The eligible recipient meets all audit requirements and has no outstanding/unaddressed audit findings</b>	0 points if have met audit requirements and have only minimal findings 10 points if have not met audit requirements or have major or severe findings 20 points- Perkins finding	20

Data / Accountability	Scoring Criteria	100
<b>Number of Indicators that failed to meet at least 90% of the agreed upon performance levels (20 points maximum)</b>	0 points if the local recipient met at least 90% of the agreed upon performance levels for all indicators. 5 points if the local recipient failed to meet at least 90% of the agreed upon performance levels for 1-2 indicators 10 points if the local recipient failed to meet at least 90% of the agreed upon performance levels for 3-4 indicators 15 points if the local recipient failed to meet at least 90% of the agreed upon performance levels for 5-7 indicators 20 points if the local recipient failed to meet at least 90% of the agreed upon performance levels for 8 or more indicators	20
<b>Local recipient completed adoption forms for all programs offered</b>	0 points if all adoption forms completed for programs with student enrollments 10 points if 1-5 programs are missing/NLPS courses not removed 20 points if more than 5 programs are missing	20
<b>Implementing Improvement Plans for at least one indicator. Missed 90% of Agreed Upon Performance Level for 1 or more Consecutive Years (20 points maximum)</b>	0 points if the local recipient is not required to submit any improvement plan 5 points if the local recipient has to submit at least one improvement plan for a 1st year fail 10 points if the local recipient has to submit at least one improvement plan for a 2nd year fail 20 points if the local recipient has to submit at least one improvement plan for a 3rd year fail	20
<b>Local recipient submitted data with significant red flag issues (20 points maximum)</b>	0 points if the local recipient is not required to submit any improvement plan 5 points if the local recipient has to submit at least one improvement plan for a 1st year fail 10 points if the local recipient has to submit at least one improvement plan for a 2nd year fail 20 points if the local recipient has to submit at least one improvement plan for a 3rd year fail	20
<b>Local recipient has new data staff (10 points maximum)</b>	0 points if the data staff has been in place for 2 or more years 10 points if the data staff has been in place for 1 or less years	10
<b>Local recipient meets data submission deadlines</b>	0 points if the local recipient submitted all the required data with 0 delays/extensions 5 points if the local recipient submitted the required data with 1-2 delays/extensions 10 points if the local recipient submitted the required data with 3-4 delays/extensions	10
<b>MOA Civil Rights</b>	<b>Scoring Criteria</b>	<b>90</b>
<b>Public notice requirements for Civil Rights are readily available on website.</b>	0 points if minor omissions or deficiencies 10 points if multiple omissions and/or difficult to find 20 points if not available or can't be found	20
<b>Grant Questions related to special populations in the Local Application are updated and complete</b>	0 points if not missing information 10 points if mostly complete with sufficient detail 20 points if missing significant information and details	20
<b>The recipient participated in specific Civil Rights professional development and/or equity labs offered by the Office of CTE.</b>	0 points if recipient exceeded standards/expectations 10 points if recipient met minimum standards/expectations 20 points did not attend	20
<b>Minorities and special population students are equitably represented in CTE Enrollments compared to CTE District enrollments.</b>	0 points if few and/or small gaps 10 points if some/significant gaps 20 points if several/large gaps	20
<b>Date of last MOA/civil rights review</b>	0 points if subrecipient received MOA review in the last 0-2 years 5 points if subrecipient received MOA review in the last 3-5 years 10 points if subrecipient received MOA review more than 5 years ago	10

**Changes made for 24-25**

Programming category	Scoring total changed from 60 to 100
Adoption Forms are updated and size definition is met	New category to incorporate new def of SSQ
Adoption Forms are updated and scope definition is met	New category to incorporate new def of SSQ
Fiscal Practices, Policies and Procedures	Scoring total changed from 80 to 100
The eligible recipient submits at least 1 invoice each quarter and not more than 1 each month.	Incorporated max of 1/month language
The eligible recipient fully expends grant funds.	Threshold shifted from 74% to 80% for 20 point score
Eligible recipient met fiscal submission requirements	New category
The eligible recipient meets all audit requirements and has no outstanding/unaddressed audit findings	20 points for Perkins finding added
Data / Accountability	Category point total increased by 20 points
Local recipient completed adoption forms for all programs offered	New category to incorporate new def of SSQ
Local recipient meets data submission deadlines	Scoring change from 20-10
MOA Civil Rights	Category total increased by 20 points
Public notice requirements for Civil Rights are readily available on website.	Scoring change from 10-20