



INDIANA COMMISSION *for*
HIGHER EDUCATION

**APPLICATION FOR FACULTY POSITION ON THE
INDIANA COMMISSION FOR HIGHER EDUCATION**

Dear Faculty Applicant:

The 2025 Faculty Nominating Committee would like to thank you for your interest in the faculty member position on the Indiana Commission for Higher Education. We are pleased to accept your application.

Applications will be accepted via email (preferred), regular mail, express mail or fax. Candidates must submit applications and a signed *Agreement to Serve* by **Friday, April 25, 2025**. Applications postmarked or received via email after midnight on that date will not be accepted.

The Nominating Committee will review all applications and conduct a selection meeting to determine which applicants will be recommended to Governor Braun. All applicants will receive notification as to whether or not the Committee has selected him or her for the Governor's consideration.

You may view additional information about the Indiana Commission for Higher Education online at www.che.in.gov.

Thank you!

Members of the 2025 Faculty Nominating Committee

APPLICATION FOR FACULTY POSITION ON THE INDIANA COMMISSION FOR HIGHER EDUCATION

HISTORY

Created in 1971 by an act of the General Assembly and signed into law by then-Governor Edgar Whitcomb, the Indiana Commission for Higher Education (Commission) is now in its fifth decade of service to the State of Indiana. The general purposes of the Commission, assigned by law, are to:

- Define the educational missions of public colleges and universities;
- Plan and to coordinate Indiana's state-supported system of post-high school education, taking into account the plans and interests of independent colleges and universities;
- Review both operating budget and capital budget appropriation requests from public institutions;
- Approve or disapprove for public institutions the establishment of any new branches, campuses, extension centers, colleges or schools;
- Approve or disapprove for public institutions the offering of any additional associate, baccalaureate or graduate degree or certificate program of any length;
- Review all programs of public institutions and make recommendations to the governing board of the institution, the Governor, and the General Assembly concerning the funding and the disposition of these programs; and
- Distribute student financial aid from state aid programs.

FACULTY POSITION DEFINITION

The faculty member must hold a **full-time** faculty appointment at a **public institution** of higher education and be engaged in teaching, research or other activities and responsibilities traditionally expected of faculty. The faculty member must **reside within the State of Indiana**. The faculty member will be responsible to convene with and serve as a full voting member of the Commission, which meets approximately 20-25 days out of each year. Commission meetings are usually [scheduled](#) on the Wednesday and Thursday coinciding with the second Thursday of the month and normally involve an overnight stay at the meeting site. Commission members also serve on sub-Committees of the Commission; the faculty member serves on the Academic Affairs and Quality Committee and is responsible for participating in monthly meetings in correlation with Commission meetings. In addition, the faculty member facilitates, with Commission staff support, the biennial Faculty Leadership Conference. The faculty member appointment begins on **July 1, 2025** and terminates on **June 30, 2027**.

APPLICATION DEADLINE

Applications will be accepted via email (preferred), regular mail, express mail or fax. Candidates must submit applications and a signed *Agreement to Serve* by **Friday, April 25, 2025**. Applications postmarked or received via email after midnight on that date will not be accepted.

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INDIANA COMMISSION FOR HIGHER EDUCATION**

NAME _____

CURRENT POSITION _____

CAMPUS ADDRESS _____

P.O. OR STREET

CITY

_____ **PHONE** _____

STATE

ZIP

HOME ADDRESS _____

P.O. OR STREET

CITY

_____ **PHONE** _____

STATE

ZIP

CELL PHONE _____

EMAIL ADDRESS _____

EDUCATION _____

In five pages or less, please provide the following information (1-3) as well as supporting items (4-5, not included in page limit):

1. **Statement of Interest** reflecting your expertise and interest in educational policy issues
2. **Statement of Qualifications** on teaching experience, professional activities and service activities that demonstrate your ability to further the Commission's three priorities: enrollment, college completion and graduate retention.
3. **Statement of Accommodation** of workload or schedule adjustment to ensure participation in the required activities for the position as outlined
4. **Curriculum Vitae** (limited to three pages) that demonstrate your experience with higher education policy
5. **Professional Photo** of 300 dpi print quality for publicity

AGREEMENT TO SERVE ON THE INDIANA COMMISSION FOR HIGHER EDUCATION

The 2025 Faculty Nominating Committee would like to thank you for your interest in the faculty member position on the Indiana Commission for Higher Education. It is important that you understand the conditions of the appointment, should you be selected by the Governor to serve.

The faculty member must hold a **full-time** faculty appointment at a **public institution** of higher education and be engaged in teaching, research or other activities and responsibilities traditionally expected of faculty. The faculty member must **reside within the State of Indiana**. The faculty member will be responsible to convene with and serve as a full voting member of the Commission, which meets approximately 20-25 days out of each year. Commission meetings are usually [scheduled](#) on the Wednesday and Thursday coinciding with the second Thursday of the month and normally involve an overnight stay at the meeting site. Commission members also serve on sub-Committees of the Commission; the faculty member serves on the Academic Affairs and Quality Committee and is responsible for participating in monthly meetings in correlation with Commission meetings. In addition, the faculty member facilitates, with Commission staff support, the biennial Faculty Leadership Conference.

The faculty member appointment begins on **July 1, 2025** and terminates on **June 30, 2027**. Any applicant chosen by the Governor to serve on the Commission must notify the Commission immediately of any changes in their employment status that would prevent them from completing the two-year term.

Besides the faculty representative, the Commission consists of one student representative, one representative from each of the nine congressional districts in the State of Indiana and three at-large members. The Commission elects its own officers and sets its own agenda. Notification of meetings, along with the agenda, are distributed approximately one week prior to the meetings. For any Commission-hosted events and meetings, the Commission will pay for overnight lodging, provide mileage and parking reimbursements and all meals are provided. Members are also entitled to receive a salary per diem of \$100, pursuant to IC 21-18-3-7.

If you are willing to serve in this capacity, please sign this agreement form and submit it (email preferred) along with the application no later than **Friday, April 25, 2025** to:

Lucas Norrington
Graduate Medical Education Board & Events Manager
Indiana Commission for Higher Education
101 West Ohio Street, Suite 300
Indianapolis, IN 46204
Phone: 317-232-1030
Fax: 317-464-4410
Email: LNorrington@che.in.gov

Name _____

Signature _____

Date _____