

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, October 9, 2024 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by Board Member Tom Janes

Roll Call

Present: Board Members Tom Janes and Ron Terry
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn
Absent: Mayor Earle Franklin

Minutes from previous meeting of September 25, 2024

Motion to approve: Ron Terry Second: Tom Janes Vote: All Ayes

New Business

IT-Facilities – Go Keyless Quote

IT-Facilities Director Gary Cox provided a quote from Go Keyless for the three additional Alarm Lock Keypads for the City Hall Building which is in the capital plan. The total cost for three is \$3,587.48.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

Park Dept. – Pettit Park Quote

Park Director John Parrish provided a quote for dirt work, tilling, leveling, and seeding at Pettit Park from Tony Mast. The total cost is \$1,850.00

Motion to approve: Ron Terry Second: Tom Janes Vote: All Ayes

Park Dept. – Repairs to Heating Equipment at Rec Center

Park Director John Parrish provided a quote for repairs of the furnaces at the Rec Center from Todd Winegardner. The two in the gymnasium are not working at all. The cost is \$4,417.58.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

WWTP – Lincolnway Valve Pit Quote

WWTP Superintendent Benjamin Glowinski provided a quote from Indiana Pump Works LLC for pump removal and replacement of a valve at the Lincolnway Lift Station. The total estimate with parts and labor is \$8,060.00.

Motion to approve: Ron Terry Second: Tom Janes Vote: All Ayes

WWTP – Press Training Quote

WWTP Superintendent Benjamin Glowinski provided a quote from Prime Solutions Inc. for training on the Sludge Press. With staff turnover, the current staff has not been properly trained. The cost of the training including labor, travel, and hotel/meal allowance is \$3,581.08.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

WWTP – Potential Employee Hire

WWTP Superintendent Benjamin Glowinski made a recommendation to hire Andrew Magdich to fill a vacancy at the Wastewater Treatment Plant. He recommended a starting wage of \$18.00 per hour with a review for a 50 cents per hour increase after 90 days and a start date pending pre-employment testing and notice to current employer.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

Comments by Members of Council and Administration

Fire Chief Jeremy Weaver

- Doing fire prevention at the schools this month.
- Saturday is Safe Kids Day at Fashion Farm.

Street Superintendent Mike Burdette

- The capital plan for 2025 calls for the Street Sweeper to be refurbished. Would like permission to go ahead and get it in for repairs now with the billing to be after the first of the year.
Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes
- The department has begun leaf pick up. A little earlier than most years, but people have already started raking.

Water Superintendent Jeff Boyle

- Ready to send the letters for the lead and galvanized lines. We are required to send letters to 194 residences with lead lines and to 405 residences with galvanized lines. There are 797 residences with non-lead lines which do not require letters.

WWTP Superintendent Benjamin Glowinski

- Software for data is being upgraded tomorrow.

Park Director John Parrish

- Saturday is the last football game. We are currently taking registrations for basketball.
- We are finishing up with painting and other odd jobs outside.
- The Splash Pad was winterized. It is an intricate plan to get the water out and antifreeze in.

City Engineer Rick Pharis

- Commerce Drive Project Update. All of the pipes are installed, and air tested. The water line disinfection test was run yesterday and came back good. The soil compaction test was okayed yesterday. Patching should start today and hopefully be completed by the end of the week.
- The pavement asset management plan has been completed and will be submitted to INDOT. This is necessary for Community Crossing Grant Funds.


Adjournment

Motion to adjourn: Ron Terry

Second: Tom Janes

Vote: All Ayes


Barbara Hawn, Clerk Treasurer


Earle Franklin, Mayor