

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, September 25, 2024 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of September 11, 2024 and Executive Session of September 16, 2024

Motion to approve: Ron Terry Second: Tom Janes Vote: All Ayes

New Business

R. G. Zachrich – Pay Application #2 WWTP Improvement Project

Pay application #2 from R.G. Zachrich for the Wastewater Improvement Project was received. Triad recommended that the board approve payment of \$463,788.99.

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

Park Department – Quote for Tractor Repairs

Park Director John Parrish provided a quote from Greenmark for repairs to the 1050 Cut Series Tractor in the amount of \$9,662.31, which includes \$6,900.00 in parts and \$2,412.31 in labor. Discussion led to the following.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

WWTP – Software Update Quote from Aquatic Informatics

Wastewater Superintendent Benjamin Glowinski provided a quote from Aquatic Informatics for a server migration and software upgrade. We are currently four (4) software versions behind. The cost of the update and server migration is \$2,072.00. The software will be beneficial to the new SCADA system being installed with the project.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

Water Department – Hydrant Replacement Quote

Water Superintendent Jeff Boyle provided a quote from Utility Supply Company for replacement of two (2) hydrants. The quote included two (2) brands, and he recommended the lower cost East Jordan brand at cost of \$3,760.00 each for a total of \$7,520.00. There is funding in the Water Capital Budget to cover the cost.

Motion to approve: Earle Franklin Second: Ron Terry Vote: All Ayes

Water Department – Recommendation for Employee Hire

The board interviewed prospective employees in the executive session of September 16, 2024. Water Superintendent Jeff Boyle recommended we hire Servando Pena at a starting rate of \$18.00 with a review for a fifty (50) cent per hour raise after 90 days and a start date of September 30, 2024 pending the pre-employment test results.

Motion to approve: Earle Franklin Second: Ron Terry Vote: All Ayes

Comments by Members of Council and Administration

Street Superintendent Mike Burdette

- Thanks to all of the departments for their help with city clean up. It went smoothly.
- We are working on 50-50 resident sidewalks this week and still have availability for additional yet this year.

Public Safety Director/Police Chief Bryan Shearer

- The kids bike give away will be held at West Noble Primary Thursday, September 26 at 6:00 pm.
- Regarding the two vehicle purchases for the Police Department, for the one being purchased this year, the cost will be \$500 more than last time we met as there was some slight damage to the vehicle bringing the total cost to \$42,371. For the vehicle being purchased next year from BZ Autos, we did not realize the original quote was for a Z71 package, which we do not need, so it was requoted with the correct engine that will be in the upcoming police package.

Water Superintendent Jeff Boyle

- Troy Arnold is retiring on Friday, September 27 after 27 years of service. An open house will be held at the Water Department on Friday from 11:30 am – 3:00 pm.
- On the Commerce Drive project, we are working with Niblock to make some changes now that the digging has begun.

WWTP Superintendent Benjamin Glowinski

- The two new blowers were installed for mixed liquor tanks, and one blower was moved to the digester. We are fully functioning again.

Park Director John Parrish

- Looking ahead to next year's budget and the purchase of new mowers and a new park truck. Will work to find the best value for the funds we have budgeted.

Building Administrator Elroy Mast

- The burnout house at 303 South Martin is getting closer to being torn down.
- On the Main Street property, no action with the porch has been made so we will need to take the next steps.
- Questions have been asked about the porch on Martin Street being held up with boards. Do not think it is a safety hazard at this time.

Mayor Earle Franklin

- Thank you to those who attended the fountain dedication. Appreciate it.
- We are meeting with the Housing Hub today regarding our development.
- Waiting to receive additional information on a potential manufacturer looking for a location in the industrial park.

Adjournment

Motion to adjourn: Tom Janes

Second: Ron Terry

Vote: All Ayes

Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor