

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, August 28, 2024 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Ron Terry and Mayor Earle Franklin
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn
Absent: Board Member Tom Janes

Minutes from previous meeting of August 14, 2024

Motion to approve: Ron Terry Second: Earle Franklin Vote: All Ayes

New Business

Street Department – Quote for Crack and Seal of Streets

Pavement Solutions Inc. provided their quote to Crack and Seal city streets and were able to extend the 2023 contract price for 2024 at \$0.62 per square yard. They are the only company in this area who does the crack and seal with the fiber. The agreement is not to exceed \$50,000 for the streets specified by Street Superintendent Mike Burdette.

Motion to approve: Ron Terry Second: Earle Franklin Vote: All Ayes

R.G. Zachrich – Change Order #2 – Wastewater Treatment Plant Improvement Project

Based on Zachrich’s recommendation, and due to age, an existing furnace is the largest item in the change order. In addition, there are three spools for blower piping and a new manhole grate to lower elevation to accept drainage in the drive. The total cost of the change order is an increase of \$11,008.71. Jonathan Moen of Triad recommended approval.

Motion to approve: Ron Terry Second: Earle Franklin Vote: All Ayes

Wastewater Treatment Plant – Quote for Panel at Lift Station

Wastewater Treatment Plant Superintendent Benjamin Glowinski provided a quote from Indiana Pump Works for a new control panel at our lift station at Lincolnway. The equipment total is \$6,500 and the labor estimate is \$4,500. The lead time for the equipment is 6-8 weeks.

Motion to approve: Ron Terry Second: Earle Franklin Vote: All Ayes

Wage Recommendations

In preparation for hiring in the Water and WWTP departments, and preparing the 2025 Salary Ordinance, we reviewed the starting wage for civil departments. We felt it necessary to increase our starting wage to an amount comparable with the current market suggested a starting wage of \$18.00 per hour to the council and they agreed. Recommendations for increases in certifications were also made and will be effective in the 2025 Salary Ordinance.

With an increase in starting wage for new employees, we are recommending the following current employees receive a pay increase effective with the pay period starting September 1, 2024.

Employee	Current Wage	Recommended Wage
Chris Macias	18.75	19.00
David Pena	18.70	19.50
Kendra Replogle	20.55	22.00
Kris Funk	17.70	18.50

Motion to approve: Ron Terry Second: Earle Franklin Vote: All Ayes

Water Department – Request to Hire Full Time Employee

Water Superintendent Jeff Boyle interviewed and asked permission to hire Bryan Luevano as a water operator. He recommended starting pay of \$18.00/hour and suggested a review at 90 days for a \$.50/hour raise. He would like the starting date to be September 3, 2024 pending pre-employment screening.

***Motion to approve the above stated recommendation: Earle Franklin
Second: Ron Terry Vote: All Ayes***

Comments by Members of Council and Administration

Fire Chief Jeremy Weaver

- Staff have been busy preparing for the festival.

Street Superintendent Mike Burdette

- Staff have been busy preparing for the festival.
- We had a tree go down on Grant Street during last nights storm and worked to get it cleared.

Public Safety Director/Police Chief Bryan Shearer

- Has also been preparing for the festival. During the Festival Weekend, the south side of the Police Station building will be designated as handicap only parking.
- Working on our capital plan vehicle purchase for 2025 and will place our order soon to receive early 2025.

Water Superintendent Jeff Boyle

- We lost power from 11 pm - 2 am during the storm, but the generator ran to keep everything going.
- The issues we had with the control panels have been resolved.

WWTP Superintendent Benjamin Glowinski

- We had alarm errors at one of the lift stations during last night's storm.
- The plant project is moving forward, but the contractor is currently waiting on backordered supplies.

Park Director John Parrish

- There was light tree damage in the parks from last night's storm. We have it all cleared away.

Building Administrator Elroy Mast

- The house at 503 Water Street will be demoed and they plan to put a modular in.

Clerk-Treasurer Barb Hawn

- Sent an email this morning to Triad on the Trail Project and the Veteran's Memorial Project asking for an update on timelines for project bids and quotes.

Mayor Earle Franklin

- Appreciate everyone's help with cleanup from the storm.
- Secretary of State Diego Morales will be visiting on Friday at 4:00 pm.

Adjournment

Motion to adjourn: Ron Terry

Second: Earle Franklin Vote: All Ayes



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor