

Board of Public Works & Safety Meeting
Wednesday, January 14, 2015 - 1:30 p.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Tom Janes, Earle Franklin, and Mayor Patty Fisel
City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of December 18, 2014

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

Citizens Comments – None

Unfinished Business

- Construction Standards
The board previously approved construction standards. Minor revisions were made and the new book was available for approval.
Motion to approve the construction standards revised January 2015: Tom Janes
Second: Patty Fisel Vote: All Ayes

New Business

- City Attorney Contract for 2015
The 2015 contract contains the same language with a three percent increase from 2014.
Motion to approve the city attorney contract with Steve Hagen for 2015: Tom Janes
Second: Earle Franklin Vote: All Ayes
- City Engineer Contract for 2015
The 2015 contract for city engineer Rick Pharis and Triad was presented.
Motion to approve the city engineer contract with Rick Pharis and Triad for 2015: Earle Franklin
Second: Tom Janes Vote: All Ayes
- Herrman & Goetz Generator Maintenance Contract for 2015
The generator contract for preventative maintenance was presented from Herman and Goetz at 43145 for the year.
Motion to approve the generator maintenance contract for 2015 with Herman and Goetz: Tom Janes
Second: Patty Fisel Vote: All Ayes

Department Heads and Members of Administration

Water Superintendent Jeff Boyle

- Resident at 1013 West Third Street had a leak which was verified by Jeff Boyle. Requesting a sewage adjustment of \$115.94 as computed by billing clerk Robin Galloway – based on average usage.
Motion to approve the adjustment of \$115.94 for 1013 West Third Street: Patty Fisel
Second: Earle Franklin Vote: All Ayes
- Resident at 1004 West Second Street had a leak which was verified by Jeff Boyle. Requesting a sewage adjustment of \$269.76 as computed by billing clerk Robin Galloway – based on average usage.
Motion to approve the adjustment of \$269.76 for 1004 West Second Street: Earle Franklin
Second: Tom Janes Vote: All Ayes
- If a resident has a leak, they must call the water department as soon as possible to verify the water did not go down the sewer. They must fix the problem or they will continue to be billed the higher charges
- Due to fires at two separate locations, residents were experiencing some rust in the water. When the hydrants are opened up, it stirs things up. Residents experiencing rust should call the water department to report the rust and make us aware of the problem.

Street Superintendent Mike Burdette

- Thanks to the other city department personnel for their assistance in snow removal

Public Safety Director/Police Chief Bryan Shearer

- The CEDIT plan has funding for a new police vehicle. Bryan asked permission to work with Burnworth-Zollars to purchase the vehicle.
Motion to allow the purchase of a new police vehicle: Tom Janes
Second: Earle Franklin Vote: All Ayes

WWTP Superintendent Don Skinner

- Additional reporting for sludge are now required

- A sewer line at Grand and Union collapsed. R & R did the camera work and Niblock is doing the dig to repair. Hoping to have the repair completed today. The Primary School is connected to this line.
- A used camera truck is available for \$75,000. Would like permission to go look at the truck. Clerk Treasurer Barb Hawn reminded the board that last fall the recommendation from Umbaugh was to wait until rates were in effect for at least nine months before making major purchases.

Motion to give Don Skinner authority to look at the used camera truck for information only with no commitment to purchase: Patty Fisel Second: Earle Franklin Vote: All Ayes

City Engineer Rick Pharis

- We are planning to apply for two grants and work with Region III-A. One is a CDBG for the water project and the other a DR2 for the river wall project.
- The contract for the WWTP project was signed with Docsa and will start on March 1, 2015.
- The contract for the sewer separation project was signed with API and will start April 1, 2015.
- Region III-A will take care of the certified payrolls for both projects.

Building Inspector/Board Member Earle Franklin

- Thanks to the fire department for their help with an inspection on a resident complaint. The complaint was found to be unwarranted.
- Thanks to Don Skinner for his assistance with the sewer hookup paperwork.

Mayor Fisel's Comments

- The façade program paperwork including application is now available. We do have a few interested parties. The application may be picked up at city hall and will also be posted on the city's website.

Adjournment

Motion to adjourn: Earle Franklin Second: Tom Janes

Barbara Hawn, Clerk Treasurer

Patricia Fisel, Mayor