

**GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION
BOARD MEETING NO. 686**

DATE: February 28, 2024

TIME: 5:00PM

PLACE: 1250 Canal Rd. Lafayette, IN. 47904 Conference Room

MEETING CHAIR: Ms. Julie Ginn

AGENDA

Item

1. Communications and Announcements
2. Public Comment
 - 2.1. Comments on the Agenda – 5 minutes
3. Review and Approval of Agenda Items and Minutes
 - 3.1. Review and Approval of Minutes of Meeting No. 685 held on January 24, 2024 (pg.2).
 - 3.2. Review and Approval of Agenda of Meeting No. 686 held on February 28, 2024 (pg.1).
4. Old Business
5. New Business
 - 5.1. Discussion of Narcan Training.
 - 5.2. Introduction of Otis Hutcheson, CityBus' 1st Dr. Jon D. Fricker Memorial Transit Intern.
 - 5.3. Approval of Resolution for Transit Employee Appreciation Day held on March 18, 2024 (Exhibit 1 pg.5).
 - 5.4. Speed Enforcement Policy Presentation (Exhibit 2 pg.7).
 - 5.5. Stop Sign and Bus Stop Shelter Updated Presentation (Exhibit 3 pg.14).
 - 5.6. Consideration of claims list numbering 39287 through 39341, in the amount of \$1,336,251.88 (pg.29).
 - 5.7. Consideration of payroll for January 1, 2024, through January 31, 2024, in the amount of \$1,025,880.39 (pg.32).
6. Board and Staff Reports
 - 6.1. Chief Executive Officer Report (pg.33).
7. Public Comments
 - 7.1. 3 minutes per speaker
8. Adjournment
 - 8.1. Next meeting is Wednesday, March 27, 2024, at 5:00PM in the GLPTC Conference room located at 1250 Canal Rd. Lafayette, IN. 47904.

**GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION
BOARD MEETING NO. 685
MEETING MINUTES**

DATE: January 24, 2024
Present: Julie Ginn, Chair
Board Mike Gibson, Secretary
James Blanco
Tino Atisso
Angel Valentin
Joel Wright

Present: Bryan D. Smith: Chief Executive Officer
Staff Joanne Zhang: Chief Financial Officer
Bryan Walck: Manager of Customer Experience
Ron Peters: Operations Manager
Shawn Coffman: Fleet Manager
Dusty Sturgeon, Human Resources Administrator
Derek Streeter: Safety and Training Administrator
Shelby Yeaman: Executive Assistant/Project Manager

Guests: John Paul Shafer (Step-in attorney), 2 individuals from Special Olympics

Chair, Julie Ginn, called the meeting No.685 to order at 5:00PM in the GLPTC Board Room, 1250 Canal Road.

COMMUNICATIONS & ANNOUNCEMENTS

- Mr. Bryan Smith mentioned the APTA Conferences for 2024 have been posted to the APTA website and there is a list provided for you. If any board members are interested in attending any of the conferences, we have money in the budget to cover the costs and to let Ms. Yeaman know, and we can get you registered.
- Mr. Bryan Smith mentioned the few conferences he plans on attending soon, along with a few conferences other staff members will be attending in the coming months.

PUBLIC COMMENT

REVIEW AND APPROVAL OF AGENDA ITEMS AND MINUTES

- Ms. Julie Ginn requested an addition to the agenda, 5.5, which is the approval of \$4,881.78 of the unclaimed student loan payments for Bryan D. Smith for the 16-month period per his contract. Mr. Joel Wright made the motion to approve the amendment to the agenda. Mr. Angel Valentine seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.
- Ms. Julie Ginn requested a second addition to the agenda, 5.6, which is to ratify the \$3,112.22 of payments already made to Mr. Bryan Smith for student loans to

bring his payments up to date for the calendar year 2022-2023. Mr. Joel Wright made the motion to approve the amendment to the agenda. Mr. Angel Valentin seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.

1. Mr. Joel Wright made the motion to approve the new agenda from meeting No. 685 held on January 24, 2024. Mr. Angel Valentin seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.
2. Mr. Joel Wright made the motion to approve the Minutes of meeting No. 684 held on December 20, 2023. Mr. James Blanco seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.

OLD BUSINESS

NEW BUSINESS

1. Mr. Angel Valentin made the motion to approve the new FTA Drug and Alcohol Audit Policy. Mr. Joel Wright seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.
 - a. Mr. Smith clarified that although the Board did in fact approve the FTA Drug and Alcohol Audit originally before the new year, FTA made some last-minute changes. Due to those changes, CityBus is requesting for the Board to approve the new changes to the newly written FTA Drug and Alcohol Audit.
2. Mr. Bryan Smith mentioned a few conferences that have been put on the calendar for multiple staff members already this year. There are a few APTA conferences, a TripSpark conference, an FTA Drug and Alcohol conference, and a Procurement and Finance conference that has been booked so far this year. Mr. Bryan Smith made it aware that this is all within the budget.
3. The Board considered approval of claims numbering 39212 through 39286, in the amount of \$1,377,064.52. Mr. Mike Gibson made the motion to approve the claims. Mr. James Blanco seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.
 - a. Mr. Joel Wright inquired about the New Flyer purchases. Mr. Mike Gibson let him know these are the buses that have already been approved and these are the payments that we have been making per the contract. Mr. Wright wondered when these buses will be delivered, and Mr. Bryan Smith let the Board Members know they will be here by February of 2024.
 - b. Mr. Tino Atisso inquired about the temp positions we pay, clarifying we don't have any temp operators. Mr. Smith let the Board know that these temps are bus cleaners, which is staffed with four individuals.
4. The Board considered approval of payroll for December 1, 2023, through December 31, 2023, in the amount of \$1,444,022.58. Mr. Mike Gibson made the motion to approve payroll. Mr. James Blanco seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.
5. Mr. James Blanco made the motion to approve the amount of \$4,881.78 of the unclaimed student loan payments for Bryan D. Smith for the 16-month period per his

contract. Mr. Angel Valentin seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.

6. Mr. Angel Valentin made the motion to ratify the amount of \$3,112.22 of payments already made to Mr. Bryan Smith for student loans to bring his payments up to date for the calendar year 2022-2023. Mr. James Blanco seconded the motion. The motion carried by a vote of 6 ayes and 0 nays.

BOARD AND STAFF REPORTS (CEO REPORT)

- Mr. Smith asked, if okay with the Board, to work with Ms. Julie Ginn to draft a letter to our local elected officials about the bus rapid transit bill and the bill prohibiting free fares on election days. If this is okay, he will send the letter over to Ms. Julie Ginn to proofread, and with her permission, will stamp the letter to then send on to our local elected officials.

PUBLIC COMMENTS

- Mr. Angel Valentin mentioned the high increase from 2022 to 2023 in interest income. He wondered if this was related to the Indiana Trust we did earlier in the year. Ms. Joanne Zhang mentioned that there are 2 reasons for this. One being Indiana Trust, and the second being after setting this account up, the bank we were previously using matched prices.
- Mr. Joel Wright asked about the affect Purdue closing the parking garage will have on traffic. Mr. Smith said he would investigate what it will do to traffic, but when he realized they were closing those spots and not replacing, it will do great things for public transportation as more people will have lesser spots to park and will feel the need to ride the buses instead which will increase our ridership.

ADJOURNMENT

With no other business to be conducted, Mr. Joel Wright made the motion to adjourn. Mr. Angel Valentin seconded the motion. The motion carried by a vote of 6 ayes and 0 nays. The meeting adjourned at 5:21PM. The next regular board meeting is scheduled for February 28th, 2024, at 5:00PM, in the GLPTC Board Room at 1250 Canal Rd. Lafayette, IN. 47904.



Mr. Mike Gibson, Secretary
CityBus Board of Directors

02/12/2024

Date

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

RESOLUTION #24-1

RESOLUTION RECOGNIZING TRANSIT EMPLOYEE APPRECIATION DAY

WHEREAS, Greater Lafayette Public Transportation Corporation CityBus is a nationally recognized transit system responsible for the operation and maintenance of buses, streetcars, vanpools, on-demand and ACCESS paratransit services; and

WHEREAS, Greater Lafayette Public Transportation Corporation CityBus employs over 140 people who operate, support, clean, maintain, repair, and provide safety to a system that moves hundreds of thousands of passengers every year; and

WHEREAS, Greater Lafayette Public Transportation Corporation CityBus is proud of being a transit system where riders can use our services to access life-changing opportunities – a dream job, an education, medical treatment, family event, or a new home

WHEREAS, March 18, 2024, is Transit Worker Appreciation Day, a celebration that recognize GLPTC’s employees for the job they do in safely operating and maintaining the transit system; and

WHEREAS, extending this recognition for all employees of Greater Lafayette Public Transportation Corporation, who keep our area moving and provide a safe, reliable, and courteous service to each other and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION declare the day of March 18, 2024, as

TRANSIT EMPLOYEE APPRECIATION DAY

as we celebrate, recognize, and thank all the people responsible for a world-class mobility system that continues to build fast, frequent, reliable all-day services that are both prioritized and co-related for those with the greatest need of public transit.

**GREATER LAFAYETTE PUBLIC
TRANSPORTATION CORPORATION**

Ms. Julie Ginn
Chairperson of the Board of Directors
Greater Lafayette Public Transportation Corporation

ATTEST:

Mr. Michael L. Gibson
Secretary/Treasurer of the Board of Directors
Greater Lafayette Public Transportation Corporation

Vote: _____ Ayes _____ Nays

February 28th, 2024

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Greater Lafayette Public Transportation Corporation of Lafayette, Indiana, at a regular meeting on February 28th, 2024, and that public notice of said meeting was given pursuant to and in full compliance with the laws of the State of Indiana.

Mr. Michael L. Gibson
Secretary/Treasurer of the Board of Directors
Greater Lafayette Public Transportation Corporation



SPEED ENFORCEMENT POLICY PRESENTATION



***FEBRUARY 28, 2024
BY: DEREK STREETER***



SPEED ENFORCEMENT POLICY

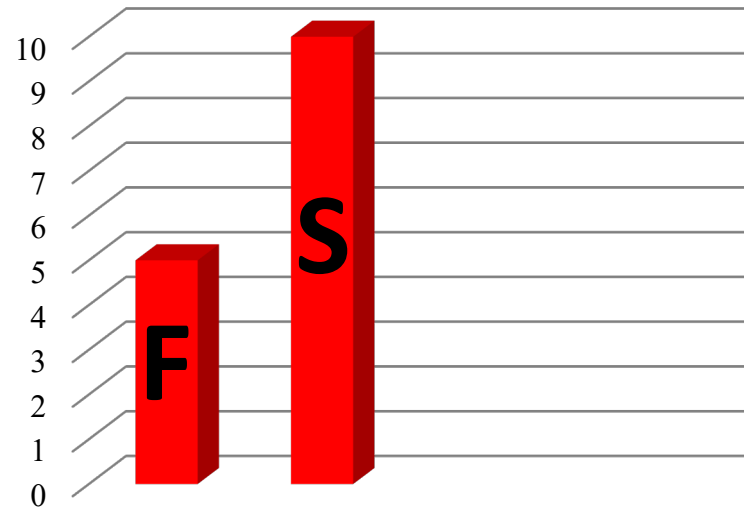
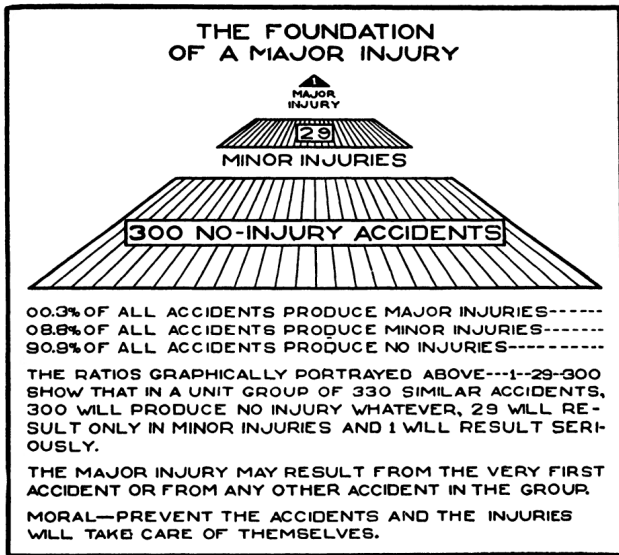
OUR GOALS:

- 1) Quantify the risk
- 2) Verifiably reduce the risk
- 3) Limit the impact on operators
- 4) Support long-term workforce development interests.



SPEED ENFORCEMENT POLICY

FREQUENCY BREEDS SEVERITY



1. The likelihood increases due to the increased **frequency**.
2. The bus will be traveling faster, making it more likely that the impact will be greater (**severity**).

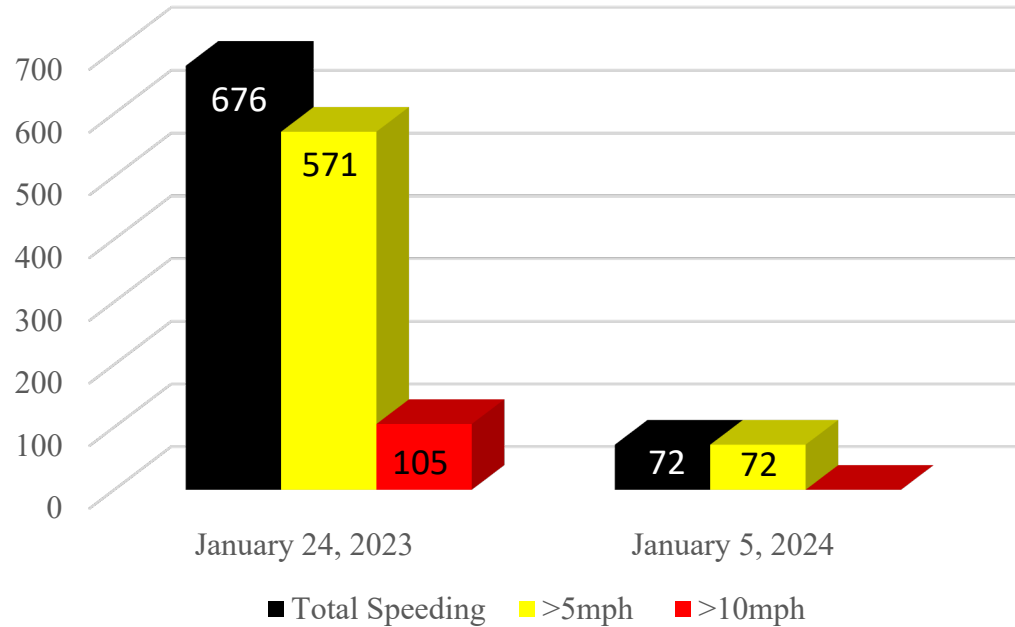
Likelihood and severity are the 2 measures that we use to assess risk.

Speeding increases both.

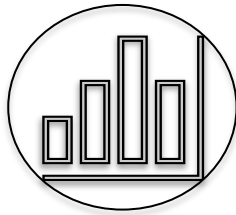
SPEED ENFORCEMENT POLICY

1 YEAR DIFFERENCE

Single Day Speeding Numbers



SPEED ENFORCEMENT POLICY



January 2023

**Data
Collection
Begins**



June 2023

**Enforcement
Begins
365 Days/Year**



July 2023

**Enforcement
Stepdown
8 Days/Month**

Speed Risk Management:

**Geofence Technology
1 random day/month enforcement**

SPEED ENFORCEMENT POLICY

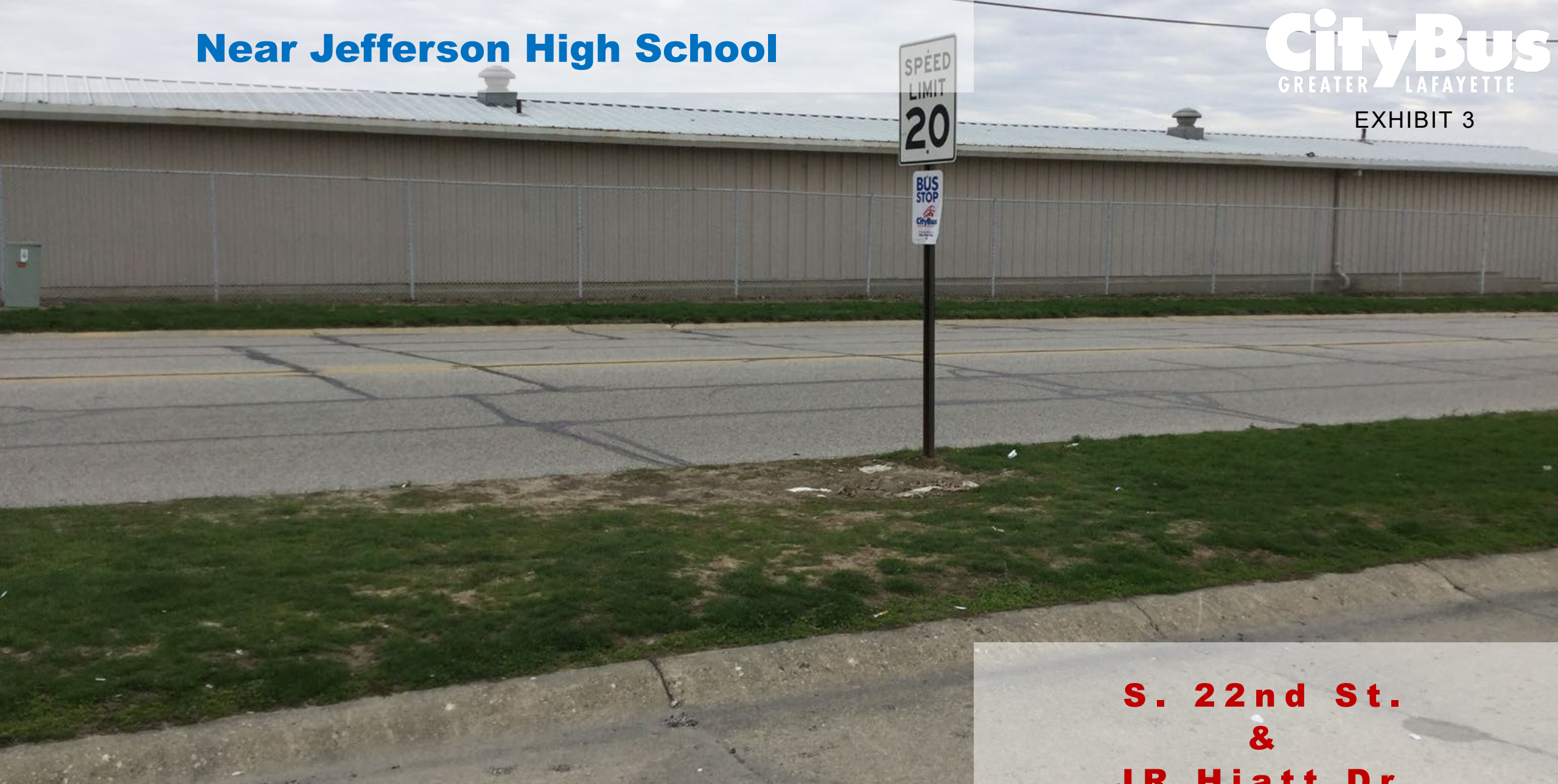
Thank you to all that were involved in making this possible and a major success.



**Bus Stop
Improvement
Project Update**

CityBus
GREATER LAFAYETTE

Near Jefferson High School



Location 1 of 6: BEFORE

**S. 22nd St.
&
JR Hiatt Dr.
in Lafayette**

Near Jefferson High School



Location 1 of 6: AFTER

**S. 22nd St.
&
JR Hiatt Dr.
in Lafayette**

Near Payless Supermarket on Maple Point Dr.



**Main St. SR 38/25
in Lafayette**

Location 2 of 6: BEFORE

EXHIBIT 3

Near Payless Supermarket on Maple Point Dr.

EXHIBIT 3



**Main St. SR 38/25
in Lafayette**

Location 2 of 6: AFTER

Near Monon Place Apartments



Location 3 of 6: BEFORE

**Fannon Dr.
&
Salem St.
in Lafayette**

Near Monon Place Apartments



Location 3 of 6: AFTER

**Fannon Dr.
&
Salem St.
in Lafayette**

Near Family Express



Location 4 of 6: BEFORE

**Klondike Rd.
&
Pemberly Dr.
in West Lafayette**

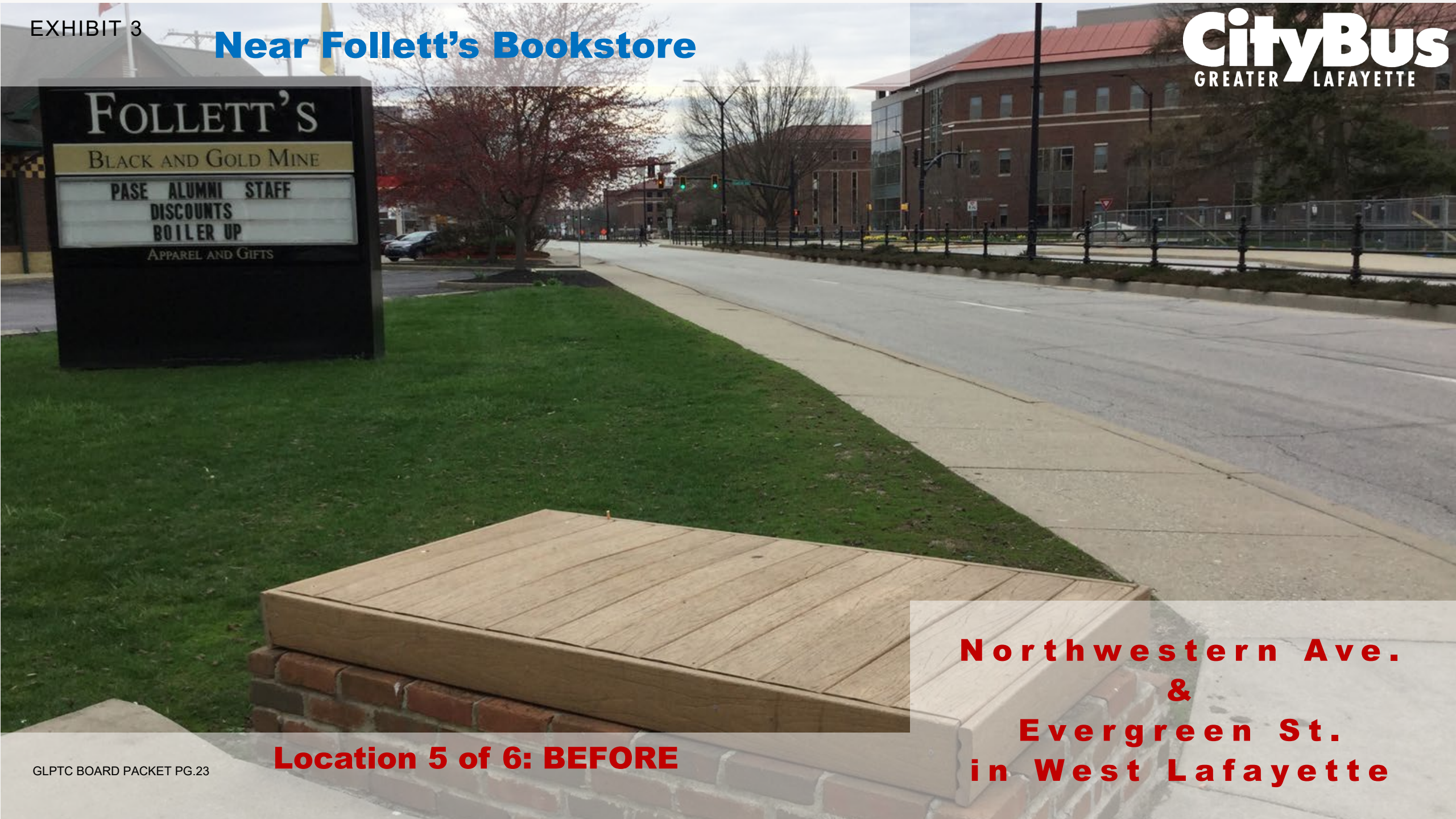
Near Family Express



Location 4 of 6: AFTER

**Klondike Rd.
&
Pemberly Dr.
in West Lafayette**

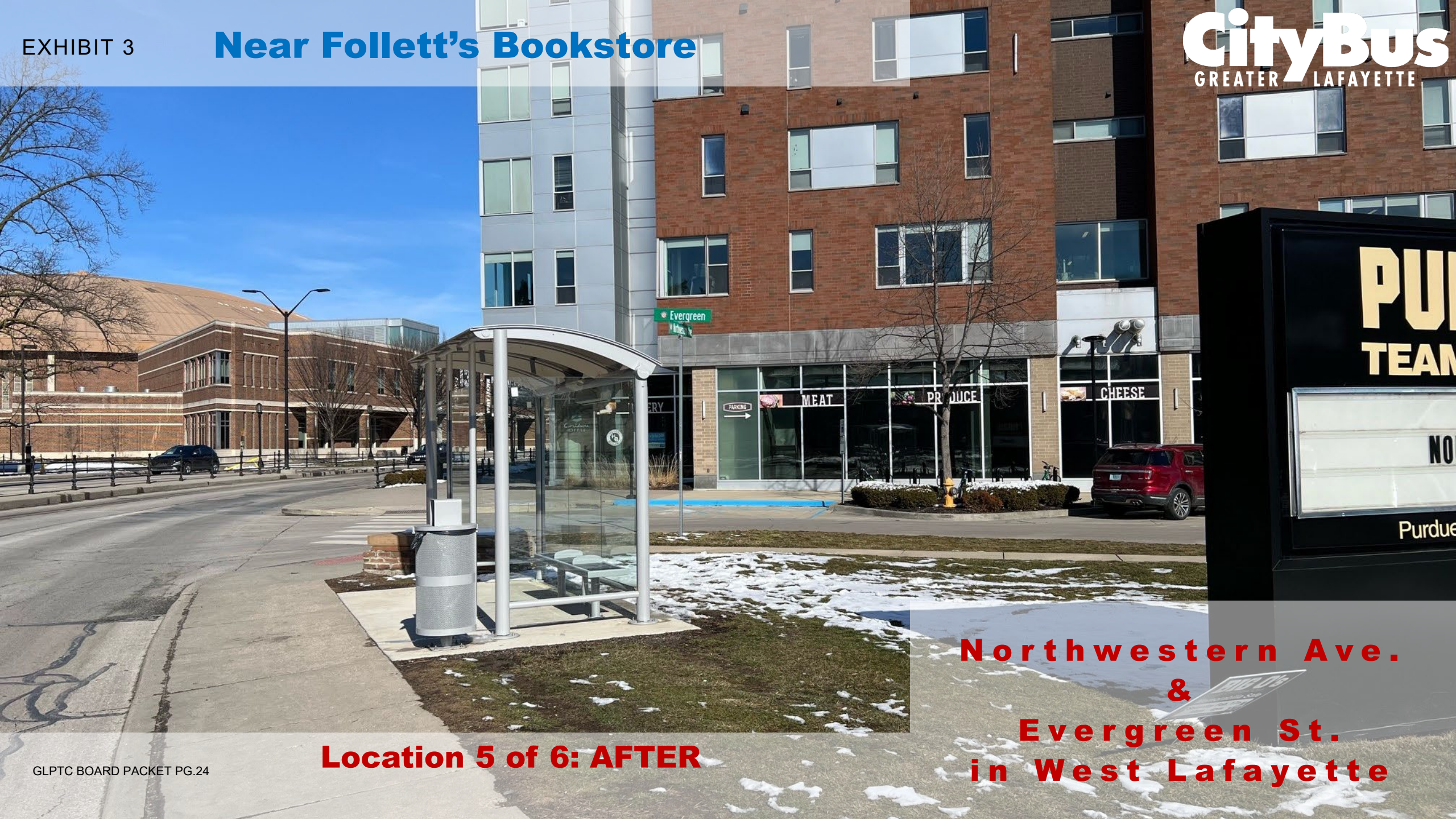
Near Follett's Bookstore



**Northwestern Ave.
&
Evergreen St.
in West Lafayette**

Location 5 of 6: BEFORE

Near Follett's Bookstore



Location 5 of 6: AFTER

**Northwestern Ave.
&
Evergreen St.
in West Lafayette**

Near Peppermill Apartments



**Yeager Rd.
&
Peppermill Dr.
in West Lafayette**

Location 6 of 6: BEFORE

Near Peppermill Apartments



Location 6 of 6: AFTER

**Yeager Rd.
&
Peppermill Dr.
in West Lafayette**

Bus Stop Signage

Fully reflective and distinctively shaped stop signage has been designed to improve ease of identifying stop locations for bus riders and bus operators alike.





CityBus

GREATER LAFAYETTE

CITY BUS --- CLAIMS LISTING FOR
 JANUARY 25, 2024 THROUGH FEBRUARY 21, 2024

Claims UNDER \$20,000 (For Board to select 5 or more for audit)

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
39287	AVAIL TECHNOLOGY	CONTRACTUAL SERVICE	\$756.00
39288	RAMP	CREDIT CARD	\$3,319.94
39289	ACCIDENT FUND	INSURANCE	\$10,070.40
39290	THE STANDARD	INSURANCE	\$9,619.58
39292	CITY OF LAFAYETTE	UTILITIES	\$386.25
39293	CENTER POINT ENERGY	UTILITIES	\$4,479.77
39294	T-MOBILE	UTILITIES	\$866.37
39295	COMCAST	UTILITIES	\$353.35
39296	SUPERFLEET	UTILITIES	\$2,746.74
39297	CENTER POINT ENERGY	UTILITIES	\$1,543.66
39298 **	AVAIL TECHNOLOGY	CAPITAL ITEM	\$3,000.00
39299	BALL EGGLESTON	ATTORNEY FEES	\$575.00
39300	BETTER MERCHANTS	ADVERTISING	\$6,425.04
39301	CHEMSTATION	INVENTORY	\$3,159.90
39302	CINTAS	UNIFORMS - LEASED	\$1,683.47
39303	CINTAS	UNIFORMS	\$3,777.39
39304 **	CORNS MCS	CAPITAL ITEM	\$4,900.00
39305	CULLIGAN	SUPPLIES	\$37.20
39306	EDM TECHNOLOGY	PRINTED MATERIAL	\$5,350.00
39307	FINISHMASTER	INVENTORY	\$822.64
39308	FRANKLIN PEST SOLUTIONS	CONTRACTUAL SERVICES	\$154.00
39309	GILLIG	INVENTORY	\$2,871.84
39310 **	HUSTON ELECTRIC	CAPITAL ITEM	\$1,582.08
39311	ICC BUSINESS PRODUCTS	SUPPLIES	\$24.17
39312	JIMS GARAGE	CONTRACTUAL SERVICES	\$580.00
39313	LH INDUSTRIAL SUPPLIES	INVENTORY	\$182.80
39314	LAFAYETTE AUTO SUPPLY	INVENTORY	\$57.89
39315	LAFAYETTE ELECTRONIC SUPPLY	SUPPLIES	\$149.00
39316 **	LINK MANAGEMENT	CAPITAL ITEM	\$10,452.07
39317 **	LONG ELECTRIC	CAPITAL ITEM	\$2,093.96
39318	MESMERIZE	CONTRACTUAL SERVICES	\$4,656.66
39319	NEORIDE	CONTRACTUAL SERVICES	\$5,077.74
39320 **	NORTH MECHANICAL	CAPITAL ITEM	\$1,630.35
39321	OFFICE H2O	CONTRACTUAL SERVICES	\$1,050.00
39322	PARADIGM CONSULTING	CONTRACTUAL SERVICES	\$3,700.00
39323 **	RELIABLE TRANSMISSION SERVICE	CAPITAL ITEM	\$6,250.00
39324 **	SCHEID DIESEL	CAPITAL ITEM	\$406.98
39325	SEDGWICK VALUATION SERVICE	CONTRACTUAL SERVICES	\$2,750.00
39326	UNITED REFRIGERATION	SUPPLIES	\$11.91
39327	SUPERFLEET	CREDIT CARD	\$2,786.51
39328	ACCIDENT FUND	INSURANCE	\$9,331.00
39329	CITY OF LAFAYETTE	UTILITIES	\$181.63
39330	PRINCIPLE	INSURANCE	\$16,208.92
39331	FINISHMASTER / LKQ	INVENTORY	\$198.59

* PREPAID ITEM

** 80% FTA FUNDED

CITY BUS --- CLAIMS LISTING FOR
JANUARY 25, 2024 THROUGH FEBRUARY 21, 2024

Claims UNDER \$20,000 (For Board to select 5 or more for audit)

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
39332	MIDWEST TRANSIT EQUIPMENT	INVENTORY	\$1,675.62
39333	MULHAUPTS	CONTRACTUAL SERVICES	\$114.30
39334	RIGGS OUTDOOR POWER	SUPPLIES	\$955.50
39335 **	VEILLEUX CONCRETE & CUTTING	CAPITAL ITEM	\$11,950.00
39336	CORPORATE PAYMENT SYSTEMS	CREDIT CARD	\$9,988.12
39337	CITY OF LAFAYETTE	UTILITIES	\$4,587.61
39338	DUKE ENERGY	UTILITIES	\$7,671.63
39339	NEWTON OIL	INVENTORY	\$19,729.37
39342 **	CUMMINS SALES & SERVICE	CAPITAL ITEM	\$6,052.74
39343	DELTA DENTAL	INSURANCE	\$4,646.27
39344	EVERSIDE HEALTH	CONTRACTUAL SERVICES	\$8,269.19
39345	LEVEL365	UTILITIES	\$1,017.99
39346	MICROSOFT	CONTRACTUAL SERVICES	\$698.00
39347	NAPA	INVENTORY	\$6,523.90
39348 **	NORTH MECHANICAL	CAPITAL ITEM	\$3,680.37
39349	OLSTEN STAFFING	TEMP. EMPLOYMENT	\$16,602.45
39350	PLYMATE	CONTRACTUAL SERVICES	\$236.25
39351	STAPLES	SUPPLIES	\$1,186.36
39352	TRAVELERS	INSURANCE	\$4,135.62
39353	UNITED HEALTHCARE	INSURANCE	\$9.60
39354	JOHNSTON, LYLE	TOOL ALLOWANCE	\$393.71
39355	WALSH, RAY	MISC REIMBURSEMENT	\$38.80
39356	CITY OF LAFAYETTE	UTILITIES	\$34.07
39357 **	THE AFTERMARKET PARTS CO	CAPITAL ITEM	\$14,332.75
39358	CARDINAL COPIER	CONTRACTUAL SERVICES	\$883.62
39359	CHEMSTATION	INVENTORY	\$1,495.80
39360	CINTAS	UNIFORMS	\$1,963.17
39361	GILLIG	INVENTORY	\$219.59
39362	NEW BEGINNINGS EAP	EAP PROGRAM	\$306.00
39363	RELIABLE TRANSMISSION SERVICE	SUPPLIES	\$191.75
39364	STAPLES	SUPPLIES	\$264.19
39365	REPUBLIC SERVICE	CONTRACTUAL SERVICES	\$166.40
39366	MICROSOFT	CONTRACTUAL SERVICES	701.60
39367	T-MOBILE	UTILITIES	\$927.94
39368	VAN GORDER JANITORIAL	CUSTODIAL SERVICE	\$4,784.00
39369	MULHAUPTS	CONTRACTUAL SERVICES	\$220.00
39370	SAFE HIRING	CONTRACTUAL SERVICES	\$343.25
39371	GREATER LAFAYETTE COMMERCE	ADVERTISING/PROMOTIONAL	\$7,250.00
39372	GWYN NEWSOME	CONTRACTUAL SERVICES	\$562.50
39373	DISA GLOBAL SOLUTIONS	CONTRACTUAL SERVICES	\$967.50
39374	LADYBUG EARL	CONTRACTUAL SERVICES	\$4.63
39375	CHOSNEK, ED	CHILDCARE	\$167.44
39376	CUSTOM FORMS	PRINTED MATERIAL	\$2,196.65
39377 **	CENTER FOR TRANSPORTATION & ENVIRONME	CAPITAL ITEM	\$9,500.00

* PREPAID ITEM

** 80% FTA FUNDED

CITY BUS --- CLAIMS LISTING FOR
 JANUARY 25, 2024 THROUGH FEBRUARY 21, 2024

Claims UNDER \$20,000 (For Board to select 5 or more for audit)

CLAIM#	VENDOR NAME	CLAIM REASON	AMOUNT
39378 **	PHILS AUTOMOTIVE	CAPITAL ITEM	\$1,380.32
39379 **	HUSTON ELECTRIC	CAPITAL ITEM	\$2,939.85
39380 **	FAIRMOUNT DOORS	CAPITAL ITEM	\$2,687.00
39381	CONSTELLATION	UTILITIES	\$24,976.52
39382	RIGGS OUTDOOR POWER	SUPPLIES	\$477.75
39383	CITY OF LAFAYETTE	UTILITIES	\$386.25
39384	FERRELLGAS	SUPPLIES	\$56.45
39385	CENTER POINT ENERGY	UTILITIES	\$4,840.76
39386	ACCIDENT FUND	INSURANCE	\$10,070.40
39387 **	DELL	CAPITAL ITEM	\$2,113.78
39388	QUADIENT	SUPPLIES	\$55.50
39389	EXTERIOR VIEW	CONTRACTUAL SERVICE	\$1,647.30
39390	CITY OF LAFAYETTE	UTILITIES	\$1,215.58
39391	FRONTIER	UTILITIES	\$352.71
39392	CINTA	UNIFORMS - LEASED	\$1,510.55
39393	DUVALL, VALERIE	UNIFORM ALLOWANCE	\$74.99
39394 **	LAFAYETTE GLASS	CAPITAL ITEM	\$4,314.50
39395	RAMP	CREDIT CARD	\$1,708.84

TOTAL: \$354,716.10

Claims OVER \$20,000 (For Board approval)

39291	UNITED HEALTHCARE	INSURANCE	\$122,592.37
39340 **	NEW FLYER	CAPITAL ITEM	\$572,628.94
39341 **	NEW FLYER	CAPITAL ITEM	\$286,314.47

TOTAL: \$981,535.78

CLAIMS TOTAL: \$1,336,251.88

* PREPAID ITEM

** 80% FTA FUNDED

Payroll Total for Jan-24 \$ 1,025,880.39

Summary	Pay Date 1/12/2024	Pay Date 1/26/2024	Board Members	Grand Total
Gross Wages	\$316,969.31	\$348,195.84	\$200.00	\$665,365.15
Employer Taxes	\$52,318.72	\$57,402.08		\$109,720.80
Employer Fringe Benefits	\$157,737.63	\$93,056.81		\$250,794.44
Total Payroll	\$527,025.66	\$498,654.73	\$200.00	\$1,025,880.39

Employer Details	Pay Date 1/12/2024	Pay Date 1/26/2024	Total
Employer Taxes:			
FICA/Medicare	\$46,805.04	\$51,537.82	\$98,342.86
SUTA	\$5,513.68	\$5,864.26	\$11,377.94
	\$52,318.72	\$57,402.08	\$109,720.80
Employer Fringe Benefits:			
PERF Contributions	\$36,590.62	\$38,822.68	\$75,413.30
Health/Dental/Vision/Life	\$49,879.90	\$51,915.49	\$101,795.39
HAS Contributions	\$68,800.00	\$0.00	\$68,800.00
Other Fringes	\$2,467.11	\$2,318.64	\$4,785.75
	\$157,737.63	\$93,056.81	\$250,794.44

CEO REPORT TO GLPTC BOARD OF DIRECTORS

MEETING DATE: February 28, 2024

CEO

- Met with Dr. Loomis and staff from the Tippecanoe County Health Office regarding Narcan availability and training.
- The Public Transportation Council of Indiana (PTCI) has been leading the charge on Senate Bill 52. I testified in front of the Road and Transportation Committee on _____.
- I have been asked to serve as the Secretary / Treasurer of PTCI. John Metzinger is the president of this board.
- Coordinating with Union to begin negotiations to start on creating a new Contract. The current Contract is up May 31, 2024.
- Shelby has started overseeing “Fresh Fruit Fridays” for our operator and maintenance staff. This was a suggestion from an operator as a pass practice, so we have started this as a healthy alternative to other easy to access foods.

FINANCE

- Year end financial tasks progressing well. Submitted tax forms and state R100 report on time. Anticipate to close 2023 books this month.
- Submitted grant amendment for old 5307 fund.
- FleetNet ERP system conversion to cloud versions has kicked off. Anticipate to go live on April 16th.
- Evaluated two fare software platforms and made a purchase recommendation.
- Met with SBOA to discuss internal control matters. Working on company internal control policy draft.
- Submitted information as a sub-awardee for FTA ADCMS grant application with the Build America Center.
- Met with our insurance agent to discuss sourcing of public employee policy (expiring in March) and future insurance for the hydrogen project.

HUMAN RESOURCES

- Completed interviews for Administrative Assistant and Transit Analyst positions.
- Offered and received signed acceptance for Administrative Assistant and Transit Analyst positions.

- Attended lunch and learn session put on by Sycamore Springs to learn about Human Relations Commission for Lafayette, West Lafayette, and Tippecanoe County.
- Began interim contract for Employee Assistance Program with Franciscan Alliance.
- Began training for the Damis reporting required by the FTA.
- Processed creditable coverage requirements set by Medicare.
- Onboarded eight new bus operators.

MAINTENANCE

- 5004 Engine Rebuild
- 5006 Cylinder head replacement
- 4003 rear differential replacement
- 4011 Transmission replacement

OPERATIONS

- Operations dispatch + supervisors were engaged in a class learning the new Remix Program for route building. This day and a half class session was put on by Remix Staff at an off-site location.
- Operations continued to gather manual rider sampling for the National Transit Database (NTD)-once every three-year requirement.
- A new Drivers communication meeting is being held on the 1st and 3rd Wednesday of each month. This gives drivers an opportunity to discuss issues, one-on-one, with the Operations Manager. Drivers will rotate into the group until all drivers have attended.

CUSTOMER EXPERIENCE

- The Dr. Jon D. Fricker Memorial Transit Internship has been filled with an outstanding Purdue University student, Otis. He's a junior in the College of Aviation Technology and a transit enthusiast. Staff is honored to have this internship available to remember Dr. Fricker's legacy and further his dedication to effective transit and higher education.
- Bus stop amenity improvement projects throughout the service area are almost finished. Minimal work is being completed at one location. New shelters and related amenities have been installed at all six locations throughout the service area.

- Updated system maps have been printed and individual route maps continue to be developed. Updated bus stop signs are nearing completing with a prototype sign from the vendor available. Additionally, improvements and updates to the website continue in the testing stages with a launch anticipated this Spring.

SAFETY

- Developed Speed Enforcement power point presentation.
- Met with Operations Manager to discuss general risk patterns we are seeing with our operators' driving performance.
- Drafted National Transportation Database reporting form and glossary for use by our supervisors in reporting events such as operator assaults, fires, and injuries.

TRAINING

- Started a bus operator class of 8 on 2/5/2024.
 - 7 are training to obtain their Commercial Drivers License and 1 entered as a CDL holder.
 - Nearing completion of the first phase of training which is largely focused on federally mandated subjects and internal training, such as site security, active shooter, terrorism, de-escalation, basic bus operation, and how to navigate the CityBus system.
 - Beginning the difficult phase of CDL skills preparation.
- Met with Fleet Manager to discuss ways to improve the initial training process for those employees entering through the shop. Collaborating on a new sign-off sheet and training timelines.

INFORMATION TECHNOLOGY

- Attended Remix application training.
- Coordinating with TripSpark and other vendors to improve integration of applications. The improvements are designed to benefit our riders and internal users of the applications.
- Working with vendors to evaluate new radio communication options, as a strong radio signal is an issue on the fringe of our service area.

Jan 2024
PROFIT AND LOSS STATEMENT
 GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

OPERATING REVENUE	Jan-24	Jan-23	%DIFF/MO	YTD2024	YTD2023	%DIFF	BUDGETED
PASSENGER FARES	\$ 304,654.31	\$ 305,199.80	-0.18%	\$ 304,654.31	\$ 305,199.80	-0.18%	\$ 2,993,912
ADVERTISING INCOME	3,916.67	10,876.30	-63.99%	3,916.67	10,876.30	-63.99%	239,728
INTEREST INCOME	41,020.52	22,360.31	83.45%	41,020.52	22,360.31	83.45%	23,048
MISC. INCOME	5,636.61	14,102.73	-60.03%	5,636.61	14,102.73	-60.03%	200,000
	\$ 355,228.11	\$ 352,539.14	0.76%	\$ 355,228.11	\$ 352,539.14	0.76%	\$ 3,456,688

REVENUE MILES	161,031	141,004	14.20%	161,031	141,004	14.20%
REVENUE HOURS	12,694	11,373	11.62%	12,694	11,373	11.62%

OPERATING EXPENSE	Jan-24	Jan-23	%DIFF/MO	YTD2024	YTD2023	%DIFF	BUDGETED	BALANCE	CPM/M	CPM/Y
PERSONNEL										
OPERATOR WAGES	\$ 510,444.41	\$ 533,496.39	-4.32%	\$ 510,444.41	\$ 533,496.39	-4.32%	\$ 6,869,884	\$ (6,359,440)	3.17	3.17
ADMINISTRATIVE WAGES	142,723.82	117,796.42	21.16%	142,723.82	117,796.42	21.16%	2,099,054	\$ (1,956,330)	0.89	0.89
MAINTENANCE WAGES	72,365.15	70,768.77	2.26%	72,365.15	70,768.77	2.26%	920,315	\$ (847,950)	0.45	0.45
FICA TAX	53,672.08	52,969.98	1.33%	53,672.08	52,969.98	1.33%	756,528	\$ (702,856)	0.33	0.33
PERF	81,493.46	76,503.82	6.52%	81,493.46	76,503.82	6.52%	1,170,568	\$ (1,089,075)	0.51	0.51
LIFE & HEALTH INSURANCE	140,680.55	140,152.90	0.38%	140,680.55	140,152.90	0.38%	2,330,241	\$ (2,189,560)	0.87	0.87
UNEMPLOYMENT INSURANCE	11,436.72	12,786.48	-10.56%	11,436.72	12,786.48	-10.56%	70,000	\$ (58,563)	0.07	0.07
WORK COMP INSURANCE	10,070.40	8,426.50	19.51%	10,070.40	8,426.50	19.51%	135,303	\$ (125,233)	0.06	0.06
UNIFORMS	5,426.10	980.98	453.13%	5,426.10	980.98	453.13%	50,000	\$ (44,574)	0.03	0.03
FRINGE BENEFITS	5,394.69	(1,381.35)	-490.54%	5,394.69	(1,381.35)	-490.54%	114,568	\$ (109,173)	0.03	0.03
	1,033,707.38	1,012,500.89	2.09%	1,033,707.38	1,012,500.89	2.09%	14,516,461	\$ (13,482,754)		

COMMODITIES										
DIESEL FUEL	4,781.80	9,098.79	-47.45%	4,781.80	9,098.79	-47.45%	310,492	\$ (305,710)	0.03	0.03
CNG FUEL	32,793.98	39,913.84	-17.84%	32,793.98	39,913.84	-17.84%	570,738	\$ (537,944)	0.20	0.20
GASOLINE	1,307.86	862.03	51.72%	1,307.86	862.03	51.72%	22,953	\$ (21,645)	0.01	0.01
LUBRICANTS	2,911.92	2,406.00	21.03%	2,911.92	2,406.00	21.03%	43,886	\$ (40,974)	0.02	0.02
REPAIR PARTS--STOCK	10,057.29	22,301.79	-54.90%	10,057.29	22,301.79	-54.90%	300,000	\$ (289,943)	0.06	0.06
REPAIR PARTS--FIXED EQUIP	-	26.08	-100.00%	-	26.08	-100.00%	10,000	\$ (10,000)	0.00	0.00
TIRES & BATTERIES	865.86	579.16	49.50%	865.86	579.16	49.50%	14,326	\$ (13,460)	0.01	0.01
CLEANING SUPPLIES	3,299.81	1,010.54	226.54%	3,299.81	1,010.54	226.54%	20,469	\$ (17,169)	0.02	0.02
BUILDING MATERIALS	126.21	2,499.95	-94.95%	126.21	2,499.95	-94.95%	26,892	\$ (26,765)	0.00	0.00
POSTAGE & FREIGHT	30.68	755.18	-95.94%	30.68	755.18	-95.94%	8,066	\$ (8,035)	0.00	0.00
OFFICE SUPPLIES	409.44	1,160.82	-64.73%	409.44	1,160.82	-64.73%	22,469	\$ (22,059)	0.00	0.00
MAT & SUPP--NOT BILL.	10,346.69	(1,401.79)	-838.11%	10,346.69	(1,401.79)	-838.11%	95,937	\$ (85,591)	0.06	0.06
MAT & SUPPLIES--BILLABLE	-	20.76	-100.00%	-	20.76	-100.00%	320	\$ (320)	0.00	0.00
MAT & SUPPLIES--MAINT	-	-	0.00%	-	-	0.00%	2,437	\$ (2,437)	0.00	0.00
	66,931.54	79,233.15	-15.53%	66,931.54	79,233.15	-15.53%	1,448,983	\$ (1,382,052)		

SERVICES & CHARGES										
ATTORNEY & AUDIT FEES	575.00	1,499.00	-61.64%	575.00	1,499.00	-61.64%	150,000	\$ (149,425)	0.00	0.00
CONTRACT MAINTENANCE	38,862.65	13,669.91	184.29%	38,862.65	13,669.91	184.29%	531,762	\$ (492,900)	0.24	0.24
CUSTODIAL SERVICES	-	4,160.00	-100.00%	-	4,160.00	-100.00%	69,885	\$ (69,885)	0.00	0.00
CONTRACTUAL SERVICES	16,132.10	19,428.96	-16.97%	16,132.10	19,428.96	-16.97%	550,000	\$ (533,868)	0.10	0.10
UTILITIES--TELEPHONE	1,267.33	-	0.00%	1,267.33	-	0.00%	4,684	\$ (3,416)	0.01	0.01
UTILITIES--ELECTRIC	-	(738.68)	-100.00%	-	(738.68)	-100.00%	75,000	\$ (75,000)	0.00	0.00
UTILITIES--WATER & SEWAGE	386.25	(1,011.37)	-138.19%	386.25	(1,011.37)	-138.19%	35,219	\$ (34,833)	0.00	0.00
UTILITIES--GAS HEAT	-	5,373.91	-100.00%	-	5,373.91	-100.00%	68,372	\$ (68,372)	0.00	0.00
ADVERTISING & PROMOTION	8,125.04	684.00	1087.87%	8,125.04	684.00	1087.87%	150,000	\$ (141,875)	0.05	0.05
EXTERIOR ADVERTISING	-	8,000.00	-100.00%	-	8,000.00	-100.00%	10,000	\$ (10,000)	0.00	0.00
PRINTING	5,350.00	-	0.00%	5,350.00	-	0.00%	30,000	\$ (24,650)	0.03	0.03
ADVERTISING FEES	-	-	0.00%	-	-	0.00%	3,000	\$ (3,000)	0.00	0.00
DUES & SUBSCRIPTIONS	1,530.00	6,886.00	-77.78%	1,530.00	6,886.00	-77.78%	56,207	\$ (54,497)	0.01	0.01
TRAVEL & MEETINGS	1,205.77	1,518.83	-20.61%	1,205.77	1,518.83	-20.61%	66,347	\$ (65,141)	0.01	0.01
PREMIUM PL & PD INSURANCE	167,892.00	38,761.97	333.14%	167,892.00	38,761.97	333.14%	600,000	\$ (432,108)	1.04	1.04
PAYOUTS--PL & PD INS.	12,000.00	8,333.33	44.00%	12,000.00	8,333.33	44.00%	150,000	\$ (138,000)	0.07	0.07
RECOVERY/PHYSICAL DAMAGE	-	(5,085.11)	-100.00%	-	(5,085.11)	-100.00%	-	\$ -	0.00	0.00
OTHER CORPORATE INS.	2,300.00	7,201.00	-68.06%	2,300.00	7,201.00	-68.06%	94,523	\$ (92,223)	0.01	0.01
VEHICLE REGISTRATION	-	-	0.00%	-	-	0.00%	1,000	\$ (1,000)	0.00	0.00
INTEREST--SHORT TERM	-	-	0.00%	-	-	0.00%	-	\$ -	0.00	0.00
BAD DEBT EXPENSE	-	-	0.00%	-	-	0.00%	5,000	\$ (5,000)	0.00	0.00
MISCELLANEOUS EXPENSE	689.83	697.36	-1.08%	689.83	697.36	-1.08%	-	\$ 690	0.00	0.00
ACA TAXES & FEES	-	-	0.00%	-	-	0.00%	-	\$ -	0.00	0.00
CASH (OVER)/SHORT	-	-	0.00%	-	-	0.00%	-	\$ -	0.00	0.00
	256,315.97	109,379.11	134.34%	256,315.97	109,379.11	134.34%	2,650,819	\$ (2,394,503)		

TOTAL EXPENSES	\$ 1,356,954.89	\$ 1,201,113.15	12.97%	\$ 1,356,954.89	\$ 1,201,113.15	12.97%	\$ 18,616,264	\$ (17,259,309)	8.43	8.43
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OTHER INCOME	Jan-24	Jan-23	%DIFF/MO	YTD2024	YTD2023	%DIFF	BUDGETED
COUNTY PROPERTY TAX	\$ 229,421.50	\$ 237,614.25	-3.45%	\$ 229,421.50	\$ 237,614.25	-3.45%	\$ 3,254,501
LOCAL INCOME TAX	67,915.58	64,385.17	5.48%	67,915.58	64,385.17	5.48%	772,697
STATE OPERATING GRANT	-	-	0.00%	-	-	0.00%	4,353,657
FEDERAL OPERATING GRANT	-	-	0.00%	-	-	0.00%	5,302,721
CARES ACT OPERATING GRANT	-	-	0.00%	-	-	0.00%	-
FAMILIES FIRST COVID-19 TAX CR	-	-	0.00%	-	-	0.00%	-
ALTERNATIVE FUEL TAX CREDIT	-	-	0.00%	-	-	0.00%	-
FEDERAL PLANNING GRANT	-	-	0.00%	-	-	0.00%	-
STATE/LOCAL CONTRIBUTION	-	-	0.00%	-	-	0.00%	-
TOTAL OTHER INCOME	\$ 297,337.08	\$ 301,999.42	-1.54%	\$ 297,337.08	\$ 301,999.42	-1.54%	\$ 13,683,576

OTHER EXPENSES	Jan-24	Jan-23	YTD2024	YTD2023
(GAIN)/LOSS--ASSET DISPOSAL	\$ -	\$ -	\$ -	\$ -
INTERGOVERNMENTAL FUNDS XFE	\$ -	\$ -	\$ -	\$ -
DEPRECIATION EXPENSE	289,569.17	299,898.71	289,569.17	299,898.71
TOTAL OTHER EXPENSES	\$ 289,569.17	\$ 299,898.71	\$ 289,569.17	\$ 299,898.71

NET PROFIT/(LOSS)	Jan-24	Jan-23	YTD2024	YTD2023
	\$ (993,958.87)	\$ (846,473.30)	\$ (993,958.87)	\$ (846,473.30)

REVENUE COMPARISON

January 2024

	January 2024	January 2023	% DIFF	YTD2024	YTD2023	YTD2024
NON-CONTRACT REVENUE						
CASH FARES	\$ 14,847.24	\$ 16,155.69	-8.10%	\$ 14,847.24	\$ 16,155.69	-8.10%
TOKENS	3,790.00	1,042.50	263.55%	3,790.00	1,042.50	263.55%
REGULAR PASS	17,304.00	17,276.00	0.16%	17,304.00	17,276.00	0.16%
DAY PASS	3,128.00	3,594.00	-12.97%	3,128.00	3,594.00	-12.97%
ELDERLY/DISABLED	2,592.00	1,938.00	33.75%	2,592.00	1,938.00	33.75%
YOUTH PASS	-	-	0.00%	-	-	0.00%
TOTAL NON-CONTRACT	\$ 41,661.24	\$ 40,006.19	4.14%	\$ 41,661.24	\$ 40,006.19	4.14%
TOTAL WITH ACCESS	\$ 48,986.51	\$ 45,446.00	7.79%	\$ 48,986.51	\$ 45,446.00	7.79%
CONTRACT REVENUE						
CAMPUS	\$ 170,151.80	\$ 192,657.63	-11.68%	\$ 170,151.80	\$ 192,657.63	-11.68%
IVY TECH	-	-	0.00%	-	-	0.00%
WLSC	-	-	0.00%	-	-	0.00%
APARTMENTS	85,516.00	67,096.17	27.45%	85,516.00	67,096.17	27.45%
WABASH NATIONAL	-	-	0.00%	-	-	0.00%
TRIPPERS	-	-	0.00%	-	-	0.00%
SUPPLEMENTAL SVC.	-	-	0.00%	-	-	0.00%
TOTAL CONTRACT	\$ 255,667.80	\$ 259,753.80	-1.57%	\$ 255,667.80	\$ 259,753.80	-1.57%
AUXILIARY REVENUE						
EXTERIOR ADVER.	\$ 3,916.67	\$ 10,876.30	-63.99%	\$ 3,916.67	\$ 10,876.30	-63.99%
MISC / CONCESSIONS	5,636.61	14,102.73	-60.03%	5,636.61	14,102.73	-60.03%
TOTAL AUXILIARY	\$ 9,553.28	\$ 24,979.03	-61.75%	\$ 9,553.28	\$ 24,979.03	-61.75%
INTEREST REVENUE						
INTEREST	\$ 41,020.52	\$ 22,360.31	83.45%	\$ 41,020.52	\$ 22,360.31	83.45%
	\$ 41,020.52	\$ 22,360.31	83.45%	\$ 41,020.52	\$ 22,360.31	83.45%
TOTAL REVENUE WITHOUT ACCESS						
	January 2024	January 2023	% DIFF	YTD2024	YTD2023	YTD2024
NON-CONTRACT	\$ 41,661.24	\$ 40,006.19	4.14%	\$ 41,661.24	\$ 40,006.19	4.14%
CONTRACT	255,667.80	259,753.80	-1.57%	255,667.80	259,753.80	-1.57%
AUXILIARY	9,553.28	24,979.03	-61.75%	9,553.28	24,979.03	-61.75%
INTEREST	41,020.52	22,360.31	83.45%	41,020.52	22,360.31	83.45%
	\$ 347,902.84	\$ 347,099.33	0.23%	\$ 347,902.84	\$ 347,099.33	0.23%
TOTAL REVENUE WITH ACCESS						
	January 2024	January 2023	% DIFF	YTD2024	YTD2023	YTD2024
ALL SOURCES	\$ 347,902.84	\$ 347,099.33	0.23%	\$ 347,902.84	\$ 347,099.33	0.23%
ACCESS	7,325.27	5,439.81	34.66%	7,325.27	5,439.81	34.66%
TOTAL REVENUE	\$ 355,228.11	\$ 352,539.14	0.76%	\$ 355,228.11	\$ 352,539.14	0.76%

BALANCE SHEET

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

A S S E T S	Dec-23		Current		L I A B I L I T I E S	Dec-23		Current	
CASH & CASH ITEMS					PAYABLES				
CASH IN BANK-GENERAL FUND	7,329,836.50	5,331,173.11			TRADE PAYABLES	-	-		
CASH IN PAYROLL ACCOUNT-GEN FD	725,793.73	795,952.50			ACCOUNTS PAYABLE	671,338.67	147,963.59		
LEVY EXCESS FUND	-	-			ACCOUNTS PAYABLE - CNG UTILITIES	177,610.05	219,674.27		
WORKING FUNDS	-	-			TOTAL PAYABLES	848,948.72	367,637.86		
UNITED HEALTHCARE HRA IMPREST-GEN FD	-	-			ACCRUED PAYROLL LIABILITIES				
HEALTHCARE IMPREST-GEN FD	-	-			ACCRUED WAGES PAYABLE	281,727.23	291,093.94		
RAINY DAY FUND	256,256.66	256,256.66			ACCR COMPENSATED ABSENCES PAYABLE	276,583.24	276,583.24		
TOTAL CASH & CASH ITEMS	8,311,886.89	6,383,382.27			DEDUCTIONS-AUTO	-	-		
RECEIVABLES					UNION DUES WITHHELD	1,872.70	2,284.78		
ACCOUNTS RECEIVABLE	95,134.49	70,238.89			DEDUCTION-FICA/MEDICARE EE	-	-		
SHOP INVENTORY	-	-			DEDUCTION-UNION DUES	-	-		
A/R - CITY OF LAFAYETTE	-	-			DEDUCTION-WELLNESS	336.81	505.03		
CONTRACT RECEIVABLE-PURDUE	487,156.17	1,067,986.82			DEDUCTION-HEALTH INSURANCE	11,414.68	2,428.74		
A/R-TICKET VENDING MACHINE COLLECTIONS	3,624.00	3,309.00			DEDUCTION-HEALTH INS - COBRA	-	-		
A/R - OFF-SITE PASS SALES COLLECTIONS	-	-			DEDUCTION - CHARITABLE DONATIONS	-	-		
ACCTS RECV-EMPLOYEE P/R WASH	-	-			DEDUCTION - LIBERTY NATIONAL	-	-		
A/R CAPITAL GRANTS-FTA	89,009.04	-			DEDUCTION-GARNISHMENTS	827.61	827.61		
A/R OPERATING ASSISTANCE-FTA	372,304.00	-			DEDUCTION-UNITED WAY	403.00	654.23		
A/R TAX DRAW-COUNTY/LOCAL	-	229,421.50			DEDUCTION-CABLE	-	-		
A/R GRANTS-STATE	-	-			DEDUCTION-PERF EE	3,026.00	4,974.69		
A/R PLANNING ASSISTANCE-FTA	-	-			DEDUCTION-SUPPORT	-	-		
A/R OPERATING ASSISTANCE-STATE	-	-			DEDUCTION-EE LOANS	350.08	449.73		
A/R FEDERAL TAX CREDITS	362,627.00	523,423.50			DEDUCTION-BOSTON MUTUAL	121.68	144.26		
PROPERTY TAX RECEIVABLE	3,128,409.00	3,128,409.00			DEFERRED COMPENSATION	1,302.11	5,752.92		
TOTAL RECEIVABLES	4,538,263.70	5,022,788.71			ACCRUED PERF PAYABLE ER	5,889.53	11,910.17		
MATERIALS & SUPPLIES INVENTORY					TOTAL PAYROLL LIABILITIES	583,854.67	597,609.34		
BUS PARTS INVENTORY	349,028.72	344,075.26			ACCRUED TAX LIABILITIES				
PARTS INVENTORY-CLEARING ACCT	-	-			FIT TAXES	46,944.93	64,598.32		
DIESEL & GASOLINE INVENTORY	17,151.23	12,369.43			FICA/MEDICARE	26,755.39	26,755.39		
OIL, LUBE, ANTIFREEZE INVENTORY	87,470.97	84,559.05			STATE TAX	-	-		
TIRES, TUBES, BATTERIES INVENTORY	2,564.86	5,491.32			STATE UNEMPLOYMENT TAX	-	-		
FACILITIES PARTS INVENTORY	29,997.08	29,997.08			COUNTY TAX	-	-		
TOTAL MATERIALS & SUPPLIES INVENTORY	486,212.86	476,492.14			TOTAL TAX LIABILITIES	73,700.32	91,353.71		
TANGIBLE PROPERTY TRANSIT OPS					SHORT TERM DEBT				
REVENUE EQUIPMENT	28,085,452.20	28,101,624.13			SHORT TERM DEBT	-	-		
SUPPORT VEHICLES	578,732.43	578,732.43			AUTO INSURANCE PAYOUT LIABILITY	-	(48,857.14)		
BUILDING & STRUCTURE	19,457,821.89	19,457,821.89			WORKERMAN COMP INSURANCE PAYOUT LIABILITY	-	-		
EQUIPMENT SHOP & GARAGE	515,347.73	515,347.73			HEALTH INSURANCE PAYOUT LIABILITY	-	-		
REVENUE COLLECTION FAREBOX	1,729,463.34	1,729,463.34			ACCRUED INTEREST PAYABLE - BANK OF AMERICA-CNG	-	-		
COMMUNICATIONS EQUIPMENT	530,373.12	530,373.12			TOTAL SHORT TERM DEBT	-	(48,857.14)		
OFFICE EQUIPMENT & FURNISHINGS	335,773.05	335,773.05			OTHER CURRENT LIABILITIES				
CONSTR. IN PROGRESS-SHOP	37,959.93	43,193.96			UNREDEEMED TOKENS	1,105.11	0.11		
CONSTR. IN PROGRESS - HYDROGEN	39,500.00	39,500.00			UNREDEEMED REGULAR PASSES	168.00	-		
CONSTR. IN PROGRESS - PROJECTS	1,078,771.72	1,128,841.55			UNREDEEMED DAY PASSES	48.50	0.50		
CONSTR. IN PROGRESS - SHELTERS	308,105.14	320,055.14			UNREDEEMED E & D PASSES	-	-		
LAND	926,471.26	926,471.26			UNREDEEMED SEMESTER PASSES	-	-		
TOTAL PROPERTY COST	53,623,771.81	53,707,197.60			UNREDEEMED LOOP PASSES	-	-		
ACC DEPR-REVENUE EQUIPMENT					DEFERRED REVENUE-COUNTY/LOCAL	-	-		
ACC DEPR-SUPPORT VEHICLES	(15,322,358.75)	(15,521,422.15)			DEFERRED REVENUE-ADVERTISING & PAINTED TRANSIT	4,583.31	3,666.64		
ACC DEPR-BUILDING & STRUCTURE	(8,961,478.51)	(9,025,204.49)			FEDERAL TAX PAYABLE	-	-		
ACC DEPR-EQUIPMENT SHOP & GARAGE	(473,826.31)	(478,512.12)			UNREDEEMED 50 FARESAVERS	-	-		
ACC DEPR-REVENUE COLLECTION FAREBOX	(1,609,762.07)	(1,614,864.79)			UNREDEEMED PASS STUDENT	-	-		
ACC DEPR-COMMUNICATIONS EQUIPMENT	(137,275.11)	(146,330.90)			UNREDEEMED REVENUE	-	-		
ACC DEPR-OFFICE EQUIPMENT & FURNISHINGS	(223,722.56)	(228,631.43)			UNREDEEMED TVM CHG/STRD VALUE CARDS	8,358.00	8,385.00		
ACC DEPR-CONSTR IN PROGRESS-WLAF	-	-			NET PENSION LIABILITY	3,906,652.00	3,906,652.00		
ACC DEPR-CONSTR IN PROGRESS-LAF	-	-			TOTAL OTHER CURRENT LIABILITIES	3,920,914.92	3,918,704.25		
TOTAL ACCUMULATED DEPRECIATION	(27,191,958.46)	(27,481,527.63)			LONG-TERM DEBT				
TOTAL PROPERTY LESS DEPRECIATION	26,431,813.35	26,225,669.97			BANK OF AMERICA LONG-TERM PAYABLE-CNG	-	-		
SPECIAL FUNDS					TOTAL LONG-TERM DEBT	-	-		
SPECIAL FUNDS	-	-			ESTIMATED LIABILITIES				
BONDS & INTEREST CASH ACCT	-	-			FTA EST RES FOR ENCUMBRANCES	-	-		
INVESTMENTS-BON & INTEREST FUND	-	-			TOTAL ESTIMATED LIABILITIES	-	-		
ACA MLR PREMIUM REBATE	-	-			DEFERRED CREDITS				
BUS AUTO INS CASH FUND	400,000.00	400,000.00			DEFERRED CR - MYERS PED BRIDGE PROJECT	-	-		
PAYROLL ACCRUAL	-	-			TOTAL DEFERRED CREDITS	-	-		
DIRECTOR & OFFICERS SPEC CASH	74,870.36	74,870.36			DEFERRED INFLOWS				
ELTF DEDUCTIBLE FUNDS	15,000.00	15,000.00			DEFERRED INFLOW - EXPECTED AND ACTUAL EXPERIENCE	14,858.00	14,858.00		
INVESTMENTS	-	-			DEFERRED INFLOW - EXPECTED AND ACTUAL INV EARNINGS	-	-		
CUMULATIVE CAPITAL FUND	1,514,129.48	1,514,129.48			DEFERRED INFLOW - PROPORTIONATE SHARE	100,262.00	100,262.00		
CAPITAL IMPROV RESERVE FUND	-	-			DEFERRED INFLOW - ASSUMPTIONS	167,140.00	167,140.00		
CAPITAL IMPROV. INVESTMENTS	-	-			DEFERRED INFLOW FROM PROPERTY TAXES	3,128,409.00	3,128,409.00		
TOTAL SPECIAL FUNDS	2,003,999.84	2,003,999.84			TOTAL DEFERRED INFLOWS	3,410,669.00	3,410,669.00		
OTHER ASSETS					CONTRIBUTIONS				
PRE-PAID INSURANCE	-	(158,659.57)			INVESTMENTS IN TRANSIT SYS-LAF	24,682.75	24,682.75		
PRE-PAID EXPENSES	149,370.87	130,326.94			FED GOVERN CAP GRANT SEC 3 (5309)	23,056,883.82	23,056,883.82		
PRE-PAID HEALTH INSURANCE	-	-			FED GOVERN CAP GRANT SEC 5	2,633,996.56	2,633,996.56		
OTHER ACCRUALS	-	-			FED GOVERN CAP GRANT SEC 9 (5307)	44,008,033.65	44,156,975.65		
TOTAL OTHER ASSETS	149,370.87	(28,332.63)			STATE CAP GRANT CONTRIBUTION	788,343.85	788,343.85		
DEFERRED OUTFLOWS					STATE CAP GRANT SEC 9	657,682.35	657,682.35		
DEFERRED OUTFLOW - PERF EMPLOYER CONTRIBUTIONS	425,367.00	425,367.00			STATE CAP GRANT SEC 5	601,488.98	601,488.98		
DEFERRED OUTFLOW - PROPORTIONATE SHARE	185,471.00	185,471.00			CONTRIBUTIONS NON GOVERNMENTAL	-	-		
DEFERRED OUTFLOW - EXPECTED AND ACTUAL EXPERIENCE	84,242.00	84,242.00			ACCUMULATED EARNINGS/LOSSES	(36,981,314.08)	(38,466,832.68)		
DEFERRED OUTFLOW - EXPECTED AND ACTUAL INV EAR	482,122.00	482,122.00			TOTAL CONTRIBUTIONS	34,789,797.88	33,453,221.28		
DEFERRED OUTFLOW - CHANGE IN ASSUMPTION	529,136.00	529,136.00			TOTAL LIABILITIES & CONTRIBUTIONS	43,627,885.51	41,790,338.30		
TOTAL DEFERRED OUTFLOWS	1,706,338.00	1,706,338.00							
TOTAL ASSETS	43,627,885.51	41,790,338.30							

Jan 2024

EXPENDITURES TO DATE AND REMAINING BUDGET

GREATER LAFAYETTE PUBLIC TRANSPORTATION CORPORATION

Budget to date 8.3%

	BUDGET FY2024	Budget to Date	Expenditures to Date	Expenditures to Date %	Remaining Budget
PERSONNEL					
Operator Wages	6,869,884	572,490	510,444	7.4%	6,359,440
Administrative Wages	2,099,054	174,921	142,724	6.8%	1,956,330
Maintenance Wages	920,315	76,693	72,365	7.9%	847,950
FICA	756,528	63,044	53,672	7.1%	702,856
PERF	1,170,568	97,547	81,493	7.0%	1,089,075
Life & Health Insurance	2,330,241	194,187	140,681	6.0%	2,189,560
Unemployment Insurance	70,000	5,833	11,437	16.3%	58,563
Work Comp Insurance	135,303	11,275	10,070	7.4%	125,233
Uniform Rental and Cleaning	50,000	4,167	5,426	10.9%	44,574
Tool Allowance/Fringe Benefits	114,568	9,547	5,395	4.7%	109,173
Affordable Care Act Fees	-	-	-	0.0%	-
	14,516,461	1,209,705	1,033,707	7.1%	13,482,754
COMMODITIES					
Diesel Fuel	310,492	25,874	4,782	1.5%	305,710
Natural Gas Fuel	570,738	47,561	32,794	5.7%	537,944
Gasoline	22,953	1,913	1,308	5.7%	21,645
Oil & Antifreeze	43,886	3,657	2,912	6.6%	40,974
Repair Parts, Revenue Vehicles	300,000	25,000	10,057	3.4%	289,943
Repair Parts, Fixed Equipment	10,000	833	-	0.0%	10,000
Tires and Batteries	14,326	1,194	866	6.0%	13,460
Cleaning Supplies	20,469	1,706	3,300	16.1%	17,169
Building Materials	26,892	2,241	126	0.5%	26,765
Postage & Freight	8,066	672	31	0.4%	8,035
Office Supplies	22,469	1,872	409	1.8%	22,059
Other Materials, General Business	95,937	7,995	10,347	10.8%	85,591
Other Materials, Billable	320	27	-	0.0%	320
Other Materials, Maintenance	2,437	203	-	0.0%	2,437
	1,448,983	120,749	66,932	4.6%	1,382,052
SERVICES & CHARGES					
Attorney & Audit	150,000	12,500	575	0.4%	149,425
Contract Maintenance	531,762	44,314	38,863	7.3%	492,900
Custodial Services	69,885	5,824	-	0.0%	69,885
Contractual Services	550,000	45,833	16,132	2.9%	533,868
Utilities, Telephone	4,684	390	1,267	27.1%	3,416
Utility Expense, Electric	75,000	6,250	-	0.0%	75,000
Utility Expense, Water & Sewage	35,219	2,935	386	1.1%	34,833
Utilities, Natural Gas Heat	68,372	5,698	-	0.0%	68,372
Advertising & Promotions	150,000	12,500	8,125	5.4%	141,875
Exterior Advertising	10,000	833	-	0.0%	10,000
Printing	30,000	2,500	5,350	17.8%	24,650
Advertising Fees (Legal Ads)	3,000	250	-	0.0%	3,000
Dues & Subscriptions	56,027	4,669	1,530	2.7%	54,497
Travel & Meeting Expenses	66,347	5,529	1,206	1.8%	65,141
Premium on PL & PD	600,000	50,000	167,892	28.0%	432,108
Payouts PL & PD	150,000	12,500	12,000	8.0%	138,000
Recovery/physical Damage		-	-	0.0%	-
Other Corporate Ins	94,523	7,877	2,300	2.4%	92,223
Vehicle Registration	1,000	83	-	0.0%	1,000
Interest - Short Term	-	-	-	0.0%	-
Bad Debt Expense	5,000	417	-	0.0%	5,000
Misc. Expense	7,292	608	690	9.5%	6,602
Cash (over)/short	-	-	-	0.0%	-
	2,658,111	221,509	256,316	9.6%	2,401,795
TOTAL OPERATING EXPENSES	18,623,556	1,551,963	1,356,955	7.3%	17,266,601

January 2024

Route	RouteName	Passengers	Total Miles	Total Hours	P/Mi	%DIFF FROM 23	P/Hrs	%DIFF FROM 23
1A	Market Square	17,775	14,150.47	1,052.40	1,052.40	▲ 8.79%	16.89	▬ 0.95%
1B	Salisbury	35,307	10,115.93	849.23	849.23	▲ 15.36%	41.58	▲ 11.90%
2A	Schuyler Ave	5,213	3,745.40	301.19	301.19	▼ -10.75%	17.31	▬ 0.96%
2B	Union St	5,578	3,747.99	332.92	332.92	▬ 2.39%	16.75	▬ 2.89%
3	Lafayette Square	11,345	10,997.04	752.45	752.45	▲ 26.54%	15.08	▬ 4.32%
4A	Tippecanoe Mall	10,543	6,461.02	613.00	613.00	▬ 3.24%	17.20	▬ -0.57%
4B	Purdue West	101,945	11,608.42	876.58	876.58	▲ 94.45%	116.30	▬ -3.32%
5	Happy Hollow	19,357	7,485.30	494.50	494.50	▲ 29.18%	39.14	▬ 2.65%
6A	Fourth St	13,902	11,847.57	737.22	737.22	▲ 6.01%	18.86	▬ 4.14%
6B	South 9th	4,453	4,718.89	337.50	337.50	▬ 0.12%	13.19	▬ -3.32%
7	South St	15,568	9,401.19	781.01	781.01	▬ 0.53%	19.93	▬ -2.46%
8	Klondike Express	9,183	7,294.44	489.15	489.15	▼ -6.90%	18.77	▬ 2.58%
9	Park East	2,180	4,502.84	304.35	304.35	▼ -7.80%	7.16	▬ -1.96%
10	Northwestern	28,997	6,682.27	565.30	565.30	▲ 19.22%	51.29	▲ 7.81%
23	Connector	27,783	8,656.93	721.04	721.04	▲ 33.88%	38.53	▲ 42.75%
Others	Others	87						
Sub Total:		309,216	121,416	9,208	9,208	▲ 31.15%	33.58	▬ 4.35%
13	Silver Loop	72,551	3,791.99	561.09	561.09	▲ 6.27%	129.30	▲ 6.92%
14	Black Loop	3,376	963.90	101.81	101.81	N/A	N/A	N/A
15	Tower Acres	39,422	4,295.98	560.35	560.35	N/A	N/A	N/A
20	South Campus Loop	1,630	1,460.19	184.61	184.61	▼ -15.55%	8.83	▼ -48.09%
28	Gold Loop	26,694	3,106.33	389.52	389.52	▲ 60.07%	68.53	▼ -11.51%
Sub Total:		71,122	9,826.40	1,236.29	1,236.29	▼ -11.90%	57.53	▼ -35.28%
21A	Lark & Alight	18,000	5,411.24	394.94	394.94	▼ -15.04%	45.58	▬ 0.86%
24	Redpoint	7,622	3,366.28	199.66	199.66	▲ 93.84%	38.17	▼ -6.42%
35	Lindberg Express	33,547	6,675.27	547.15	547.15	▼ -29.46%	61.31	▲ 7.93%
Sub Total:		59,169	15,452.79	1,141.75	1,141.75	▼ -15.05%	51.82	▬ 2.68%
MB Total:		439,507	146,694.89	11,585.88	11,585.88	▬ 4.07%	37.93	▲ 6.21%
DR	ACCESS/FLEX	2,961	14,335.82	1,108.51	1,108.51	▬ -2.91%	2.67	▬ 0.31%
Demand Response Total:		2,961	14,335.82	1,108.51	1,108.51	▬ -2.91%	2.67	▬ 0.31%
Grand Total:		442,468	161,030.71	12,694.39	12,694.39	▬ 3.92%	34.86	▲ 6.18%

January 2024

Route	RouteName	Passengers
1A	Market Square	17,775
1B	Salisbury	35,307
2A	Schuyler Ave	5,213
2B	Union St	5,578
3	Lafayette Square	11,345
4A	Tippecanoe Mall	10,543
4B	Purdue West	101,945
5	Happy Hollow	19,357
6A	Fourth St	13,902
6B	South 9th	4,453
7	South St	15,568
8	Klondike Express	9,183
9	Park East	2,180
10	Northwestern	28,997
23	Connector	27,783
Others	Others	87

Sub Total: 309,216

13	Silver Loop	72,551
14	Black Loop	3,376
15	Tower Acres	39,422
20	South Campus Loop	1,630
28	Gold Loop	26,694

Sub Total: 71,122

21A	Lark & Alight	18,000
24	Redpoint	7,622
35	Lindberg Express	33,547

Sub Total: 59,169

MB Total: 439,507

DR	ACCESS/FLEX	2,961
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Demand Response Total: 2,961

Grand Total: 442,468

January 2023

	RouteName	Passengers
1A	Market Square	16,105
1B	Salisbury	29,972
2A	Schuyler Ave	5,771
2B	Union St	5,285
3	Lafayette Square	8,481
4A	Tippecanoe Mall	10,139
4B	Purdue West	54,241
5	Happy Hollow	14,470
6A	Fourth St	12,931
6B	South 9th	4,399
7	South St	15,352
8	Klondike Express	8,377
9	Park East	2,348
10	Northwestern	22,648
23	Connector	14,296
Others	Others	-

Sub Total: 224,815

13	Silver Loop	64,198
15	Tower Acres	37,613
17	Ross Ade	3,954
28	Gold Loop	22,029

Sub Total: 127,794

21A	Lark & Alight	21,100
24	Redpoint	4,634
35	Lindberg Express	44,758

Sub Total: 70,492

MB Total: 423,101

DR	ACCESS/FLEX	3,021
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Demand Response Total: 3,021

Grand Total: 426,122

OPERATIONS REPORT

Jan-24

	2024 MONTH	2023 MONTH	2024 YTD	2023 YTD
MILES	161,031	155,205	161,031	155,205
PAID HOURS	16,860	12,507	16,860	12,507

	2024	2023	YTD 2024	YTD 2023	% DIFF MO	% DIFF YTD
ACCIDENTS	2	1	2	1	▲ 100.00%	▲ 100.00%
PER 100,000 MILES	1.24	0.64	1.24	0.64	▲ 92.76%	▲ 92.76%
PREVENTABLE	2	1	2	1	▲ 100.00%	▲ 100.00%
PER 100,000 MILES	1.24	0.64	1.24	0.64	▲ 92.76%	▲ 92.76%
NON-PREVENTABLE	0	0	0	0	#DIV/0!	#DIV/0!
PER 100,000 MILES	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
OVERTIME IN HOURS	1,951	2,333	1,951	2,333	▼ -16.37%	▼ -16.37%
% OF OVERTIME HOURS	11.6%	18.7%	11.6%	18.7%	▼ -37.96%	▼ -37.96%
SAFETY MEETINGS	1	1	1	1		

NO PAY HOURS: 330.11

**ROADCALLS
2024**

	24-Jan	23-Jan	% DIFF
MECHANICAL	2	1	▲ 200.00%
OTHER	0	1	▼ 0.00%
DELAYS	0	0	#DIV/0!
TOTAL-MONTH	2	2	▼ 50.00%
TOTAL-YTD	2	2	▼ 50.00%

BUS#	LOCATION	PROBLEM	TIME	DATE	MECH OR OTHER
4007		engine ECM		1/18/2024	M
8004		Brake Chamber		1/21/2024	M

DIESEL COST COMPARISON FOR 2023 (CURRENT YEAR VS LAST YEAR)

Month	Total Gallons 2023	Total Gallons 2022	% Difference	Avg Cost Gallon 2023	Avg Cost Gallon 2022	Different per Gallon
JAN	4,613	3,631	▲ 27.04%	\$4.0800	\$4.7800	▼ -\$0.7000
FEB			#DIV/0!			▲ \$0.0000
MAR			#DIV/0!			▲ \$0.0000
APR			#DIV/0!			▲ \$0.0000
MAY			#DIV/0!			▲ \$0.0000
JUN			#DIV/0!			▲ \$0.0000
JUL			#DIV/0!			▲ \$0.0000
AUG			#DIV/0!			▲ \$0.0000
SEP			#DIV/0!			▲ \$0.0000
OCT			#DIV/0!			▲ \$0.0000
NOV			#DIV/0!			▲ \$0.0000
DEC			#DIV/0!			▲ \$0.0000
TOTAL	4,613	3,631	▲ 27.04%	\$4.0800	\$4.7800	▼ -\$0.7000

CNG ACCESS BUSES

Month	Total DGE Used 2023	Total DGE Used 2022	% Difference
JAN	980	1,200	▲18.3333%
FEB			#DIV/0!
MAR			#DIV/0!
APR			#DIV/0!
MAY			#DIV/0!
JUN			#DIV/0!
JUL			#DIV/0!
AUG			#DIV/0!
SEP			#DIV/0!
OCT			#DIV/0!
NOV			#DIV/0!
DEC			#DIV/0!
TOTAL	980	1,200	▲18.3333%

CNG Fixed Routes

Month	Total DGE Used 2023	Total DGE Used 2022	% Difference
JAN	36,520	39,029	▲ -6.4286%
FEB			#DIV/0!
MAR			#DIV/0!
APR			#DIV/0!
MAY			#DIV/0!
JUN			#DIV/0!
JUL			#DIV/0!
AUG			#DIV/0!
SEP			#DIV/0!
OCT			#DIV/0!
NOV			#DIV/0!
DEC			#DIV/0!
TOTAL	36,520	39,029	▲ -6.4286%