

Board of Public Works & Safety Meeting - Wednesday, October 12, 2011 – 1:30 p.m. – Audio Available

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Bonnie Edgell, Tom Janes, and Patty Fisel, City Attorney Steve Hagen and Clerk Treasurer Barb Hawn.

Minutes from previous meeting of September 28, 2011

Motion to approve by: Bonnie Edgell Seconded by: Tom Janes Vote: All Ayes

Citizens Comments

Gary Bishop informed the board that former police officer Bob Durham is at the VA hospital in Indianapolis recovering from surgery.

Unfinished Business - None

New Business

1. National Serv-all Contract Extension for 2012

A contract extension agreement was received from National Serv-all for 2012. A proposed 2.5% increase for a cost of \$12.08 per resident per month.

Motion to accept the contract extension with National Serv-all for 2012 in the amount of \$12.08 per resident per month by: Tom Janes Seconded by: Bonnie Edgell Vote: All Ayes

2. Bids for College Street Paving

It was previously determined that the City would add the extension of College Street to Sunnyside on the next paving project. Niblock was contracted to pave the parking lot at Pettit Park for the Farmer's Market Pavilion. They were asked to quote the College Street job as this would prevent a separate move in fee. Their quote was \$33,682.50. Pulver Asphalt of Albion was also asked to quote the project. They came in at \$23,487.50. Question arose if their quote included the prevailing wage scale. City Engineer Rick Pharis called Pulver and they used the prevailing Noble County wage rate and will fax a copy. After discussion a motion to reject the quotes received was made by Mayor Fisel. The motion died due to the lack of a second. Further discussion led to the following motion.

***Motion to accept Pulver's bid and direct City Engineer Rick Pharis to change the inlet to a manhole with an aggregate change of less than 10% in cost by: Patty Fisel
Seconded by: Tom Janes Vote: All Ayes***

3. Proposed City Sewer Use Ordinance Changes

Mark Schultz presented proposed changes to the sewer use ordinance as recommended by the Triad Engineering firm. He gave explanation of the new standards stating that the City would be shifting the costs back to the perpetrator by implementing separate surcharges. The first step in changing the sewer use ordinance is for the BOW to approve the changes in principal. Then, the changes are submitted to IDEM for approval. Upon approval from IDEM, the changes are then set in ordinance form and presented to Council for adoption.

Motion to allow City Attorney Steve Hagen to make amendments to the sewer use ordinance and submit to IDEM for approval by: Patty Fisel Seconded by: Tom Janes Vote: All Ayes

4. Infrared Scanning at WWTP

Mark Schultz presented a request to allow two days of infrared scanning at the WWTP plant as preventative maintenance. The cost is \$850 per day for a total of \$1700. He feels this will be beneficial to the operation of the WWTP.

Motion to approve the two day infrared scanning for a total of \$1700 by: Tom Janes
Seconded by: Bonnie Edgell **Vote: All Ayes**

5. Raise for Jeff Cunningham for obtaining CDL
Jeff Cunningham, employee of the WWTP, recently obtained his CDL. Standard procedure allows for 50 cents per hour wage increase with this certification.

Motion to approve a 50 cents per hour wage increase for Jeff Cunningham for obtaining his CDL license effective 10/16/2011 by: Tom Janes **Seconded by: Bonnie Edgell** **Vote: All Ayes**

6. Utility Bill Adjustment Requests
The following utility bill adjustments were presented to the BOW
· Ligonier Telephone Company – A water softener leak was discovered. Jeff Boyle of the Water Dept. inspected and determined that the water did not go down the drain. A request to adjust the sewage portion of the bill by \$302.71 was requested.

Motion to allow a credit adjustment to Ligonier Telephone in the amount of \$302.71 by: Patty Fisel
Seconded by: Tom Janes **Vote: All Ayes**

· Jessica Belofi – A leak was discovered under the house. Troy Arnold of the Water Dept. inspected and verified that the water did not go down the drain. A request to adjust the sewage portion of the bill by \$194.31 was requested.

Motion to allow a credit adjustment to Jessica Belofi in the amount of \$194.31 by: Bonnie Edgell
Seconded by: Tom Janes **Vote: All Ayes**

· Smyrna Guerrero – Ms. Guerrero purchased the home at 211 Pigeon Road as a single family residence. City records showed this as two apartments in the past. Therefore her first bill was a double bill, for two apartments. Because is now a single residence she requested an adjustment of \$52.79.

Motion to allow a credit adjustment to Smyrna Guerrero in the amount of \$52.79 by: Tom Janes
Seconded by: Bonnie Edgell **Vote: All Ayes**

· Brian Sparkman – Water was shut off for non-payment. Mr. Sparkman paid his bill and the reconnect fee. He asked the City to waive the reconnect fee because in the 20 years he has lived here he has never had a problem in the past. After discussion it was determined that to waive the fee would not be feasible.

Motion to deny a refund of the \$30.00 reconnect fee by: Patty Fisel
Seconded by: Tom Janes **Vote: All Ayes**

7. Vacation Pay
Previously the BOW approved moving to a January-December annual vacation pay accrual for employees as opposed to the anniversary date accrual. City Clerk Barb Hawn originally made the request in an attempt to simplify the recording of the pay. However, questions by employees arose as to a payout of current benefits. Differing opinions as to the correct amount were discussed. Hawn asked the BOW to delay the change request in order to clarify the issue.

Motion to table the vacation pay issue indefinitely by: Bonnie Edgell
Seconded by: Tom Janes **Vote: All Ayes**

