

**Board of Public Works & Safety Meeting**  
**Wednesday, March 26, 2014 - 1:30 p.m.**  
**Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order by:** Mayor Fisel

**Roll Call**

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel  
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of February 26, 2014**

***Motion to approve: Earle Franklin      Second: Patty Fisel      Vote: All Ayes***

**Citizens Comments – None**

**Unfinished Business – None**

**New Business**

▪ **Engineering Services Agreement – Garment Building Demo**

Triad presented an agreement for engineering services related to the garment building demolition. The contract is not to exceed \$18,000 and includes demo and site specifications, bidding package, contracts, and inspections.

***Motion to approve engineering services agreement with Triad for garment building project: Patty Fisel***  
***Second: Tom Janes      Vote: All Ayes***

▪ **WWTP – Request to Purchase Radios**

Mark Schultz asked to hold on this topic until the next meeting as it is possible the police department may have radios not in use available.

**Department Heads and Members of Administration**

▪ **Street Superintendent Mike Burdette**

We will start the annual dead tree removal in the next couple of weeks. This is for trees in the city right of way (between the curb and sidewalk). All other trees are at the owner's expense.

Mike presented three quotes for a Line Driver 200CC which will paint the striping on the streets. We are currently outsourcing the project at an annual cost of \$4500. With the low quote of \$5239, the machine would pay for itself in two years time.

Quotes:	PMSI - Paving Maintenance Supply Inc.	\$5239
	Sherwin Williams	\$7275
	EBay	\$6049

***Motion to allow the purchase and accept the quote of \$5239 from PMSI: Patty Fisel***  
***Second: Earle Franklin      Vote: All Ayes***

▪ **Water Superintendent Jeff Boyle**

While Ag Tree is in town taking trees out, Jeff will have them quote taking out some dead trees at the well field.

▪ **WWTP Superintendent Mark Schultz**

Dan Shull has passed his CDL learner permit test.

▪ **Building Inspector Earle Franklin**

The home on Cavin Street in disrepair meets the criteria of an unsafe building. Earle will be meeting with City Attorney Steve Hagen regarding the next steps to be taken.

- **City Engineer Rick Pharis**

Rick will be working with Mike Burdette on the 2014 paving program and crack fill/seal for the streets.

RFQ (Request for Quotes) will be put together for demolition of the Superior building at the same time we advertise for bids on the garment building.

Rick expressed concerns regarding the OCRA grant if we go ahead and pursue the bonding prior to the grant awards. City Attorney Steve Hagen, Mayor Fisel, CT Barb Hawn will be contacting Eric Walsh of Umbaugh and Bill Harkins of SRF regarding the SRF funding, Bob Murphy regarding the grant, as well as Lou Savka of Triad regarding the situation after today's meeting.

- **Clerk-Treasurer Barb Hawn**

David and Christine Sands made a request for a sewage adjustment on their bill due to a leak in their crawl space. Water Superintendent Jeff Boyle confirmed that the water did not go down the drain. The request is for \$41.36.

***Motion to allow the sewage adjustment credit of \$41.36: Earle Franklin***

***Second: Tom Janes***

***Vote: All Ayes***

The City Hall copier is starting to have problems with jamming. It is an older model and getting more difficult to order parts. Canon presented a quote for a new copier of \$3929 along with a new monthly maintenance cost which would actually save \$166 per year because it is a new machine. The purchase would be split between Water, Wastewater, and Clerk's budget.

***Motion to approve the purchase of the Canon copier for City Hall: Earle Franklin***

***Second: Tom Janes***

***Vote: All Ayes***

**Adjournment**

***Motion to adjourn: Tom Janes***

***Second: Earle Franklin***