

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION
BOARD MEETING NO. 663

AGENDA
MAY 25, 2022
5:15 P.M.

ROUTINE BUSINESS

Approval of Minutes of Meeting No. 662 held on April 27, 2022.

OLD BUSINESS

None

NEW BUSINESS

1. Consideration of Employee Benefits Plan effective July 1, 2022. "Exhibit 1"
2. Consideration of contract for Benefits Consultant and Broker effective July 1, 2022. "Exhibit 2"
3. Consideration of, new "Rider" ("SmartPortfolio Plus") for "Master Natural Gas Agreement" with Constellation NewEnergy, which includes authorization for Interim General Manager to lock Natural Gas rates up to 24 months, not exceeding fifty percent of projected usage. "Exhibit 3"
4. Consideration of RFP for General Manager search.
5. Consideration of claims list numbering 37285 through _____, in the amount of \$_____.
6. Consideration of payroll for April 01 through April 30, 2022, in the amount of \$_____.

GENERAL MANAGER'S REPORT

Benjamin R Murray
Benjamin R Murray (May 23, 2022 20:30 EDT)

Benjamin R. Murray
Chairman

Randall Anderson
Randall Anderson (May 24, 2022 07:59 EDT)

Randall Anderson
Interim General Manager

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION
MINUTES OF BOARD MEETING NO. 662
HELD APRIL 27, 2022

Present: Ben Murray, Chair
Bill Ooms, Secretary
James Blanco
Dr. Jon Fricker
Mike Gibson
Julie Ginn
Joel Wright

Randy Anderson, Interim General Manager
George Turner, Manager of Maintenance
Tonya Agnew, Manager of Development
Joanne Zhang, Controller
Joleen Schwier, Human Resources Administrator
Nicholle Vaughn, Administrative Assistant
Brian Karle, Attorney

Guests: Cayla Bray, Assistant Controller

Ben Murray called the Board Meeting #662 to order at 05:23pm in the CityBus conference room, 1250 Canal Road, Lafayette, Indiana 47904.

ROUTINE BUSINESS

1. Approval of Minutes of Meeting No. 661 held March 23, 2022. A motion was made by Joel Wright and seconded by Mike Gibson. Motion carried by a vote of 6 ayes and 0 nays.

OLD BUSINESS

Randy Anderson provided update for WLCSC tripper service going into 2022-23 school year. WLCSC will have a decision by the end of May.

NEW BUSINESS

1. Julie Ginn made the motion to approve Resolution #22-03 entitled "Resolution to amend the FY2020-2024 Transportation Improvement Program. James Blanco seconded the motion. The motion carried by 6 ayes to 0 nays.
2. Julie Ginn made the motion to approve Resolution #22-04, entitled "Resolution Appointing Joanne Zhang as controller. James Blanco seconded the motion. The motion carried by 6 ayes to 0 nays.
3. Mike Gibson made the motion to approve Resolution #22-05, entitled "Resolution Authorizing signature changes for the controller. Julie Ginn seconded the motion. The motion carried by 6 ayes to 0 nays.

4. Bill Ooms made the motion to approve renewable gas contract with Constellation. Joel Wright seconded the motion. The motion carried by 6 ayes to 0 nays.
5. Julie Ginn made the motion to approve an ADA vehicle purchase for demand response service. Mike Gibson seconded the motion. The motion carried by 6 ayes to 0 nays.
6. The Board considered approval of claims 37139 through 37284 for a total of \$ 556,871.08. Bill Ooms made the motion to approve claims. Mike Gibson seconded the motion. The motion then carried by a vote of 6 ayes to 0 nays.
7. Consideration of payroll for March 1, 2022, through March 31, 2022, in the amount of \$867,703.78. Bill Ooms made a motion to approve. Mike Gibson seconded the motion. Motion carried by a vote of 6 ayes and 0 nays.

General Manager's report:

Randy Anderson discussed natural gas pricing and to lock into 2-year pricing.

Randy Anderson discussed new operator class that started last week.

Randy Anderson stated the Crowe Audit will be conducted 5/4/22-5/5/22.

Joleen Schwier provided an update on all associate climate survey with upcoming "Lead a Respectful Workplace training."

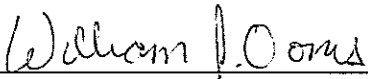
Ben Murray opened the floor to discussion.

Dr. Joel Fricker respectfully relinquished his seat.

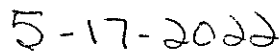
Julie Ginn stated she would like to discuss insurance benefits at later time.

With no other business to be conducted, Ben Murray made the motion to adjourn. Joel Wright seconded the motion. The motion carried by a vote of 6 ayes to 0 nays. The meeting adjourned at 6:14 pm The next Board Meeting #663 will be held on Wednesday, May 25, 2022, at 05:15pm.

Respectfully Submitted,



William J. Ooms, Secretary
CityBus Board of Directors



Date

GENERAL MANAGER'S REPORT

5/25/2022

GENERAL

- Agreement for Renewable Natural Gas (RNG) contract with Constellation was signed on 5/19. They were able to get April usage included, which should provide ~\$9K "refund" for April.
- Cost for Natural Gas continues to spike upward. Prices are nearing levels only seen twice in the past thirty years. Although the RNG contract will help reduce the impact for 2022, a budget increase will be needed for next year CY2023.
- Table-Top exercise planned with Transportation Safety Administration (TSA) for June 1.

HUMAN RESOURCES

- Held Building a Respectful Workplace training Week of May 9 for Operators and Maintenance employees.
- Partnering with Paradigm to work on enhanced benefit offerings and reduced costs for July 1 Renewal
- Planning for all associate meeting in August, benefit group meetings in June prior to open enrollment selection of new benefit offerings

DEVELOPMENT

- Met with Purdue to share Campus Loop comprehensive analysis and performance data + estimated increase for 2022-23 service.
- New consignment sales procedure determined for August 1 start date
- Honor Flight – CityBus provided transportation for an attendee via paratransit vehicle
- **Transit Analyst activities:** Route 8 changes (started May 9) analysis continues to determine success of changes (bi-directional service on Klondike + at Meijer); Completed comprehensive route analysis of campus loops
- **Outreach Coordinator activities:** Community Engagement Nights at River City Community Center and Sunnyside; Diversity Roundtable at the YMCA; On-site support all 5 days of training + prep work prior to the event

FINANCE

- Financial outlook. Based on YTD financial numbers and known cost increase from several items, we estimate that the total expense in 2022 may be \$0.5M higher than forecast. The good news is that the grants unused from 2020 could cover the expense increase. Details will be explained.
- Grant management. The general status of grant management is in better shape. Good feedback provided by FTA regional office. Will continue work closely with them going forward to improve the effectiveness of our process.

- Tasks for the coming months: Audit report and review in June board meeting. Payroll software implementation in June/July. Triennial review in July. ERP software review (current on-premises software end-of-life expected by 12/2023). Annual budgeting July-Sep. Long term grant planning for facility later 2022, etc.

MAINTENANCE

- The shop continues to stay very busy with preventative maintenance and major/minor repairs, including installing a new cylinder head for a CNG engine on bus 4002, and replaced the transmission on bus 446.
- The work continues with ZF Corporation and New Flyer concerning the electric assist steering system. After several more engineers from ZF stationed in Germany is getting involved, we're looking at a target date of June 17th for testing on their test bench before implementing the updates to our buses. New Flyer is working in tandem to make arrangements to retrofit our buses to the older version in case ZF cannot meet the target dates.
- The body shop continues to stay very busy with collision work and replacing vinyl graphics on some of our buses. We are working on the second Huntington West Virginia bus as parts become available.
- We have filled a two mechanic positions and will have one mechanic return after leaving for another entity next Monday. That leaves one more position to fill.

OPERATIONS

- Summer run-cut is in place and overtime reductions are being realized even as absenteeism and labor constraints continue to challenge us.
- Working closely with Safety and Training to fully train current employees and plan summer training initiatives to meet Fall Semester labor demands.
- Additional Operations Supervisor professional development is planned to help frontline supervisors better meet the needs of the department.

SAFETY and TRAINING

Safety

- Installed facility fire/weather signage at Canal Rd and CityBus Center. Performed Tornado drill at Canal Rd Facility on 5/17. Fire and other drills are being planned.

Training

- Finished New Operator Training Class on 5/13/2022, which started on 4/3/2022
- Starting a new class on Monday 5/23/2022
 - 3 Utility employees will be trained to pass the CDL B Skills Test and all TAPTCO material
 - 2 Paratransit operators will be trained on all TAPTCO material as well as safe driving standards

CITY BUS --- CLAIMS LISTING FOR
APRIL 28, 2022 THROUGH MAY 25, 2022

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
37285 *	AXA EQUITABLE	5/6/2022PAYROLL DEDUCTION	3,262.78
37286 *	TENNESSEE CHILD SUPPORT	5/6/2022PAYROLL DEDUCTION	335.84
37287 *	IN ST CENTRAL COLLECTION UNIT	5/6/2022PAYROLL DEDUCTION	499.00
37288 *	KIRBY, JAMES	TOOL ALLOWANCE	700.00
37289 *	CITY OF LAFAYETTE	UTILITIES	3,151.28
37290 *	FRONTIER	UTILITIES	403.24
37291 *	PERF	04/22/2022 PAYROLL DEDUCTION	41,801.64
37292 *	T-MOBILE	UTILITIES	211.03
37293 *	COMCAST	UTILITIES	243.40
37294 *	CENTERPOINT ENERGY/VECTREN	UTILITIES	4,814.48
37295 *	VERIZON WIRELESS	UTILITIES	1,169.60
37296 *	CITY OF LAFAYETTE	UTILITIES	413.48
37297 *	COMCAST	UTILITIES	243.40
37298 *	PERF	5/6/2022PAYROLL DEDUCTION	43,529.40
37299 *	VERIZON WIRELESS	UTILITIES	1,253.59
37300 *	ACCIDENT FUND	INSURANCE	6,679.00
37301 *	AXA EQUITABLE	5/20/2022 PAYROLL DEDUCTION	3,267.74
37302 *	TENNESSEE CHILD SUPPORT	5/20/2022 PAYROLL DEDUCTION	335.84
37303 *	IN ST CENTRAL COLLECTION UNIT	5/20/2022 PAYROLL DEDUCTION	499.00
37304 *	YMCA	PAYROLL DEDUCTION	339.90
37305 *	BOSTON MUTUAL	PAYROLL DEDUCTION	577.48
37306 *	ATU LOCAL #1741	PAYROLL DEDUCTION	4,094.30
37307 *	WABASH CENTER	PAYROLL DEDUCTION	520.00
37308 *	SUPERFLEET	CREDIT CARD-GASOLINE	1,901.37
37309 *	CORPORATE PAYMENT SYSTEMS	CREDIT CARD	14,131.58
37310 *	CENTER POINT ENERGY	UTILITIES	386.91
37311	ALL STAR SECURITY	CONTRACTUAL SERVICES	316.00
37312	BALL EGGLESTON	ATTORNEY FEES	1,565.00
37313	BALTUS ELECTRONICS	CONTRACTUAL SERVICE	2,322.00
37314	BARNES & THORNBURG	CONTRACTUAL SERVICE	5,000.00
37315 **	BEST ONE TIRE SERVICE	CAPITAL ITEM	2,166.14
37316	BURKHART ADVERTISING	ADVERTISING	2,160.00
37317	CHEMSTATION	INVENTORY	3,615.70
37318	CHOSNEK, ED	CHILDCARE	151.99
37319	CONSTELLATION	UTILITIES	29,846.62
37320	CRYSTAL CLEAN	INVENTORY	3,021.50
37321 **	CUMMINS SALES & SERVICE	CAPITAL ITEM	2,209.56
37322	FRANCISCAN HEALTH/WORKWELL	CONTRACTUAL SERVICE	925.00
37323	GILLIG CORP	INVENTORY	676.85
37324	GREATER LAFAYETTE COMMERCE	MEMBERSHIP	200.00
37325 **	LAFAYETTE AUTO SUPPLY	CAPITAL ITEM	5,431.37
37326 **	LINK MANAGEMENT	CAPITAL ITEM	2,205.00
37327	LH INDUSTRIAL SUPPLIES	INVENTORY	3,032.81
37328	MICROSOFT	CONTRACTUAL SERVICE	496.49
37329	NAPA	INVENTORY	1891.81
37330	NEW BEGINNINGS	EAP PROGRAM	297.00
37331	OLSTEN STAFFING	TEMPORARY EMPLOYEES	17,176.29
37332	PETROLEUM TRADERS	INVENTORY	30,888.19
37333	PHILS AUTOMOTIVE MACHINE SHOP	INVENTORY	2,655.28
37334	PLYMATE	UNIFORMS-LEASED-SHOP	180.00
37335	PRO SAFE CDL	CONTRACTUAL SERVICE	300.00
37336	ROCC	CONTRACTUAL SERVICE	154.00
37337	ROWE TRUCK EQUIPMENT	INVENTORY	108.26
37338	SCRUB-A-DUBS	CONTRACTUAL SERVICE	30.80
37339	SAFE HIRING SOLUTION	CONTRACTUAL SERVICE	109.30
37340	STAPLES	INVENTORY	1,145.75
37341	THE AFTERMARKET PARTS CO	INVENTORY	7,194.61
37342	UNITED REFRIGERATION	INVENTORY	504.37
37343	VIA TRANSPORTATION	CONTRACTUAL SERVICE	2,225.00
37344 **	SUPERIOR VAN & Mobility	CAPITAL ITEM	59,740.00

CLAIMS TOTAL:

324,707.97

* PREPAID ITEM

** 80% FTA FUNDED

Payroll Total for

Apr 2022

\$702,645.06

Summary

	Pay Date 4/8/2022	Pay Date 4/22/2022	Board Members	Short-Term Disability *	Grand Total
* Gross Wages:	\$300,913.76	\$288,786.30	\$200.00	\$0.00	\$589,900.06
Employer Taxes:	\$22,897.07	\$21,947.15	\$20.30	\$0.00	\$44,864.52
Employer Fringe					
Benefits:	\$34,028.76	\$33,851.72	\$0.00	\$0.00	\$67,880.48
Total Payroll:	\$357,839.59	\$344,585.17	\$220.30	\$0.00	\$702,645.06

*Short-term disability wages paid by 3rd party, not included in totals. CityBus only responsible for employer taxes.

Employer Details

	Pay Date 4/8/2022	Pay Date 4/22/2022	Board Members	Short-Term Disability	Totals
Employer Taxes:					
FICA	\$17,957.52	\$17,228.30	\$12.40	\$0.00	\$35,198.22
Medicare	\$4,199.77	\$4,029.19	\$2.90	\$0.00	\$8,231.86
SUTA	\$739.78	\$689.66	\$5.00	\$0.00	\$1,434.44
	\$22,897.07	\$21,947.15	\$20.30	\$0.00	\$44,864.52
Employer Fringe Benefits:					
PERF Contributions	\$32,463.55	\$32,007.71	\$0.00	\$0.00	\$64,471.26
HSA Contributions	\$0.00	\$374.99	\$0.00	\$0.00	\$374.99
457 Contributions	\$1,485.21	\$1,389.02	\$0.00	\$0.00	\$2,874.23
Wellness Contributions	\$80.00	\$80.00	\$0.00	\$0.00	\$160.00
	\$34,028.76	\$33,851.72	\$0.00	\$0.00	\$67,880.48

April 2022
PROFIT AND LOSS STATEMENT
 GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

OPERATING REVENUE	Apr-22	Apr-21	%DIFF/MO	YTD2022	YTD2021	%DIFF	BUDGETED
PASSENGER FARES	\$ 446,016.69	\$ 203,289.08	119.40%	\$ 1,487,883.98	\$ 815,202.08	82.52%	\$ 2,804,241
ADVERTISING INCOME	26,198.70	27,648.48	-5.24%	77,106.65	89,268.17	-13.62%	220,942
INTEREST INCOME	1,366.69	794.37	72.05%	4,691.18	4,359.22	7.62%	41,942
MISC. INCOME	192,361.30	56,046.33	243.22%	293,270.84	88,148.76	232.70%	107,087
	\$ 665,943.38	\$ 287,778.26	131.41%	\$ 1,862,952.65	\$ 996,978.23	86.86%	\$ 3,174,212

REVENUE MILES	176,645	179,913	-1.82%	673,143	670,224	0.44%
REVENUE HOURS	14,257	14,186	0.50%	39,232	52,815	-25.72%

OPERATING EXPENSE	Apr-22	Apr-21	%DIFF/MO	YTD2022	YTD2021	%DIFF	BUDGETED	BALANCE	CPM/M	CPM/Y
OPERATOR WAGES	\$ 456,386.86	\$ 413,455.49	10.38%	\$ 1,886,276.40	\$ 1,593,571.87	18.37%	\$ 5,350,000	\$ 3,463,724	2.58	2.80
ADMINISTRATIVE WAGES	109,544.51	118,622.56	-7.65%	559,484.26	468,109.78	19.52%	1,740,000	1,180,516	0.62	0.83
DIESEL FUEL	26,558.79	23,402.86	13.49%	86,329.77	70,124.74	23.11%	197,404	111,074	0.15	0.13
CNG FUEL	34,873.52	23,705.45	47.11%	139,064.84	109,986.66	26.44%	425,000	285,935	0.20	0.21
LIFE & HEALTH INSURANCE	111,197.25	105,995.28	4.91%	514,020.84	431,958.59	19.00%	1,600,000	1,085,979	0.63	0.76
MAINTENANCE WAGES	62,332.06	63,815.04	-2.32%	261,741.26	244,210.33	7.18%	823,000	561,259	0.35	0.39
FICA TAX	46,435.25	43,981.15	5.58%	200,257.05	169,906.96	17.86%	605,345	405,087	0.26	0.30
REPAIR PARTS--STOCK	49,474.90	26,370.89	87.61%	158,032.96	106,025.73	49.05%	350,000	191,967	0.28	0.23
PREMIUM PL & PD INSURANCE	17,706.76	17,706.75	0.00%	70,827.02	70,827.00	0.00%	256,215	185,388	0.10	0.11
PERF	65,039.26	61,404.68	5.92%	273,328.54	239,611.34	14.07%	870,430	597,101	0.37	0.41
CONTRACT MAINTENANCE	41,117.57	25,280.59	62.64%	154,694.64	93,436.90	65.56%	325,000	170,305	0.23	0.23
ADVERTISING & PROMOTION	10,018.62	13,353.95	-24.98%	36,435.31	59,316.12	-38.57%	160,000	123,565	0.06	0.05
CONTRACTUAL SERVICES	31,867.11	17,897.37	78.05%	111,340.55	75,967.09	46.56%	250,500	139,159	0.18	0.17
WORK COMP INSURANCE	6,679.00	5,434.92	22.89%	26,716.00	21,739.68	22.89%	75,000	48,284	0.04	0.04
UTILITIES--ELECTRIC	6,140.14	4,384.85	40.03%	23,564.85	20,565.07	14.59%	70,000	46,435	0.03	0.04
PAYOUTS--PL & PD INS.	8,000.00	8,000.00	0.00%	32,000.00	32,000.00	0.00%	96,000	64,000	0.05	0.05
LUBRICANTS	2,786.27	3,059.28	-8.92%	12,860.37	12,167.58	5.69%	50,000	37,140	0.02	0.02
OTHER CORPORATE INS.	8,043.99	7,201.00	11.71%	32,175.96	28,854.00	11.51%	95,000	62,824	0.05	0.05
MAT & SUPPLIES--BILLABLE	1,411.53	365.02	286.70%	6,792.89	7,415.74	-8.40%	27,500	20,707	0.01	0.01
PRINTING	2,069.45	786.23	163.21%	2,720.20	861.23	215.85%	36,000	33,280	0.01	0.00
MAT & SUPPLIES--MAINT	939.12	4,982.98	-81.15%	2,214.75	6,551.62	-66.20%	15,000	12,785	0.01	0.00
UTILITIES--TELEPHONE	669.36	921.66	-27.37%	2,683.26	3,856.71	-30.43%	16,000	13,317	0.00	0.00
FRINGE BENEFITS--TOOLS	4,048.65	3,299.57	22.70%	15,062.62	13,269.77	13.51%	45,000	29,937	0.02	0.02
TRAVEL & MEETINGS	654.95	275.71	137.55%	1,685.11	702.09	140.01%	75,000	73,315	0.00	0.00
GASOLINE	1,720.59	1,530.09	12.45%	6,336.94	4,545.51	39.41%	20,000	13,663	0.01	0.01
UNIFORMS	4,475.83	2,029.27	120.56%	11,897.85	11,407.30	4.30%	50,000	38,102	0.03	0.02
CLEANING SUPPLIES	2,532.75	434.75	482.58%	7,907.80	6,411.57	23.34%	35,000	27,092	0.01	0.01
ADVERTISING FEES	615.54	327.67	87.85%	2,444.40	917.22	166.50%	2,500	56	0.00	0.00
UNEMPLOYMENT INSURANCE	1,352.05	706.98	91.24%	28,509.11	55,679.50	-48.80%	70,000	41,491	0.01	0.04
REPAIR PARTS--FIXED EQUIP	480.19	-	0.00%	1,880.77	3,134.42	-40.00%	14,000	12,119	0.00	0.00
CUSTODIAL SERVICES	4,440.00	16,127.00	-72.47%	21,080.00	75,420.92	-72.05%	200,000	178,920	0.03	0.03
OFFICE SUPPLIES	2,312.07	3,395.27	-31.90%	7,439.74	10,680.15	-30.34%	18,000	10,560	0.01	0.01
TIRES & BATTERIES	742.34	1,077.09	-31.08%	4,259.17	4,862.91	-12.42%	13,000	8,741	0.00	0.01
UTILITIES--WATER & SEWAGE	3,161.25	3,588.84	-11.91%	15,787.16	17,747.20	-11.04%	50,000	34,213	0.02	0.02
BUILDING MATERIALS	886.78	-	0.00%	961.88	-	0.00%	7,500	6,538	0.01	0.00
UTILITIES--GAS HEAT	6,597.89	9,616.59	-31.39%	25,133.68	14,867.01	69.06%	27,000	1,866	0.04	0.04
DUES & SUBSCRIPTIONS	1,444.99	609.99	136.89%	2,964.97	3,958.96	-25.11%	28,500	25,535	0.01	0.00
POSTAGE & FREIGHT	794.28	72.99	988.20%	1,649.39	740.06	122.87%	8,000	6,351	0.00	0.00
ATTORNEY & AUDIT FEES	5,416.00	2,809.50	92.77%	9,121.00	9,506.50	-4.06%	83,623	74,502	0.03	0.01
EXTERIOR ADVERTISING	4,320.00	10,339.50	-58.22%	4,488.29	12,476.50	-64.03%	45,000	40,512	0.02	0.01
VEHICLE REGISTRATION	-	-	0.00%	-	15.00	-100.00%	750	750	0.00	0.00
INTEREST--SHORT TERM	-	-	0.00%	345.03	4,771.31	-92.77%	2,000	1,655	0.00	0.00
RECOVERY/PHYSICAL DAMAGE	(83.33)	(2,856.91)	-97.08%	(166.66)	(44,893.25)	-99.63%	(45,000)	(44,833)	0.00	0.00
BAD DEBT EXPENSE	-	-	0.00%	-	-	0.00%	6,000	6,000	0.00	0.00
ACA TAXES & FEES	-	-	0.00%	-	-	0.00%	-	-	0.00	0.00
MAT & SUPP--NOT BILL.	8,426.36	8,144.85	3.46%	40,382.39	40,739.59	-0.88%	115,000	74,618	0.05	0.06
ARBITRATION FEES	-	-	0.00%	-	-	0.00%	-	-	0.00	0.00
LOT N RENT	-	-	0.00%	-	-	0.00%	-	-	0.00	0.00
CASH (OVER)/SHORT	(316.50)	6.00	-5375.00%	(637.50)	20.07	-3276.38%	288	926	0.00	0.00
TOTAL EXPENSES	\$ 1,153,314.00	\$ 1,051,662.75	9.67%	\$ 4,802,094.86	\$ 4,114,045.05	16.72%	\$ 14,304,555	\$ 9,502,460	6.53	7.13

OTHER INCOME	Apr-22	Apr-21	%DIFF/MO	YTD2022	YTD2021	%DIFF	BUDGETED
COUNTY PROPERTY TAX	\$ 247,645.00	\$ 247,645.00	0.00%	\$ 990,580.00	\$ 959,779.00	3.21%	\$ 2,851,371
LOCAL INCOME TAX	58,069.67	119,874.34	-51.56%	232,278.68	299,685.85	-22.49%	516,412
STATE OPERATING GRANT	-	-	0.00%	-	-	0.00%	3,614,178
FEDERAL OPERATING GRANT	-	-	0.00%	-	-	0.00%	910,087
CARES ACT OPERATING GRANT	-	-	0.00%	-	-	0.00%	2,500,000
FAMILIES FIRST COVID-19 TAX CR	-	-	0.00%	-	-	0.00%	-
ALTERNATIVE FUEL TAX CREDIT	-	-	0.00%	-	-	0.00%	-
FEDERAL PLANNING GRANT	-	-	0.00%	-	-	0.00%	-
STATE/LOCAL CONTRIBUTION	-	-	0.00%	-	-	0.00%	-
TOTAL OTHER INCOME	\$ 305,714.67	\$ 367,519.34	-16.82%	\$ 1,222,858.68	\$ 1,259,464.85	-2.91%	\$ 10,392,048

OTHER EXPENSES	Apr-22	Apr-21	YTD2022	YTD2021
(GAIN)/LOSS--ASSET DISPOSAL	\$ -	\$ -	\$ -	\$ (5,550.00)
INTERGOVERNMENTAL FUNDS XFER	\$ -	\$ -	\$ -	\$ -
DEPRECIATION EXPENSE	295,930.75	309,433.29	1,177,179.15	1,238,380.69
TOTAL OTHER EXPENSES	\$ 295,930.75	\$ 309,433.29	\$ 1,177,179.15	\$ 1,232,830.69

	Apr-22	Apr-21	YTD2022	YTD2021
NET PROFIT/(LOSS)	\$ (477,586.70)	\$ (705,798.44)	\$ (2,893,462.68)	\$ (3,090,432.66)

April 2022

BALANCE SHEET

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

ASSETS		LIABILITIES	
CASH & CASH ITEMS		PAYABLES	
CASH IN BANK-GENERAL FUND	1,624,924.67	TRADE PAYABLES	-
CASH IN PAYROLL ACCOUNT-GEN FD	73,051.22	ACCOUNTS PAYABLE	289,834.46
LEVY EXCESS FUND	-	ACCOUNTS PAYABLE - CNG UTILITIES	96,044.04
WORKING FUNDS	525.00	TOTAL PAYABLES	385,878.50
UNITED HEALTHCARE HRA IMPREST-GEN FD	-	ACCRUED PAYROLL LIABILITIES	
HEALTHCARE IMPREST-GEN FD	-	ACCRUED WAGES PAYABLE	268,466.21
RAINY DAY FUND	256,256.66	ACCR COMPENSATED ABSENCES PAYABLE	210,419.89
TOTAL CASH & CASH ITEMS	1,954,757.55	DEDUCTIONS-AUTO	-
RECEIVABLES		UNION DUES WITHHELD	-
ACCOUNTS RECEIVABLE	104,827.71	DEDUCTION-FICA/MEDICARE EE	3,040.26
SHOP INVENTORY	-	DEDUCTION-UNION DUES	-
A/R - CITY OF LAFAYETTE	-	DEDUCTION-WELLNESS	-
CONTRACT RECEIVABLE-PURDUE	650,176.45	DEDUCTION-HEALTH INSURANCE	15,366.17
A/R-TICKET VENDING MACHINE COLLECTIONS	1,901.00	DEDUCTION-HEALTH INS - COBRA	857.14
A/R - OFF-SITE PASS SALES COLLECTIONS	-	DEDUCTION - CHARITABLE DONATIONS	-
ACCTS REC'D-EMPLOYEE P/R WASH	-	DEDUCTION - LIBERTY NATIONAL	-
A/R CAPITAL GRANTS-FTA	500,197.00	DEDUCTION-GARNISHMENTS	-
A/R OPERATING ASSISTANCE-FTA	71,335.00	DEDUCTION-UNITED WAY	208.00
A/R TAX DRAW-COUNTY/LOCAL	990,580.00	DEDUCTION-CABLE	-
A/R GRANTS-STATE	-	DEDUCTION-PERF EE	7,147.29
A/R PLANNING ASSISTANCE-FTA	260,878.00	DEDUCTION-SUPPORT	335.84
A/R OPERATING ASSISTANCE-STATE	-	DEDUCTION-INDUS CREDIT UNION	-
A/R FEDERAL TAX CREDITS	356,288.50	DEDUCTION-BOSTON MUTUAL	-
TOTAL RECEIVABLES	2,936,183.66	DEFERRED COMPENSATION	-
MATERIALS & SUPPLIES INVENTORY		ACCRUED PERF PAYABLE ER	(29.98)
BUS PARTS INVENTORY	395,874.36	TOTAL PAYROLL LIABILITIES	505,810.82
PARTS INVENTORY-CLEARING ACCT	-	ACCRUED TAX LIABILITIES	
DIESEL & GASOLINE INVENTORY	7,348.83	FIT TAXES	(62.15)
OIL, LUBE, ANTIFREEZE INVENTORY	53,706.68	FICA/MEDICARE	11,728.07
TIRES, TUBES, BATTERIES INVENTORY	4,585.22	STATE TAX	17,693.40
FACILITIES PARTS INVENTORY	30,090.00	STATE UNEMPLOYMENT TAX	51,335.42
TOTAL MATERIALS & SUPPLIES INVENTORY	491,605.09	COUNTY TAX	8,100.50
TANGIBLE PROPERTY TRANSIT OPS		TOTAL TAX LIABILITIES	88,795.24
REVENUE EQUIPMENT	37,267,549.15	SHORT TERM DEBT	
SUPPORT VEHICLES	476,601.79	BANK OF AMERICA SHORT-TERM PAYABLE-CNG	(80,206.22)
BUILDING & STRUCTURE	20,786,729.37	AUTO INSURANCE PAYOUT LIABILITY	32,000.00
EQUIPMENT SHOP & GARAGE	972,182.34	WORKERMAN COMP INSURANCE PAYOUT LIABILITY	1,691.52
REVENUE COLLECTION FAREBOX	1,743,999.17	HEALTH INSURANCE PAYOUT LIABILITY	-
COMMUNICATIONS EQUIPMENT	3,495,063.01	ACCRUED INTEREST PAYABLE - BANK OF AMERICA-CNG	-
OFFICE EQUIPMENT & FURNISHINGS	881,734.99	TOTAL SHORT TERM DEBT	(46,514.70)
CONSTR IN PROGRESS-W LAF	-	OTHER CURRENT LIABILITIES	
CONST IN PROGRESS - MYERS PED BRIDGE PROJECT	-	UNREDEEMED TOKENS	-
CONSTR IN PROGRESS - LAF	2,098,545.10	UNREDEEMED REGULAR PASSES	-
CONST IN PROGRESS - SHELTERS	-	UNREDEEMED DAY PASSES	-
LAND	926,471.26	UNREDEEMED E & D PASSES	-
TOTAL PROPERTY COST	68,648,876.18	UNREDEEMED SEMESTER PASSES	-
ACCUMULATED DEPRECIATION		UNREDEEMED LOOP PASSES	-
ACC DEPR-REVENUE EQUIPMENT	(22,083,517.30)	DEFERRED REVENUE-COUNTY/LOCAL	-
ACC DEPR-SUPPORT VEHICLES	(412,867.77)	DEFERRED REVENUE-ADVERTISING & PAINTED TRANSIT	5,861.60
ACC DEPR-BUILDING & STRUCTURE	(11,491,557.96)	FEDERAL TAX PAYABLE	5,044.38
ACC DEPR-EQUIPMENT SHOP & GARAGE	(788,118.90)	UNREDEEMED 50 FARESAVERS	-
ACC DEPR-REVENUE COLLECTION FAREBOX	(1,522,243.58)	UNREDEEMED PASS STUDENT	-
ACC DEPR-COMMUNICATIONS EQUIPMENT	(3,210,990.83)	UNREDEEMED REVENUE	-
ACC DEPR-OFFICE EQUIPMENT & FURNISHINGS	(731,793.77)	UNREDEEMED TVM CHG/STRD VALUE CARDS	7,188.00
ACC DEPR-CONSTR IN PROGRESS-WLAF	-	TOTAL OTHER CURRENT LIABILITIES	18,093.98
ACC DEPR-CONSTR IN PROGRESS-LAF	-	LONG-TERM DEBT	
TOTAL ACCUMULATED DEPRECIATION	(40,241,090.11)	BANK OF AMERICA LONG-TERM PAYABLE-CNG	51,984.46
TOTAL PROPERTY LESS DEPRECIATION	28,407,786.07	TOTAL LONG-TERM DEBT	51,984.46
SPECIAL FUNDS		ESTIMATED LIABILITIES	
BONDS & INTEREST CASH ACCT	-	FTA EST RES FOR ENCUMBRANCES	-
INVESTMNTS-BON & INTEREST FUND	-	TOTAL ESTIMATED LIABILITIES	-
BANK OF AMERICA FUNDS - CNG	-	DEFERRED CREDITS	
ACA MLR PREMIUM REBATE	-	DEFERRED CR - MYERS PED BRIDGE PROJECT	(0.36)
GENERAL FUND CAP-RES 86-12	-	TOTAL DEFERRED CREDITS	(0.36)
BUS AUTO INS CASH FUND	400,000.00	CONTRIBUTIONS	
INVEST-SPCL FUNDS-DIR & OFFICE	-	INVESTMENTS IN TRANSIT SYS-LAF	24,999.25
DIRECTOR & OFFICERS SPEC CASH	74,870.36	FED GOVERN CAP GRANT SEC 3 (5309)	23,056,883.82
ELTF DEDUCTIBLE FUNDS	15,000.00	FED GOVERN CAP GRANT SEC 5	2,633,996.56
INVESTMENTS	-	FED GOVERN CAP GRANT SEC 9 (5307)	43,879,641.61
CUMULATIVE CAPITAL FUND	1,067,317.23	STATE CAP GRANT CONTRIBUTION	788,343.85
CAPITAL IMPROV RESERVE FUND	-	STATE CAP GRANT SEC 9	657,682.35
CAPITAL IMPROV INVESTMENTS	-	STATE CAP GRANT SEC 5	601,488.98
TOTAL SPECIAL FUNDS	1,557,187.59	CONTRIBUTIONS NON GOVERNMENTAL	-
OTHER ASSETS		ACCUMULATED EARNINGS/LOSSES	(37,189,719.43)
PRE-PAID INSURANCE	53,872.65	TOTAL CONTRIBUTIONS	34,453,316.99
PRE-PAID EXPENSES	55,972.32	TOTAL LIABILITIES & CONTRIBUTIONS	
PRE-PAID HEALTH INSURANCE	-	35,457,364.93	
TOTAL OTHER ASSETS	109,844.97		
TOTAL ASSETS	35,457,364.93		

In Balance

REVENUE COMPARISON

April 2022

	April 2022	April 2021	% DIFF	YTD2022	YTD2021	YTD2022
NON-CONTRACT REVENUE						
CASH FARES	\$ 13,443.51	\$ 19,655.79	-31.61%	\$ 62,759.28	\$ 72,995.95	-14.02%
TOKENS	1,312.50	705.00	86.17%	5,002.50	2,550.00	96.18%
REGULAR PASS	11,844.00	21,504.00	-44.92%	53,256.00	44,246.00	20.36%
DAY PASS	2,026.00	1,494.00	35.61%	7,606.00	5,592.00	36.02%
ELDERLY/DISABLED	2,332.00	2,590.00	-9.96%	8,931.25	8,806.00	1.42%
YOUTH PASS	46.00	126.00	-63.49%	334.00	380.00	-12.11%
TOTAL NON-CONTRACT	\$ 31,004.01	\$ 46,074.79	-32.71%	\$ 137,889.03	\$ 134,569.95	2.47%
TOTAL WITH ACCESS	\$ 35,242.76	\$ 55,842.97	-36.89%	\$ 170,181.05	\$ 168,513.62	0.99%
CONTRACT REVENUE						
CAMPUS	\$ 287,000.89	\$ 88,990.56	222.51%	\$ 992,505.40	\$ 373,271.38	165.89%
IVY TECH	5,000.00	5,000.00	0.00%	15,000.00	5,000.00	200.00%
WLSC	16,469.54	-	0.00%	63,815.96	44,994.88	41.83%
APARTMENTS	102,303.50	53,455.55	91.38%	246,381.57	214,422.20	14.90%
WABASH NATIONAL	-	-	0.00%	-	9,000.00	-100.00%
TRIPPERS	-	-	0.00%	-	-	0.00%
SUPPLEMENTAL SVC.	-	-	0.00%	-	-	0.00%
TOTAL CONTRACT	\$ 410,773.93	\$ 147,446.11	178.59%	\$ 1,317,702.93	\$ 646,688.46	103.76%
AUXILIARY REVENUE						
EXTERIOR ADVER.	\$ 26,198.70	\$ 27,648.48	-5.24%	\$ 77,106.65	\$ 89,268.17	-13.62%
MISC / CONCESSIONS	192,361.30	56,046.33	243.22%	293,270.84	88,148.76	232.70%
TOTAL AUXILLARY	\$ 218,560.00	\$ 83,694.81	161.14%	\$ 370,377.49	\$ 177,416.93	108.76%
INTEREST REVENUE						
INTEREST	\$ 1,366.69	\$ 794.37	72.05%	\$ 4,691.18	\$ 4,359.22	7.62%
	\$ 1,366.69	\$ 794.37	72.05%	\$ 4,691.18	\$ 4,359.22	7.62%
TOTAL REVENUE WITHOUT ACCESS						
	April 2022	April 2021	% DIFF	YTD2022	YTD2021	YTD2022
NON-CONTRACT	\$ 31,004.01	\$ 46,074.79	-32.71%	\$ 137,889.03	\$ 134,569.95	2.47%
CONTRACT	410,773.93	147,446.11	178.59%	1,317,702.93	646,688.46	103.76%
AUXILIARY	218,560.00	83,694.81	161.14%	370,377.49	177,416.93	108.76%
INTEREST	1,366.69	794.37	72.05%	4,691.18	4,359.22	7.62%
	\$ 661,704.63	\$ 278,010.08	138.01%	\$ 1,830,660.63	\$ 963,034.56	90.09%
TOTAL REVENUE WITH ACCESS						
	April 2022	April 2021	% DIFF	YTD2022	YTD2021	YTD2022
ALL SOURCES	\$ 661,704.63	\$ 278,010.08	138.01%	\$ 1,830,660.63	\$ 963,034.56	90.09%
ACCESS	4,238.75	9,768.18	-56.61%	32,292.02	33,943.67	-4.87%
TOTAL REVENUE	\$ 665,943.38	\$ 287,778.26	131.41%	\$ 1,862,952.65	\$ 996,978.23	86.86%

OPERATIONS REPORT

Apr-22

	2022 MONTH	2021 MONTH	2022 YTD	2021 YTD
MILES	176,645	84,924	673,143	575,236
PAID HOURS	17,034	15,516	71,157	72,019

	2022	2021	YTD 2022	YTD 2021	% DIFF MO	% DIFF YTD
ACCIDENTS	3	3	5	16	0.00%	-68.75%
PER 100,000 MILES	1.70	3.53	0.74	2.78	-51.92%	-73.30%
PREVENTABLE	1	3	2	10	-66.67%	-80.00%
PER 100,000 MILES	0.57	3.53	0.30	1.74	-83.97%	-82.91%
NON-PREVENTABLE	0	0	3	6	0.00%	-50.00%
PER 100,000 MILES	0.00	0.00	0.45	1.04	0.00%	-69.43%
OVERTIME IN HOURS	3,220	2,216	9,346	6,899	45.32%	35.47%
% OF OVERTIME HOURS	18.9%	14.3%	13.1%	9.6%	32.37%	37.11%
SAFETY MEETINGS	0	1	0	2		

NO PAY HOURS: 1101.4

April 2022

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 21	P/Hrs	%DIFF FROM 21
1A	Market Square	14,008	14,316.81	1,107.98	0.98	2.63%	12.64	2.11%
1B	Salisbury	22,608	9,760.57	829.02	2.32	96.32%	27.27	96.43%
2A	Schuyler Ave	3,123	2,204.73	190.00	1.42	33.30%	16.44	33.30%
2B	Union St	3,233	2,109.03	190.00	1.53	45.16%	17.02	44.68%
3	Lafayette Square	7,740	10,723.25	715.85	0.72	11.67%	10.81	11.68%
4A	Tippecanoe Mall	7,825	6,388.13	534.07	1.22	5.55%	14.65	5.55%
4B	Purdue West	45,481	13,791.65	954.58	3.30	132.63%	47.64	132.37%
5	Happy Hollow	30,974	7,330.93	560.00	4.23	367.00%	55.31	353.83%
6A	Fourth St	11,274	11,548.13	738.10	0.98	8.73%	15.27	8.86%
6B	South 9th	3,136	4,583.68	306.50	0.68	-2.13%	10.23	-2.13%
7	South St	13,287	9,210.44	801.75	1.44	15.16%	16.57	15.28%
8	Klondike Express	5,508	6,298.73	483.75	0.87	71.72%	11.39	71.71%
9	Park East	2,138	3,261.56	229.25	0.66	67.56%	9.33	67.31%
10	Northwestern	13,604	7,304.00	611.00	1.86	95.10%	22.27	95.26%
23	Connector	12,296	7,041.42	599.00	1.75	111.53%	20.53	92.25%
Others	Others	0	0.00	0.00	0.00	0.00%	0.00	0.00%
Sub Total:		196,235	115,873	8,851	2	77%	22	76.25%

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 21	P/Hrs	%DIFF FROM 21
	ACCESS	2,566	12,026.00	1,002.00	0.21	-19.61%	2.56	-21.39%
11	WL Schools	9,683	5,105.45	388.50	1.90	-18.98%	24.92	-18.98%
Sub Total:		12,249	17,131.45	1,390.50	0.72	2.09%	8.81	1.06%

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 21	P/Hrs	%DIFF FROM 21
13	Silver Loop	42,172	4,826.07	670.95	8.74	100.00%	62.85	100.00%
15	Tower Acres	20,544	6,726.42	792.40	3.05	102.86%	25.93	108.60%
17	Ross Ade	12,434	4,950.64	467.60	2.51	224.59%	26.59	225.22%
28	Gold Loop	23,041	5,563.70	591.50	4.14	127.55%	38.95	121.64%
Sub Total:		98,191	22,066.83	2,522.45	4.45	252.07%	38.93	222.23%

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 21	P/Hrs	%DIFF FROM 21
21A	Lark & Alight	17,666	7,439.11	525.00	2.37	123.03%	33.65	123.03%
24	Redpoint	3,901	5,639.14	298.20	0.69	124.79%	13.08	127.93%
35	Lindberg Express	27,698	8,495.20	669.90	3.26	223.63%	41.35	223.62%
Sub Total:		49,265	21,573.45	1,493.10	2.28	169.47%	33.00	170.71%

Grand Total:		355,940	176,644.80	14,256.90	2.02	109.58%	24.97	104.75%
---------------------	--	----------------	-------------------	------------------	-------------	----------------	--------------	----------------

April 2022

Route	RouteName	Passengers
1A	Market Square	14,008
1B	Salisbury	22,608
2A	Schuyler Ave	3,123
2B	Union St	3,233
3	Lafayette Square	7,740
4A	Tippecanoe Mall	7,825
4B	Purdue West	45,481
5	Happy Hollow	30,974
6A	Fourth St	11,274
6B	South 9th	3,136
7	South St	13,287
8	Klondike Express	5,508
9	Park East	2,138
10	Northwestern	13,604
23	Connector	12,296
	Others	0
Sub Total:		196,235

Route	RouteName	Passengers
	ACCESS	2,566
11	WL Schools	9,683
Sub Total:		12,249

Route	RouteName	Passengers
13	Silver Loop	42,172
15	Tower Acres	20,544
17	Ross Ade	12,434
28	Gold Loop	23,041
Sub Total:		98,191

Route	RouteName	Passengers
21A	Lark & Alight	17,666
24	Redpoint	3,901
35	Lindberg Express	27,698
Sub Total:		49,265

Grand Total:		355,940
---------------------	--	----------------

April 2021

Route	RouteName	Passengers
1A	Market Square	14,085
1B	Salisbury	11,820
2A	Schuyler Ave	4,069
2B	Union St	3,881
3	Lafayette Square	7,118
4A	Tippecanoe Mall	7,607
4B	Purdue West	17,149
5	Happy Hollow	7,150
6A	Fourth St	10,615
6B	South 9th	3,335
7	South St	11,834
8	Klondike Express	3,269
9	Park East	1,819
10	Northwestern	7,275
23	Connector	8,095
Others	Others	1
Sub Total:		119,122

Route	RouteName	Passengers
	ACCESS	2,556
11	WL Schools	5,976
Sub Total:		8,532

Route	RouteName	Passengers
14	Black Loop	2,196
15	Tower Acres	9,078
17	Ross Ade	5,984
28	Gold Loop	8,835
Sub Total:		26,093

Route	RouteName	Passengers
21A	Lark & Alight	8,298
24	Redpoint	1,793
35	Lindberg Express	9,135
Sub Total:		19,226

Grand Total:		172,973
---------------------	--	----------------

CityBus Digital Report – April 2022

SOCIAL MEDIA

Twitter

Impressions

3,639 ↘ 3.1%

Engagements

183 ↗ 22.8%

Post Link Clicks

26 ↗ 52.9%

Audience Metrics

Totals

% Change

Followers

1,980

↗ 0.2%

Net Follower Growth

3

↗ 200%

Followers Gained

12

↗ 100%

Followers Lost

9

↗ 80%

Following

918

↗ 0.2%

Facebook

Impressions

11,908 ↘ 28.1%

Engagements

698 ↘ 49.6%

Post Link Clicks

29 ↘ 82.9%

Audience Metrics

Totals

% Change

Fans

6,786

↘ 0.1%

Net Page Likes

-1

↘ 112.5%

Organic Page Likes

10

↘ 44.4%

Paid Page Likes

0

→ 0%

Page Unlikes

11

↗ 10%

Instagram

Impressions

2,540 ↘ 0.2%

Engagements

147 ↗ 12.2%

Profile Actions

0 ↘ 100%

Audience Metrics

Totals

% Change

Followers

822

↗ 1.6%

Net Follower Growth

13

→ 0%

Followers Gained

14

↗ 7.7%

Followers Lost

1

—

LinkedIn

Impressions

59 ↘ 88.6%

Engagements

1 ↘ 98.6%

Post Clicks (All)

1 ↘ 97.9%

Audience Metrics

Totals

% Change

Followers

433

↗ 3.6%

Net Follower Growth

9

↘ 47.1%

Organic Followers Gained

9

↘ 50%

Paid Followers Gained

0

→ 0%

Followers Lost

0

↘ 100%

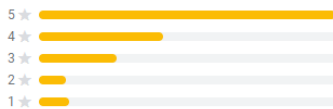
MOBILE APP



GOOGLE REVIEWS

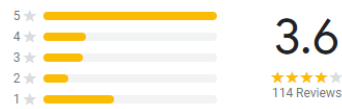
CityBus Center

LATEST REVIEWS



CityBus


LATEST REVIEWS



GOOGLE BUSINESS PROFILE

CityBus Center


735

Business Profile Interactions 
▲ +47.9% (vs Apr 2021)



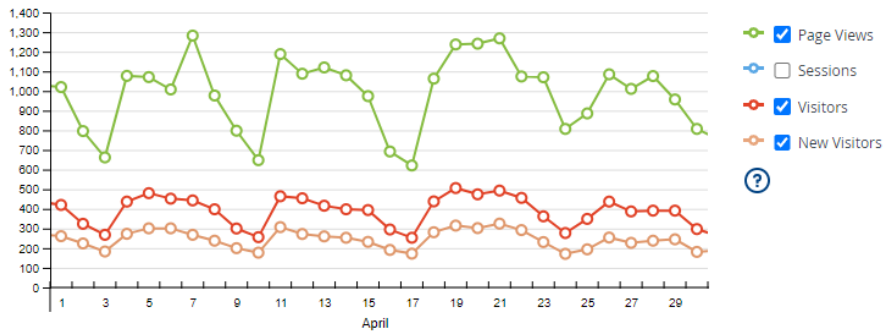
CityBus

138

Business Profile Interactions 
▼ -13.2% (vs Apr 2021)



GOCITYBUS.COM



Average Daily Page Views

989.5

Average Daily Sessions

464.8

Average Daily Visitors

390.3

Average Daily New Visitors

245.6

Benefit Comparisons

Costs are illustrated on a monthly basis	Anthem Based Plan	United Based Medical, with Varied Ancillary
Medical (no coverage change from 2021/2022 Plan Year)	22.21% Increase for 12 mths \$138,344.38	w/18 mo guarantee 16.45% \$130,359.94
Dental	\$1000 Max No Ortho \$4,598.20	\$2500 Max Ortho to \$1000 Max \$4,986.89
Life	No age reduction \$3,501.41	Match benefits \$2,738.00
Vision	24 month frame frequency \$130 Frame & Contact Allowance \$1,114.53	12 month frame frequency \$200 Frame & Contact Allowance \$983.04
STD	\$280/week maximum benefit \$2,407.92	60% of Salary to \$1500/week maximum benefit \$4,125.00
LTD	Currently offered to Admin Only \$377.52	ER Paid for Admin Only (taxable) (Voluntary Buy-Up for BU associates) \$368.00
Wellness/Coaching	Wellness Coaches via Henriott \$3,000	Spire Wellness \$1,542
Brokerage Fee	Included in pricing	Paradigm Consulting Fee (January - December) \$2,800.00
Monthly Rate	\$153,343.96	\$147,902.87
Everside Near-Site Clinic	\$4,000.00	\$4,000.00
Monthly Cost with Clinic	\$157,343.96	\$151,902.87
EAP	\$300 (Up to 5 visits)	Continue \$300 (Up to 5 visits) and evaluating Spire Wellness

May 4, 2022

Randall Anderson, Interim General Manager
Greater Lafayette Public Transportation Corporation
1250 Canal Road
Lafayette, IN 47904

Re: Employee Benefits Consulting Contract

Dear Randall:

This letter of engagement provides details of a mutually beneficial relationship desired between Greater Lafayette Public Transportation Corporation, dba City Bus, and Paradigm Consulting, Inc. (PCI). The terms of this agreement will commence on July 1, 2022, and be effective through December 31, 2023. Paradigm Consulting, Inc. will continue in its current capacity as City Bus's employee benefits and engagement consultant effective the date of this letter leading up to the effective date of this agreement.

Paradigm Consulting, Inc. agrees to act on behalf of City Bus for items that relate to the company's health benefits plans, employee engagement, and wellness programs. The attached Appendix A will serve as the scope of responsibilities of Paradigm Consulting, Inc. Ancillary benefits will include commissions payable to Paradigm Consulting, by the respective carriers.

City Bus agrees to pay Paradigm Consulting, Inc. over the contract term a sum of \$57,900. The payment schedule of this agreement is as follows:

1. July 1st invoice of \$12,150 payable on or before August 28th, 2022
2. October 1st invoice of \$12,150 payable on or before November 28th, 2022
3. January 1, 2023 an invoice of \$8,400 payable on or before February 28th, 2023
4. April 1st invoice of \$8,400 payable on or before May 28th, 2023
5. July 1st invoice of \$8,400 payable on or before August 28th, 2023
6. October 1st invoice of \$8,400 payable on or before November 28th, 2023

Relationship is reviewable at the consent of both parties relative to scope of work to be performed and agreeable fees related to such work.

This agreement is accepted and entered into on _____, 2022 by:

By:

Randall Anderson, Interim General Manager
Greater Lafayette Public Transportation Corporation

Date

By:

James A. Gothard, President
Paradigm Consulting, Inc.

Date

Appendix A

City Bus Statement of Understanding for Services Employee Benefits Consulting

The following areas of focus and work will be encompassed in this agreement during the period of July 1, 2022 – December 31, 2023

1. Manage RFP (Request for Proposal) process to determine best long-term strategy for health plan.
 - a. PCI would anticipate evaluation of various insuring entities as well as determine appropriate funding methods in providing these programs to City Bus's population
2. Manage the working relationship between vendor companies of City Bus's employee benefit plans
 - a. Negotiate pricing/contractual relationships on its behalf.
 - b. Develop and manage outside, third party, vendor providers as it aligns with the organization's health plan. Examples of these resources include employee health clinic services, pharmacy management programs, third party wellness platforms, EAP resources, and other related employee engagement opportunities. This is not an exhaustive list; however, is representation of support roles that PCI will be responsible.
3. Evaluate City Bus's employee health benefits plan design(s)
 - a. Recommend opportunities in its plans
 - b. Evaluate strategic alternative funding models for City Bus's budgeting and cash flow needs
 - c. Vet contribution strategies for employee contributions
 - d. Provide recommendations and implementation strategies of selected programs
4. Coordinate the renewal activities of City Bus's health plan in future years
 - a. Evaluate alternative options as appropriate
 - b. Coordinating any movement in vendor relationships as appropriate;
5. Operate as a liaison for City Bus's HR department as it may relate to individual claim circumstances
 - a. Available on a case-by-case basis for unique claim events between the patient, the provider, and City Bus's current insurance partner
 - b. Offer claims reconciliation services to participants and their families to support financial accuracy and appropriate payments for claims incurred by the participant and/or their families.

Online Employer Management Portal (Zywave)

PCI will provide online **enhanced** portal access to a client centered portal for the City Bus's leadership (human resources, financial management team, and organization's leadership) at no cost. Programming included within this tailored platform will include the following:

ACA Reporting - designed to help your organization fulfill the health coverage reporting requirements mandated by the Affordable Care Act

COBRA Notices Generator - generate notices that will help you satisfy your COBRA notice obligations.

Compliance Notice Builder - build customized compliance notices to meet key federal compliance deadlines associated with the health plans you provide to employees

Compliance Poster Builder - download and print federal and state posters

Custom Job Description Builder - a comprehensive library of job descriptions to help you attract and hire the best candidates

Employee Cost Calculator - add up all of the overlooked and hidden expenses that contribute to the true cost of hiring a new employee

Federal Poster Advisor - determine which federal posters are required for your company in order to stay compliant with the Department of Labor (DOL)

FMLA Advisor - understand your company's rights and responsibilities under the federal Family and Medical Leave Act (FMLA)

Health Plan Compliance Calendar - track key federal deadlines and access information and resources that will help you ensure compliance

HR Self-Assessment Tool - evaluate your company's existing HR practices and policies to identify areas for improvement

In-person Interview Question Builder - build a series of questions to help you learn more about a candidate during an in-person interview

Multi-State Laws Comparison Tool - build a side-by-side comparison chart that features state labor laws that are relevant to you.

Performance Review Builder - create a professionally developed performance appraisal that will enable employees to achieve their potential and contribute to the success of your business.

Phone Interview Question Builder - build a customized set of phone interview questions to help you narrow your pool of job applicants.

Sample Job Descriptions - find sample job descriptions that can help you when reviewing an employee's performance or to assist you in recruiting the best candidates

Zywave Learning

This Rider (“**Rider**”) is effective June 1, 2022, (“**Rider Effective Date**”), is made a part of that certain natural gas agreement entered into on December 21, 2016 (“**Master Natural Gas Agreement**”) by and between Constellation NewEnergy – Gas Division, LLC (“**CNEG**”) and Greater Lafayette Public Transportation Corporation (“**Customer**”), and is subject to all of the provisions, terms and conditions of such Master Natural Gas Agreement. Capitalized terms used herein but not defined will have the meanings ascribed to them in the Master Natural Gas Agreement. The purpose of this Rider is to set forth the specific terms and conditions related to the services performed by CNEG for Customer’s facilities (“**Facilities**”). In the event of a conflict between a TC (if any), this Rider and the Master Natural Gas Agreement, the terms of the documents shall govern in the order presented in this sentence.

The SmartPortfolio Program (“SmartPortfolio” or “SmartPortfolio Program”) is a complete approach for managing physical natural gas purchases and protecting against price volatility. In the SmartPortfolio Plus program, the SmartPortfolio Price will apply to all volumes used at the Facilities except for volumes otherwise covered by a separate Transaction Confirmation.

1. SmartPortfolio Overview. SmartPortfolio manages spot market gas deliveries and, over time, locks in a fixed price for the elected volumes. The intent of SmartPortfolio is to provide a time diversified physical gas price which utilizes a time-proven, systematic, and algorithmic approach to risk management. The “**SmartPortfolio Price**” includes the commodity price, basis, transportation, fuel, and CNEG’s costs to deliver gas and provide Services as described herein. The SmartPortfolio Price does not include any applicable taxes or utility distribution charges.

2. Services. CNEG will provide on an exclusive basis, and Customer will pay for, the services set forth below (collectively, the “**Services**”).

As part of SmartPortfolio, CNEG will designate an Account Manager to provide the SmartPortfolio Services as described herein. The Account Manager will serve as the Customer’s point of contact and manage the relationship between CNEG and the Customer. Customer will be provided a username and password to access Energy Manager or CNEG’s current secured web-based portal. Customer will be able to view online reports identifying volumes for which prices have been fixed through the SmartPortfolio Program over time as well as cumulative purchases since the inception of Customer’s participation in the SmartPortfolio Program. Account specific information and reports can be viewed and printed. Examples of account specific reports that may be available include: (a) monthly analysis reports, (b) daily usage histories, and (c) monthly usage and peak day analysis. Market based information can also be viewed and printed from the portal. Examples of market based information may include: (a) Weekly Market Summary, (b) Natural Gas Market Update, (c) Natural Gas Futures Update, and (d) historical NYMEX pricing. Customer also has the option to subscribe to periodic natural gas market update Webinars, newsletters, and more.

3. Volumetric Participation. CNEG shall be the exclusive natural gas supplier to the identified Facilities during the term of this Rider. Each month, the SmartPortfolio Price will apply to all volumes used at the Facilities except for volumes otherwise covered by a separate Transaction Confirmation. The attached Volumetric Summary identifies “**Estimated Monthly Usage**” for all Facilities. Customer has the right, but not the obligation, to enter into separate Transaction Confirmations with CNEG to cover the commodity and/or basis pricing for up to 50% of the Estimated Monthly Usage (referred to as “**Maximum Eligible Customer Managed Volumes**” on the attached Volumetric Summary). Any volumes for which Customer elects to transact under a separate Transaction Confirmation will be priced in accordance with that Transaction Confirmation and will not be priced through SmartPortfolio.

4. Purchasing Strategy. SmartPortfolio manages both commodity and basis, which are two main components of physical gas pricing. Each component will be managed in accordance with the following purchasing strategies:

- a. Commodity.** Customer may choose to have the commodity price for a portion of its SmartPortfolio volumes fixed through the “**SmartPortfolio Commodity Price Risk Management Purchasing Strategy**,” which leverages time to diversify physical gas commodity price risk. The SmartPortfolio Commodity Price Risk Management Purchasing Strategy will fix a commodity price for the Volatility Protection Volumes identified in the attached Volumetric Summary based on the number of months remaining in the term. For example, if at the beginning of the Initial Term there are twenty (20) months remaining before a specific delivery month, approximately 1/20 (5.0%) of Volatility Protection Volumes for that delivery month will be fixed each month prior to the delivery month. All SmartPortfolio volumes not included in the Volatility Protection Volumes will be priced at then-current market prices during the month of delivery.
- b. Basis.** Also leveraging time diversification principles for basis pricing, SmartPortfolio meets physical basis requirements by purchasing for forward flow periods using a modified cost averaging methodology. SmartPortfolio will purchase forward basis during Summer months (April through October) for flow months (January through December) for a two (2) year forward window. SmartPortfolio further diversifies physical gas basis requirements through the “**SmartPortfolio Basis Price Risk Management Purchasing Strategy**” which locks approximately 50% of Customer’s volumes being priced through SmartPortfolio and floats 50% to be priced at then-current market price for the month of delivery; provided, however, CNEG may modify this methodology as needed due to market liquidity constraints.

5. Term, Termination. The initial term of this Rider will commence upon the Rider Effective Date and will continue for a period of 48 months thereafter (the “**Initial Term**”). This Rider will be extended and renewed for additional 12 month periods automatically, unless terminated by either party upon 24 months written notice to the other party delivered to each party’s respective notice address prior to the renewal date. For the avoidance of doubt, Customer acknowledges and agrees that CNEG is performing the Services as an adjunct to the provision of gas under the Master Natural Gas Agreement, and as such if either party has the right to terminate all or a portion of the Master Natural Gas Agreement in regard to the provision of such gas, that shall be a basis to terminate this Rider as well. CNEG shall have no obligation to continue to provide Services if CNEG is no longer supplying gas to Customer under the Master Natural Gas Agreement. For each Renewal Term, the Monthly Volumes will remain the same unless changed pursuant to the provisions of Section 6 below.

6. Guarantee Period and Rider Modification. Customer may request modification of the Volatility Protection or Initial Term and/or withdrawal from SmartPortfolio within thirty (30) days following Customer's signature date below (the "**Guarantee Period**") without an early termination payment. However, any actual amendments to this Rider will be made in accordance with the Master Natural Gas Agreement and will require mutual agreement and signature of both Parties. CNEG will process the written request and will notify Customer of its acceptance or rejection of Customer's request within seven (7) calendar days from CNEG's receipt of the request. Any Rider modification requests after the Guarantee Period including, but not limited to, changes to Volatility Protection, or Initial Term and/or withdrawal from SmartPortfolio may result in an early termination payment with regard to any volumes for which prices have been fixed through the SmartPortfolio Program. Customer acknowledges that, even if Customer terminates during the Guarantee Period when no early termination payment will apply, Customer will remain responsible for payment for any natural gas delivered to Customer prior to termination.

7. Level of Service and Delivery Point. All deliveries of gas pursuant to this Rider will be on a Firm basis and the Delivery Point will be Customer's utility citygate; provided, however, to the extent that Customer owned transportation capacity is used to deliver natural gas to the Customer, the Delivery Point shall be the receipt point of such capacity.

8. Billing. Natural gas will be billed as it flows through the meter in the following order: (1) complete fixed price (also referred to as "**citygate price**"), fixed basis, fixed NYMEX, and/or index price, all as set forth in a separate Transaction Confirmation, if any; (2) SmartPortfolio volumes.

9. Acknowledgment of SmartPortfolio Purchasing Strategy. Customer acknowledges and agrees to the SmartPortfolio purchasing strategies and processes set forth in this Rider. No guarantees are made or implied that a specific price will be achieved. The Purchasing Strategy is subject to modification by CNEG at any time, for any reason ("**New Purchasing Strategy**"). Should CNEG issue a New Purchasing Strategy, CNEG shall send Customer written notice and details of the New Purchasing Strategy and Customer will have the option of declining to participate in the New Purchasing Strategy, but may only exercise such option by providing timely written notice of its non-participation to CNEG. If Customer's notice of non-participation in the New Purchasing Strategy is not received by CNEG within twenty (20) calendar days of the date of the New Purchasing Strategy notice, then Customer shall be deemed to have accepted such New Purchasing Strategy and will be subject to the methodologies contained therein.

10. Transporter Restrictions. Both parties agree that operational flow orders or other usage or operating instructions (each an "**OFO**") from a pipeline or utility may require one or both parties to buy or sell gas quantities in the then-current market conditions, which may be appreciably higher or lower than what the SmartPortfolio price would have been absent the OFO. During OFOs, CNEG may (but is not required to) increase or decrease nominations, as appropriate, to avoid penalties.

This Rider shall not be binding or enforceable against CNEG unless and until signed by an authorized representative of CNEG. This Rider may be executed by facsimile and in multiple counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

FACILITY LISTING

As of the Rider Effective Date, the following Facilities are receiving the Services:

Annual Volumes 62900 DTH													
Facility Location(s)							Utility			Utility Account Number			CNEG Customer ID
1250 CANAL RD, CNG, LAFAYETTE, IN 47904-1830							VEDIN-NORTH			02-621510360-5738502			RG-211882
Meter Number	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Facility Total
5738502-2000	5,175	5,004	5,204	5,519	4,524	4,580	4,599	4,595	4,595	5,642	5,554	5,338	60,329
Facility Location(s)							Utility			Utility Account Number			CNEG Customer ID
1250 CANAL RD, LAFAYETTE, IN 47904-1830							VEDIN-NORTH			02-600423533-5280385			RG-211883
Meter Number	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Facility Total
N1382922	277	446	336	92	45	12	0	0	0	6	42	183	1,439
	0	0	0	0	0	0	0	0	0	0	0	0	0
Facility Location(s)							Utility			Utility Account Number			CNEG Customer ID
1250 Canal Road, Unit Garage, LAFAYETTE, IN 47904-1830							VEDIN-NORTH			02-600423533-5723463			RG-211884
Meter Number	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Facility Total
	248	250	160	89	31	8	1	5	5	52	104	179	1,132

VOLUMETRIC SUMMARY

This Volumetric Summary details the four volumetric elements that determine how SmartPortfolio will work with any separate Transaction Confirmations between Customer and CNEG for the Facilities.

1) Estimated Monthly Usage (total estimated usage for all Facilities listed above)													
Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Annual Total	
5700	5700	5700	5700	4600	4600	4600	4600	4600	5700	5700	5700	5700	62900

2) Maximum Eligible Customer Managed Volumes (volumes for which Customer may transact separately with CNEG)													
Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Annual Total	
2850	2850	2850	2850	2300	2300	2300	2300	2300	2850	2850	2850	2850	31450

3) Estimated SmartPortfolio Volumes (estimate of volumes priced at SmartPortfolio Price if Customer chooses to transact separately for Maximum Eligible Customer Managed Volumes)													
Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Annual Total	
2850	2850	2850	2850	2300	2300	2300	2300	2300	2850	2850	2850	2850	31450

4) Volatility Protection Volumes (volumes to be purchased pursuant to the SmartPortfolio Commodity Price Risk Management Purchasing Strategy; must be between 0% - 75% of the Estimated SmartPortfolio Volumes). Note: If Customer elects to lock NYMEX fixed pricing for 100% of the Maximum Eligible Customer Managed Volumes, it is recommend that the total fixed NYMEX or completed fixed price plus the Volatility Protection Volumes not exceed 75% of the Customer's Estimated Monthly Usage.													
Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Annual Total	
4275	4275	4275	4275	3450	3450	3450	3450	3450	4275	4275	4275	4275	47175

(SIGNATURES FOLLOW ON NEXT PAGE)

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS DOCUMENT THROUGH THEIR DULY AUTHORIZED REPRESENTATIVES.

CNEG

Sign:

Print Name: Amanda Stewart

Print Title: Vice President - Retail Ops

Date: _____

CUSTOMER

Sign:

Print Name: _____

Print Title: _____

Date: _____