Pledge of Allegiance to the Flag

Call to order by Mayor Fisel – Common Council Meeting

Roll Call
Present: Council President Ken Schuman, Council Members Chris Fought, Doretta Wiegand, Julia Bell, and Bill Mills
Also Present: Mayor Patty Fisel, City Attorney Steve Clouse, and Clerk Treasurer Barb Hawn

Minutes from previous meeting of November 9, 2020
> *Motion to approve: Chris Fought*   *Second: Bill Mills*   *Vote: All Ayes*

New Business
Infinite Resources – Tax Abatement Request and Resolution 1123-2020
Melanie Kellogg of Region 3a attended on behalf of Infinite Resources who they are assisting with a tax abatement for personal property for the business they are opening in Ligonier. They are re-purposing pellet machinery for a new ice melt bagging facility. Used equipment from out of state and a conveyor system will be purchased. The total amount of the equipment is $149,000.

At the November 10, 2020 meeting of the Redevelopment Commission meeting, the commission approved Resolution RDC1110-2020A and is recommending the council tax abatement for Infinite Resources.

Findings were read by City Attorney Clouse.

> *Motion to adopt the findings and approve Resolution 1123-2020 for personal property abatement within the Warren TIF #2 Area for a period of five (5) years for Infinite Resources: Ken Schuman*
> *Second: Chris Fought*   *Vote: All Ayes*

IT/Facilities Director – Job Description
With the assistance of New Focus HR, a job description for the new IT/Facilities Director position was created. Council was asked to approve the job description. Ken Schuman requested two minor changes.
> *Motion to approve with changes: Ken Schuman*   *Second: Julie Bell*   *Vote: All Ayes*

Revised City Organizational Chart
The City Organization Chart was modified to add the IT/Facilities Dept. and Director position as well the Assistant Police Chief position.
> *Motion to approve: Ken Schuman*   *Second: Bill Mills*   *Vote: All Ayes*

Police Dept. – Proposed Salary Ordinance Changes for 2021
Chief Shearer proposed the following salaries beginning with the 2021 Salary Ordinance:
> Assistant Chief of Police $57,000 per year ($2192.30 bi-weekly)
> Both Sergeant positions hourly wage of $26.00 per hour (Detective Sergeant is currently salaried)
> *Motion to approve: Chris Fought*   *Second: Ken Schuman*   *Vote: All Ayes*

A revised salary ordinance will be available at the next meeting and will also include the IT/Facilities Director salary.

Claim Registers – APV # 61274-61366
> *Motion to approve: Chris Fought*   *Second: Ken Schuman*   *Vote: All Ayes*

Acknowledgement of October Fund Report and Bank Reconciliation
Council members acknowledged receipt of the October Fund Report and Bank Reconciliation Report.

Comments by Members of Council and Administration
Public Safety Director/Police Chief Bryan Shearer
- There is a progress and construction meeting on the new fire station tomorrow. Progress has been made in the last couple weeks.

Council Member Bill Mills
- People are asking about the current fire station and what we will be doing with it. The Mayor suggested a committee to develop a plan. Chris Fought and Bill Mills offered to be a part of the committee. City Attorney Clouse said it will ultimately be a council decision.

Clerk-Treasurer Barb Hawn

- A quote on AV equipment for City Hall and the Police Dept. was presented and council was asked to consider the upgrade using funds from the COVID/Cares Relief Grant Funds. Would like to do this after the first of the year. An additional appropriation will be necessary.
- The City Hall/Utility Offices are currently closed to walk in traffic. Appointments can be made for services that need face to face. Utility payments are online or drop box only at this time. We plan to reopen when Noble County goes back to yellow status.

Mayor Fisel's Comments

- The employee Thanksgiving and Christmas luncheons were cancelled.

Adjournment

Motion to adjourn: Ken Schuman   *Second: Bill Mills*

Barbara Hawn, Clerk Treasurer   Patricia Fisel, Mayor